

Judicial Nomination Commission

www.jnc.dc.gov

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Table DV0-1

Description	FY 2016	FY 2017	FY 2018	FY 2019	% Change
	Actual	Actual	Approved	Proposed	from FY 2018
OPERATING BUDGET	\$250,962	\$266,118	\$270,000	\$275,000	1.9
FTEs	1.7	2.0	2.0	2.0	0.0

The mission of the District of Columbia Judicial Nomination Commission (JNC) is to screen, select, and recommend candidates to the President of the United States for his consideration in appointing judges to the District of Columbia Court of Appeals and Superior Court of the District of Columbia. JNC also appoints the chief judges of both courts.

Summary of Services

JNC advertises judicial vacancies; solicits applications; conducts background investigations; carefully reviews investigative materials; reads briefs and other application materials; interviews applicants; solicits and considers input from the bench, bar, and public regarding applicants' fitness to serve; and carefully evaluates each candidate's application and background. JNC also appoints the chief judges of the District of Columbia Court of Appeals and Superior Court of the District of Columbia.

The agency's FY 2019 proposed budget is presented in the following tables:

FY 2019 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table DV0-2 contains the proposed FY 2019 budget by revenue type compared to the FY 2018 approved budget. It also provides FY 2016 and FY 2017 actual data.

Table DV0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands						Full-Time Equivalents					
	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change		Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change	
					from FY 2018	% Change*					from FY 2018	% Change
FEDERAL RESOURCES												
Federal Payments	251	266	270	275	5	1.9	1.7	2.0	2.0	2.0	0.0	0.0

Table DV0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands						Full-Time Equivalents					
	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018	% Change*	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018	% Change
TOTAL FOR FEDERAL RESOURCES	251	266	270	275	5	1.9	1.7	2.0	2.0	2.0	0.0	0.0
GROSS FUNDS	251	266	270	275	5	1.9	1.7	2.0	2.0	2.0	0.0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2019 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2019 Proposed Operating Budget, by Comptroller Source Group

Table DV0-3 contains the proposed FY 2019 budget at the Comptroller Source Group (object class) level compared to the FY 2018 approved budget. It also provides FY 2016 and FY 2017 actual expenditures.

Table DV0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018	Percentage Change*
11 - Regular Pay - Continuing Full Time	189	192	198	206	8	4.1
13 - Additional Gross Pay	0	0	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	39	48	36	43	7	20.9
15 - Overtime Pay	0	0	0	0	0	-100.0
SUBTOTAL PERSONAL SERVICES (PS)	228	240	234	250	15	6.5
20 - Supplies and Materials	6	4	6	1	-6	-88.3
31 - Telephone, Telegraph, Telegram, Etc.	6	5	6	6	0	3.0
40 - Other Services and Charges	8	3	15	14	-1	-6.5
41 - Contractual Services - Other	0	11	5	5	0	-1.2
70 - Equipment and Equipment Rental	3	2	4	0	-4	-100.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	23	26	36	25	-10	-28.5
GROSS FUNDS	251	266	270	275	5	1.9

*Percent change is based on whole dollars.

FY 2019 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table DV0-4 contains the proposed FY 2019 budget by division/program and activity compared to the FY 2018 approved budget. It also provides FY 2016 and FY 2017 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table DV0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018
(2000) JUDICIAL NOMINATION										
(2500) Commission Administration and Support	251	266	270	275	5	1.7	2.0	2.0	2.0	0.0
SUBTOTAL (2000) JUDICIAL NOMINATION	251	266	270	275	5	1.7	2.0	2.0	2.0	0.0
TOTAL PROPOSED OPERATING BUDGET	251	266	270	275	5	1.7	2.0	2.0	2.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency’s programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2019 Operating Appendices** located on the Office of the Chief Financial Officer’s website. “No Activity Assigned” indicates budget or actuals that are recorded at the division/program level.

Program Description

The Judicial Nomination Commission operates through the following program:

Judicial Nomination Commission – solicits, screens, and recommends candidates to the President of the United States for judicial vacancies on the District of Columbia Court of Appeals and the Superior Court of the District of Columbia. This includes providing administration and support to ensure that applications are complete, applicant background investigations are conducted, public comments are sought, and applicant materials are readily available for Commission members’ review.

Program Structure Change

The Judicial Nomination Commission has no program structure changes in the FY 2019 proposed budget.

FY 2018 Approved Budget to FY 2019 Proposed Budget, by Revenue Type

Table DV0-5 itemizes the changes by revenue type between the FY 2018 approved budget and the FY 2019 proposed budget. For a more comprehensive explanation of changes, please see the FY 2019 Proposed Budget Changes section, which follows the table.

Table DV0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
FEDERAL PAYMENTS: FY 2018 Approved Budget and FTE		270	2.0
COLA: FY 2019 COLA Adjustment	Judicial Nomination	7	0.0
Agency Request-Increase: To align personal services and Fringe Benefits with projected costs	Judicial Nomination	8	0.0
Agency Request-Decrease: To align with the President's FY 2019 Budget Request	Judicial Nomination	-15	0.0
FEDERAL PAYMENTS: FY 2019 Mayor's Proposed Budget		270	2.0
Increase: To meet the District's budget request	Judicial Nomination	5	0.0
FEDERAL PAYMENTS: FY 2019 District's Proposed Budget		275	2.0
GROSS FOR DV0 - JUDICIAL NOMINATION COMMISSION		275	2.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2019 Proposed Budget Changes

The Judicial Nomination Commission's (JNC) proposed FY 2019 gross budget is \$275,000, which represents a 1.9 percent increase over its FY 2018 approved gross budget of \$270,000. The budget is comprised entirely of Federal Payment funds.

Mayor's Proposed Budget

Cost-of-Living Adjustment: JNC's budget proposal includes a cost-of-living adjustment (COLA) of \$7,268 in Federal Payments.

Agency Request – Increase: JNC's budget proposal reflects an increase of \$7,880 to align the budget with projected salary step increases and Fringe Benefit costs.

Agency Request – Decrease: The FY 2019 Federal Payment request for JNC contains a decrease of \$15,148 in nonpersonal services to cover projected increases in the personal services budget.

District's Proposed Budget

Increase: The FY 2019 Federal Payment request for the Judicial Nomination Commission reflects an increase of \$5,000 to meet the District's budget request.

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Agency Performance Plan*

The Judicial Nomination Commission (JNC) has the following strategic objectives for FY 2019:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Increase the pool of highly qualified applicants to fill each judicial vacancy within the required 60- day period either prior to or following the occurrence of a vacancy in accordance with the agency’s governing statute.
2. Create and maintain a highly efficient, transparent and responsive District government.**

ACTIVITIES

Activities include the work that happens on a daily basis to help achieve the Strategic Objectives. Activity names come from the budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that have more of their budget come from capital funding will have several key projects.

1. Increase the pool of highly qualified applicants to fill each judicial vacancy within the required 60-day period either prior to or following the occurrence of a vacancy in accordance with the agency’s governing statute. (1 Activity)

Activity Title	Activity Description	Type of Activity
Screen, select, and recommend candidates to the President of the United States for consideration in appointing judges to the District of Columbia Court of Appeals and Superior Court of the District of Columbia	The JNC advertises judicial vacancies, solicits applications, conducts background investigations, carefully reviews investigative materials, reads briefs and other application materials, interviews applicants, solicits and considers input from the bench, bar, and public regarding applicants’ fitness to serve, and carefully evaluates each candidate’s application and background.	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome-oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Increase the pool of highly qualified applicants to fill each judicial vacancy within the required 60-day period either prior to or following the occurrence of a vacancy in accordance with the agency’s governing statute. (2 Measures)

Measure	New Measure/ Benchmark Year	FY 2016 Actual	FY 2017 Target	FY 2017 Actual	FY 2018 Target	FY 2019 Target
Percent of candidate panels for judicial vacancies presented within statutory time frames	No	100%	100%	100%	100%	100%
Percent of required background investigations on judicial vacancy applicants conducted and completed within statutory time frames	No	100%	100%	100%	100%	100%

WORKLOAD MEASURES

Workload Measures, also called inputs or outputs, quantify an activity, effort or process that is necessary to make progress towards the Strategic Objectives. They help answer the question; “How much are we doing?”

1. Screen, select, and recommend candidates to the President of the United States for consideration in appointing judges to the District of Columbia Court of Appeals and Superior Court of the District of Columbia

Measure	New Measure/ Benchmark Year	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual
Number of Court of Appeals Chief Judge Designations	No	0	0	1
Number of Court of Appeals Judicial Vacancies	No	0	0	1
Number of Superior Court Chief Judge Designations	No	0	1	0
Number of Superior Court Judicial Vacancies	No	2	6	6

Performance Plan Endnotes:

*For more information about the structure and components of FY 2019 draft performance plans, please see the FY 2019 Proposed Budget and Financial Plan, Volume 1, Appendix E.

**We've revisited a project to standardize District wide measures for the Objective “Create and maintain a highly efficient, transparent and responsive District government”. New measures will be tracked in FY 2018 and FY 2019 and published starting in the FY 2019 Performance Plan.

***Key Performance Indicators that are new may not have historical data and may only have FY 2019 targets.