

Commission on Judicial Disabilities and Tenure

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Table DQ0-1

Description	FY 2016	FY 2017	FY 2018	FY 2019	% Change
	Actual	Actual	Approved	Proposed	from FY 2018
OPERATING BUDGET	\$290,181	\$306,039	\$295,000	\$395,000	33.9
FTEs	2.0	2.0	2.0	2.0	0.0

The mission of the Commission on Judicial Disabilities and Tenure (CJDT) is to maintain public confidence in an independent, impartial, fair, and qualified judiciary, and to enforce the high standards of conduct judges must adhere to both on and off the bench.

Summary of Services

The services provided by the CJDT are as follows: review complaints concerning the misconduct of judges; conduct performance evaluations of associate judges eligible for reappointment; conduct fitness and qualification reviews of retiring and senior judges; and process the involuntary retirement of judges for health reasons.

The agency's FY 2019 proposed budget is presented in the following tables:

FY 2019 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table DQ0-2 contains the proposed FY 2019 budget by revenue type compared to the FY 2018 approved budget. It also provides FY 2016 and FY 2017 actual data.

Table DQ0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands						Full-Time Equivalents					
	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018	% Change*	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018	% Change
FEDERAL RESOURCES												
Federal Payments	290	306	295	395	100	33.9	2.0	2.0	2.0	2.0	0.0	0.0

Table DQ0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands						Full-Time Equivalents					
	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018	% Change*	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018	% Change
TOTAL FOR FEDERAL RESOURCES	290	306	295	395	100	33.9	2.0	2.0	2.0	2.0	0.0	0.0
GROSS FUNDS	290	306	295	395	100	33.9	2.0	2.0	2.0	2.0	0.0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2019 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2019 Proposed Operating Budget, by Comptroller Source Group

Table DQ0-3 contains the proposed FY 2019 budget at the Comptroller Source Group (object class) level compared to the FY 2018 approved budget. It also provides FY 2016 and FY 2017 actual expenditures.

Table DQ0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018	Percentage Change*
11 - Regular Pay - Continuing Full Time	210	218	216	225	9	4.2
13 - Additional Gross Pay	4	5	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	24	25	15	27	12	78.2
SUBTOTAL PERSONAL SERVICES (PS)	239	248	231	252	21	9.0
20 - Supplies and Materials	2	3	2	0	-2	-100.0
31 - Telephone, Telegraph, Telegram, Etc.	7	3	7	7	0	-2.0
40 - Other Services and Charges	20	25	26	76	50	191.1
41 - Contractual Services - Other	20	25	26	60	34	130.4
70 - Equipment and Equipment Rental	2	2	2	0	-2	-100.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	52	58	64	143	79	124.0
GROSS FUNDS	290	306	295	395	100	33.9

*Percent change is based on whole dollars.

FY 2019 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table DQ0-4 contains the proposed FY 2019 budget by division/program and activity compared to the FY 2018 approved budget. It also provides FY 2016 and FY 2017 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table DQ0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018
(2000) JUDICIAL DISABILITIES										
TENURE										
(2100) Commission Administration and Support	290	306	295	395	100	2.0	2.0	2.0	2.0	0.0
SUBTOTAL (2000) JUDICIAL DISABILITIES TENURE	290	306	295	395	100	2.0	2.0	2.0	2.0	0.0
TOTAL PROPOSED OPERATING BUDGET	290	306	295	395	100	2.0	2.0	2.0	2.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2019 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Commission on Judicial Disabilities and Tenure operates through the following program:

Judicial Disabilities and Tenure – provides administrative support to the Judicial Disabilities and Tenure Commission to ensure the Commission fulfills its mission, pursuant to section 11-1521 of the D.C. Official Code.

Program Structure Change

The Commission on Judicial Disabilities and Tenure has no program structure changes in the FY 2019 proposed budget.

FY 2018 Approved Budget to FY 2019 Proposed Budget, by Revenue Type

Table DQ0-5 itemizes the changes by revenue type between the FY 2018 approved budget and the FY 2019 proposed budget. For a more comprehensive explanation of changes, please see the FY 2019 Proposed Budget Changes section, which follows the table.

Table DQ0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
FEDERAL PAYMENTS: FY 2018 Approved Budget and FTE		295	2.0
Agency Request-Increase: To align personal services and Fringe Benefits with projected costs	Judicial Disabilities Tenure	21	0.0
Agency Request-Decrease: To offset projected adjustments in personal services costs	Judicial Disabilities Tenure	-21	0.0
FEDERAL PAYMENTS: FY 2019 Mayor's Proposed Budget		295	2.0
Enhance: To meet the District's budget request	Judicial Disabilities Tenure	100	0.0
FEDERAL PAYMENTS: FY 2019 District's Proposed Budget		395	2.0
GROSS FOR DQ0 - COMMISSION ON JUDICIAL DISABILITIES AND TENURE		395	2.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2019 Proposed Budget Changes

The Commission on Judicial Disabilities and Tenure's (CJDT) proposed FY 2019 gross budget is \$395,000, which represents a 33.9 percent increase over its FY 2018 approved gross budget of \$295,000. The budget is comprised entirely of Federal Payment funds.

Mayor's Proposed Budget

Agency Request – Increase: CJDT's budget proposal includes an increase in personal services of \$20,840 to cover projected salary and Fringe Benefits costs.

Agency Request – Decrease: The agency proposed budget includes a decrease of \$20,840 in nonpersonal services to offset the projected increase in personal services. This adjustment is comprised of \$9,867 in Other Services and Charges, \$6,037 in Contractual Services, \$2,500 in Supplies, \$2,300 in Equipment, and \$136 in Telecommunication costs.

District's Proposed Budget

Increase: The FY 2019 Federal Payment request for CJDT is increased by \$100,000 to meet the District's budget request.

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Agency Performance Plan*

Commission on Judicial Disabilities and Tenure (CJDT) has the following strategic objectives for FY 2019:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Review and Investigate Judicial Misconduct Complaints.
2. Conduct Reappointment Evaluations of Eligible Associate Judges of the D.C. Courts.
3. Conduct Performance and Fitness Reviews of Retiring and Senior Judges.
4. Conduct Involuntary Retirement Proceedings.
5. Create and maintain a highly efficient, transparent and responsive District government.**

ACTIVITIES

Activities include the work that happens on a daily basis to help achieve the Strategic Objectives. Activity names come from the budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that have more of their budget come from capital funding will have several key projects.

1. Review and Investigate Judicial Misconduct Complaints. (2 Activities)

Activity Title	Activity Description	Type of Activity
Commission Administration and Support	Review complaints arising during monthly meetings.	Daily Service
Commission Administration and Support	Misconduct investigations.	Daily Service

2. Conduct Reappointment Evaluations of Eligible Associate Judges of the D.C. Courts. (4 Activities)

Activity Title	Activity Description	Type of Activity
Commission Administration and Support	Interview attorneys in the public and private sectors who have appeared before the judge.	Daily Service
Commission Administration and Support	Interview Court personnel who have worked with the judge.	Daily Service
Commission Administration and Support	Interview the Chief Judge of the judge’s Court.	Daily Service
Commission Administration and Support	Solicit comments concerning a judge’s qualifications from the legal community and the general public.	Daily Service

3. Conduct Performance and Fitness Reviews of Retiring and Senior Judges. (4 Activities)

Activity Title	Activity Description	Type of Activity
Commission Administration and Support	Interview attorneys in the public and private sectors who have appeared before the senior judge.	Daily Service
Commission Administration and Support	Interview Court personnel who have worked with the senior judge.	Daily Service
Commission Administration and Support	Interview the Chief Judge of the judge’s Court.	Daily Service
Commission Administration and Support	Solicit comments concerning a senior judge’s qualifications to continue judicial service from the legal community and the general public.	Daily Service

4. Conduct Involuntary Retirement Proceedings. (4 Activities)

Activity Title	Activity Description	Type of Activity
Commission Administration and Support	Receive information concerning a judge's health/disability and commence an investigation.	Daily Service
Commission Administration and Support	Determine if an involuntary retirement hearing is warranted.	Daily Service
Commission Administration and Support	Make findings of fact and a determination regarding the judge's health.	Daily Service
Commission Administration and Support	File Orders of Involuntary Retirement.	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome-oriented and should be used to answer the question, "What does the agency need to measure to determine success?"

1. Review and Investigate Judicial Misconduct Complaints. (4 Measures)

Measure	New Measure/ Benchmark Year	FY 2016 Actual	FY 2017 Target	FY 2017 Actual	FY 2018 Target	FY 2019 Target
Number of complaints received	No	55	65	Data Forthcoming	50	50
Percent of Complaints resolved within 60 days	No	24%	21%	Data Forthcoming	40%	40%
Percent of complaints leading to misconduct investigations	No	49.1%	38%	Data Forthcoming	38%	38%
Percent of complaints resolved within 30 days	No	58%	73%	Data Forthcoming	50%	50%

2. Conduct Reappointment Evaluations of Eligible Associate Judges of the D.C. Courts. (2 Measures)

Measure	New Measure/ Benchmark Year	FY 2016 Actual	FY 2017 Target	FY 2017 Actual	FY 2018 Target	FY 2019 Target
Number of reappointment evaluations	No	4	2	Data Forthcoming	4	4
Percent of reappointment evaluation reports submitted before 60 days of term expiration	No	100%	100%	Data Forthcoming	100%	100%

3. Conduct Performance and Fitness Reviews of Retiring and Senior Judges. (2 Measures)

Measure	New Measure/ Benchmark Year	FY 2016 Actual	FY 2017 Target	FY 2017 Actual	FY 2018 Target	FY 2019 Target
Number of fitness and performance reviews	No	19	8	Data Forthcoming	9	9
Percent of fitness and performance reviews submitted within 180 days of judge's request	No	100%	100%	Data Forthcoming	100%	100%

4. Conduct Involuntary Retirement Proceedings. (1 Measure)

Measure	New Measure/ Benchmark Year	FY 2016 Actual	FY 2017 Target	FY 2017 Actual	FY 2018 Target	FY 2019 Target
Number of involuntary retirements handled	No	0	0	Data Forthcoming	0	0

Performance Plan Endnotes:

*For more information about the structure and components of FY 2019 draft performance plans, please see the FY 2019 Proposed Budget and Financial Plan, Volume 1, Appendix E.

**We've revisited a project to standardize District wide measures for the Objective "Create and maintain a highly efficient, transparent and responsive District government". New measures will be tracked in FY 2018 and FY 2019 and published starting in the FY 2019 Performance Plan.

***Key Performance Indicators that are new may not have historical data and may only have FY 2019 targets.