# (JA0) DEPARTMENT OF HUMAN SERVICES

# MISSION

The mission of the Department of Human Services (DHS) is to empower every District resident to reach their full potential by providing meaningful connections to work opportunities, economic assistance and supportive services.

# BACKGROUND

The Department of Human Services works closely with the Department of General Services to design, maintain and upgrade the District's portfolio of shelters for families and individuals experiencing homelessness. DHS currently oversees 26 low barrier, emergency and transitional homeless shelter buildings, not including the short-term family housing sites under construction. Capital projects are implemented by the Department of General Services, with DHS ensuring facilities support the unique needs of our customers.

# CAPITAL PROGRAM OBJECTIVES

To design small dignified community-based buildings that allow for the delivery of supportive services and facilitate rapid exit into stable and permanent housing.

To upgrade and renovate buildings to ensure stable and safe system operations, particularly during extreme weather conditions.

# RECENT ACCOMPLISHMENTS

Construction of short-term family housing buildings in neighborhoods across the District to facilitate the closing of DC General by the end of 2018.

# Elements on this page of the Agency Summary include:

• Funding Tables: Past budget allotments show the allotment balance, calculated as allotments received to date less all obligations (the sum of expenditures, encumbrances, intra-District advances and pre-encumbrances). Agencies are allowed to encumber and pre-encumber funds up to the limit of a capital project's budget authority, which might be higher than allotments received to date. For this reason, a negative balance on a project sheet does not necessarily indicate overspending or an anti-deficiency violation. A negative balance is permitted in this calculation of remaining allotment authority.

• Additional Appropriations Data (\$000): Provides a summary of the budget authority over the life of the project. The table can be read as follows:

• **Original 6-Year Budget Authority:** Represents the authority from the fiscal year in which budget was first appropriated through the next 5 years.

• Budget Authority Through FY 2024 : Represents the lifetime budget authority, including the 6-year budget authority for FY 2019 through FY 2024.

• **FY 2019 Budget Authority Revisions:** Represents the changes to the budget authority as a result of reprogramming, redirections and rescissions (also reflected in Appendix F) for the current fiscal year.

• 6-Year Budget Authority Through FY 2024 : This is the total 6-year authority for FY 2019 through FY 2024 including changes from the current fiscal year.

• Budget Authority Request Through FY 2025 : Represents the 6-year budget authority for FY 2020 through FY 2025.

• **Increase (Decrease) :** This is the change in 6-year budget requested for FY 2020 - FY 2025 (change in budget authority is shown in Appendix A).

• Estimated Operating Impact: If a project has operating impacts that the agency has quantified, the effects are summarized in the respective year of impact.

• FTE Data (Total budget in FTE Table might differ from actual budget due to rounding): Provides the number for Full-Time Equivalent (FTE) employees approved as eligible to be charged to capital projects by, or on behalf of, the agency. Additionally, it provides the total budget for these employees (Personal Services), the non personnel portion of the budget in the agency's capital plan, and the percentage of the agency CIP budget from either expense category.

• Facility Location Map: For those agencies with facilities projects, a map reflecting projects and their geographic location within the District of Columbia.

#### (Dollars in Thousands)

Funding By Phase - Prior Funding Approved Funding												
Phase	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
(01) Design	66,800	61,529	1,417	912	2,942	0	0	0	0	0	0	0
(02) SITE	2,068	2,033	0	0	34	0	0	0	0	0	0	0
(03) Project Management	4,493	2,893	457	0	1,142	0	0	0	0	0	0	0
(04) Construction	196,729	124,417	19,370	34,654	18,288	54,489	36,722	0	0	0	0	91,211
(05) Equipment	1,830	1,280	550	0	0	0	0	0	0	0	0	0
(06) IT Requirements Development/Systems Design	172,460	83,720	0	0	88,740	0	0	0	0	0	0	0
TOTALS	444,380	275,873	21,794	35,566	111,146	54,489	36,722	0	0	0	0	91,211

F	Funding By Source - Prior Funding Approved Funding													
Source	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total		
GO Bonds - New (0300)	258,465	181,568	21,674	35,566	19,656	38,589	27,182	0	0	0	0	65,771		
Pay Go (0301)	190	70	120	0	0	0	0	0	0	0	0	0		
Equipment Lease (0302)	535	535	0	0	0	0	0	0	0	0	0	0		
Short-Term Bonds - (0304)	2,750	0	0	0	2,750	15,900	9,540	0	0	0	0	25,440		
Federal (0350)	172,460	83,720	0	0	88,740	0	0	0	0	0	0	0		
Cap Fund - Fed Pmt (0355)	9,980	9,980	0	0	0	0	0	0	0	0	0	0		
TOTALS	444,380	275,873	21,794	35,566	111,146	54,489	36,722	0	0	0	0	91,211		

Additional Appropriation Data	
First Appropriation FY	2002
Original 6-Year Budget Authority	262,723
Budget Authority Through FY 2024	536,538
FY 2019 Budget Authority Changes	
Capital Reprogrammings FY 2019 YTD	-17,094
6-Year Budget Authority Through FY 2024	519,444
Budget Authority Request Through FY 2025	535,591
Increase (Decrease)	16.147

Estimated Operating Impact Summary

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Fu	ull Time Equivalent Data			
4	Object	FTE	FY 2020 Budget	% of Project
4 Pe	ersonal Services	0.0	0	0.0
1 No	on Personal Services	0.0	54,489	100.0

# AM0-THK17-EMERGENCY AND TEMPORARY HOUSING UPGRADES

Agency:	DEPARTMENT OF HUMAN SERVICES (JA0)
Implementing Agency:	DEPARTMENT OF GENERAL SERVICES (AM0)
Project No:	THK17
Ward:	5
Location:	1725 LINCOLN ROAD NE & 635 I STREET NE
Facility Name or Identifier:	EMERY MEN'S SHELTER/BLAIR MEN'S SHELTER
Status:	Ongoing Subprojects
Useful Life of the Project:	30
<b>Estimated Full Funding Cost:</b>	\$15,897,000

## **Description:**

The purpose of the project is to increase the useful life of Emery and Blair Shelter infrastructure by performing critical upgrades.

### Justification:

Both the Emery and Blair shelters have completed a feasibility study which concluded that each site is in need of significant upgrades. Recommendations include replacing subfloors throughout the space, replacing existing doors with fire-rated doors which comply with national fire codes, replacing damaged hand rails, replacing existing ramps to comply with ADA renovating existing bathrooms, upgrading HVAC, Roof replacement, etc. Subsequent studies and analysis of the original proposal to provide new Condensing Boilers and Fin-Tube Radiators for heating while reusing the existing AC window units cooling is not viable. Additional funding is necessary to install new VRV throughout the buildings to allow for a unified system that is more

# Progress Assessment:

energy efficient, resilient and effective at cooling.

Project is currently in design. Construction is expected to begin in July 2019

### **Related Projects:**

N/A

### (Dollars in Thousands)

(	- /											
	Funding By Phase	- Prior Fu	nding		A	pproved F	unding					
Phase	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
(01) Design	1,500	380	568	0	552	0	0	0	0	0	0	0
(04) Construction	5,674	0	0	6,226	-552	8,723	0	0	0	0	0	8,723
TOTALS	7,174	380	568	6,226	0	8,723	0	0	0	0	0	8,723
	Funding By Source	- Prior Fu	inding		A	pproved F	unding					
Source	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
GO Bonds - New (0300)	6,984	310	448	6,226	0	8,723	0	0	0	0	0	8,723
Pay Go (0301)	190	70	120	0	0	0	0	0	0	0	0	0

Additional Appropriation Data	
First Appropriation FY	2016
Original 6-Year Budget Authority	1,610
Budget Authority Through FY 2024	11,953
FY 2019 Budget Authority Changes	
Capital Reprogrammings FY 2019 YTD	-221
6-Year Budget Authority Through FY 2024	11,732
Budget Authority Request Through FY 2025	15,897
Increase (Decrease)	4,165

#### Estimated Operating Impact Summary

Milestone Data	Projected	Actual
Environmental Approvals		
Design Start (FY)	10/16/2018	
Design Complete (FY)	06/14/2019	
Construction Start (FY)	07/9/2019	
Construction Complete (FY)	03/29/2020	
Closeout (FY)	04/30/2019	

Full Time Equivalent Data			
Object	FTE	FY 2020 Budget	% of Project
Personal Services	0.0	0	0.0
Non Personal Services	0.0	8,723	100.0

# AM0-THK18-NEW YORK AVENUE UPGRADES/RENOVATIONS

Agency:	DEPARTMENT OF HUMAN SERVICES (JA0)
Implementing Agency:	DEPARTMENT OF GENERAL SERVICES (AM0)
Project No:	THK18
Ward:	5
Location:	1355 NY AVENUE NE
Facility Name or Identifier:	NEW YORK AVENUE SHELTER
Status:	Ongoing Subprojects
Useful Life of the Project:	15
Estimated Full Funding Cost:	\$11,575,000

### **Description:**

The New York Avenue Men's Shelter desperately needs a renovation to transform it from a worn facility that has outlived its life cycle into a clean, safe, inviting, state of the art facility that will house approximately 380 single men during hypothermia season. The renovated space will also be designed to support a daytime program to allow for additional case work and a clinic to serves the homeless community.

# Justification:

New York Avenue renovation project has received much needed funding to renovate the interior spaces and upgrade mechanical, electrical and plumbing systems, however, additional funding is required to renovate the exterior/façade of the building as well. The windows have reached their life expectancy and the breaches around the window openings contribute to the insufficient heating and cooling of the building. The old aluminum storefront doors need to be upgraded, along with several of the existing exterior doors, which are damaged and have received multiple repairs over the years. The existing brick masonry needs to be repointed and painted. In addition to addressing these deficiencies, the building exterior will be upgraded to better fit with the adjacent improvement along the New York Avenue corridor.

# **Progress Assessment:**

DGS is in the process of developing solicitation for design services.

#### **Related Projects:**

N/A

#### (Dollars in Thousands)

(												
	Funding By Phase -	Prior Fu	nding		A	Approved F	unding					
Phase	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
(01) Design	850	0	0	850	0	0	0	0	0	0	0	0
(04) Construction	0	0	0	0	0	8,685	2,040	0	0	0	0	10,725
TOTALS	850	0	0	850	0	8,685	2,040	0	0	0	0	10,725
	Funding By Source -	- Prior Fu	Inding		A	Approved F	unding					
Source	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
GO Bonds - New (0300)	850	0	0	850	0	8,685	2,040	0	0	0	0	10,725
TOTALS	850	0	0	850	0	8,685	2,040	0	0	0	0	10,725

2019
8,535
8,535
0
8,535
11,575
3,040

# Estimated Operating Impact Summary

Milestone Data	Projected	Actual
Environmental Approvals		
Design Start (FY)	03/4/2019	
Design Complete (FY)	07/31/2019	
Construction Start (FY)	08/22/2019	
Construction Complete (FY)	03/29/2020	
Closeout (FY)	06/30/2020	

Full Time Equivalent Data			
Object	FTE	FY 2020 Budget	% of Project
Personal Services	0.0	0	0.0
Non Personal Services	0.0	8,685	100.0

# AM0-PSH01-PSH UNITS FOR SENIOR WOMEN

Agency:	DEPARTMENT OF HUMAN SERVICES (JA0)
Implementing Agency:	DEPARTMENT OF GENERAL SERVICES (AM0)
Project No:	PSH01
Ward:	7
Location:	1910 MASSACHUSETTS AVENUE SE
Facility Name or Identifier:	HARRIET TUBMAN WOMEN'S SHELTER
Status:	Developing scope of work
Useful Life of the Project:	30
Estimated Full Funding Cost:	\$58,332,000

## **Description:**

The District has identified a space to design and construct a new 50 unit Site Based Permanent Supportive Housing Facility for women and a new 200 bed emergency housing facility for women on District owned property. The construction of site based PSH units and emergency housing both support the Mayor's Homeward DC plan to make homelessness in the District rare, brief, and non-recurring. This project for unaccompanied adults will deliver on promises by creating a model for site base permanent housing for women and a model for women's emergency housing that continues the transformation of our homelessness crisis response system for single adults. In addition to the 50 unit PSH facility, the District intends to design and construct a facility that will provide 200 beds, a health clinic, day program, computer lab and enough programmatic space to provide quality case management. The co-located facilities would have separate entrances and operate independently. In addition, there is FY20 funding allocated for the Tubman Replacement which is part of this project.

# Justification:

While funding has already been allocated to provide site based permanent supportive housing, there is currently a shortage of emergency shelter for women. The shortage is complicated by the fact that the Board of Zoning Adjustments limited the District's use of this building as a shelter for five years (through Dec 2019). The District desperately needs to maintain an emergency shelter for 200 women. The opportunity to develop two facilities on the same property will not only fill both programmatic needs but will also allow the District to realize savings significant construction cost.

# **Progress Assessment:**

DGS preparing solicitation for design services

# **Related Projects:**

N/A

## (Dollars in Thousands)

	Funding By Pha	se - Prior F	unding			A	pproved Fi	unding					
Phase	Allotme	ts Spei	nt Enc/ID-	Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
(04) Construction	2,7	50	0	0	0	2,750	20,900	34,682	0	0	0	0	55,582
TOTALS	2,7	50	0	0	0	2,750	20,900	34,682	0	0	0	0	55,582
Funding By Source - Prior Funding Approved Funding													
	Funding By Sou	rce - Prior F	unding			A	pproved F	unding					
Source	Funding By Sou Allotme		unding	Adv	Pre-Enc	A Balance	pproved Fi FY 2020	unding FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
Source GO Bonds - New (0300)				Adv 0	Pre-Enc 0				<b>FY 2022</b> 0	<b>FY 2023</b> 0	<b>FY 2024</b> 0	<b>FY 2025</b> 0	6 Yr Total 30,142
		ts Sper 0		<b>Adv</b> 0 0	<b>Pre-Enc</b> 0 0		FY 2020	FY 2021	<b>FY 2022</b> 0 0	FY 2023 0 0	<b>FY 2024</b> 0 0	<b>FY 2025</b> 0 0	

Additional Appropriation Data	
First Appropriation FY	2019
Original 6-Year Budget Authority	28,190
Budget Authority Through FY 2024	28,190
FY 2019 Budget Authority Changes	0
6-Year Budget Authority Through FY 2024	28,190
Budget Authority Request Through FY 2025	58,332
Increase (Decrease)	30,142

#### Estimated Operating Impact Summary

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Milestone Data	Projected	Actual	Full Time Equi
Environmental Approvals			Obj
Design Start (FY)	02/1/2020		Personal Services
Design Complete (FY)	09/1/2020		Non Personal Serv
Construction Start (FY)	10/1/2020		
Construction Complete (FY)	02/1/2022		
Closeout (FY)	03/1/2022		

Full Time Equivalent Data							
Object	FTE	FY 2020 Budget	% of Project				
Personal Services	0.0	0	0.0				
Non Personal Services	0.0	20,900	100.0				

# AM0-HSW01-WARD 1 TEMPORARY HOUSING FOR FAMILIES

Agency:	DEPARTMENT OF HUMAN SERVICES (JA0)
Implementing Agency:	DEPARTMENT OF GENERAL SERVICES (AM0)
Project No:	HSW01
Ward:	1
Location:	2500 14TH STREET NW
Facility Name or Identifier:	WARD 1 TEMPORARY HOUSING FOR FAMILIES
Status:	Ongoing Subprojects
Useful Life of the Project:	30
<b>Estimated Full Funding Cost:</b>	\$32,096,000

## **Description:**

The construction of new, smaller apartment style short-term family housing options will allow the District to meet the Mayor's Priority to create more dignified shelters. This is consistent with the District's strategic plan to end homelessness and advance overall efforts to make homelessness rare, brief and non-reoccurring in DC. The property is located at 2500 14th Street NW and will support 50 families experiencing homelessness. The site will also include 15 units of Permanent Supportive Housing (PSH) for seniors and upgrades to the Rita Bright Family and Youth Center.

The District seeks to issue tax-exempt bonds to finance these projects and the Chief Financial Officer of the District must be satisfied that the proposed business arrangements, with respect to the use and user(s) of the proposed project, will not create a private business use within the meaning of the applicable Internal Revenue Service rules and regulations.

# Justification:

The construction of new, smaller apartment style short-term family housing options will allow the District meet the legislative mandate for creating apartment style short term family housing.

# **Progress Assessment:**

On-going project to be completed in Spring 2020.

# **Related Projects:**

Master project: THK16C-Temporary and Permanent Supportive Housing Pool Project

# (Dollars in Thousands)

	Funding By Phase -	Prior Fu	nding		A	pproved F	unding					
Phase	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
(01) Design	500	100	0	0	400	0	0	0	0	0	0	C
(03) Project Management	500	41	417	0	42	0	0	0	0	0	0	C
(04) Construction	16,290	939	1,045	11,972	2,334	8,681	0	0	0	0	0	8,681
TOTALS	17,290	1,081	1,462	11,972	2,776	8,681	0	0	0	0	0	8,681
	Funding By Source	- Prior Fu	Inding		A	pproved Fi	unding					
Source	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
GO Bonds - New (0300)	17,290	1,081	1,462	11,972	2,776	8,681	0	0	0	0	0	8,681
TOTALS	17.290	1,081	1.462	11.972	2.776	8,681	0	0	0	0	0	8,681

Additional Appropriation Data	
First Appropriation FY	2017
Original 6-Year Budget Authority	20,000
Budget Authority Through FY 2024	25,256
FY 2019 Budget Authority Changes	
Capital Reprogrammings FY 2019 YTD	-85
6-Year Budget Authority Through FY 2024	25,171
Budget Authority Request Through FY 2025	25,971
Increase (Decrease)	800

#### Estimated Operating Impact Summary

Milestone Data	Projected	Actual
Environmental Approvals		
Design Start (FY)	02/1/2019	
Design Complete (FY)	09/1/2019	
Construction Start (FY)	08/1/2019	
Construction Complete (FY)	01/13/2021	
Closeout (FY)	02/13/2021	

Full Time Equivalent Data			
Object	FTE	FY 2020 Budget	% of Project
Personal Services	0.0	0	0.0
Non Personal Services	0.0	8,681	100.0

# AM0-HSW03-WARD 3 TEMPORARY HOUSING FOR FAMILIES

Agency:	DEPARTMENT OF HUMAN SERVICES (JA0)
Implementing Agency:	DEPARTMENT OF GENERAL SERVICES (AM0)
Project No:	HSW03
Ward:	3
Location:	3320 IDAHO AVENUE NW
Facility Name or Identifier:	WARD 3 TEMPORARY HOUSING FOR FAMILIES
Status:	Ongoing Subprojects
Useful Life of the Project:	30
Estimated Full Funding Cost:	\$38,173,000

### **Description:**

To construct a facility to provide short term housing for families experiencing homelessness containing 50 DC General Family Shelter replacement units on District-owned land at 3320 Idaho Avenue NW, Square 1818, Lot 0849. A contract for the construction of the facility has been awarded pursuant to a request for proposals to be issued by the Department of General Services. This project will also include the construction of a parking garage at the Metropolitan Police Department (MPD)'s Second District. The new garage will have the capacity of approximately 200 parking slots to accommodate MPD's on-site parking requirements.

The District seeks to issue tax-exempt bonds to finance these projects and the Chief Financial Officer of the District must be satisfied that the proposed business arrangements, with respect to the use and user(s) of the proposed project, will not create a private business use within the meaning of the applicable Internal Revenue Service rules and regulations.

## Justification:

The construction of new, smaller short-term family housing options will allow the District to close down the DC General Family shelter. This is consistent with the District's strategic plan to end homelessness and advance overall efforts to make homelessness rare, brief, and non-reoccurring in DC.

## **Progress Assessment:**

On-going project to be completed in December 2019.

## **Related Projects:**

Master project: THK16C-Temporary and Permanent Supportive Housing Pool Project

### (Dollars in Thousands)

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	Funding By Phase	- Prior Fu	nding			Approved F	unding					
Phase	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
(01) Design	2,400	2,113	146	0	141	0	0	0	0	0	0	0
(03) Project Management	20	20	0	0	0	0	0	0	0	0	0	0
(04) Construction	28,253	13,771	8,027	0	6,455	7,500	0	0	0	0	0	7,500
TOTALS	30,673	15,904	8,173	0	6,596	7,500	0	0	0	0	0	7,500
	Funding By Source	- Prior Fu	unding			Approved F	unding					
Source	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
GO Bonds - New (0300)	30,673	15,904	8,173	0	6,596	7,500	0	0	0	0	0	7,500
TOTALS	30,673	15,904	8,173	0	6,596	7,500	0	0	0	0	0	7,500

Additional Appropriation Data				
First Appropriation FY	2017			
Original 6-Year Budget Authority	12,500			
Budget Authority Through FY 2024	38,173			
FY 2019 Budget Authority Changes	0			
6-Year Budget Authority Through FY 2024	38,173			
Budget Authority Request Through FY 2025	38,173			
Increase (Decrease)	0			

#### Estimated Operating Impact Summary

Milestone Data	Projected	Actual
Environmental Approvals		
Design Start (FY)	01/1/2017	
Design Complete (FY)	09/1/2019	
Construction Start (FY)	09/1/2019	
Construction Complete (FY)	12/31/2019	
Closeout (FY)	12/31/2019	

Full Time Equivalent Data			
Object	FTE	FY 2020 Budget	% of Project
Personal Services	0.0	0	0.0
Non Personal Services	0.0	7,500	100.0