

Alcoholic Beverage and Cannabis Administration

www.abca.dc.gov

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Table LQ0-1

Description	FY 2022 Actual	FY 2023 Actual	FY 2024 Approved	FY 2025 Proposed	% Change from FY 2024
OPERATING BUDGET	\$9,718,923	\$10,171,364	\$13,218,243	\$13,822,362	4.6
FTEs	60.7	61.6	76.3	80.3	5.2
CAPITAL BUDGET	\$0	\$0	\$0	\$0	N/A
FTEs	0.0	0.0	0.0	0.0	N/A

The mission of the Alcoholic Beverage and Cannabis Administration (ABCA) is to support the public's health, safety, and welfare through the control and regulation of the sale and distribution of alcoholic beverages and medical cannabis.

Summary of Services

ABCA conducts licensing, training, adjudication, community outreach, and enforcement efforts to serve licensees, law enforcement agencies, Advisory Neighborhood Commissions (ANCs), civic associations, and the general community so that they understand and adhere to all District laws, regulations, and ABCA policies and procedures. ABCA also registers qualifying patients who have the right to obtain and use cannabis for medical purposes when his or her primary physician has provided a written recommendation.

The agency's FY 2025 proposed budget is presented in the following tables:

FY 2025 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table LQ0-2 contains the proposed FY 2025 budget by revenue type compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual data.

Table LQ0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands						Full-Time Equivalents					
	Actual	Actual	Approved	Proposed	Change	%	Actual	Actual	Approved	Proposed	Change	%
	FY 2022	FY 2023	FY 2024	FY 2025	FY 2024	Change*	FY 2022	FY 2023	FY 2024	FY 2025	FY 2024	Change*
GENERAL FUND												
Local Funds	472	356	388	371	-17	-4.5	1.6	1.0	1.0	1.0	0.0	0.0
Dedicated Taxes	763	756	1,251	0	-1,251	-100.0	0.0	0.0	0.0	0.0	0.0	N/A
Special Purpose Revenue Funds	8,483	9,059	11,579	13,452	1,873	16.2	59.1	60.6	75.3	79.3	4.0	5.3
TOTAL FOR GENERAL FUND	9,719	10,171	13,218	13,822	604	4.6	60.7	61.6	76.3	80.3	4.0	5.2
GROSS FUNDS	9,719	10,171	13,218	13,822	604	4.6	60.7	61.6	76.3	80.3	4.0	5.2

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private) and Special Purpose Revenue type, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2025 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2025 Proposed Operating Budget, by Account Group

Table LQ0-3 contains the proposed FY 2025 budget at the Account Group level compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual expenditures.

Table LQ0-3

(dollars in thousands)

Account Group	Actual	Actual	Approved	Proposed	Change	Percentage
	FY 2022	FY 2023	FY 2024	FY 2025	FY 2024	Change*
701100C - Continuing Full Time	5,250	5,720	7,276	7,969	693	9.5
701200C - Continuing Full Time - Others	478	245	391	223	-168	-43.0
701300C - Additional Gross Pay	388	203	100	200	100	100.0
701400C - Fringe Benefits - Current Personnel	1,331	1,424	1,763	1,867	104	5.9
701500C - Overtime Pay	285	1,030	1,426	280	-1,146	-80.4
SUBTOTAL PERSONNEL SERVICES (PS)	7,732	8,623	10,957	10,539	-418	-3.8
711100C - Supplies and Materials	142	57	60	100	39	65.1
712100C - Energy, Communications and Building Rentals	84	85	19	31	12	61.0
713100C - Other Services and Charges	406	587	666	771	105	15.8
713200C - Contractual Services - Other	575	506	871	1,896	1,025	117.7
714100C - Government Subsidies and Grants	763	0	0	0	0	N/A
715100C - Other Expenses	0	13	0	0	0	N/A
717100C - Purchases Equipment and Machinery	17	300	645	486	-159	-24.7
SUBTOTAL NONPERSONNEL SERVICES (NPS)	1,987	1,549	2,262	3,283	1,022	45.2
GROSS FUNDS	9,719	10,171	13,218	13,822	604	4.6

*Percent change is based on whole dollars.

FY 2025 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table LQ0-4 contains the proposed FY 2025 budget by division/program and activity compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table LQ0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change from FY 2024	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change from FY 2024
(AFO000) AGENCY										
FINANCIAL OPERATIONS										
(AFO003) Agency Budgeting and Financial Management Services	87	95	175	209	34	0.0	0.3	0.3	0.3	0.0
SUBTOTAL (AFO000) AGENCY FINANCIAL OPERATIONS	87	95	175	209	34	0.0	0.3	0.3	0.3	0.0
(AMP000) AGENCY										
MANAGEMENT PROGRAM										
(AMP003) Communications	206	289	306	435	129	2.8	1.9	2.0	3.0	1.0
(AMP006) Customer Service	108	112	112	198	87	1.8	0.9	1.0	2.0	1.0
(AMP009) Fleet Management	27	23	31	24	-7	0.0	0.0	0.0	0.0	0.0
(AMP012) Information Technology Services	273	714	491	986	496	1.8	2.8	3.0	4.0	1.0
(AMP014) Legal Services	1,117	1,276	1,407	1,634	227	6.5	6.6	7.0	8.0	1.0
(AMP016) Performance and Strategic Management	922	930	972	1,605	634	3.7	4.7	5.0	10.0	5.0
(AMP019) Property, Asset, and Logistics Management	550	364	366	533	167	0.0	0.0	0.0	0.0	0.0
(AMP022) Records Management	427	430	426	449	24	3.7	3.8	4.0	4.0	0.0
(AMP026) Training and Development	29	0	50	60	10	0.0	0.0	0.0	0.0	0.0
SUBTOTAL (AMP000) AGENCY MANAGEMENT PROGRAM	3,660	4,137	4,160	5,925	1,765	20.3	20.7	22.0	31.0	9.0
(EC0041) LICENSING SERVICES										
(R04101) Alcoholic Beverage Licensing	1,459	1,356	1,398	1,554	156	12.0	12.2	13.0	12.0	-1.0
(R04102) Medical Marijuana Licensing	810	1,009	3,077	2,479	-598	6.2	5.7	17.0	10.0	-7.0
SUBTOTAL (EC0041) LICENSING SERVICES	2,269	2,365	4,475	4,033	-442	18.2	18.0	30.0	22.0	-8.0

Table LQ0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change from FY 2024	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change from FY 2024
(EC0042) REGULATION AND ADJUDICATION										
(R04202) Inspection and Compliance Services	3,702	3,574	4,408	3,655	-753	22.2	22.6	24.0	27.0	3.0
SUBTOTAL (EC0042) REGULATION AND ADJUDICATION	3,702	3,574	4,408	3,655	-753	22.2	22.6	24.0	27.0	3.0
TOTAL PROPOSED OPERATING BUDGET	9,719	10,171	13,218	13,822	604	60.7	61.6	76.3	80.3	4.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency’s programs, please see **Schedule 30-PBB Program Summary by Activity**. For detailed information on this agency’s Cost Center structure as reflected in the District’s Chart of Accounts, please see **Schedule 30-CC FY 2025 Proposed Operating Budget and FTEs, by Division/Office**. Additional information on this agency’s interagency agreements can be found in **Appendix H**. All schedules can be found in the FY 2025 Operating Appendices, Volume 6 located on the Office of the Chief Financial Officer’s website.

Program Description

The Alcoholic Beverage and Cannabis Administration (ABCA) operates through the following 4 programs:

Licensing Services - Responsible for the issuance of new and renewal of existing liquor licenses to qualified businesses that sell and serve alcohol in the District. Issues and renews medical cannabis facility licenses in the District and registers qualifying patients and caregivers to purchase medical cannabis from licensed dispensaries for medical purposes.

This program contains the following 2 activities:

- **Alcoholic Beverage Licensing** - issues new and renewal licenses to liquor stores, grocery stores, restaurants, hotels, nightclubs, and other establishments that manufactures, distribute, sell, or serve alcoholic beverages in the District of Columbia, and works with Records Management to keep accurate and accessible paper and data records of all licensing program activities. This program provides customer service directly to the general public, the business community, ANC's, and community groups and associations; and
- **Medical Marijuana Licensing** - allows all qualifying patients to have the right to obtain and use cannabis for medical purposes including when his or her primary physician has provided a written recommendation that bears his or her signature and license number. This recommendation must assert that the use of cannabis is medically necessary for the patient for the treatment of a qualifying medical condition or to mitigate the side effects of a qualifying medical treatment.

Regulation and Adjudication - Responsible for conducting investigations and inspections of licensed and unlicensed alcohol and medical cannabis businesses for compliance with District law. Processes issued fines and citations. Provides legal and administrative support to the Alcoholic Beverage and Cannabis Board.

This program contains the following activity:

- Inspection and Compliance Services** – conducts regulatory and voluntary agreement compliance inspections, underage compliance checks, and joint investigations as needed with the Metropolitan Police Department, the Fire and Emergency Medical Services Department, the Office of Tax and Revenue, the Department of Consumer and Regulatory Affairs, and others; and conducts various inspections associated with licensing and adjudicatory processes such as final, compliance, placard, special event, and financial audit investigations. All activities serve to strengthen the awareness of, and compliance with, the appropriate laws and regulations of the District of Columbia.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Agency Financial Operations - provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

Program Structure Changes

The Alcoholic Beverage and Cannabis Administration has no program structure changes in the FY 2025 proposed budget.

FY 2024 Approved Budget to FY 2025 Proposed Budget, by Revenue Type

Table LQ0-5 itemizes the changes by revenue type between the FY 2024 approved budget and the FY 2025 proposed budget. For a more comprehensive explanation of changes, please see the FY 2025 Proposed Budget Changes section, which follows the table.

Table LQ0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2024 Approved Budget and FTE		388	1.0
No Change		0	0.0
LOCAL FUNDS: FY 2025 Recurring Budget		388	1.0
Increase: To align personnel services and Fringe Benefits with projected costs	Licensing Services	3	0.0
Decrease: To align resources with operational spending goals	Licensing Services	-20	0.0
LOCAL FUNDS: FY 2025 Mayor’s Proposed Budget		371	1.0
DEDICATED TAXES: FY 2024 Approved Budget and FTE		1,251	0.0
Decrease: To align the budget with projected revenues	Regulation And Adjudication	-1,251	0.0
DEDICATED TAXES: FY 2025 Mayor’s Proposed Budget		0	0.0

Table LQ0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
SPECIAL PURPOSE REVENUE FUNDS: FY 2024 Approved Budget and FTE		11,579	75.3
Increase: To align the budget with projected revenues	Multiple Programs	1,042	0.0
Increase: To align personnel services and Fringe Benefits with projected costs	Multiple Programs	831	4.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2025 Mayor's Proposed Budget		13,452	79.3
GROSS FOR LQ0 - ALCOHOLIC BEVERAGE AND CANNABIS ADMINISTRATION		13,822	80.3

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for interagency projects funded within this agency, please see Appendix J, FY 2025 Interagency Budgets, in the Executive Summary budget volume.

FY 2025 Proposed Operating Budget Changes

Table LQ0-6 contains the proposed FY 2025 budget by fund compared to the FY 2024 approved budget.

Table LQ0-6

Appropriated Fund	FY 2024 Approved	FY 2025 Proposed	% Change from FY 2024
Local Funds	\$387,922	\$370,633	-4.5
Dedicated Taxes	\$1,251,390	\$0	-100.0
Special Purpose Revenue Funds	\$11,578,931	\$13,451,729	16.2
GROSS FUNDS	\$13,218,243	\$13,822,362	4.6

Mayor's Proposed Budget

Increase: ABCA's Local funds budget proposal includes an increase of \$3,168 in the Licensing Services program to align the budget with projected personnel services and Fringe Benefits costs.

ABCA's proposed Special Purpose Revenue (SPR) funds budget includes an increase of \$1,042,078 to align resources with projected revenues, primarily to support the agency's new licensing system and vehicle replacement. In addition, an increase of \$830,720 and 4.0 Full-Time Equivalents (FTEs) across multiple programs will align the budget with projected personnel services and Fringe Benefits costs.

Decrease: ABCA's Local funds budget proposal includes a decrease of \$20,457 in the Licensing Services program to reduce costs related to the Seed to Sale system, to align resources with operational spending goals.

In Dedicated Tax funds, the proposed budget includes a decrease of \$1,251,390 in the Regulation and Adjudication program to align the budget with projected revenues.

FY 2025 Proposed Full-Time Equivalents (FTEs)

Table LQ0-7 contains the summary of FY 2025 Proposed Budgeted Full-Time Equivalents (FTEs).

Table LQ0-7

Total FY 2025 Proposed Budgeted FTEs	80.3
Less: Interagency FTEs budgeted in this agency but employed by other agencies:	
AT0-Office of the Chief Financial Officer	(0.3)
Total Interagency FTEs budgeted in this agency, employed by other agencies	(0.3)
Total FTEs employed by this agency	80.0

Note: Table LQ0-7 displays the impact of the buyer agencies budgets funding the seller agencies FTEs in the FY 2025 budget, compared to how FTEs were budgeted in FY 2024.

- It starts with the FY 2025 budgeted FTE figure, 80.3 FTEs.
- It subtracts 0.3 FTEs budgeted in LQ0 in FY 2025 who are employed by another agency.
- It adds 0.0 FTEs budgeted in other agencies in FY 2025 who are employed by LQ0.
- It ends with 80.0 FTEs, the number of FTEs employed by LQ0, which is the FTE figure comparable to the FY 2024 budget.

