

Purchase Card Transactions

Table PX0-1

Description	FY 2016	FY 2017	FY 2018	% Change
	Actual	Approved	Proposed	from FY 2017
OPERATING BUDGET	\$0	\$0	\$25,000,000	N/A

The mission of Purchase Card Transactions is to provide overall financial administration and warehousing of the funds reported by agencies for the District's Purchase Card program, which provides District employees a customer-centric purchasing tool to support their programmatic functions in an efficient, timely, and cost-effective manner.

The agency's FY 2018 proposed budget is presented in the following tables:

FY 2018 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table PX0-2 contains the proposed FY 2018 budget by revenue type compared to the FY 2017 approved budget. It also provides FY 2016 actual data.

Table PX0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2016	Approved FY 2017	Proposed FY 2018	Change from FY 2017	Percentage Change*	Actual FY 2016	Approved FY 2017	Proposed FY 2018	Change from FY 2017	Percentage Change
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	0	0	25,000	25,000	N/A	0.0	0.0	0.0	0.0	N/A
TOTAL FOR										
INTRA-DISTRICT FUNDS	0	0	25,000	25,000	N/A	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	0	0	25,000	25,000	N/A	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2018 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2018 Proposed Operating Budget, by Comptroller Source Group

Table PX0-3 contains the proposed FY 2018 budget at the Comptroller Source Group (object class) level compared to the FY 2017 approved budget. It also provides FY 2015 and FY 2016 actual expenditures.

Table PX0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2015	Actual FY 2016	Approved FY 2017	Proposed FY 2018	Change from FY 2017	Percentage Change*
40 - OTHER SERVICES AND CHARGES	0	0	0	25,000	25,000	N/A
SUBTOTAL NONPERSONAL SERVICES (NPS)	0	0	0	25,000	25,000	N/A
GROSS FUNDS	0	0	0	25,000	25,000	N/A

*Percent change is based on whole dollars.

FY 2018 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table PX0-4 contains the proposed FY 2018 budget by division/program and activity compared to the FY 2017 approved budget. It also provides FY 2016 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table PX0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2016	Approved FY 2017	Proposed FY 2018	Change from FY 2017	Actual FY 2016	Approved FY 2017	Proposed FY 2018	Change from FY 2017
(1000) AGENCY MANAGEMENT								
(1020) CONTRACTING AND PROCUREMENT	0	0	25,000	25,000	0.0	0.0	0.0	0.0
SUBTOTAL (1000) AGENCY MANAGEMENT	0	0	25,000	25,000	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	0	0	25,000	25,000	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2018 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

Purchase Card Transactions operates through the following program:

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The Purchase Card Transactions is a new agency in the FY 2018 proposed budget.

FY 2017 Approved Budget to FY 2018 Proposed Budget, by Revenue Type

Table PX0-5 itemizes the changes by revenue type between the FY 2017 approved budget and the FY 2018 proposed budget. For a more comprehensive explanation of changes, please see the FY 2018 Proposed Budget Changes section, which follows the table.

Table PX0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
INTRA-DISTRICT FUNDS: FY 2017 Approved Budget and FTE		0	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2018 Agency Budget Submission		0	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2018 Mayor's Proposed Budget		0	0.0
Transfer-In: To align budget with projected Peard purchases	Agency Management	25,000	0.0
INTRA-DISTRICT FUNDS: FY 2018 District's Proposed Budget		25,000	0.0
GROSS FOR PX0 - PURCHASE CARD TRANSACTIONS		25,000	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2018 Proposed Budget Changes

Purchase Card Transactions' proposed FY 2018 gross budget is \$25,000,000. The budget is comprised entirely of Intra-District funds.

District's Proposed Budget

Purchase Card Transactions was constituted in June 2017, to begin operations in FY 2018, to serve as the agency in which all funds allocated to the Purchase Card program will reside. Prior to FY 2018, these funds were administered through the Office of Contracting and Procurement (OCP) in its Agency Management program.

Transfer-In: The FY 2018 proposed Intra-District funds budget was increased by \$25,000,000 due to the transfer of the resources related to the Purchase Card program from OCP.