

Non-Departmental

Table DO0-1

Description	FY 2016	FY 2017	FY 2018	FY 2019	% Change
	Actual	Actual	Approved	Proposed	from FY 2018
OPERATING BUDGET	\$0	\$0	\$5,622,076	\$6,271,560	11.6
FTEs	0.0	0.0	40.0	0.0	-100.0

The mission of Non-Departmental is to budget for anticipated costs that were not allocated to specific agencies during the development of the proposed budget to ensure that specific use requirements are met.

Summary of Services

Use of a Non-Departmental account is a common practice to include specific costs in the budget, while providing the flexibility to project and allocate these costs. Use of Non-Departmental improves budget formulation by ensuring that certain use criteria are met by agencies before the funds are released to those agencies.

The agency's FY 2019 proposed budget is presented in the following tables:

FY 2019 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table DO0-2 contains the proposed FY 2019 budget by revenue type compared to the FY 2018 approved budget. It also provides FY 2016 and FY 2017 actual data.

Table DO0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands							Full-Time Equivalents						
	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018	% Change*	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018	% Change		
GENERAL FUND														
Local Funds	0	0	3,804	2,050	-1,754	-46.1	0.0	0.0	40.0	0.0	-40.0	-100.0		
Special Purpose Revenue Funds	0	0	1,818	4,222	2,404	132.2	0.0	0.0	0.0	0.0	0.0	N/A		
TOTAL FOR GENERAL FUND	0	0	5,622	6,272	649	11.6	0.0	0.0	40.0	0.0	-40.0	-100.0		
GROSS FUNDS	0	0	5,622	6,272	649	11.6	0.0	0.0	40.0	0.0	-40.0	-100.0		

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2019 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2019 Proposed Operating Budget, by Comptroller Source Group

Table DO0-3 contains the proposed FY 2019 budget at the Comptroller Source Group (object class) level compared to the FY 2018 approved budget. It also provides FY 2016 and FY 2017 actual expenditures.

Table DO0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018	Percentage Change*
11 - Regular Pay - Continuing Full Time	0	0	1,504	250	-1,254	-83.4
SUBTOTAL PERSONAL SERVICES (PS)	0	0	1,504	250	-1,254	-83.4
50 - Subsidies and Transfers	0	0	4,118	6,022	1,904	46.2
SUBTOTAL NONPERSONAL SERVICES (NPS)	0	0	4,118	6,022	1,904	46.2
GROSS FUNDS	0	0	5,622	6,272	649	11.6

*Percent change is based on whole dollars.

FY 2019 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table DO0-4 contains the proposed FY 2019 budget by division/program and activity compared to the FY 2018 approved budget. It also provides FY 2016 and FY 2017 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table DO0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018	Actual FY 2016	Actual FY 2017	Approved FY 2018	Proposed FY 2019	Change from FY 2018
(1000) NON-DEPARTMENTAL										
(1100) Non-Departmental	0	0	5,622	6,272	649	0.0	0.0	40.0	0.0	-40.0
SUBTOTAL (1000)	0	0	5,622	6,272	649	0.0	0.0	40.0	0.0	-40.0
NON-DEPARTMENTAL	0	0	5,622	6,272	649	0.0	0.0	40.0	0.0	-40.0
TOTAL PROPOSED	0	0	5,622	6,272	649	0.0	0.0	40.0	0.0	-40.0
OPERATING BUDGET	0	0	5,622	6,272	649	0.0	0.0	40.0	0.0	-40.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2019 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

Non-Departmental operates through the following program:

Non-Departmental - budgets for anticipated costs not allocated to agencies.

Program Structure Change

Non-Departmental has no program structure changes in the FY 2019 proposed budget.

FY 2018 Approved Budget to FY 2019 Proposed Budget, by Revenue Type

Table DO0-5 itemizes the changes by revenue type between the FY 2018 approved budget and the FY 2019 proposed budget. For a more comprehensive explanation of changes, please see the FY 2019 Proposed Budget Changes section, which follows the table.

Table DO0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2018 Approved Budget and FTE		3,804	40.0
Removal of One-Time Costs	Non-Departmental	-800	0.0
LOCAL FUNDS: FY 2019 Recurring Budget		3,004	40.0
Mayor's Policy-Transfer-Out: Reduce Return-to-Work	Non-Departmental	-1,254	-40.0
LOCAL FUNDS: FY 2019 Mayor's Proposed Budget		1,750	0.0
Enhance: To support a matching grant for the National Cherry Blossom Festival (one-time)	Non-Departmental	300	0.0
LOCAL FUNDS: FY 2019 District's Proposed Budget		2,050	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2018 Approved Budget and FTE		1,818	0.0
Agency Request-Enhance: To align budget with projected revenues	Non-Departmental	-1,818	0.0
Mayor's Policy-Enhance: To align budget with projected revenues	Non-Departmental	3,484	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2019 Mayor's Proposed Budget		3,484	0.0
Enhance: To align budget with projected revenues	Non-Departmental	737	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2019 District's Proposed Budget		4,222	0.0
GROSS FOR DO0 - NON-DEPARTMENTAL		6,272	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2019 Proposed Budget Changes

Non-Departmental's proposed FY 2019 gross budget is \$6,271,560, which represents a 11.6 percent increase over its FY 2018 approved gross budget of \$5,622,076. The budget is comprised of \$2,050,000 in Local funds and \$4,221,560 in Special Purpose Revenue funds.

Recurring Budget

The FY 2019 budget for Non-Departmental includes a reduction of \$800,000 to account for the removal of one-time funding appropriated in FY 2018. This funding included \$300,000 to support the Cherry Blossom Festival and \$500,000 to support the start-up costs for the Universal Paid Leave program.

Mayor's Proposed Budget

Agency Request – Decrease: In Special Purpose Revenue funds, the budget is initially adjusted to \$0 to remove the FY 2018 estimate of \$1,817,996 in unbudgeted funds.

Mayor's Policy – Enhance: In Special Purpose Revenue funds, otherwise unbudgeted FY 2018 revenues of \$3,484,187 are added so that the District has budget authority for the full amount of its certified revenues. This funding represents the unbudgeted Special Purpose Revenue funds for various agencies.

Mayor's Policy – Transfer Out: In Local Funds, \$1,254,000 and 40.0 FTEs were transferred out to enhance the Public-Sector Workers' Compensation Program in the Employees' Compensation Fund to provide better customer service and to comply with the statutory requirements by bringing the administration of the program in-house.

District's Proposed Budget

Enhance: The Non-Departmental's Local funds budget proposal includes a one-time increase of \$300,000 to support a matching grant for the National Cherry Blossom Festival. In Special Purpose Revenue funds, the proposed budget includes an increase of \$737,373 to align the budget with certified revenues. This funding represents the unbudgeted Special Purpose Revenue funds from various agencies.