
Office on Returning Citizen Affairs

<https://communityaffairs.dc.gov/morca>
Telephone: 202-715-7670

Table RC0-1

Description	FY 2022	FY 2023	FY 2024	FY 2025	% Change
	Actual	Actual	Approved	Proposed	from FY 2024
OPERATING BUDGET	\$2,160,814	\$2,473,957	\$2,879,409	\$2,917,136	1.3
FTEs	19.0	17.1	19.0	19.0	0.0
CAPITAL BUDGET	\$0	\$0	\$0	\$0	N/A
FTEs	0.0	0.0	0.0	0.0	N/A

The Office on Returning Citizen Affairs (ORCA) serves to provide advocacy, constituent services, and information for the empowerment of previously incarcerated persons in order to create a productive and supportive environment for persons returning to the community.

Summary of Services

The Office on Returning Citizen Affairs will use all available resources to better acclimate and smooth the transition of returning District residents to the community. The office will provide access to job readiness programs, connect residents to employment opportunities, offer comprehensive case management services, and connect incarcerated residents to their families. This will be accomplished through collaborating with various District agencies and programs to serve this segment of the population.

The agency's FY 2025 proposed budget is presented in the following tables:

FY 2025 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table RC0-2 contains the proposed FY 2025 budget by revenue type compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual data.

Table RC0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands						Full-Time Equivalents					
	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change		Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change	
					from FY 2024	% Change*					from FY 2024	% Change
GENERAL FUND												
Local Funds	1,606	1,889	2,263	2,917	655	28.9	12.8	10.2	13.0	19.0	6.0	46.2
TOTAL FOR GENERAL FUND	1,606	1,889	2,263	2,917	655	28.9	12.8	10.2	13.0	19.0	6.0	46.2
FEDERAL RESOURCES												
Federal Payments	459	585	617	0	-617	-100.0	6.0	6.9	6.0	0.0	-6.0	-100.0
TOTAL FOR FEDERAL RESOURCES	459	585	617	0	-617	-100.0	6.0	6.9	6.0	0.0	-6.0	-100.0
INTRA-DISTRICT FUNDS												
Intra District	95	0	0	0	0	N/A	0.2	0.0	0.0	0.0	0.0	N/A
TOTAL FOR INTRA-DISTRICT FUNDS	95	0	0	0	0	N/A	0.2	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	2,161	2,474	2,879	2,917	38	1.3	19.0	17.1	19.0	19.0	0.0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private) and Special Purpose Revenue type, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2025 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2025 Proposed Operating Budget, by Account Group

Table RC0-3 contains the proposed FY 2025 budget at the Account Group level compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual expenditures.

Table RC0-3

(dollars in thousands)

Account Group	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change	
					from FY 2024	Percentage Change*
701100C - Continuing Full Time	887	847	1,194	1,214	20	1.7
701200C - Continuing Full Time - Others	341	332	274	285	11	3.8
701300C - Additional Gross Pay	36	9	0	0	0	N/A
701400C - Fringe Benefits - Current Personnel	238	253	337	358	21	6.4
701500C - Overtime Pay	0	6	0	0	0	N/A
SUBTOTAL PERSONNEL SERVICES (PS)	1,502	1,447	1,805	1,857	52	2.9

Table RC0-3

(dollars in thousands)

Account Group	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change	
					from FY 2024	Percentage Change*
711100C - Supplies and Materials	89	28	51	28	-23	-45.5
712100C - Energy, Communications and Building Rentals	0	0	0	6	6	N/A
713100C - Other Services and Charges	117	101	145	147	3	1.9
713200C - Contractual Services - Other	0	1	0	0	0	N/A
714100C - Government Subsidies and Grants	407	896	848	848	0	0.0
715100C - Other Expenses	0	1	0	0	0	N/A
717100C - Purchases Equipment and Machinery	46	0	31	31	0	0.0
SUBTOTAL NONPERSONNEL SERVICES (NPS)	659	1,027	1,075	1,061	-14	-1.3
GROSS FUNDS	2,161	2,474	2,879	2,917	38	1.3

*Percent change is based on whole dollars.

FY 2025 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table RC0-4 contains the proposed FY 2025 budget by division/program and activity compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table RC0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change from FY 2024	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change from FY 2024
(AFO000) AGENCY										
FINANCIAL OPERATIONS										
(AFO011) P-Card Clearing	0	11	0	0	0	0.0	0.0	0.0	0.0	0.0
SUBTOTAL (AFO000) AGENCY	0	11	0	0	0	0.0	0.0	0.0	0.0	0.0
(PRG000) NO PROGRAM										
(PRG001) No Program	0	-11	0	0	0	0.0	0.0	0.0	0.0	0.0
SUBTOTAL (PRG000) NO PROGRAM	0	-11	0	0	0	0.0	0.0	0.0	0.0	0.0
(PS0035) RETURNING CITIZENS										
(P03501) Returning Citizen Affairs	2,161	2,474	2,879	2,917	38	19.0	17.1	19.0	19.0	0.0
SUBTOTAL (PS0035) RETURNING CITIZENS	2,161	2,474	2,879	2,917	38	19.0	17.1	19.0	19.0	0.0
TOTAL PROPOSED OPERATING BUDGET	2,161	2,474	2,879	2,917	38	19.0	17.1	19.0	19.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency’s programs, please see **Schedule 30-PBB Program Summary by Activity**. For detailed information on this agency’s Cost Center structure as reflected in the District’s Chart of Accounts, please see **Schedule 30-CC FY 2025 Proposed Operating Budget and FTEs, by Division/Office**. Additional information on this agency’s interagency agreements can be found in **Appendix H**. All schedules can be found in the FY 2025 Operating Appendices, Volume 6 located on the Office of the Chief Financial Officer’s website.

Program Description

The Office on Returning Citizen Affairs operates through the following program:

Returning Citizen Affairs – serves as a liaison between the Mayor, the returning citizen community, and District government agencies and briefs the Mayor and District government agencies on the needs and interests of returning citizens of the District of Columbia. This program also provides constituent services and information to the returning citizen community through programmatic activities and outreach materials.

Program Structure Change

The Office on Returning Citizen Affairs has no program structure changes in the FY 2025 proposed budget.

FY 2024 Approved Budget to FY 2025 Proposed Budget, by Revenue Type

Table RC0-5 itemizes the changes by revenue type between the FY 2024 approved budget and the FY 2025 proposed budget. For a more comprehensive explanation of changes, please see the FY 2025 Proposed Budget Changes section, which follows the table.

Table RC0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2024 Approved Budget and FTE		2,263	13.0
No Change		0	0.0
LOCAL FUNDS: FY 2025 Recurring Budget		2,263	13.0
Increase: To align personnel services and Fringe Benefits with projected costs	Returning Citizens	32	0.0
Increase: To support operational requirements	Returning Citizens	9	0.0
Enhance: To support the Paralegal Pilot program	Returning Citizens	546	6.0
Enhance: To support the Paralegal Pilot program (one-time)	Returning Citizens	91	0.0
Reduce: To reflect cost savings in Supplies	Returning Citizens	-23	0.0
LOCAL FUNDS: FY 2025 Mayor's Proposed Budget		2,917	19.0
FEDERAL PAYMENTS: FY 2024 Approved Budget and FTE		617	6.0
Decrease: To reflect the removal of ARPA Federal Payment funds	Returning Citizens	-617	-6.0
FEDERAL PAYMENTS: FY 2025 Mayor's Proposed Budget		0	0.0
GROSS FOR RC0 - OFFICE ON RETURNING CITIZEN AFFAIRS		2,917	19.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for interagency projects funded within this agency, please see Appendix J, FY 2025 Interagency Budgets, in the Executive Summary budget volume.

FY 2025 Proposed Operating Budget Changes

Table RC0-6 contains the proposed FY 2025 budget by fund compared to the FY 2024 approved budget.

Table RC0-6

Appropriated Fund	FY 2024 Approved	FY 2025 Proposed	% Change from FY 2024
Local Funds	\$2,262,609	\$2,917,136	28.9
Federal Payments	\$616,800	\$0	-100.0
GROSS FUNDS	\$2,879,409	\$2,917,136	1.3

Mayor's Proposed Budget

Increase: The Local funds proposed budget includes an increase of \$32,223 which will align salary and Fringe Benefits with projected expenditures. An additional Local funds increase of \$8,901 is proposed for increased costs for fuel and contractual obligations.

Decrease: The Federal Payments funds proposed budget reflects a decrease of \$616,800 and 6.0 Full Time Equivalents (FTEs) to reflect the removal of American Rescue Plan Act (ARPA) Federal Payments funds.

Enhance: The Local funds budget proposal includes the following increases to support the Paralegal Pilot program - \$545,561 for 6.0 FTEs and a one-time increase of \$91,012 to support the cost of travel, equipment, and office supplies.

Reduce: In Local funds, the proposed budget reflects a decrease of \$23,169 for savings related to supplies.

