
D.C. Office on Aging

www.dcoa.dc.gov

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Table BY0-1

Description	FY 2015	FY 2016	FY 2017	% Change
	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$42,124,856	\$41,212,882	\$40,694,268	-1.3
FTEs	77.4	61.0	63.0	3.3

The mission of the District of Columbia Office on Aging (DCOA) is to advocate, plan, implement, and monitor programs in health, education, employment, and social services that promote longevity, independence, dignity, and choice for older District residents (age 60 plus), persons living with disabilities (age 18 to 59), and their caregivers.

Summary of Services

DCOA provides consumer information, assistance, outreach for District seniors, people with disabilities, and caregivers so that they can be better informed about aging issues, improve their quality of life, and maintain their independence. The agency also offers home health, adult day care, nutrition, case management, residential facilities, elder rights assistance, health promotion, wellness, counseling, legal, recreation, transportation, and caregiver services and supports to facilitate aging in place.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table BY0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table BY0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	31,633	31,369	30,263	-1,106	-3.5	34.2	34.0	31.0	-3.0	-8.8
TOTAL FOR GENERAL FUND	31,633	31,369	30,263	-1,106	-3.5	34.2	34.0	31.0	-3.0	-8.8
FEDERAL RESOURCES										
FEDERAL GRANT FUNDS	7,799	7,815	7,732	-83	-1.1	10.1	10.0	5.0	-5.0	-50.0
FEDERAL MEDICAID PAYMENTS	0	0	1,037	1,037	N/A	0.0	0.0	11.3	11.3	N/A
TOTAL FOR FEDERAL RESOURCES	7,799	7,815	8,769	954	12.2	10.1	10.0	16.3	6.3	63.4
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	2,693	2,029	1,662	-367	-18.1	33.0	17.0	15.7	-1.3	-7.9
TOTAL FOR INTRA-DISTRICT FUNDS	2,693	2,029	1,662	-367	-18.1	33.0	17.0	15.7	-1.3	-7.9
GROSS FUNDS	42,125	41,213	40,694	-519	-1.3	77.4	61.0	63.0	2.0	3.3

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table BY0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table BY0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	1,879	2,082	2,254	2,236	-17	-0.8
12 - REGULAR PAY - OTHER	1,745	2,757	2,334	2,768	433	18.6
13 - ADDITIONAL GROSS PAY	63	103	0	0	0	N/A
14 - FRINGE BENEFITS - CURRENT PERSONNEL	664	948	825	1,038	213	25.8
SUBTOTAL PERSONAL SERVICES (PS)	4,351	5,890	5,413	6,042	629	11.6
20 - SUPPLIES AND MATERIALS	117	126	133	160	27	20.0
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	143	0	157	0	-157	-100.0

Table BY0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
40 - OTHER SERVICES AND CHARGES	902	604	591	613	22	3.7
50 - SUBSIDIES AND TRANSFERS	23,191	26,020	25,768	24,445	-1,323	-5.1
70 - EQUIPMENT AND EQUIPMENT RENTAL	60	53	100	112	12	11.9
SUBTOTAL NONPERSONAL SERVICES (NPS)	32,334	36,235	35,800	34,652	-1,148	-3.2
GROSS FUNDS	36,685	42,125	41,213	40,694	-519	-1.3

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table BY0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table BY0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1010) PERSONNEL COSTS	5,452	4,907	3,176	-1,731	34.6	38.0	27.0	-11.0
(1040) CONTRACT AND PROCUREMENT	729	660	5	-655	0.0	0.0	0.0	0.0
(1045) INFORMATION TECHNOLOGY	0	0	345	345	0.0	0.0	0.0	0.0
(1087) LANGUAGE ACCESS	8	12	0	-12	0.0	0.0	0.0	0.0
(1096) FLEET SERVICES	0	0	198	198	0.0	0.0	0.0	0.0
NO ACTIVITY ASSIGNED	0	0	0	0	19.6	0.0	0.0	0.0
SUBTOTAL (1000) AGENCY MANAGEMENT	6,189	5,579	3,725	-1,854	54.1	38.0	27.0	-11.0
(9200) CONSUMER INFO., ASSISTANCE AND OUTREACH								
(9205) EMPLOYMENT SERVICES	357	374	0	-374	0.0	0.0	0.0	0.0
(9215) COMMUNITY OUTREACH AND SPECIAL EVENTS	222	223	764	541	0.0	0.0	5.0	5.0
(9220) TRAINING AND EDUCATION	2,930	2,274	0	-2,274	17.2	17.0	0.0	-17.0
(9222) ADVOCACY/ELDER RIGHTS	466	467	1,382	916	0.0	0.0	0.0	0.0
(9230) ASSISTANCE AND REFERRAL SERVICES	0	0	870	870	0.0	0.0	7.0	7.0
SUBTOTAL (9200) CONSUMER INFO., ASSISTANCE AND OUTREACH	3,975	3,337	3,016	-321	17.2	17.0	12.0	-5.0
(9300) IN-HOME AND CONTINUING CARE PROGRAM								
(9325) IN-HOME AND DAYCARE SERVICES	6,019	5,731	0	-5,731	0.0	0.0	0.0	0.0
(9330) CAREGIVERS SUPPORT	728	701	0	-701	0.0	0.0	0.0	0.0
SUBTOTAL (9300) IN-HOME AND CONTINUING CARE PROGRAM	6,747	6,431	0	-6,431	0.0	0.0	0.0	0.0

Table BY0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(9400) HOME AND COMMUNITY BASED SUPPORT PROGRAM								
(9420) IN-HOME SERVICES	0	0	2,061	2,061	0.0	0.0	0.0	0.0
(9430) LEAD AGENCIES AND CASE MANAGEMENT	0	0	9,878	9,878	0.0	0.0	22.0	22.0
(9440) SENIOR WELLNESS CENTER/FITNESS	3,937	4,444	2,436	-2,008	6.1	6.0	0.0	-6.0
(9450) COMMUNITY SERVICES	19,415	19,611	0	-19,611	0.0	0.0	0.0	0.0
(9460) SENIOR VILLAGES	0	0	250	250	0.0	0.0	0.0	0.0
(9470) SUPPORTIVE RESIDENTIAL SERVICES	924	925	735	-190	0.0	0.0	0.0	0.0
(9475) CAREGIVER SUPPORT	0	0	1,304	1,304	0.0	0.0	2.0	2.0
(9480) ADVOCACY/ELDER RIGHTS	937	885	0	-885	0.0	0.0	0.0	0.0
(9485) TRANSPORTATION	0	0	4,991	4,991	0.0	0.0	0.0	0.0
(9490) DAY PROGRAMS	0	0	1,658	1,658	0.0	0.0	0.0	0.0
SUBTOTAL (9400) HOME AND COMMUNITY BASED SUPPORT PROGRAM	25,214	25,866	23,314	-2,552	6.1	6.0	24.0	18.0
(9500) NUTRITION								
(9520) CONGREGATE MEALS	0	0	4,798	4,798	0.0	0.0	0.0	0.0
(9530) HOME DELIVERED MEALS	0	0	4,832	4,832	0.0	0.0	0.0	0.0
(9540) NUTRITION SUPPLEMENTS	0	0	21	21	0.0	0.0	0.0	0.0
(9550) COMMODITY AND FARMERS MARKET	0	0	989	989	0.0	0.0	0.0	0.0
SUBTOTAL (9500) NUTRITION	0	0	10,640	10,640	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	42,125	41,213	40,694	-519	77.4	61.0	63.0	2.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The District of Columbia Office on Aging operates through the following 4 programs:

Consumer Information, Assistance, and Outreach – provides information, assistance, and outreach for a variety of long-term care needs to older adults, persons living with disabilities, and caregivers regarding long-term care services and supports offered in the District.

This program contains the following 3 activities:

- **Community Outreach and Special Events** – provides socialization, information, and recognition services for District residents age 60 or older, persons living with a disability between the ages of 18 and 59, and caregivers in order to combat social isolation, increase awareness of services provided, and project a positive image of aging;

- **Advocacy and Elder Rights** – provides legal support and advocacy for elder rights for District residents age 60 or older that need assistance with relevant state laws, long-term planning, or complaint resolution between residents/families and nursing homes and other community residential facilities for seniors; and
- **Assistance and Referral Services** – provides information on, connection to, and assistance with accessing home and community-based services, long-term care options, and public benefits for District residents age 60 or older, persons with a disability between the ages of 18 and 59, and caregivers.

Home and Community-Based Support – provides services for District residents who are 60 years of age or older so that they can live as independently as possible in the community including health promotion, case management services, nutrition, homemaker assistance, wellness, counseling, transportation, and recreation activities.

This program contains the following 8 activities:

- **In-Home Services** – provides home health and homemaker services for District residents 60 years of age and older to help manage activities of daily living;
- **Lead Agencies and Case Management** – provides core services and supports, such as case management and counseling services, for District residents age 60 or older, persons living with a disability between the ages of 18 and 59, and caregivers;
- **Senior Wellness Centers/Fitness** – provides socialization, physical fitness, and programs that promote healthy behavior and awareness for District residents age 60 or older;
- **Senior Villages** – provides support and technical assistance to the grass roots movement of neighbors helping neighbors age in place;
- **Supportive Residential Services** – provides emergency shelter, supportive housing, and aging-in-place programs;
- **Caregivers Support** – provides caregiver education and training, respite, stipends, and transportation services to eligible caregivers;
- **Transportation** – provides transportation to life-sustaining medical appointments and group social and recreational activities for District residents age 60 or older; and
- **Day Programs** – provides day programs through adult day health and senior centers, which allow District residents age 60 or older to have socialization and access to core services.

Nutrition Services – provides meals, food, and nutrition assistance to District residents 60 and over to maintain or improve their health and remain independent in the community.

This program contains the following 4 activities:

- **Congregate Meals** – provides meals in group settings such as senior wellness centers, senior housing buildings, and recreation centers for District residents age 60 or older;
- **Home-Delivered Meals** – provides District residents age 60 or older who are frail, home-bound, or otherwise isolated with meals delivered directly to their home;
- **Nutrition Supplements** – provides nutrition supplements each month for District residents 60 and over who are unable to obtain adequate nutrition from food alone; and
- **Commodities and Farmers Market** – the Commodity Supplemental Food Program provides a monthly bag of healthy, shelf-stable foods to low-income District residents; and the Senior Farmers Market Nutrition Program provides vouchers to participants in the Commodity Supplemental Food Program to purchase fresh produce at local farmers markets.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The proposed program structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at www.cfo.dc.gov on the Annual Operating Budget and Capital Plan page.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table BY0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table BY0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		31,369	34.0
Removal of One-Time Funding	Multiple Programs	-300	0.0
Other CSFL Adjustments	Multiple Programs	279	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		31,348	34.0
Increase: To reallocate resources for agency restructure	Nutrition	6,154	0.0
Decrease: To reallocate resources for agency restructure	Multiple Programs	-7,408	-3.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		30,094	31.0
Reduce: To align budget with projected sub-grant awards	Multiple Programs	-45	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		30,049	31.0
Enhance: To support the Senior Villages program (one-time)	Home and Community Based Support Program	250	0.0
Enhance: To support transportation to recreational activities	Home and Community Based Support Program	100	0.0
Reduce: To recognize savings from salary lapse	Agency Management	-136	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		30,263	31.0
FEDERAL GRANT FUNDS: FY 2016 Approved Budget and FTE		7,815	10.0
Increase: To reallocate resources for agency restructure	Nutrition	4,486	0.0
Decrease: To reallocate resources for agency restructure	Multiple Programs	-4,569	-5.0
FEDERAL GRANT FUNDS: FY 2017 Agency Budget Submission		7,732	5.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 Mayor's Proposed Budget		7,732	5.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 District's Proposed Budget		7,732	5.0
FEDERAL MEDICAID PAYMENTS: FY 2016 Approved Budget and FTE		0	0.0
Increase: To align budget with projected federal Medicaid reimbursements	Multiple Programs	1,037	11.3
FEDERAL MEDICAID PAYMENTS: FY 2017 Agency Budget Submission		1,037	11.3
No Change		0	0.0
FEDERAL MEDICAID PAYMENTS: FY 2017 Mayor's Proposed Budget		1,037	11.3
No Change		0	0.0
FEDERAL MEDICAID PAYMENTS: FY 2017 District's Proposed Budget		1,037	11.3

Table BY0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		2,029	17.0
Decrease: To align budget with projected revenues	Multiple Programs	-367	-1.3
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		1,662	15.7
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		1,662	15.7
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		1,662	15.7
GROSS FOR BY0 - D.C. OFFICE ON AGING		40,694	63.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The District of Columbia Office on Aging's (DCOA) proposed FY 2017 gross budget is \$40,694,268, which represents a 1.3 percent decrease from its FY 2016 approved gross budget of \$41,212,882. The budget is comprised of \$30,263,426 in Local funds, \$7,731,645 in Federal Grant funds, \$1,037,479 in Federal Medicaid Payments, and \$1,661,718 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DCOA's FY 2017 CSFL budget is \$31,347,913, which represents a \$21,152, or 0.1 percent, decrease from the FY 2016 approved Local funds budget of \$31,369,065.

CSFL Assumptions

The FY 2017 CSFL calculated for DCOA included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$300,000 to account for the removal of one-time funding appropriated in FY 2016 for home-delivered meal services for seniors and a feasibility study and plan for a virtual Senior Wellness Center. Additionally, adjustments were made for an increase of \$114,822 in personal services to account for Fringe Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$118,601 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent. CSFL funding for DCOA also includes an increase of \$45,425 for the Fixed Costs Inflation Factor to account for projected estimates for Fleet services.

Agency Budget Submission

In FY 2017, the District of Columbia Office on Aging (DCOA) realigned its resources and budgetary programs to ensure that the agency will continue to provide congregate and home delivered meals to seniors in the District, as well as dietary and nutrition education guidance.

Increase: DCOA's Local funds budget proposal includes an increase of \$6,154,010 to support the realignment of the agency's program including the establishment of the Nutrition program. Specifically, this adjustment supports the contractual services costs associated with food vendors that produce and deliver meals to homebound seniors.

DCOA's Federal Grant funds proposed budget includes an increase of \$4,485,976 in the Nutrition program based on the reallocation of projected Nutrition Services grant awards. This funding enables DCOA to continue to provide congregate and home delivered meals, food, and nutrition assistance to District residents aged 60 or older.

Beginning in FY 2017, DCOA will perform Medicaid administrative functions, such as enrolling beneficiaries in the Waiver for the Elderly and Persons with Disabilities and Adult Day Health programs with the Department of Health Care Finance (DHCF). These services will be reflected in the agency's newly established Federal Medicaid Payments budget, which is allocated across multiple programs in the amount of \$1,037,479 and 11.3 FTEs.

Decrease: The proposed Local funds budget reflects a net reduction of \$7,407,926 and 3.0 FTEs across multiple programs. This reduction comprises increases of \$1,382,205 and 13.5 FTEs in multiple programs, offset by net decreases of \$8,790,131 and 16.5 FTEs. This adjustment involves the elimination of funding from the In-Home and Continuing Care program to fund the newly created Nutrition program.

DCOA's Federal Grant funds budget reflects a net reduction of \$4,569,140 and 5.0 FTEs across multiple programs. This amount combines net reductions of \$2,638,031 and 5.0 FTEs from the Home and Community Based Support program and \$2,369,098 in the In-home and Continuing Care program, offset by a net increase of \$437,988 in multiple programs to support the agency's new programmatic priorities.

In Intra-District funds, the proposed budget supports the Memoranda of Understanding (MOUs) with the Department of Health Care Finance (DHCF) to provide services for the Long-Term Care for Ombudsman program and with the Department on Disability Services (DDS) to provide nursing home quality care for seniors with visual and hearing challenges. A net decrease of \$367,291 and the elimination of 1.3 FTEs aligns the budget with the projected revenues from these MOUs.

Mayor's Proposed Budget

Reduce: The District of Columbia Office on Aging's budget proposal in Local funds reflects a reduction of \$44,610 across multiple programs to reflect the reduction in funding that supports sub-grantee awards.

District's Proposed Budget

Enhance: DCOA's proposed Local funds budget includes an increase of \$250,000 in one-time funding to support the Senior Villages program. Additionally, an enhancement of \$100,000 provides transportation services for seniors to participate in recreational activities.

Reduce: DCOA's proposed Local funds budget reflects a decrease of \$135,961 due to projected vacancy savings.