

Office of Administrative Hearings

www.oah.dc.gov

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Table FS0-1

Description	FY 2022	FY 2023	FY 2024	FY 2025	% Change
	Actual	Actual	Approved	Approved	from FY 2024
OPERATING BUDGET	\$12,623,602	\$11,219,618	\$12,324,805	\$12,059,026	-2.2
FTEs	95.7	78.0	92.0	92.0	0.0
CAPITAL BUDGET	\$0	\$0	\$0	\$0	N/A
FTEs	0.0	0.0	0.0	0.0	N/A

The mission of the Office of Administrative Hearings (OAH) is to provide the District of Columbia's citizens and government agencies with a fair, efficient, and effective forum to manage and resolve administrative disputes.

Summary of Services

OAH is an impartial, independent agency that adjudicates cases for over 40 District of Columbia agencies, boards, and commissions. OAH holds hearings, conducts mediations, and provides other adjudication services to resolve disputes arising under the District's laws and regulations.

The agency's FY 2025 approved budget is presented in the following tables:

FY 2025 Approved Gross Funds Operating Budget and FTEs, by Revenue Type

Table FS0-2 contains the approved FY 2025 budget by revenue type compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual data.

Table FS0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands						Full-Time Equivalents					
	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024	% Change*	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024	% Change
GENERAL FUND												
Local Funds	9,595	10,773	12,025	11,759	-266	-2.2	75.8	78.0	92.0	92.0	0.0	0.0
TOTAL FOR GENERAL FUND	9,595	10,773	12,025	11,759	-266	-2.2	75.8	78.0	92.0	92.0	0.0	0.0

Table FS0-2

(dollars in thousands)

	Dollars in Thousands						Full-Time Equivalents					
	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024	% Change*	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024	% Change
Appropriated Fund												
FEDERAL RESOURCES												
Federal Payments	177	63	0	0	0	N/A	0.0	0.0	0.0	0.0	0.0	N/A
Federal Medicaid Payments	210	281	300	300	0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR FEDERAL RESOURCES	386	344	300	300	0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
PRIVATE FUNDS												
Private Donations	191	103	0	0	0	N/A	0.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR PRIVATE FUNDS	191	103	0	0	0	N/A	0.0	0.0	0.0	0.0	0.0	N/A
INTRA-DISTRICT FUNDS												
Intra-District Funds	2,451	0	0	0	0	N/A	19.8	0.0	0.0	0.0	0.0	N/A
TOTAL FOR INTRA-DISTRICT FUNDS	2,451	0	0	0	0	N/A	19.8	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	12,624	11,220	12,325	12,059	-266	-2.2	95.7	78.0	92.0	92.0	0.0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private) and Special Purpose Revenue type, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2025 Operating Appendices** located on the Office of the Chief Financial Officer’s website.

In FY 2023, the Intra-District process that required duplicated budget in the agencies providing services (seller agencies) was eliminated and replaced by interagency projects. For more detailed information regarding the approved funding for interagency projects funded within this agency, please see **Appendix H, FY 2025 Interagency Budgets**, in the **Executive Summary, Volume 1**.

FY 2025 Approved Operating Budget, by Account Group

Table FS0-3 contains the approved FY 2025 budget at the Account Group level compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual expenditures.

Table FS0-3

(dollars in thousands)

Account Group	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024	Percentage Change*
701100C - Continuing Full Time	8,677	7,702	8,540	8,294	-247	-2.9
701200C - Continuing Full Time - Others	809	506	656	507	-149	-22.7
701300C - Additional Gross Pay	335	91	0	50	50	N/A
701400C - Fringe Benefits - Current Personnel	1,879	1,800	1,895	1,945	50	2.6
701500C - Overtime Pay	5	0	0	0	0	N/A
SUBTOTAL PERSONNEL SERVICES (PS)	11,705	10,099	11,091	10,796	-295	-2.7
711100C - Supplies and Materials	55	50	25	25	0	0.0
712100C - Energy, Communications and Building Rentals	0	1	5	5	0	3.7
713100C - Other Services and Charges	45	259	80	57	-23	-28.8
713200C - Contractual Services - Other	739	727	1,046	859	-187	-17.9

Table FS0-3

(dollars in thousands)

Account Group	Actual	Actual	Approved	Approved	Change	
	FY 2022	FY 2023	FY 2024	FY 2025	from FY 2024	Percentage Change*
715100C - Other Expenses	0	14	0	0	0	N/A
717100C - Purchases Equipment and Machinery	26	15	10	250	240	2,400.0
717200C - Rentals Equipment and Other	54	53	67	67	0	0.0
SUBTOTAL NONPERSONNEL SERVICES (NPS)	919	1,120	1,233	1,263	30	2.4
GROSS FUNDS	12,624	11,220	12,325	12,059	-266	-2.2

*Percent change is based on whole dollars.

FY 2025 Approved Operating Budget and FTEs, by Division/Program and Activity

Table FS0-4 contains the approved FY 2025 budget by division/program and activity compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table FS0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024
(AFO000) AGENCY										
FINANCIAL OPERATIONS										
(AFO003) Agency Budgeting and Financial Management Services	88	73	148	163	15	1.0	0.9	1.0	1.0	0.0
(AFO010) Payroll Default	0	0	0	0	0	0.0	0.0	0.0	0.0	0.0
SUBTOTAL (AFO000) AGENCY FINANCIAL OPERATIONS	88	73	148	163	15	1.0	0.9	1.0	1.0	0.0
(AMP000) AGENCY										
MANAGEMENT PROGRAM										
(AMP011) Human Resource Services	86	110	125	126	2	1.0	0.9	1.0	1.0	0.0
(AMP012) Information Technology Services	0	210	410	430	20	0.0	1.9	4.0	4.0	0.0
(AMP019) Property, Asset, and Logistics Management	253	273	0	250	250	1.9	1.9	0.0	0.0	0.0
(AMP030) Executive Administration	569	671	652	768	117	3.8	3.8	4.0	5.0	1.0
SUBTOTAL (AMP000) AGENCY MANAGEMENT PROGRAM	908	1,264	1,187	1,575	388	6.6	8.5	9.0	10.0	1.0
(PS0026) ADJUDICATION										
SUPPORT										
(P02601) Case Management	2,417	461	2,208	1,606	-602	33.5	28.2	32.0	32.0	0.0
SUBTOTAL (PS0026) ADJUDICATION SUPPORT	2,417	461	2,208	1,606	-602	33.5	28.2	32.0	32.0	0.0

Table FS0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024
(PS0027) ADMINISTRATIVE ADJUDICATION SERVICES										
(P02701) Judicial Assistance and Legal Counsel	2,007	1,483	2,215	1,727	-488	15.2	14.1	22.0	21.0	-1.0
(P02702) Trials, Appeals and Justice Management	7,204	7,938	6,567	6,988	421	39.3	26.3	28.0	28.0	0.0
SUBTOTAL (PS0027) ADMINISTRATIVE ADJUDICATION SERVICES	9,211	9,422	8,782	8,715	-67	54.6	40.4	50.0	49.0	-1.0
TOTAL APPROVED OPERATING BUDGET	12,624	11,220	12,325	12,059	-266	95.7	78.0	92.0	92.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the approved funding for the activities within this agency’s programs, please see **Schedule 30-PBB Program Summary by Activity**. For detailed information on this agency’s Cost Center structure as reflected in the District’s Chart of Accounts, please see **Schedule 30-CC FY 2025 Approved Operating Budget and FTEs, by Division/Office**. The schedules can be found in the **FY 2025 Operating Appendices** located on the Office of the Chief Financial Officer’s website. Additional information on this agency’s interagency agreements can be found in **Appendix H** in the **Executive Summary, Volume 1**.

Program Description

The Office of Administrative Hearings operates through the following 4 programs:

Adjudication Support – Provides an efficient intake of cases and supports the agency’s case management system and caseload reporting, maintains forms and documentation, and serves as the primary customer service interface.

This program contains the following activity:

- **Case Management** – provides an efficient intake of cases and supports the agency’s case management system and caseload reporting, maintains forms and documentation, and serves as the primary customer service interface.

Administrative Adjudication Services – provides agency direction and performance oversight, including administering the agency’s infrastructure and related support services and functions.

This program contains the following 2 activities:

- **Judicial Assistance and Legal Counsel** – ensures due process while working to improve the quality, efficiency, and efficacy of justice management. This program provides pretrial management, hearings, appeals, and mediations; and
- **Trial Appeals and Justice Management** – supports the administrative court’s judicial function by assisting judges in legal analysis, research, and drafting orders and notices; ensures agency compliance with applicable laws; assists with the tracking of legislative and regulatory initiatives; and maintains the law library.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The Office of Administrative Hearings has no program structure changes in the FY 2025 approved budget.

FY 2024 Approved Budget to FY 2025 Approved Budget, by Revenue Type

Table FS0-5 itemizes the changes by revenue type between the FY 2024 approved budget and the FY 2025 approved budget. For a more comprehensive explanation of changes, please see the FY 2025 Approved Budget Changes section, which follows the table.

Table FS0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2024 Approved Budget and FTE		12,025	92.0
No Change		0	0.0
LOCAL FUNDS: FY 2025 Recurring Budget		12,025	92.0
Decrease: To recognize savings from a decrease in FTE(s)	Multiple Programs	-320	0.0
Decrease: To realize savings in nonpersonnel services	Multiple Programs	-394	0.0
Reduce: To adjust the Contractual Services budget	Administrative Adjudication Services	-13	0.0
LOCAL FUNDS: FY 2025 Mayor’s Proposed Budget		11,298	92.0
Enhance: To provide IT services (one-time)	Agency Management Program	250	0.0
Enhance: To provide additional contractual services (one-time)	Administrative Adjudication Services	187	0.0
Enhance: To align projected salary and fringe benefits with projected costs	Agency Management Program	24	0.0
LOCAL FUNDS: FY 2025 District’s Approved Budget		11,759	92.0
FEDERAL MEDICAID PAYMENTS: FY 2024 Approved Budget and FTE		300	0.0
No Change		0	0.0
FEDERAL MEDICAID PAYMENTS: FY 2025 Mayor’s Proposed Budget		300	0.0
No Change		0	0.0
FEDERAL MEDICAID PAYMENTS: FY 2025 District’s Approved Budget		300	0.0
GROSS FOR FS0 - OFFICE OF ADMINISTRATIVE HEARINGS		12,059	92.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the approved funding for interagency projects funded within this agency, please see **Appendix H, FY 2025 Interagency Budgets, of the Executive Summary, Volume 1** located on the OCFO’s website.

FY 2025 Approved Operating Budget Changes

Table FS0-6 contains the approved FY 2025 budget by fund compared to the FY 2024 approved budget.

Table FS0-6

Appropriated Fund	FY 2024 Approved	FY 2025 Approved	% Change from FY 2024
Local Funds	\$12,024,805	\$11,759,026	-2.2
Federal Medicaid Payments	\$300,000	\$300,000	0.0
GROSS FUNDS	\$12,324,805	\$12,059,026	-2.2

Mayor's Proposed Budget

Decrease: OAH's proposed Local funds budget includes a net decrease of \$319,779 across multiple programs, primarily to recognize savings from a decrease in FTEs. In addition, a budget proposal includes a cutback of \$394,295 across multiple programs to realize cost savings in agency fixed cost budget services.

Reduce: In the Administrative Adjudication Services program, a proposed Local funds cost savings of \$13,125 has been identified to adjust the Contractual Services budget.

District's Approved Budget

Enhance: OAH's approved Local funds budget includes a one-time increase of \$250,000 in the Agency Management program to support hearing room infrastructure and other IT improvements. The budget also includes a one-time increase of \$187,000 in the Administrative Adjudication Services program to provide additional contractual services for temporary assistance related to case backlogs. Lastly, the budget reflects an increase of \$24,420 to align with projected salary and fringe benefit costs for an IT specialist position in the Agency Management program.