

Central Collection Unit (CCU) Customer Requirements

In-Person Visits to the CCU:

In order to enter the building and conduct business with the CCU, the customer must have one of the following **valid** forms of **photo identification**:

- Driver's License or Government issued photo identification;
- U.S. Passport or Foreign Passport Card;
- U.S. Military identification with photo and DOB;
- Immigrations Identification with photo and DOB

Proof of District Residency Status:

In order to be considered a valid District of Columbia resident, the following requirements must be met:

The acceptable documents are as follows:

- Valid District of Columbia Driver's License;
- Valid District Identification (ID) card

Valid CCU Payment Methods:

- Cash
- Money Order, Bank Check, or Treasurer's Check – made payable to DC Treasurer
- Valid Visa, Master Card, Discover or American Express – must be in name of debtor and must have valid photo ID. If using another person's valid credit card, that person must be present and have a valid photo ID at the time of the transaction