
Department of Licensing and Consumer Protection

www.dlcp.dc.gov
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Table CR0-1

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Approved	FY 2023 Approved	% Change from FY 2022
OPERATING BUDGET	\$61,464,717	\$64,307,238	\$90,737,259	\$37,662,662	-58.5
FTEs	451.0	451.9	501.0	203.0	-59.5
CAPITAL BUDGET	\$3,807,350	\$1,558,384	\$3,000,000	\$812,637	-72.9
FTEs	0.0	0.0	0.0	0.0	N/A

The mission of the Department of Licensing and Consumer Protection is to protect the economic interests of residents, businesses, and visitors in the District of Columbia by licensing and regulating businesses and enforcing the Consumer Protection Procedures Act.

Summary of Services

To protect consumers, the Department of Licensing and Consumer Protection (DLCP) issues business licenses, occupational and professional licenses, special events permits, and vending licenses; registers corporations; investigates consumer protection complaints and conducts mediations; and inspects weighing and measuring devices used for monetary profit.

The former Department of Consumer and Regulatory Affairs (DCRA) has been split into two agencies: DLCP and the Department of Buildings. All comparisons in the FY 2023 DLCP budget chapter are to the FY 2022 budget and previous data for DCRA.

The agency's FY 2023 approved budget is presented in the following tables:

FY 2023 Approved Gross Funds Operating Budget and FTEs, by Revenue Type

Table CR0-2 contains the approved FY 2023 budget by revenue type compared to the FY 2022 approved budget. It also provides FY 2020 and FY 2021 actual data.

Table CR0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands						Full-Time Equivalents					
	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022	% Change*	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022	% Change
GENERAL FUND												
Local Funds	26,937	31,787	47,843	7,999	-39,844	-83.3	196.7	200.2	251.5	35.0	-216.5	-86.1
Special Purpose Revenue Funds	34,259	32,140	42,746	28,773	-13,973	-32.7	253.2	250.8	248.5	162.0	-86.5	-34.8
TOTAL FOR GENERAL FUND	61,195	63,927	90,589	36,772	-53,817	-59.4	450.0	450.9	500.0	197.0	-303.0	-60.6
FEDERAL RESOURCES												
Federal Payments	0	0	0	891	891	N/A	0.0	0.0	0.0	6.0	6.0	N/A
TOTAL FOR FEDERAL RESOURCES	0	0	0	891	891	N/A	0.0	0.0	0.0	6.0	6.0	N/A
INTRA-DISTRICT FUNDS												
Intra-District Funds	270	380	149	0	-149	-100.0	1.0	1.0	1.0	0.0	-1.0	-100.0
TOTAL FOR INTRA-DISTRICT FUNDS	270	380	149	0	-149	-100.0	1.0	1.0	1.0	0.0	-1.0	-100.0
GROSS FUNDS	61,465	64,307	90,737	37,663	-53,075	-58.5	451.0	451.9	501.0	203.0	-298.0	-59.5

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private) and Special Purpose Revenue type, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2023 Operating Appendices** located on the Office of the Chief Financial Officer's website.

In FY 2023, the Intra-District process will be eliminated, and the duplicated budget in the agencies providing services (seller agencies), known as Intra-District budget, will no longer be required. This process will be replaced by a new interagency process, which will enable seller agencies to directly charge interagency projects funded by the agencies receiving the services (buyer agencies). For more detailed information regarding the approved funding for interagency projects funded within this agency, please see Appendix J, FY 2023 Interagency Budgets, in the Executive Summary budget volume.

FY 2023 Approved Operating Budget, by Comptroller Source Group

Table CR0-3 contains the approved FY 2023 budget at the Comptroller Source Group (object class) level compared to the FY 2022 approved budget. It also provides FY 2020 and FY 2021 actual expenditures.

Table CR0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022	Percentage Change*
11 - Regular Pay - Continuing Full Time	38,184	39,885	42,931	19,048	-23,883	-55.6
12 - Regular Pay - Other	359	216	2,609	893	-1,716	-65.8
13 - Additional Gross Pay	552	396	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	8,946	9,131	11,287	4,846	-6,442	-57.1
15 - Overtime Pay	139	120	225	125	-100	-44.4
SUBTOTAL PERSONAL SERVICES (PS)	48,180	49,748	57,052	24,911	-32,141	-56.3
20 - Supplies and Materials	182	157	536	376	-160	-29.8
31 - Telecommunications	28	104	249	140	-109	-43.8
40 - Other Services and Charges	3,558	3,547	5,659	2,985	-2,674	-47.2
41 - Contractual Services - Other	8,828	9,879	25,840	8,766	-17,073	-66.1
50 - Subsidies and Transfers	0	0	25	25	0	0.0
70 - Equipment and Equipment Rental	689	872	1,376	458	-917	-66.7
SUBTOTAL NONPERSONAL SERVICES (NPS)	13,285	14,559	33,685	12,752	-20,934	-62.1
GROSS FUNDS	61,465	64,307	90,737	37,663	-53,075	-58.5

*Percent change is based on whole dollars.

FY 2023 Approved Operating Budget and FTEs, by Division/Program and Activity

Table CR0-4 contains the approved FY 2023 budget by division/program and activity compared to the FY 2022 approved budget. It also provides FY 2020 and FY 2021 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table CR0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022
(1000) ADMINISTRATIVE SERVICES										
(1010) Personnel	537	652	564	478	-86	3.8	3.9	4.0	3.0	-1.0
(1015) Training and Employee Development	126	126	121	245	124	1.0	1.0	1.0	1.0	0.0
(1020) Contracting and Procurement	0	0	0	266	266	0.0	0.0	0.0	2.0	2.0
(1030) Property Management	689	972	1,296	834	-462	3.9	3.9	4.0	5.0	1.0
(1040) Information Technology	6,869	7,704	12,704	7,120	-5,583	24.6	24.4	26.0	12.0	-14.0
(1055) Risk Management	125	131	125	133	7	1.0	1.0	1.0	1.0	0.0
(1060) Legal	2,044	1,914	2,146	1,735	-411	12.5	14.6	15.0	12.0	-3.0
(1070) Fleet Management	311	317	333	32	-300	1.0	1.0	1.0	0.0	-1.0
(1080) Communications	699	1,224	1,271	728	-543	5.8	6.8	7.0	4.0	-3.0
(1085) Customer Service	771	798	857	1,747	891	9.5	9.5	10.0	16.0	6.0
(1090) Performance Management	2,546	2,642	3,037	1,621	-1,417	16.2	17.2	18.0	9.0	-9.0
(1095) Internal Audit	0	219	267	133	-135	0.0	1.9	2.0	1.0	-1.0
SUBTOTAL (1000)										
ADMINISTRATIVE SERVICES	14,718	16,700	22,721	15,071	-7,650	79.0	85.1	89.0	66.0	-23.0

Table CR0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022
(100F) AGENCY FINANCIAL OPERATIONS										
(110F) Budget Operations	1,270	1,393	1,432	1,486	54	7.6	7.6	8.0	8.0	0.0
(120F) Accounting Operations	573	561	621	518	-103	4.8	4.9	5.0	4.0	-1.0
(130F) ACFO Operations	486	542	564	588	24	2.9	3.0	3.0	3.0	0.0
SUBTOTAL (100F) AGENCY FINANCIAL OPERATIONS	2,329	2,497	2,617	2,592	-25	15.3	15.4	16.0	15.0	-1.0
(2000) PERMITTING										
(2020) Plan Review	3,782	4,066	4,740	0	-4,740	30.8	31.3	32.0	0.0	-32.0
(2025) Homeowner Center	121	125	125	0	-125	0.9	0.9	1.0	0.0	-1.0
(2030) Development Ambassador	283	312	328	0	-328	1.9	1.8	2.0	0.0	-2.0
(2035) Green Building	2,004	1,866	2,707	0	-2,707	12.3	12.1	13.0	0.0	-13.0
(2050) Permits	2,559	2,525	2,299	0	-2,299	24.1	23.6	24.0	0.0	-24.0
(2060) Surveyor	1,136	1,078	1,092	0	-1,092	8.6	8.7	9.0	0.0	-9.0
SUBTOTAL (2000) PERMITTING	9,884	9,973	11,291	0	-11,291	78.6	78.5	81.0	0.0	-81.0
(2500) EXPEDITED PERMITTING										
(2520) Velocity	2,951	3,766	4,481	0	-4,481	7.5	7.4	8.0	0.0	-8.0
SUBTOTAL (2500) EXPEDITED PERMITTING	2,951	3,766	4,481	0	-4,481	7.5	7.4	8.0	0.0	-8.0
(3000) ENFORCEMENT										
(3001) Enforcement Unit	0	0	0	880	880	0.0	0.0	0.0	8.0	8.0
(3002) Consumer Protection	0	0	0	3,021	3,021	0.0	0.0	0.0	24.0	24.0
(3003) Special Events and Vending Enforcement	0	0	0	643	643	0.0	0.0	0.0	7.0	7.0
(3020) Scheduling and Enforcement Unit	711	708	719	0	-719	8.7	6.9	7.0	0.0	-7.0
(3025) Vacant Property	876	910	997	0	-997	7.5	8.4	9.0	0.0	-9.0
(3050) Rehabilitation	3,263	2,614	3,600	0	-3,600	30.2	30.1	32.0	0.0	-32.0
SUBTOTAL (3000) ENFORCEMENT	4,850	4,233	5,315	4,544	-771	46.4	45.4	48.0	39.0	-9.0
(4000) INSPECTION										
(3010) Building Inspections Division	4,097	4,654	4,959	0	-4,959	37.5	37.1	40.0	0.0	-40.0
(3080) Residential Inspections	2,942	2,887	3,420	0	-3,420	33.3	34.6	36.0	0.0	-36.0
(3095) Construction Compliance	1,416	1,591	1,588	0	-1,588	15.4	14.6	15.0	0.0	-15.0
SUBTOTAL (4000) INSPECTION	8,455	9,132	9,967	0	-9,967	86.2	86.2	91.0	0.0	-91.0
(6000) ZONING AND CONSTRUCTION COMPLIANCE										
(6010) Zoning Administrator	2,111	2,082	2,103	0	-2,103	16.2	16.2	17.0	0.0	-17.0
SUBTOTAL (6000) ZONING AND CONSTRUCTION COMPLIANCE	2,111	2,082	2,103	0	-2,103	16.2	16.2	17.0	0.0	-17.0
(7000) LICENSING										
(2065) Regulatory Investigations	3,402	3,344	3,280	0	-3,280	27.9	28.4	29.0	0.0	-29.0
(2070) Business Service Center	1,264	1,238	1,549	1,353	-196	9.4	10.2	11.0	9.0	-2.0
(2075) Consumer Protection	375	392	1,012	0	-1,012	2.8	2.8	8.0	0.0	-8.0
(2080) Corporation Division	3,030	3,929	4,734	4,161	-573	19.7	19.6	21.0	19.0	-2.0
(2090) License and Registration Renewal	1,587	1,172	2,747	2,482	-266	22.5	20.4	22.0	16.0	-6.0
(2095) Occupational and Professional Licensing	5,671	4,971	5,251	6,576	1,325	31.0	28.7	31.0	31.0	0.0
(7085) Weights and Measures	838	878	874	884	9	8.4	7.4	8.0	8.0	0.0
SUBTOTAL (7000) LICENSING	16,166	15,924	19,448	15,456	-3,993	121.8	117.5	130.0	83.0	-47.0

Table CR0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022
(COV9) ARPA FUNDS										
(COV1) Economic Recovery Fast										
Tracking Services	0	0	12,793	0	-12,793	0.0	0.0	21.0	0.0	-21.0
SUBTOTAL (COV9) ARPA FUNDS	0	0	12,793	0	-12,793	0.0	0.0	21.0	0.0	-21.0
TOTAL APPROVED										
OPERATING BUDGET	61,465	64,307	90,737	37,663	-53,075	451.0	451.8	501.0	203.0	-298.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the approved funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2023 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Division Description

The Department of Licensing and Consumer Protection operates through the following 4 divisions:

Enforcement (The Office of Enforcement) – responsible for the investigation and enforcement of non-compliant business activities, including licensing, vending and special events, and weights and measures. This division also investigates consumer protection complaints through its Consumer Protection Unit.

This division contains the following 3 activities:

- **Enforcement Unit** – processes all civil infractions with the Office of Administrative Hearings, collects fines, and takes other appropriate actions;
- **Consumer Protection** – pursues businesses that try to exploit District residents financially. Residents and visitors of the District are able to get consumer protection information, research businesses, file a complaint, obtain mediation services, seek investigation of claims of illegal and unfair business practices, and find links to other helpful offices and resources. This office also includes Regulatory Investigation, which conducts investigations of unlicensed business activity, responds to complaints, and proactively reviews business license applications to ensure businesses are operating in compliance with applicable licensing, zoning, and corporation statutes and regulations; and
- **Special Events and Vending Enforcement** – ensures regulatory compliance for special events and vending from public space such as goods and services sold from street vendors. The enforcement is conducted in cooperation with numerous federal and local government agencies to ensure public safety.

Licensing (Business and Professional Licensing Administration) – regulates business activity in the District of Columbia by licensing business owners and operators according to the business activity conducted (such as convenience stores, home improvement, residential rentals, and restaurants) and location.

This division contains the following 5 activities:

- **Business Service Center** – responsible for assisting customers using digital online services, and providing training and counseling services to existing and aspiring business owners who seek to start, register, and license a business in the District of Columbia. This Center also offers tailored consulting services to existing and aspiring small businesses;

- **Corporation Division** – responsible for registering all entities, domestic (District) or foreign (non-District) including trade name registration of corporations, limited liability companies, and partnerships conducting affairs within the District of Columbia;
- **Business Licensing and Registration and Renewal** – responsible for processing new and renewal license applications for businesses. This includes licensing for special events (e.g., street festivals, health fairs, circuses, and live performances) and vending from public space (e.g., food trucks, hot dog carts, sidewalk merchandise vendors, and ice-cream trucks) to ensure regulatory compliance;
- **Occupational and Professional Licensing** – supports the District’s non-health related occupational and professional boards, commissions, and programs. This activity enforces regulations and offers licenses in more than 125 occupational and professional categories. The boards, commissions, and programs are responsible for reviewing applications, administering examinations, responding to certification requests by other jurisdictions, and regulating the practices of individual professions; and
- **Weights and Measures** – responsible for inspecting commercially used weighing and measuring devices in the District of Columbia.

Administrative Services (Agency Management) – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The proposed division structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at www.cfo.dc.gov on the Annual Operating Budget and Capital Plan page.

FY 2022 Approved Budget to FY 2023 Approved Budget, by Revenue Type

Table CR0-5 itemizes the changes by revenue type between the FY 2022 approved budget and the FY 2023 approved budget. For a more comprehensive explanation of changes, please see the FY 2023 Approved Budget Changes section, which follows the table.

Table CR0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2022 Approved Budget and FTE		47,843	251.5
Removal of One-Time Costs	Multiple Programs	-3,280	-5.0
Removal of Non-Recurring ARPA Funding	Multiple Programs	-12,793	-21.0
LOCAL FUNDS: FY 2023 Recurring Budget		31,770	225.5
Shift/Decrease: To align resources with operational spending goals	Multiple Programs	-28,912	-217.5
Enhance: To support additional FTE(s)	Multiple Programs	3,785	24.0
Enhance: To support fiscal impact of the Department of Buildings	Administrative Services	650	0.0
Enhance: To support Ban Enforcement on Flavored Tobacco Products (\$45k one-time)	Administrative Services	582	0.0
Enhance: To support IT Systems Modernization	Administrative Services	305	0.0
LOCAL FUNDS: FY 2023 Mayor’s Proposed Budget		8,181	32.0
Enhance: To support additional FTE(s)	Multiple Programs	355	3.0
Reduce: To cover the cost of the implementation of the Flavored Electronic Smoking Device Prohibition Amendment Act of 2021	Administrative Services	-537	0.0
LOCAL FUNDS: FY 2023 District’s Approved Budget		7,999	35.0

Table CR0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
FEDERAL PAYMENTS: FY 2022 Approved Budget and FTE		0	0.0
Enhance: ARPA - Municipal funding to support District Recovery Plan initiatives	District Recovery Plan	891	0.0
FEDERAL PAYMENTS: FY 2023 Mayor's Proposed Budget		891	0.0
Enhance: ARPA – Federal Municipal funds to support District Recovery Plan initiatives	Administrative Services	891	6.0
Reduce: To reallocate ARPA funding	District Recovery Plan	-891	0.0
FEDERAL PAYMENTS: FY 2023 District's Approved Budget		891	6.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2022 Approved Budget and FTE		42,746	248.5
Shift/Decrease: To align budget with projected revenues	Multiple Programs	-13,973	-86.5
SPECIAL PURPOSE REVENUE FUNDS: FY 2023 Mayor's Proposed Budget		28,773	162.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2023 District's Approved Budget		28,773	162.0
INTRA-DISTRICT FUNDS: FY 2022 Approved Budget and FTE		149	1.0
Eliminate: To reflect the elimination of Intra-District funds budget and FTEs, as part of the new interagency process	Permitting	-149	-1.0
INTRA-DISTRICT FUNDS: FY 2023 Mayor's Proposed Budget		0	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2023 District's Approved Budget		0	0.0
GROSS FOR CR0 - DEPARTMENT OF LICENSING & CONSUMER PROTECTION		37,663	203.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the approved funding for interagency projects funded within this agency, please see Appendix J, FY 2023 Interagency Budgets, in the Executive Summary budget volume.

FY 2023 Approved Operating Budget Changes

Table CR0-6 contains the approved FY 2023 budget by fund compared to the FY 2022 approved budget.

Table CR0-6

Appropriated Fund	FY 2022 Approved	FY 2023 Approved	% Change from FY 2022
Local Funds	\$47,842,780	\$7,998,793	-83.3
Federal Payments	\$0	\$891,000	N/A
Special Purpose Revenue Funds	\$42,745,735	\$28,772,869	-32.7
Intra-District Funds	\$148,744	\$0	-100.0
GROSS FUNDS	\$90,737,259	\$37,662,662	-58.5

Recurring Budget

The FY 2023 budget for DLCP includes a reduction of \$3,279,572 and 5.0 Full-Time Equivalent (FTEs) to account for the removal of one-time funding appropriated in FY 2022. This funding was comprised of \$1,906,545 for the Operating Impact of Capital projects; \$953,027 and 5.0 FTEs to implement the recommendations related to the Kennedy Street incident; and \$420,000 to cover fee reductions for Short Term Rental licenses.

The FY 2023 budget for DLCP includes a reduction of \$12,793,145 and 21.0 FTEs to account for the removal of ARPA - Federal Funds for Revenue Replacement funding appropriated in FY 2022 to provide fast tracking of permits, licenses, inspections, and administrative services with system enhancements to aid the District's economic recovery and growth.

Mayor's Proposed Budget

Shift/Decrease: The proposed Local funds budget for the Department of Licensing and Consumer Protection (DLCP) reflects a net reduction of \$28,911,562 and 217.5 FTEs to align resources with operational spending goals, primarily due to the implementation of the Department of Buildings Establishment Act of 2020 (D.C. Law 23-269). This adjustment is comprised of reductions of \$31,650,724 and 220.0 FTEs that were transferred to the new Department of Buildings (DOB) and \$228,742 and 2.5 FTEs that were shifted from Local to Special Purpose Revenue funds, and it is partially offset by an increase of \$2,967,905 and 5.0 FTEs to align the budget with projected costs.

In Special Purpose Revenue funds, DLCP's proposed budget reflects a net decrease of \$13,972,866 and 86.5 FTEs to align the budget with projected resources. This adjustment includes a reduction of \$15,792,857 and 89.0 FTEs to reflect the transfer to DOB, and it is partially offset by increases of \$1,591,249 to align the agency's budget with projected costs and \$228,742 and 2.5 FTEs to account for a shift from Local to Special Purpose Revenue funds.

In FY 2023, the prior Intra-District process, which required District agencies to account for negotiated service agreements with other District agencies in a buyer agency-seller agency arrangement, will be eliminated. This process required duplicated budget in the seller agencies, known as Intra-District budget, which will no longer be used. This process will be replaced by a new interagency process, which will enable the agencies providing services (seller agencies) to finance the services by directly charging interagency projects funded by the agencies receiving the services (buyer agencies).

Eliminate: The impact of the elimination of the seller agencies' budgets will be reflected as a reduction of the proposed FY 2023 budget of \$148,744 and 1.0 FTE in the Intra-District budget for DLCP in comparison to FY 2022.

Enhance: DLCP's Local budget proposal includes several increases, primarily in the Administrative Services division. A personal services increase of \$3,785,000 and 24.0 FTEs across multiple divisions results from the fiscal impact of the Department of Buildings Establishment Act of 2020, and a proposed increase of \$650,000 in the Administrative Services division is for the nonpersonal services impact. In addition, a proposed Local funds increase of \$582,000 is to support the District's efforts in the implementation of the Flavored Tobacco Product prohibition Amendment Act of 2021 (B24-20), of which \$45,000 is a one-time increase. Lastly, the Local budget proposes an increase of \$305,000 to support the Operating Impact of Capital for the Information Technology (IT) Systems Modernization capital project.

In Federal Payment funds, DLCP's proposed budget includes an increase of \$891,000 in ARPA – Federal Municipal Funds to support the DLCP Improved Customer Experience project. This increase in spending is supported by Coronavirus Relief funds from the American Rescue Plan Act.

District's Approved Budget

Enhance: DLCP's approved Local funds budget includes an increase of \$355,292 and 3.0 FTEs across multiple divisions to cover costs related to the Flavored Electronic Smoking Device Prohibition Amendment Act of 2021.

The approved Federal Payment funds budget for DLCP reflects a reallocation of \$891,000 in ARPA – Federal Municipal funding from the District Recovery Plan division to the Administrative Services division. This increase in spending is supported by Coronavirus Relief funds from the American Rescue Plan Act.

Reduce: The approved Local funds reflect a decrease of \$537,000 in the Administrative Services division for the cost of the implementation of the Flavored Electronic Smoking Device Prohibition Amendment Act of 2021. The approved Federal Payment funds budget reflects a reduction of \$891,000 to reflect the reallocation of ARPA – Federal Municipal Funding from the District Recovery Plan division to the Administration Services division.