



Government of the District of Columbia
Office of the Chief Financial Officer
Office of Tax and Revenue

2010
D-30ES

2010 **D-30ES** Declaration of Estimated Franchise Tax for Unincorporated Businesses

Secure - Accurate - Convenient ...

File Electronically Today!

www.taxpayerservicecenter.com



Important: If your quarterly estimated payment is \$10,000 or more, you must file and pay electronically.

D-30ES (REV. 10/09)

Who must file?

An unincorporated business must file a declaration of estimated franchise tax if its DC franchise tax liability is expected to exceed \$1,000 for the taxable year. **Important: If your quarterly estimated payment is \$10,000 or more, you must file and pay electronically.**

When are the declaration vouchers due?

Calendar year taxpayers, file your declaration vouchers by the following dates:

- Voucher 1 — April 15, 2010;
- Voucher 2 — June 15, 2010;
- Voucher 3 — September 15, 2010; and
- Voucher 4 — December 15, 2010.

Fiscal year taxpayers, file your declaration vouchers by the following dates:

- Voucher 1 — the fifteenth day of the fourth month of the business taxable year;
- Voucher 2 — the fifteenth day of the sixth month of the business taxable year;
- Voucher 3 — the fifteenth day of the ninth month of the business taxable year; and
- Voucher 4 — the fifteenth day of the twelfth month of the business taxable year.

How are payments made?

You may pay your estimated tax and file your voucher electronically free of charge through the DC Government web site. There is a fee for using a credit card. To register, go to www.taxpayerservicecenter.com, select Business Tax Service Center, and then select Registration for New Users. Complete

the application and return it to us. After you receive your password, you can file and pay online. If you file using paper, mail the voucher and payment to:

Office of Tax and Revenue
Unincorporated Business Estimated Franchise Tax
PO Box 96020, Washington DC 20090-6020

NOTE: Please use the mailing labels provided in this booklet when mailing your vouchers.

Make the check or money order payable to the DC Treasurer. Please write “D-30ES”, the voucher number, your Federal Employer Identification Number (FEIN) or SSN and the tax year on your payment.

What if your estimated tax liability changes?

If initially the business is not required to file a declaration voucher but later in the taxable year the estimated franchise tax liability for

the year increases to an amount greater than \$1,000, begin filing with the next available voucher.

See “**When are the declaration vouchers due?**” on page 3 for the due dates. If the estimated tax liability changes substantially, adjust the next payments accordingly.

Special fee

OTR charges a one-time fee to cover internal collection efforts. The fee assessed is 15% of the tax balance due. Payments received by OTR on accounts subject to the fee are first applied to the fee, then to penalty, interest and tax owed.

Could you be charged a penalty or fee?

If you underestimate your taxes:

You will be charged an underpayment rate of 10% per year, compounded daily, if your credits and estimated tax payments do not equal:

- At least 90% of your 2010 DC franchise tax; or

- 100% of your 2009 DC franchise tax for a 12-month period.

If you falsely state your estimated taxes:

You will be charged a penalty if any statement made on the voucher is not true and accurate to the best of your knowledge.

Dishonored checks

You will be charged \$65.00 for any check not honored by your bank and returned to OTR.

Where do you call if you have questions?

Call the Office of Tax and Revenue at 202-727-4TAX (4829).

Filling out the form

To ensure that we can process your forms quickly and accurately, please follow these guidelines. **Do not print outside the boxes.**

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To ensure that we can process your forms quickly and accurately, please follow these guidelines. **Do not print outside the boxes.**

Using black ink, print in CAPITAL letters.

ROBERTS

Leave a space between words and between numbers and words.

8 ELM

Yes No

Write 3s with rounded tops, not flat tops.

3 7 ~~3 7~~

Write 7s without middle bars.

Round cents to the nearest dollar. **Do not enter cents.**

\$ 57204.00

International ACH transaction (IAT)

For electronic filers, in order to comply with new banking rules, you will be asked the question “Will the funds for this payment come from an account outside of the United States”. If the answer is yes, you will be required to pay by check or credit card. Please notify this agency if your response changes in the future. If your payment is rejected, you may be subject to the District’s dishonored check fee and additional penalties and interest.

Record of payments

Use this worksheet to record your payments and plan how much of any overpayment credit you will apply to each payment.

KEEP WITH YOUR RECORDS
Estimated Tax Payments

Total estimated tax for 2010

Credits from any 2009 D-30 overpayment

Voucher number	Payment amount	−	Portion of 2009 overpayment applied	=	Payment amount		Date paid		Payment Information
1		−		=					
2		−		=					
3		−		=					
4		−		=					



Government of the
District of Columbia

2010 D-30ES Unincorporated Business Declaration of Estimated Franchise Tax



1 0 0 3 0 0 2 1 0 0 0 0

Important: Print in CAPITAL letters using black ink.

Quarterly payment
(dollars only)

\$

.00

OFFICIAL USE ONLY

Federal Employer I.D. Number

SSN (If self employed)

Tax Period Ending (MMYY)

Business Name

Mailing Address Line 1

Mailing Address Line 2

City

State

Zip Code + 4

2010 D-30ES

Voucher number:

Due date:

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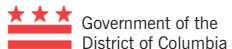
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Due date:

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OFFICE OF TAX AND REVENUE
UNINCORPORATED BUSINESS
ESTIMATED FRANCHISE TAX
PO BOX 96020
WASHINGTON DC 20090-6020



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