

# (BJ0) OFFICE OF ZONING

## **MISSION**

The mission of the District of Columbia Office of Zoning (OZ) is to provide administrative, professional, and technical assistance to the Zoning Commission (ZC) and the Board of Zoning Adjustment (BZA) in support of their oversight and adjudication of zoning matters in the District of Columbia.

## **BACKGROUND**

OZ administers the zoning application process for the ZC and the BZA. The agency reviews and accepts applications, schedules hearings to determine whether cases meet specified zoning criteria, schedules meetings to make determinations with respect to pending applications, and issues legal orders. Technology plays a critical role in support of this process by enhancing effectiveness and transparency. OZ also spearheads outreach to citizens of the District of Columbia to ensure a robust understanding of the zoning application process.

## **CAPITAL PROGRAM OBJECTIVES**

1. Create a convenient, easy to use, and understandable zoning process through website development, expansive outreach, and educational programs for District residents and businesses.
2. Leverage new and existing technology to further ensure that the District of Columbia's zoning processes are easily understandable and accessible to the public.
3. Streamline zoning regulations to enhance efficiency and transparency of zoning processes.

## **RECENT ACCOMPLISHMENTS**

A new zoning handbook with more than 300 pages of information was developed to assist the public in the understanding the new regulations. The pages include zoning rules, use categories and zone information with easy to use categories, and zone information with easy to use development standard charts.

A new interactive state-of-the art GIS map was developed to showcase the new zone designations of the Zoning Regulations of 2016. color coded zones were added to increase visual appeal and improve immediate understanding of the map. The map also includes additional data and features that allow easy access to wide range of Vital zoning information related to District Properties.

60,000 zoning case points were added to the map increase public access of zoning case and to create direct connections between the mapping applications and the IZIS Report pages.

OZ released an Electronics 3D Map that enables 3D models of Project to be electronically placed in context of the project site and reviewed for their impact on the built environment, and their compatibility with the surrounding zoning.

OZ overhauled the BZA and ZC external user interface to facilitate the filing of cases and documents into the case record. Much like turbo Tax user-interface, the new intake pages walk you through filing an application in an intuitive, user friendly way.

OZ updated its IZIS internal workflows to allow for increased efficiency in the processing of cases. The new system allows staff to locate pertinent case information at a glance, including agency reports and party status requests.

OZ built a zoning Data Dashboard that provides internal and external reporting on cases before the BZA and ZC. OZ continues to add new datasets on a monthly basis, and make additional datasets available to the public.

[www.dcoz.dc.gov](http://www.dcoz.dc.gov) – OZ is very proud of the amount of searchable information that is available on its website and will continue to expand on the information already available 24/7 to the public. Along with the tremendous amount of searchable information that is available on its website, OZ also provides the following services and information that enhances agency transparency

The Interactive Zoning Information System (IZIS), including all case file documents for PUDs, map amendments, and appeals; and case information for all other case types (i.e. status, relief, action, order, transcripts, etc.);

IZIS- Interactive Zoning Information System

All case document for all ZC and BZA case types, including PUBS, map amendments, appeal rulemakings, time extensions of approved PUDs minor modifications of approved PUDs campus plans special exceptions, variances, and

**Elements on this page of the Agency Summary include:**

- **Funding Tables:** Past budget allotments show the allotment balance, calculated as allotments received to date less all obligations (the sum of expenditures, encumbrances, intra-District advances and pre-encumbrances). Agencies are allowed to encumber and pre-encumber funds up to the limit of a capital project's budget authority, which might be higher than allotments received to date. For this reason, a negative balance on a project sheet does not necessarily indicate overspending or an anti-deficiency violation. A negative balance is permitted in this calculation of remaining allotment authority.
- **Additional Appropriations Data (\$000):** Provides a summary of the budget authority over the life of the project. The table can be read as follows:
  - **Original 6-Year Budget Authority:** Represents the authority from the fiscal year in which budget was first appropriated through the next 5 years.
  - **Budget Authority Through FY 2024 :** Represents the lifetime budget authority, including the 6-year budget authority for FY 2019 through FY 2024.
  - **FY 2019 Budget Authority Revisions:** Represents the changes to the budget authority as a result of reprogramming, redirections and rescissions (also reflected in Appendix F) for the current fiscal year.
  - **6-Year Budget Authority Through FY 2024 :** This is the total 6-year authority for FY 2019 through FY 2024 including changes from the current fiscal year.
  - **Budget Authority Request Through FY 2025 :** Represents the 6-year budget authority for FY 2020 through FY 2025.
  - **Increase (Decrease) :** This is the change in 6-year budget requested for FY 2020 - FY 2025 (change in budget authority is shown in Appendix A).
- **Estimated Operating Impact:** If a project has operating impacts that the agency has quantified, the effects are summarized in the respective year of impact.
- **FTE Data (Total budget in FTE Table might differ from actual budget due to rounding):** Provides the number for Full-Time Equivalent (FTE) employees approved as eligible to be charged to capital projects by, or on behalf of, the agency. Additionally, it provides the total budget for these employees (Personal Services), the non personnel portion of the budget in the agency's capital plan, and the percentage of the agency CIP budget from either expense category.
- **Facility Location Map:** For those agencies with facilities projects, a map reflecting projects and their geographic location within the District of Columbia.

(Dollars in Thousands)

Funding By Phase - Prior Funding						Approved Funding						6 Yr Total
Phase	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	
(01) Design	542	388	38	0	116	125	180	186	0	0	0	491
(04) Construction	350	268	71	0	12	0	0	0	0	0	0	0
(05) Equipment	274	274	0	0	0	0	0	0	0	0	0	0
(06) IT Requirements Development/Systems Design	175	116	20	0	38	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>1,341</b>	<b>1,046</b>	<b>130</b>	<b>0</b>	<b>165</b>	<b>125</b>	<b>180</b>	<b>186</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>491</b>

Funding By Source - Prior Funding						Approved Funding						6 Yr Total
Source	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	
GO Bonds - New (0300)	931	673	126	0	132	0	0	0	0	0	0	0
Pay Go (0301)	136	99	4	0	33	0	0	0	0	0	0	0
Equipment Lease (0302)	274	274	0	0	0	0	0	0	0	0	0	0
Short-Term Bonds – (0304)	0	0	0	0	0	125	180	186	0	0	0	491
<b>TOTALS</b>	<b>1,341</b>	<b>1,046</b>	<b>130</b>	<b>0</b>	<b>165</b>	<b>125</b>	<b>180</b>	<b>186</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>491</b>

Additional Appropriation Data			Estimated Operating Impact Summary							
First Appropriation FY		2003	Expenditure (+) or Cost Reduction (-)							
Original 6-Year Budget Authority		899	No estimated operating impact							
Budget Authority Through FY 2024		1,691								
FY 2019 Budget Authority Changes		0								
6-Year Budget Authority Through FY 2024		1,691								
Budget Authority Request Through FY 2025		1,831								
Increase (Decrease)		141								
			Full Time Equivalent Data							
			Object	FTE	FY 2020 Budget	% of Project				
			Personal Services	0.0	0	0.0				
			Non Personal Services	0.0	125	100.0				

## BJ0-JM102-ZONING INFORMATION TECHNOLOGY SYSTEMS

**Agency:** OFFICE OF ZONING (BJ0)  
**Implementing Agency:** OFFICE OF ZONING (BJ0)  
**Project No:** JM102  
**Ward:**  
**Location:** DISTRICT-WIDE  
**Facility Name or Identifier:** INFORMATION TECHNOLOGY  
**Status:** Ongoing Subprojects  
**Useful Life of the Project:** 10  
**Estimated Full Funding Cost:** \$1,558,000

### Description:

This project funds the continued, multi-year implementation of a variety of mission-critical information technology systems relating to the Zoning Regulations, the Zoning Map, and the Interactive Zoning Information System. The funds will also support updates to the Zoning Map, including those that will become necessary upon passage of the new Zoning Regulations by the Zoning Commission; and the continued implementation of the zoning case management system designed to accept cases filed on-line, allow applicants to respond to requests for additional documentation, and allow users to track the progress of cases online.

### Justification:

This project funds the continued, multi-year implementation of a variety of mission-critical information technology systems relating to the Zoning Regulations, the Zoning Map, and the Interactive Zoning Information System. This project aligns with Sustainable DC Actions: Built Environment 1.4, Food 1.1, and Water 2.5.

### Progress Assessment:

The Office of Zoning is working to begin implementation of elements of its zoning data systems in FY 2010.

### Related Projects:

BD0 project PLN37C-District Public Plans and Studies

(Dollars in Thousands)

Funding By Phase - Prior Funding						Approved Funding						
Phase	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
(01) Design	542	388	38	0	116	125	180	186	0	0	0	491
(04) Construction	350	268	71	0	12	0	0	0	0	0	0	0
(06) IT Requirements Development/Systems Design	175	116	20	0	38	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>1,067</b>	<b>772</b>	<b>130</b>	<b>0</b>	<b>165</b>	<b>125</b>	<b>180</b>	<b>186</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>491</b>

Funding By Source - Prior Funding						Approved Funding						
Source	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
GO Bonds - New (0300)	931	673	126	0	132	0	0	0	0	0	0	0
Pay Go (0301)	136	99	4	0	33	0	0	0	0	0	0	0
Short-Term Bonds -- (0304)	0	0	0	0	0	125	180	186	0	0	0	491
<b>TOTALS</b>	<b>1,067</b>	<b>772</b>	<b>130</b>	<b>0</b>	<b>165</b>	<b>125</b>	<b>180</b>	<b>186</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>491</b>

### Additional Appropriation Data

First Appropriation FY	2007
Original 6-Year Budget Authority	275
Budget Authority Through FY 2024	1,067
FY 2019 Budget Authority Changes	0
6-Year Budget Authority Through FY 2024	1,067
Budget Authority Request Through FY 2025	1,558
Increase (Decrease)	491

### Estimated Operating Impact Summary

Expenditure (+) or Cost Reduction (-)	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
No estimated operating impact							

Milestone Data	Projected	Actual
Environmental Approvals		
Design Start (FY)		10/1/2008
Design Complete (FY)		
Construction Start (FY)		
Construction Complete (FY)	09/30/2017	
Closeout (FY)		

### Full Time Equivalent Data

Object	FTE	FY 2020 Budget	% of Project
Personal Services	0.0	0	0.0
Non Personal Services	0.0	125	100.0