

(BA0) OFFICE OF THE SECRETARY

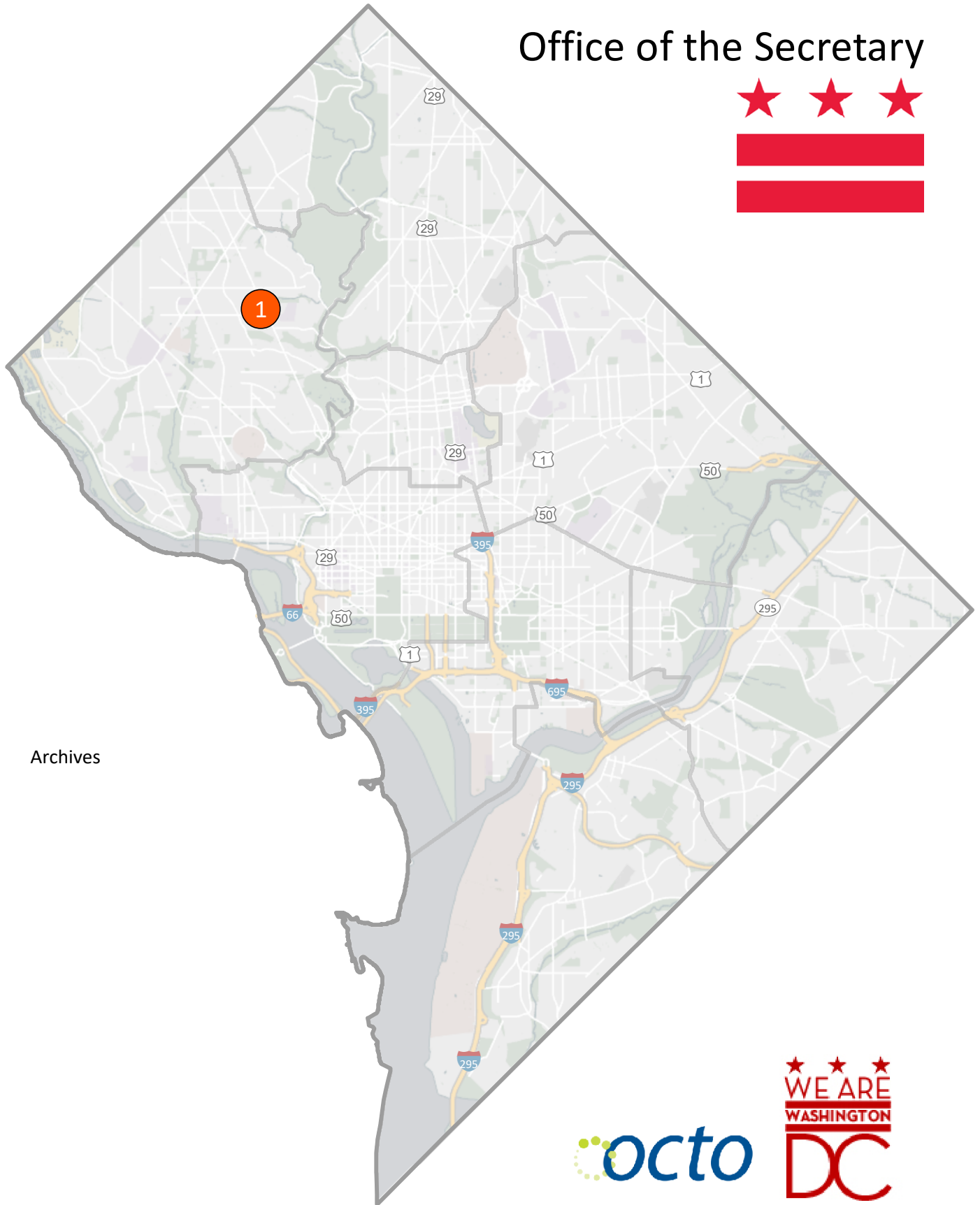
MISSION

The Office of the Secretary of the District of Columbia (OS) is the official resource for protocol, legal records, history, and recognitions for the public, governments, and the international community.

CAPITAL PROGRAM OBJECTIVES

The Office of the Secretary of the District of Columbia's sole capital project is the DC Archives, which holds historical and permanently valuable records of the DC Government, such as birth and death records, wills, land records, and marriage records.

Office of the Secretary



1. Archives



Elements on this page of the Agency Summary include:

- **Funding Tables:** Past budget allotments show the allotment balance, calculated as allotments received to date less all obligations (the sum of expenditures, encumbrances, intra-District advances and pre-encumbrances). Agencies are allowed to encumber and pre-encumber funds up to the limit of a capital project’s budget authority, which might be higher than allotments received to date. For this reason, a negative balance on a project sheet does not necessarily indicate overspending or an anti-deficiency violation. A negative balance is permitted in this calculation of remaining allotment authority.
- **Additional Appropriations Data (\$000):** Provides a summary of the budget authority over the life of the project. The table can be read as follows:
 - **Original 6-Year Budget Authority:** Represents the authority from the fiscal year in which budget was first appropriated through the next 5 years.
 - **Budget Authority Through FY 2029 :** Represents the lifetime budget authority, including the 6-year budget authority for FY 2024 through FY 2029.
 - **FY 2024 Budget Authority Revisions:** Represents the changes to the budget authority as a result of reprogramming, redirections and rescissions (also reflected in Appendix F) for the current fiscal year.
 - **6-Year Budget Authority Through FY 2029 :** This is the total 6-year authority for FY 2024 through FY 2029 including changes from the current fiscal year.
 - **Budget Authority Request Through FY 2030 :** Represents the 6-year budget authority for FY 2025 through FY 2030.
 - **Increase (Decrease) :** This is the change in 6-year budget requested for FY 2025 - FY 2030 (change in budget authority is shown in Appendix A).
- **Estimated Operating Impact:** If a project has operating impacts that the agency has quantified, the effects are summarized in the respective year of impact.
- **FTE Data (Total budget in FTE Table might differ from actual budget due to rounding):** Provides the number for Full-Time Equivalent (FTE) employees approved as eligible to be charged to capital projects by, or on behalf of, the agency. Additionally, it provides the total budget for these employees (Personal Services), the non personnel portion of the budget in the agency’s capital plan, and the percentage of the agency CIP budget from either expense category.
- **Facility Location Map:** For those agencies with facilities projects, a map reflecting projects and their geographic location within the District of Columbia.

(Dollars in Thousands)

Funding By Phase - Prior Funding						Proposed Funding						
Phase	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	6 Yr Total
(01) Design	14,670	4,196	0	992	9,483	0	0	0	0	0	0	0
(03) Project Management	722	307	251	59	104	0	0	0	0	0	0	0
(04) Construction	60,932	0	0	3,862	57,070	57,803	0	0	0	0	0	57,803
TOTALS	76,324	4,503	251	4,913	66,657	57,803	0	0	0	0	0	57,803

Funding By Source - Prior Funding						Proposed Funding						
Source	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	6 Yr Total
Long Term / G.O. / I.T. Bonds (3030300)	76,324	4,503	251	4,913	66,657	57,803	0	0	0	0	0	57,803
TOTALS	76,324	4,503	251	4,913	66,657	57,803	0	0	0	0	0	57,803

Additional Appropriation Data		Estimated Operating Impact Summary						
	2013	Expenditure (+) or Cost Reduction (-)						
		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	6 Yr Total
First Appropriation FY	2013	No estimated operating impact						
Original 6-Year Budget Authority	13,700							
Budget Authority Through FY 2029	103,127							
FY 2024 Budget Authority Changes	0							
6-Year Budget Authority Through FY 2029	103,127							
Budget Authority Request Through FY 2030	134,127							
Increase (Decrease)	31,000							

Full Time Equivalent Data			
Object	FTE	FY 2025 Budget	% of Project
Personnel Services	0.0	0	0.0
Non Personnel Services	0.0	57,803	100.0

AM0-100006-AM0.AB102C.ARCHIVES

Agency: OFFICE OF THE SECRETARY (BA0)
Implementing Agency: DEPARTMENT OF GENERAL SERVICES (AM0)
Project No: 100006
Ward: 3
Location: 4200 CONNECTICUT AVENUE NW
Facility Name or Identifier: ARCHIVES
Status: Under design
Useful Life of the Project: 30
Estimated Full Funding Cost: \$134,126,543

Description:

The new archival facility will address the records center storage needs of the District and provide a facility that meets the standards for records centers. It will consolidate current collections in one location and anticipate ongoing needs for space and support services. The archive requires facilities with highly specialized technical building systems that provide the controlled and secure environments necessary to ensure the long-term safety of the collections. The new facility will provide better security for the collections and enhanced access for the public while allowing for future expansion. The project includes the selective removal of University of District of Columbia UDC Building 41 and construction of a new purpose-built facility to accommodate the updated program for the Office of Public Records.

Justification:

The District of Columbia Archives holds historical and permanently valuable records of the DC Government such as birth and death records, wills, land records and marriage records.

Progress Assessment:

Inventory and programming for design start is completed.

Related Projects:

GF0-UG706C-Renovation of University Facilities

(Dollars in Thousands)

Phase	Funding By Phase - Prior Funding					Proposed Funding						6 Yr Total
	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	
(01) Design	14,670	4,196	0	992	9,483	0	0	0	0	0	0	0
(03) Project Management	722	307	251	59	104	0	0	0	0	0	0	0
(04) Construction	60,932	0	0	3,862	57,070	57,803	0	0	0	0	0	57,803
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Additional Appropriation Data

First Appropriation FY	2013
Original 6-Year Budget Authority	13,700
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Increase (Decrease)	31,000

Estimated Operating Impact Summary

Expenditure (+) or Cost Reduction (-)	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	6 Yr Total
No estimated operating impact							

Milestone Data

	Projected	Actual
Environmental Approvals	06/1/2024	
Design Start (FY)	07/1/2022	
Design Complete (FY)	03/30/2024	
Construction Start (FY)	06/1/2024	
Construction Complete (FY)	08/30/2026	
Closeout (FY)	12/31/2027	

Full Time Equivalent Data

Object	FTE	FY 2025 Budget	% of Project
Personnel Services	0.0	0	0.0
Non Personnel Services	0.0	57,803	100.0

Note on Funding Realignment: An amount of unspent prior-year funding in this project was shifted to one or more future fiscal years to align with anticipated project implementation and spending timelines. The Proposed Funding table therefore includes funding that was allotted to this project in a prior fiscal year. This should be noted when making comparisons with funding amounts in published budget documents from prior fiscal years.

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