

Department of Housing and Community Development

www.dhcd.dc.gov
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Table DB0-1

Description	FY 2022	FY 2023	FY 2024	FY 2025	% Change
	Actual	Actual	Approved	Approved	from FY 2024
OPERATING BUDGET	\$71,797,566	\$215,375,456	\$106,448,402	\$99,764,738	-6.3
FTEs	161.0	100.8	94.3	100.6	6.7
CAPITAL BUDGET	\$0	\$0	\$0	\$0	N/A
FTEs	0.0	0.0	0.0	0.0	N/A

The mission of the Department of Housing and Community Development (DHCD) is to create and preserve opportunities for affordable housing and economic development, and to revitalize underserved communities in the District of Columbia.

Summary of Services

DHCD's fundamental activities consist of financial operations, program delivery, and administration of regulations. The specific strategic objectives that DHCD focuses on to stimulate economic development and spur the dream of home ownership in underserved communities are (1) preserve and increase the supply of quality affordable housing throughout the District, (2) increase homeownership opportunities to residents of low and moderate-income households, and (3) revitalize District neighborhoods by promoting community development that embraces economic opportunities for local businesses. DHCD creates and preserves affordable housing by providing low-cost gap financing and subsidies for single-family residential rehabilitation and multi-family construction projects to garner affordable rental and homeownership opportunities throughout the city. DHCD also leverages its appropriated local and federal funding to help finance community facilities, acquire property, and administer disposition activities for vacant and abandoned properties to help stabilize District neighborhoods and provide new local opportunities. DHCD partners with community-based organizations citywide to implement residential and community services that include homeownership assistance programs, housing counseling services, storefront facade improvement initiatives, and small business technical assistance services. In addition, DHCD administers the rental housing regulations that govern condominium and cooperative conversions, rent control, inclusionary zoning, and affordable dwelling unit programs. The Affordable Housing Locator is also a service of DHCD and is available online at dchousingsearch.org. All of these programs and services can be accessed through DHCD's Housing Resource Center located in the historic Anacostia neighborhood in Ward 8.

The agency's FY 2025 approved budget is presented in the following tables:

FY 2025 Approved Gross Funds Operating Budget and FTEs, by Revenue Type

Table DB0-2 contains the approved FY 2025 budget by revenue type compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual data.

Table DB0-2

(dollars in thousands)

	Dollars in Thousands						Full-Time Equivalents					
	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024	% Change*	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024	% Change
Appropriated Fund												
<u>GENERAL FUND</u>												
Local Funds	17,163	66,490	27,160	53,989	26,829	98.8	52.8	68.9	67.0	62.0	-5.1	-7.6
Special Purpose Revenue Funds	3,007	5,740	8,190	4,200	-3,990	-48.7	0.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	20,171	72,230	35,350	58,189	22,839	64.6	52.8	68.9	67.0	62.0	-5.1	-7.6
<u>FEDERAL RESOURCES</u>												
Federal Payments	1,512	32,296	0	0	0	N/A	0.0	5.6	0.0	0.0	0.0	N/A
Federal Grant Funds	35,114	110,849	71,098	41,576	-29,523	-41.5	18.1	26.3	27.2	38.7	11.4	41.9
TOTAL FOR FEDERAL RESOURCES	36,626	143,145	71,098	41,576	-29,523	-41.5	18.1	31.9	27.2	38.7	11.4	41.9
<u>INTRA-DISTRICT FUNDS</u>												
Intra-District Funds	15,001	0	0	0	0	N/A	90.1	0.0	0.0	0.0	0.0	N/A
TOTAL FOR INTRA-DISTRICT FUNDS	15,001	0	0	0	0	N/A	90.1	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	71,798	215,375	106,448	99,765	-6,684	-6.3	161.0	100.8	94.3	100.6	6.4	6.7

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private) and Special Purpose Revenue type, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2025 Operating Appendices** located on the Office of the Chief Financial Officer's website.

In FY 2023, the Intra-District process that required duplicated budget in the agencies providing services (seller agencies) was eliminated and replaced by interagency projects. For more detailed information regarding the approved funding for interagency projects funded within this agency, please see **Appendix H, FY 2025 Interagency Budgets**, in the **Executive Summary, Volume 1**.

FY 2025 Approved Operating Budget, by Account Group

Table DB0-3 contains the approved FY 2025 budget at the Account Group level compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual expenditures.

Table DB0-3

(dollars in thousands)

Account Group	Actual		Approved		Change	
	FY 2022	FY 2023	FY 2024	FY 2025	from FY 2024	Percentage Change*
701100C - Continuing Full Time	15,005	8,868	10,029	10,995	966	9.6
701200C - Continuing Full Time - Others	448	716	287	445	157	54.7
701300C - Additional Gross Pay	832	133	88	150	62	70.5
701400C - Fringe Benefits - Current Personnel	3,500	2,136	2,260	2,528	268	11.9
701500C - Overtime Pay	38	5	0	0	0	N/A
SUBTOTAL PERSONNEL SERVICES (PS)	19,823	11,857	12,664	14,118	1,453	11.5
711100C - Supplies and Materials	31	0	5	1	-4	-75.0
712100C - Energy, Communications and Building Rentals	2,402	2,754	1,654	1,497	-157	-9.5
713100C - Other Services and Charges	1,299	653	1,416	516	-900	-63.6
713101C - Security Services	78	96	317	336	19	6.0
713200C - Contractual Services - Other	3,429	25,795	2,174	3,261	1,088	50.0
714100C - Government Subsidies and Grants	44,196	174,190	85,127	79,983	-5,144	-6.0
717100C - Purchases Equipment and Machinery	461	30	91	52	-39	-42.7
717200C - Rentals Equipment and Other	80	0	0	0	0	N/A
718100C - Debt Service Payments	0	0	3,000	0	-3,000	-100.0
SUBTOTAL NONPERSONNEL SERVICES (NPS)	51,974	203,518	93,784	85,647	-8,137	-8.7
GROSS FUNDS	71,798	215,375	106,448	99,765	-6,684	-6.3

*Percent change is based on whole dollars.

FY 2025 Approved Operating Budget and FTEs, by Division/Program and Activity

Table DB0-4 contains the approved FY 2025 budget by division/program and activity compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table DB0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024
(AFO000) AGENCY										
FINANCIAL OPERATIONS										
(AFO002) Agency Accounting Services	1,116	601	452	760	309	7.4	2.1	3.6	6.3	2.6
(AFO003) Agency Budgeting and Financial Management Services	499	228	179	307	128	3.7	0.7	1.1	1.9	0.7

Table DB0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024
(AFO005) Agency /Cluster										
Financial Executive Administration										
Services	251	122	115	162	46	0.9	0.2	0.5	0.6	0.1
(AFO009) Audit Adjustments	-3	28	0	0	0	0.0	0.0	0.0	0.0	0.0
SUBTOTAL (AFO000) AGENCY FINANCIAL OPERATIONS	1,864	979	746	1,229	483	12.0	3.0	5.3	8.8	3.5
(AMP000) AGENCY MANAGEMENT PROGRAM										
(AMP003) Communications	967	448	401	333	-67	4.6	2.3	2.0	1.6	-0.4
(AMP004) Compliance	6,711	3,382	3,365	4,157	792	29.5	6.8	12.2	16.5	4.3
(AMP009) Fleet Management	15	25	23	24	1	0.0	0.0	0.0	0.0	0.0
(AMP011) Human Resource										
Services	348	334	417	480	63	1.9	2.2	2.0	2.0	0.0
(AMP012) Information Technology										
Services	1,230	1,003	1,262	789	-473	5.6	7.1	6.5	4.3	-2.2
(AMP014) Legal Services	1,281	132	868	827	-40	15.2	6.4	4.9	4.8	-0.1
(AMP018) Program Audits	88	0	25	57	32	0.0	0.0	0.0	0.0	0.0
(AMP019) Property, Asset, and										
Logistics Management	3,307	3,408	2,428	2,237	-192	6.5	7.6	4.0	4.0	0.0
(AMP026) Training and										
Development	228	223	250	167	-83	0.9	1.1	1.0	0.5	-0.5
(AMP030) Executive										
Administration	1,371	1,192	921	1,089	168	12.3	2.5	5.3	5.9	0.7
SUBTOTAL (AMP000) AGENCY MANAGEMENT PROGRAM	15,545	10,147	9,960	10,161	201	76.4	36.0	37.9	39.7	1.9
(EC0019) AFFORDABLE HOUSING										
(R01901) Development Financing	12,721	45,497	35,720	25,362	-10,359	19.5	0.7	3.4	5.8	2.3
(R01902) Rental Assistance	1,025	4,718	0	0	0	0.0	0.0	0.0	0.0	0.0
(R01903) Vacant and Blighted	1,121	35	1,518	1,343	-176	8.1	4.4	3.7	2.4	-1.3
SUBTOTAL (EC0019) AFFORDABLE HOUSING	14,867	50,250	37,239	26,704	-10,534	27.6	5.0	7.2	8.2	1.0
(EC0020) COMMUNITY DEVELOPMENT										
(R02002) Home Ownership	17,660	67,971	32,340	36,223	3,883	3.4	9.3	4.0	4.0	0.0
(R02003) Facade Improvement	690	1,426	0	0	0	0.0	0.0	0.0	0.0	0.0
(R02004) Housing Counseling	10,732	33,438	14,323	10,324	-3,999	3.7	15.6	8.0	8.0	0.0
(R02005) Non-Profit Capacity										
Building	648	0	0	0	0	0.0	0.0	0.0	0.0	0.0
(R02006) Small Business Technical										
Assistance	3,760	3,979	4,128	4,132	4	0.0	0.0	0.0	0.0	0.0
SUBTOTAL (EC0020) COMMUNITY DEVELOPMENT	33,490	106,813	50,792	50,680	-112	7.2	24.9	12.0	12.0	0.0
(EC0021) HOUSING PRESERVATION										
(R02102) Single Family										
Rehabilitation	2,429	2,272	2,000	2,000	0	11.3	0.0	0.0	0.0	0.0
(R02103) Small Buildings Program	437	17,593	623	853	230	2.9	5.8	4.0	5.0	1.0
(R02104) Acquisition/Critical										
Repairs	318	23,995	1,400	4,584	3,184	0.0	0.0	0.0	1.0	1.0
SUBTOTAL (EC0021) HOUSING PRESERVATION	3,184	43,860	4,023	7,438	3,415	14.3	5.8	4.0	6.0	2.0

Table DB0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024	Actual FY 2022	Actual FY 2023	Approved FY 2024	Approved FY 2025	Change from FY 2024
(EC0022) HOUSING REGULATION										
(R02201) Condominium Conversion	840	952	929	931	2	6.5	7.6	8.0	7.0	-1.0
(R02202) Inclusionary Zoning	826	1,052	1,035	1,127	92	6.7	6.5	9.0	9.0	0.0
(R02203) Rent Control Administration	1,182	1,323	1,520	1,494	-26	10.2	12.0	11.0	10.0	-1.0
(R02204) Rental Property Registration	0	0	205	1	-204	0.0	0.0	0.0	0.0	0.0
SUBTOTAL (EC0022) HOUSING REGULATION	2,848	3,327	3,689	3,553	-136	23.5	26.1	28.0	26.0	-2.0
TOTAL APPROVED OPERATING BUDGET	71,798	215,375	106,448	99,765	-6,684	161.0	100.8	94.3	100.6	6.4

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the approved funding for the activities within this agency’s programs, please see **Schedule 30-PBB Program Summary by Activity**. For detailed information on this agency’s Cost Center structure as reflected in the District’s Chart of Accounts, please see **Schedule 30-CC FY 2025 Approved Operating Budget and FTEs, by Division/Office**. The schedules can be found in the **FY 2025 Operating Appendices** located on the Office of the Chief Financial Officer’s website. Additional information on this agency’s interagency agreements can be found in **Appendix H** in the **Executive Summary, Volume 1**.

Division Description

The Department of Housing and Community Development operates through the following 6 divisions:

Affordable Housing – provides funding for the development of rental, homeownership, and community facility developments that serve District of Columbia neighborhoods.

This division contains the following 2 activities:

- **Development Financing** – provides funding through a competitive Request for Proposal (RFP) funding process that targets communities and types of development needed to revitalize neighborhoods. This activity also provides development financing and regulatory oversight to nonprofit and for-profit developers so that they can develop properties as affordable ownership and rental units. This activity includes the preparation of Notice of Funding Availability and RFP documents, management of the application and selection process, project management meetings, construction overviews, underwriting, architectural reviews, monitoring reports, funding request presentations, loan closings, and project monitoring services; and
- **Vacant and Blighted** – stabilizes neighborhoods by decreasing the number of vacant and abandoned residential properties in the District and transforming vacant, blighted and/or abandoned residential properties into homeownership opportunities for District of Columbia residents at all income levels. PADD has three main functions: (1) encourage property owners to rehabilitate and/or occupy their vacant and abandoned residential property; (2) acquire vacant, blighted, abandoned and deteriorated properties through negotiated friendly sale, eminent domain, donation, or tax sale foreclosure when owners are unwilling or unable to maintain their properties; and (3) dispose of properties in the PADD inventory by selling the properties to individuals or developers to be rehabilitated into high quality affordable and market-rate single-family and/or multifamily for-sale housing in District neighborhoods.

Community Development – provides funding for programs focused on household-level housing needs and neighborhood revitalization, by working through neighborhood-based organizations providing comprehensive housing counseling, small business technical assistance, and facade improvement opportunities. Administered by the Residential and Community Services Division.

This division contains the following 3 activities:

- **Home Ownership** – consists of *Home Purchase Assistance Program (HPAP)*, which provides down payment and closing cost assistance to low and moderate income District residents so that they can become first-time home-buyers in the District of Columbia; *Employer Assisted Housing Program (EAHP)*, which provides down payment and closing cost assistance to qualified District of Columbia government employees; and *Negotiated Employer Assisted Homeownership Program (NEAHP)*, which provides forgivable grants to District employees covered by collective bargaining agreements to assist in first-time home purchases;
- **Housing Counseling** – provides funding for counseling services to tenants, potential homeowners, and current homeowners; and
- **Small Business Technical Assistance** – provides technical assistance to small businesses in support of various DHCD programs.

Housing Preservation– provides dedicated focus to the issues identified by the Mayor's Preservation Strike Force, including developing programs to preserve affordability in properties that do not yet have affordability covenants. The unit launched the HEIRS Property Assistance Program in 2022, providing legal and technical assistance to low-income families or individuals who have a potential legal claim to residential real estate in the District of Columbia that is currently in probate or has an unclear legal title due to the death of the former owner. Finally, the unit coordinates with other divisions to support Limited Equity Cooperatives, low-income condominium owners or tenants seeking to exercise their rights under the Tenant Opportunity to Purchase Act, and preservation of affordability in larger subsidized properties experiencing financial distress.

This division contains the following 3 activities:

- **Single Family Rehabilitation** – helps households finance home repairs that will address District housing code violations, such as repairing walls and floors, replacing windows, and repairing plumbing, electrical and heating systems;
- **Small Buildings Program** – provides funding for critical repairs in distressed properties with less than 20 units that are owned by moderate income individuals or are Limited Equity Cooperatives; and
- **Acquisition and Critical Repairs** – allocates funds and coordinates with partner organizations to preserve affordable housing units for residents with low-to-moderate income across the District. These units may have affordable rents without an affordability covenant, or have previously subsidized through local and federal housing programs. Some properties are subsidized for continued affordable rental, and some are converted to Limited Equity Cooperatives or other home ownership opportunities. The unit oversees grants to three community development financial institutions that serve as managers of the Affordable Housing Preservation Fund, which provides bridge financing for acquisition and critical repairs.

Housing Regulation – administers residential housing regulations relating to condominium and cooperative conversions, rent adjustment procedures, licensing, and other related matters. It includes the Rental Accommodation Division and the Rental Conversion and Sales Division and manages the DHCD Housing Resource Center.

This division contains the following 4 activities:

- **Condominium Conversion** – administers the District’s tenant opportunity to purchase program, regulates the conversion of property to condominiums and cooperatives, registers condominium and cooperative projects, and administers the structural defect warranty claim program;
- **Inclusionary Zoning** – provides subject matter focus in the administration of the District's Inclusionary Zoning and Affordable Dwelling Unit programs;
- **Rent Control Administration** – administers the District’s rent stabilization program, including administering rent adjustment procedures, processing landlord and tenant petitions, providing conciliation services, and acting as a repository for notices to vacate and all rental property records; and
- **Rental Property Registration** – administers the requirement to register all rental housing accommodations under the Rental Housing Act of 1985.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The Department of Housing and Community Development has no division structure changes in the FY 2025 approved budget.

FY 2024 Approved Budget to FY 2025 Approved Budget, by Revenue Type

Table DB0-5 itemizes the changes by revenue type between the FY 2024 approved budget and the FY 2025 approved budget. For a more comprehensive explanation of changes, please see the FY 2025 Approved Budget Changes section, which follows the table.

Table DB0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2024 Approved Budget and FTE		27,160	67.0
Removal of One-Time Funding	Multiple Programs	-2,000	0.0
LOCAL FUNDS: FY 2025 Recurring Budget		25,160	67.0
Increase: To align Fixed Costs with proposed estimates	Agency Management Program	1,153	0.0
Increase: To preserve more affordable housing units	Housing Preservation	655	0.0
Decrease: To align resources with operational spending goals	Multiple Programs	-362	0.0
Shift: To Federal Grant funds	Multiple Programs	-380	-4.1
Enhance: To support the Local Rent Supplement program	Affordable Housing	4,888	0.0
Enhance: To support the costs of the loan portfolio servicing contract reallocated from HPTF (one-time)	Agency Management Program	1,371	0.0
Enhance: To reallocate HPTF personnel cost and eliminate 2 vacant positions	Multiple Programs	637	-2.0
Enhance: \$11.2M to support HPAP and \$1M to continue Heirs Legal Property services (one-time)	Community Development	12,238	0.0
Reduce: To realize programmatic cost savings in nonpersonnel services	Multiple Programs	-65	0.0
Reduce: To reduce warranty claims assistance by 50 percent	Housing Regulation	-100	0.0
LOCAL FUNDS: FY 2025 Mayor’s Proposed Budget		45,196	61.0

Table DB0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
Enhance: To safeguard affordable housing, promote sustainable communities and provide additional investment in the Housing Preservation Fund (one-time)	Housing Preservation	4,470	0.0
Enhance: To support HPAP (\$2M), to support EAHP (\$1M), to support housing counseling services (\$756K)	Community Development	3,756	0.0
Enhance: To support Jubilee reentry housing	Affordable Housing	1,000	0.0
Enhance: To support the Limited-Equity Cooperatives (LEC) Advisory Council	Housing Preservation	114	1.0
Reduce: To reflect salary lapse savings	Agency Management Program	-547	0.0
LOCAL FUNDS: FY 2025 District's Approved Budget		53,989	62.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2024 Approved Budget and FTE		8,190	0.0
Decrease: To align the budget with projected revenues	Multiple Programs	-3,990	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2025 Mayor's Proposed Budget		4,200	0.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2025 District's Approved Budget		4,200	0.0
FEDERAL GRANT FUNDS: FY 2024 Approved Budget and FTE		71,098	27.2
Decrease: To offset projected adjustments in personnel services costs	Agency Management Program	-1,834	0.0
Decrease: To reflect Section 108 disbursements in FY2025	Affordable Housing	-2,170	0.0
Decrease: To align the budget with projected grant awards	Community Development	-12,868	0.0
Decrease: To align the budget with projected grant awards	Affordable Housing	-14,283	0.0
Shift/Increase: To support additional (7.3 FTEs); shift from Local funds (4.1 FTEs)	Multiple Programs	1,632	11.4
FEDERAL GRANT FUNDS: FY 2025 Mayor's Proposed Budget		41,576	38.7
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2025 District's Approved Budget		41,576	38.7
GROSS FOR DB0 - DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT		99,765	100.7

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the approved funding for interagency projects funded within this agency, please see **Appendix H, FY 2025 Interagency Budgets, of the Executive Summary, Volume 1** located on the OCFO's website.

FY 2025 Approved Operating Budget Changes

Table DB0-6 contains the approved FY 2025 budget by fund compared to the FY 2024 approved budget.

Table DB0-6

Appropriated Fund	FY 2024 Approved	FY 2025 Approved	% Change from FY 2024
Local Funds	\$27,160,073	\$53,989,058	98.8
Special Purpose Revenue Funds	\$8,189,906	\$4,200,000	-48.7
Federal Grant Funds	\$71,098,423	\$41,575,680	-41.5
GROSS FUNDS	\$106,448,402	\$99,764,738	-6.3

Mayor's Proposed Budget

Increase: DHCD's proposed Local funds budget includes an increase of \$1,152,609 in the Agency Management Program division to align the budget with fixed cost estimates received from the Department of General Services. In addition, the Local funds budget proposal includes an increase of \$655,000 in the Housing Preservation division for ongoing training and support for common interest communities.

Decrease: In Local funds, a proposed net decrease of \$361,974 will be made to realize cost savings across multiple divisions; primarily from subsidies in the Affordable Housing division and Contractual Services in the Agency Management Program division.

The proposed budget submission for Special Purpose Revenue funds includes a decrease of \$3,989,906, which primarily reflects the reduced availability of the accumulated fund balance in the Community Development division, as well as anticipated revenue decreases impacted by higher interest rates and lower loan repayment rates.

The proposed Federal Grant funds budget includes a decrease of \$1,833,830 in the Agency Management Program division which will more than offset projected adjustments in personnel services costs. In addition, proposed reductions of \$12,868,177 from the Community Development division; and \$14,282,668 from the Affordable Housing division are made to align the budget with projected grant awards.

A final Federal Grant funds decrease of \$2,169,581 in the Affordable Housing division will align the proposed budget with projected grants by reducing Section 108 to reflect full disbursement of funds in FY 2024.

Shift: A Local funds proposed adjustment is reflected as a shift of \$379,505 and 4.1 FTEs to Federal Grant funds. This proposed action recognizes savings in personnel services associated with the overall cost allocation plan across multiple divisions.

Shift/Increase: In Federal Grant funds, a proposed net increase of \$1,631,513 and 11.4 FTEs across multiple divisions reflects the alignment of personnel services costs with the cost allocation plan. This budget adjustment includes \$379,505 and 4.1 FTEs shifted from Local funds.

Enhance: DHCD's proposed Local funds budget includes a one-time increase of \$12,238,418 in the Community Development division, of which \$11,238,418 will support the House Purchase Assistance Program (HPAP), and \$1,000,000 to support the Heirs Property Assistance Program. Also, the proposed Local funds budget includes an increase of \$4,888,110 in the Affordable Housing division to support Local Rent Supplement Program (LRSP) funding to match DHCD's total projected need for new projects coming online in fiscal year 2025.

Furthermore, the budget proposes a one-time increase of \$1,370,883 in the Agency Management division to support the costs of the loan portfolio servicing contract, reallocated from the Housing Production Trust Fund (HPTF). An additional proposed Local funds adjustment is reflected as a net increase of \$637,344 across multiple divisions. This action is comprised of an increase of \$829,929 through the reallocation of personnel service costs from the HPTF; offset by a decrease of \$192,585 by eliminating 2.0 vacant FTEs in DHCD.

Reduce: DHCD's proposed Local funds budget reflects a decrease of \$64,650 across multiple divisions in cost savings to contracts, equipment and supplies; and \$100,000 in the Housing Regulation division is to reduce Warranty Claims assistance by 50 percent.

District's Approved Budget

Enhance: The approved Local funds budget includes a one-time increase of \$4,470,084 in the Housing Preservation division to safeguard affordable housing, promote sustainable communities, and to support additional investments in the Housing Preservation Fund. The approved Local funds budget also includes an increase of \$3,755,677 in the Community Development division, of which \$2,000,000 is to expand homeownership opportunities for low-income and moderate-income first-time homebuyers that are eligible to participate in the Home Purchase Assistance Program (HPAP); \$1,000,000 to support first responders that participate in the Employer Assisted Housing Program (EAHP); and \$755,677 will support housing counseling services for District residents.

Additionally, an increase of \$1,000,000 for a total budget of \$1,440,000 in a new Reentry Housing and Services Pilot program within the Affordable Housing division will support the Jubilee Reentry Housing program, which provides supportive transitional housing and wrap-around services for men and women who are looking to rebuild their lives in a supportive, drug, and alcohol-free environment. Lastly, the approved Local funds budget includes an increase of \$114,297 and 1.0 FTE in the Housing Preservation division. This increase in funding includes \$111,297 in personnel service costs for a Special Assistant position to support the Limited-Equity Cooperative (LEC) Advisory Council, including drafting and publishing its required preliminary and annual reports; and \$3,000 for professional service fees.

Reduce: The Local funds budget includes a decrease of \$547,309 in the Agency Management division to reflect salary lapse savings.

FY 2025 Approved Full-Time Equivalents (FTEs)

Table DB0-7 contains the summary of FY 2025 Approved Budgeted Full-Time Equivalents (FTEs).

Table DB0-7

Total FY 2025 Approved Budgeted FTEs	100.6
Less: Interagency FTEs budgeted in this agency but employed by other agencies:	
TO0-Office of the Chief Technology Officer	(0.6)
Total Interagency FTEs budgeted in this agency, employed by other agencies	(0.6)
Add: Interagency FTEs budgeted in other agencies but employed by this agency:	
UZ0-Housing Production Trust Fund	67.9
Total Interagency FTEs budgeted in other agencies, employed by this agency	67.9
Total FTEs employed by this agency	168.0

Note: Table DB0-7 displays the impact of the buyer agencies budgets funding the seller agencies FTEs in the FY 2025 budget, compared to how FTEs were budgeted in FY 2024.

-It starts with the FY 2025 budgeted FTE figure, 100.6 FTEs.

-It subtracts 0.6 FTEs budgeted in DB0 in FY 2025 who are employed by another agency.

-It adds 67.9 FTEs budgeted in other agencies in FY 2025 who are employed by DB0.

-It ends with 168.0 FTEs, the number of FTEs employed by DB0, which is the FTE figure comparable to the FY 2024 budget.