
Office of the District of Columbia Auditor

www.dcauditor.org

Telephone: 202-727-3600

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$3,613,754	\$4,261,233	\$4,275,981	0.3
FTEs	30.9	32.0	34.0	6.2

The mission of the Office of the District of Columbia Auditor (ODCA) is to conduct thorough audits of the accounts and operations of the District government with the goal of promoting economy, efficiency, and accountability.

Summary of Services

The ODCA assists the Council of the District of Columbia in performing its oversight responsibilities; annually auditing the accounts, operations, and programs of the District of Columbia Government; and certifying revenue estimates in support of municipal bond issuances. In addition, the ODCA provides oversight and conducts audits of the financial activities of the District's 37 Advisory Neighborhood Commissions. The ODCA also performs audits of specific programs, funds, and organizational entities at intervals as required by law.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table AC0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table AC0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	3,858	3,436	3,686	3,951	265	7.2
Total for General Fund	3,858	3,436	3,686	3,951	265	7.2
Intra-District Funds						
Intra-District Funds	293	178	575	325	-250	-43.5
Total for Intra-District Funds	293	178	575	325	-250	-43.5
Gross Funds	4,151	3,614	4,261	4,276	15	0.3

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalent, by Revenue Type

Table AC0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table AC0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	31.5	30.9	32.0	34.0	2.0	6.2
Total for General Fund	31.5	30.9	32.0	34.0	2.0	6.2
Total Proposed FTEs	31.5	30.9	32.0	34.0	2.0	6.2

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table AC0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table AC0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	2,515	2,342	2,396	2,604	208	8.7
12 - Regular Pay - Other	169	118	168	75	-93	-55.4
13 - Additional Gross Pay	27	32	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	473	448	540	623	83	15.4
15 - Overtime Pay	1	0	0	0	0	N/A
Subtotal Personal Services (PS)	3,184	2,939	3,104	3,303	198	6.4
20 - Supplies and Materials	11	16	9	9	0	0.0
31 - Telephone, Telegraph, Telegram, Etc.	4	15	15	17	2	11.5
32 - Rentals - Land and Structures	360	307	496	569	74	14.9
34 - Security Services	0	32	0	0	0	N/A
35 - Occupancy Fixed Costs	2	0	0	0	0	N/A
40 - Other Services and Charges	116	60	32	32	1	2.1
41 - Contractual Services - Other	371	214	592	332	-260	-43.9
70 - Equipment and Equipment Rental	101	31	14	14	0	0.0
Subtotal Nonpersonal Services (NPS)	966	675	1,157	973	-184	-15.9
Gross Funds	4,151	3,614	4,261	4,276	15	0.3

*Percent change is based on whole dollars.

Program Description

The Office of District of Columbia Auditor operates through the following 2 programs:

Audit, Financial Oversight and Investigations – provides assistance to the Council of the District of Columbia in performing its oversight responsibilities; annually audits the accounts, operations, and programs of the District of Columbia government, pursuant to Section 455 of Public Law 93-198; and certifies revenue estimates in support of municipal bond issuances, pursuant to Section 603 of Public Law 93-198. Through this program, the agency is required by the Advisory Neighborhood Commissions Act of 1975, as amended, to provide financial oversight and management to the District government's 37 Advisory Neighborhood Commissions (ANCs) and to manage and administer the ANC Security Fund. The Office of the District of Columbia Auditor is also required (by various laws) to conduct 17 additional audits.

This program contains the following 2 activities:

- **Performance Compliance and Financial Audits** – conducts audits of the accounts, operations, and programs of the District of Columbia on a rotating basis and certifies revenue estimates in support of municipal bond issuances; and
- **Advisory Neighborhood Commissions Financial Oversight and Management** – provides financial oversight and conducts audits of the financial activities of the District government's 37 ANCs.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The Office of District of Columbia Auditor has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table AC0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table AC0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Program								
(1040) Information Technology	233	235	244	9	1.8	2.0	2.0	0.0
(1050) Financial Management	354	511	587	76	0.0	0.0	0.0	0.0
Subtotal (1000) Agency Management Program	587	746	831	85	1.8	2.0	2.0	0.0
(2000) Audit, Financial Oversight and Investigations								
(2010) Performance Compliance and Financial Audit	2,875	3,350	3,289	-61	27.4	28.0	30.0	2.0
(2020) ANC Audit and Financial Oversight	152	165	156	-9	1.8	2.0	2.0	0.0
Subtotal (2000) Audit, Fin. Oversight and Investigations	3,027	3,515	3,445	-70	29.1	30.0	32.0	2.0
Total Proposed Operating Budget	3,614	4,261	4,276	15	30.9	32.0	34.0	2.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary By Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Office of the District of Columbia Auditor's (ODCA) proposed FY 2013 gross budget is \$4,275,981, which represents a 0.3 percent decrease from its FY 2012 approved gross budget of \$4,261,233. The budget is comprised of \$3,950,981 in Local funds and \$325,000 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

ODCA's FY 2013 CSFL budget is \$3,738,272, which represents a \$52,039, or 1.4 percent, increase over the FY 2012 approved Local funds budget of \$3,686,233.

Initial Adjusted Budget

Cost Increase: \$64,932 in Local funds to support Rental - Land and Structure estimates from the Department of General Services.

Cost Decrease: \$64,933 in Local funds reflects changes in Regular Pay - Other and Regular Pay - Continuing full time salaries for certain agency position adjustments, and \$250,000 in Intra-District funds reflects the discontinuation of an audit engagement for an independent evaluation of the District of Columbia Public Schools (DCPS).

Additional Adjusted Budget

Technical Adjustment: Adjustment of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase of \$12,709 in Local funds.

Policy Initiative

Cost Increase: \$200,000 in Local funds to support an additional 2.0 FTEs to perform audit services.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table AC0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table AC0-5
(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		3,686	32.0
Fringe Benefit Rate Adjustment	Multiple Programs	38	0.0
Consumer Price Index	Multiple Programs	1	0.0
Personal Services Growth Factor	Multiple Programs	13	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		3,738	32.0
Cost Increase: In nonpersonal services due to increase in Rental estimates	Multiple Programs	65	0.0
Cost Decrease: In personal services to absorb the increase in nonpersonal services - Rentals estimates	Multiple Programs	-65	0.0
FY 2013 Initial Adjusted Budget		3,738	32.0
Technical Adjustment: Health insurance contribution	Multiple Programs	13	0.0
FY 2013 Additionally Adjusted Budget		3,751	32.0
FY 2013 Policy Initiative			
Cost Increase: For additional staffing needed to perform audit services	Audit, Financial Oversight and Investigations	200	2.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		3,951	34.0
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		575	0.0
Cost Decrease: In Intra-District arrangement for independent evaluation of DCPS	Audit, Financial Oversight and Investigations	-250	0.0
FY 2013 Initial Adjusted Budget		325	0.0
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		325	0.0
Gross for AC0 - Office of the District of Columbia Auditor		4,276	34.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plans

The agency's performance plan has the following objectives for FY 2013:

Objective 1: Conduct thorough audits of the accounts and operations of the District Government.

Performance Measures

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Dollar value of potential savings or increased revenues, and/or unsupported costs identified from audits ¹	\$23 Million	\$13 Million	\$33.5 Million	\$14 Million	\$15 Million	\$15 Million
Percentage of financial, performance and mandatory and compliance audits completed within required time frame	100%	100%	100%	100%	100%	100%
Number of financial, performance, and recommendation compliance audit reports issued ²	16	30	25	45	45	45
Number of Advisory Neighborhood Commissions that receive financial oversight and ministerial duties from the Office of the D.C. Auditor each quarter	37	37	37	37	37	37

Performance Plan Endnotes:

1. Dollar value of potential savings or increased revenues, and questioned or unsupported costs identified from audits, are quantified in published audit reports.
2. This includes 24 performance audits, 9 financial reviews, 7 reports on compliance with Certified Business Enterprise Goals, 3 reports on the implementation of recommendations presented in previous audit reports, and 2 reports on the financial activities of Advisory Neighborhood Commissions.

