

District of Columbia Sentencing Commission

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Table FZ0-1

Description	FY 2022	FY 2023	FY 2024	FY 2025	% Change
	Actual	Actual	Approved	Proposed	from FY 2024
OPERATING BUDGET	\$1,628,620	\$1,579,240	\$1,611,787	\$1,707,101	5.9
FTEs	6.5	9.0	9.0	9.0	0.0
CAPITAL BUDGET	\$0	\$0	\$350,000	\$0	-100.0
FTEs	0.0	0.0	0.0	0.0	N/A

The mission of the District of Columbia Sentencing Commission (the Commission) is to implement, monitor, and support the District's voluntary sentencing guidelines; promote fair and consistent sentencing policies; increase public understanding of sentencing policies and practices; and evaluate the effectiveness of the guidelines system in order to recommend changes based on actual sentencing and corrections practice and research.

Summary of Services

The Commission advises the District of Columbia on policy matters related to criminal law, sentencing, and corrections policy. The D.C. Voluntary Sentencing Guidelines were created in 2004 as a pilot program and became permanent in 2007. The Commission is mandated to monitor and adjust, as needed, the Sentencing Guidelines to promote sentencing policies that limit unwarranted disparity, increase proportionality, and allow for adequate judicial discretion. The Sentencing Guidelines provide recommended sentences that enhance fairness, predictability, and consistency. When utilized, the Sentencing Guidelines help ensure that victims, the community, and other parties understand why a certain sentence was imposed. As part of its mandate, the Commission also provides analysis and Guidelines compliance to the government agencies, academic and research institutions, practitioners, and the public, to help identify sentencing and criminal justice trends.

The agency's FY 2025 proposed budget is presented in the following tables:

FY 2025 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table FZ0-2 contains the proposed FY 2025 budget by revenue type compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual data.

Table FZ0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands						Full-Time Equivalents					
	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change		Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change	
					from FY 2024	% Change*					from FY 2024	% Change
GENERAL FUND												
Local Funds	1,629	1,579	1,612	1,707	95	5.9	6.5	9.0	9.0	9.0	0.0	0.0
TOTAL FOR GENERAL FUND	1,629	1,579	1,612	1,707	95	5.9	6.5	9.0	9.0	9.0	0.0	0.0
GROSS FUNDS	1,629	1,579	1,612	1,707	95	5.9	6.5	9.0	9.0	9.0	0.0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private) and Special Purpose Revenue type, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2025 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2025 Proposed Operating Budget, by Account Group

Table FZ0-3 contains the proposed FY 2025 budget at the Account Group level compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual expenditures.

Table FZ0-3

(dollars in thousands)

Account Group	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change	
					from FY 2024	Percentage Change*
701100C - Continuing Full Time	613	795	909	901	-8	-0.9
701300C - Additional Gross Pay	75	0	0	0	0	N/A
701400C - Fringe Benefits - Current Personnel	136	160	196	193	-4	-1.8
701500C - Overtime Pay	0	0	0	0	0	N/A
SUBTOTAL PERSONNEL SERVICES (PS)	825	954	1,105	1,093	-12	-1.0
711100C - Supplies and Materials	0	3	3	3	0	0.0
713100C - Other Services and Charges	78	243	116	222	107	92.4
713200C - Contractual Services - Other	689	376	386	386	0	0.0
715100C - Other Expenses	0	1	0	0	0	N/A
717100C - Purchases Equipment and Machinery	37	1	2	2	0	0.0
SUBTOTAL NONPERSONNEL SERVICES (NPS)	804	625	507	614	107	21.1
GROSS FUNDS	1,629	1,579	1,612	1,707	95	5.9

*Percent change is based on whole dollars.

FY 2025 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table FZ0-4 contains the proposed FY 2025 budget by division/program and activity compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table FZ0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change from FY 2024	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change from FY 2024
(AFO000) AGENCY										
FINANCIAL OPERATIONS										
(AFO011) P-Card Clearing	0	-15	0	0	0	0.0	0.0	0.0	0.0	0.0
SUBTOTAL (AFO000) AGENCY	0	-15	0	0	0	0.0	0.0	0.0	0.0	0.0
(AMP000) AGENCY										
MANAGEMENT PROGRAM										
(AMP011) Human Resource Services	120	118	138	132	-6	0.9	1.0	1.0	1.0	0.0
(AMP012) Information Technology Services	33	0	0	0	0	0.0	0.0	0.0	0.0	0.0
(AMP014) Legal Services	11	2	7	19	12	0.0	0.0	0.0	0.0	0.0
(AMP019) Property Asset and Logistics Management	6	6	0	0	0	0.0	0.0	0.0	0.0	0.0
(AMP026) Training and Development	39	0	0	0	0	0.0	0.0	0.0	0.0	0.0
SUBTOTAL (AMP000) AGENCY	208	126	145	151	6	0.9	1.0	1.0	1.0	0.0
(PRG000) NO PROGRAM										
(PRG001) No Program	0	15	0	0	0	0.0	0.0	0.0	0.0	0.0
SUBTOTAL (PRG000) NO PROGRAM	0	15	0	0	0	0.0	0.0	0.0	0.0	0.0
(PS0032) DATA COLLECTION										
AIP										
(P03201) Data System - Development Monitoring	1,010	810	900	993	93	2.8	3.0	4.0	4.0	0.0
(P03203) Sentencing Guidelines - Policy Reports Proposals and Analysis	212	178	186	186	0	1.9	1.0	1.0	1.0	0.0
(P03204) Sentencing Guidelines - Training	198	466	381	378	-3	0.9	4.0	3.0	3.0	0.0
SUBTOTAL (PS0032) DATA COLLECTION AIP	1,420	1,453	1,467	1,556	90	5.6	8.0	8.0	8.0	0.0
TOTAL PROPOSED OPERATING BUDGET	1,629	1,579	1,612	1,707	95	6.5	8.9	9.0	9.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity**. For detailed information on this agency's Cost Center structure as reflected in the District's Chart of Accounts, please see **Schedule 30-CC FY 2025 Proposed Operating Budget and FTEs, by Division/Office**. Additional information on this agency's interagency agreements can be found in **Appendix H**. All schedules can be found in the FY 2025 Operating Appendices, Volume 6 located on the Office of the Chief Financial Officer's website.

Program Description

The District of Columbia Sentencing Commission operates through the following 2 programs:

Data Collection, Analysis, and Implementation – undertakes sentencing-related research for the Commission and the Council; monitors and evaluates sentencing practices and trends in the District; and provides the sentencing guideline manual, assistance with the application of the guidelines, and training for criminal justice professional to effectively and efficiently work within a structured sentencing system.

This program contains the following 3 activities:

- **Data System–Development Monitoring** - monitors compliance with the recommended sentencing guidelines through GRIDS. Departures from the sentencing guidelines are analyzed to determine if the guidelines may require modification or revision by the Commission to ensure their effectiveness;
- **Sentencing Guidelines - Policy Reports Proposals and Analysis** –develops reports and recommendations for the Commission to improve and modify criminal justice programs focused on sentencing policy. In addition, revises and proposes recommendations to the D.C. Criminal Code to ensure clarity and consistency in the District's criminal laws making their application more fair and efficient; and
- **Sentencing Guidelines - Training** – provides training to criminal justice professionals focusing on the calculation of criminal history, proper application of the guidelines, determination of the recommended guideline sentence, and recent revisions or modification to the sentencing guidelines. The Commission also monitors both Appellate and Supreme Court sentencing-related decisions and provides training on the impact of these rulings on the D.C. Sentencing Guidelines.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The District of Columbia Sentencing Commission has no program structure changes in the FY 2025 proposed budget.

FY 2024 Approved Budget to FY 2025 Proposed Budget, by Revenue Type

Table FZ0-5 itemizes the changes by revenue type between the FY 2024 approved budget and the FY 2025 proposed budget. For a more comprehensive explanation of changes, please see the FY 2025 Proposed Budget Changes section, which follows the table.

Table FZ0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2024 Approved Budget and FTE		1,612	9.0
No Change		0	0.0
LOCAL FUNDS: FY 2025 Recurring Budget		1,612	9.0
Increase: To support operational requirements	Multiple Programs	17	0.0
Decrease: To realize savings in personnel services	Multiple Programs	-12	0.0
Enhance: To support the Guidelines Reporting Information Data system (one-time)	Data Collection Aip	85	0.0
Enhance: To support manual translation guidelines	Agency Management Program	12	0.0
Reduce: To adjust the Contractual Services budget	Multiple Programs	-8	0.0
LOCAL FUNDS: FY 2025 Mayor's Proposed Budget		1,707	9.0
GROSS FOR FZ0 - DISTRICT OF COLUMBIA SENTENCING COMMISSION		1,707	9.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for interagency projects funded within this agency, please see Appendix J, FY 2025 Interagency Budgets, in the Executive Summary budget volume.

FY 2025 Proposed Operating Budget Changes

Table FZ0-6 contains the proposed FY 2025 budget by fund compared to the FY 2024 approved budget.

Table FZ0-6

Appropriated Fund	FY 2024 Approved	FY 2025 Proposed	% Change from FY 2024
Local Funds	\$1,611,787	\$1,707,101	5.9
GROSS FUNDS	\$1,611,787	\$1,707,101	5.9

Mayor's Proposed Budget

Increase: The Local funds proposed budget reflects an increase of \$17,343 in nonpersonnel services across multiple programs, primarily in Contractual Services.

Decrease: In Local funds, a decrease of \$11,529 was made to properly align the proposed budget with projected expenditures for salary and Fringe Benefits costs for current personnel across multiple programs.

Enhance: A one-time Local funds increase of \$85,000 will be made to the Data Collection, Analysis, and Implementation program. This adjustment supports the projected increase in operations and maintenance costs for the Guidelines Reporting Information Data (GRID) system. Additionally, an increase of \$12,000 in the Agency Management program is included to translate the 2024 District of Columbia Voluntary Guidelines Manual and other Commission materials from English to Spanish.

Reduce: In Local funds, the proposed budget includes a decrease of \$7,500 in Contractual Services across multiple programs to align the budget with projected savings.

