

(AT0) OFFICE OF THE CHIEF FINANCIAL OFFICER

MISSION

The mission of the Office of the Chief Financial Officer (OCFO) is to provide financial management services to the government and the people of the District of Columbia to sustain the District's long-term fiscal and economic viability.

BACKGROUND

In accordance with the independent status of the District's Chief Financial Officer, the OCFO exercises independent control and management oversight over the District's financial systems, including SOAR, the Modernized Integrated Tax System (MITS), CFOSolve, and all other related and subsidiary systems. The OCFO is charged with the responsibility for maintaining and operating the District's independent financial systems to support the Mayor, the Council, and Congress.

CAPITAL PROGRAM OBJECTIVES

The OCFO maintains the integrity and reliability of the District's financial systems by maintaining independence in its relationships with program staff and assuring that systems modifications are transparent and auditable. This is accomplished by ensuring the financial systems can be maintained and supported by the OCFO workforce. This is a core function and cannot be outsourced to other parts of the government.

RECENT ACCOMPLISHMENTS

Highlights of our achievements include an unprecedented 22nd consecutive year of budget surpluses, and the Comprehensive Annual Financial Report (CAFR) once again submitted with an unqualified opinion and no material weaknesses, and the District receiving and maintaining the highest bond ratings ever from the major agencies including the first AAA rating for Income Tax Secured Revenue Bonds.

In August 2014 the CFO presented the OCFO strategic plan with 24 strategic initiatives supporting 7 key objectives. As plan initiatives are completed, new goals and projects are put forward. In April 2017, the CFO presented the updated OCFO strategic plan featuring 25 strategic initiatives. Three capital projects - the completion of MITS, the replacement of the accounting and budget systems, and the implementation of the Capital Asset Replacement System - are included in the plan as strategic initiatives. Another initiative let the OCFO to provide critical assistance to the area's jurisdictions that led to a dedicated funding arrangement for METRO.

Elements on this page of the Agency Summary include:

- **Funding Tables:** Past budget allotments show the allotment balance, calculated as allotments received to date less all obligations (the sum of expenditures, encumbrances, intra-District advances and pre-encumbrances). Agencies are allowed to encumber and pre-encumber funds up to the limit of a capital project’s budget authority, which might be higher than allotments received to date. For this reason, a negative balance on a project sheet does not necessarily indicate overspending or an anti-deficiency violation. A negative balance is permitted in this calculation of remaining allotment authority.
- **Additional Appropriations Data (\$000):** Provides a summary of the budget authority over the life of the project. The table can be read as follows:
 - › **Original 6-Year Budget Authority:** Represents the authority from the fiscal year in which budget was first appropriated through the next 5 years.
 - › **Budget Authority Through FY 2024 :** Represents the lifetime budget authority, including the 6-year budget authority for FY 2019 through FY 2024.
 - › **FY 2019 Budget Authority Revisions:** Represents the changes to the budget authority as a result of reprogramming, redirections and rescissions (also reflected in Appendix F) for the current fiscal year.
 - › **6-Year Budget Authority Through FY 2024 :** This is the total 6-year authority for FY 2019 through FY 2024 including changes from the current fiscal year.
 - › **Budget Authority Request Through FY 2025 :** Represents the 6-year budget authority for FY 2020 through FY 2025.
 - › **Increase (Decrease) :** This is the change in 6-year budget requested for FY 2020 - FY 2025 (change in budget authority is shown in Appendix A).
- **Estimated Operating Impact:** If a project has operating impacts that the agency has quantified, the effects are summarized in the respective year of impact.
- **FTE Data (Total budget in FTE Table might differ from actual budget due to rounding):** Provides the number for Full-Time Equivalent (FTE) employees approved as eligible to be charged to capital projects by, or on behalf of, the agency. Additionally, it provides the total budget for these employees (Personal Services), the non personnel portion of the budget in the agency’s capital plan, and the percentage of the agency CIP budget from either expense category.
- **Facility Location Map:** For those agencies with facilities projects, a map reflecting projects and their geographic location within the District of Columbia.

(Dollars in Thousands)

Phase	Funding By Phase - Prior Funding					Approved Funding						
	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
(01) Design	21,807	21,807	0	0	0	0	0	0	0	0	0	0
(02) SITE	8,720	8,720	0	0	0	0	0	0	0	0	0	0
(03) Project Management	15,887	15,226	0	215	446	0	0	0	0	0	0	0
(04) Construction	21,326	21,326	0	0	0	0	0	0	0	0	0	0
(05) Equipment	237,277	235,860	43	0	1,374	45,523	59,856	38,907	37,991	4,504	0	186,781
(06) IT Requirements Development/Systems Design	102,765	68,584	10,240	8,844	15,098	1,046	1,523	1,932	0	0	0	4,502
TOTALS	407,782	371,523	10,283	9,059	16,918	46,569	61,379	40,839	37,991	4,504	0	191,282

Source	Funding By Source - Prior Funding					Approved Funding						
	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
GO Bonds - New (0300)	339,509	332,841	624	3,145	2,900	0	0	0	0	0	0	0
Pay Go (0301)	11,839	7,676	0	0	4,163	0	0	0	0	0	0	0
Equipment Lease (0302)	7,605	7,605	0	0	0	0	0	0	0	0	0	0
Alternative Financing (0303)	15,111	14,900	0	0	211	0	0	0	0	0	0	0
Short-Term Bonds – (0304)	33,717	8,501	9,658	5,914	9,643	46,569	61,379	40,839	37,991	4,504	0	191,282
TOTALS	407,782	371,523	10,283	9,059	16,918	46,569	61,379	40,839	37,991	4,504	0	191,282

Additional Appropriation Data		Estimated Operating Impact Summary						
		Expenditure (+) or Cost Reduction (-)						6 Year Total
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	
First Appropriation FY	1998							
Original 6-Year Budget Authority	424,651							
Budget Authority Through FY 2024	514,040							
FY 2019 Budget Authority Changes		8,041	8,041	8,041	8,041	8,041	8,041	48,249
Capital Reprogrammings FY 2019 YTD	-11,720							
Miscellaneous	661							
6-Year Budget Authority Through FY 2024	502,982							
Budget Authority Request Through FY 2025	599,064							
Increase (Decrease)	96,082							
TOTAL		8,041	8,041	8,041	8,041	8,041	8,041	48,249

Full Time Equivalent Data			
Object	FTE	FY 2020 Budget	% of Project
Personal Services	35.0	7,599	16.3
Non Personal Services	0.0	38,970	83.7

AT0-CSP08-INTEGRATED TAX SYSTEM MODERNIZATION

Agency: OFFICE OF THE CHIEF FINANCIAL OFFICER (AT0)
Implementing Agency: OFFICE OF THE CHIEF FINANCIAL OFFICER (AT0)
Project No: CSP08
Ward:
Location: DISTRICT-WIDE
Facility Name or Identifier: INFORMATION TECHNOLOGY
Status: Ongoing Subprojects
Useful Life of the Project: 10
Estimated Full Funding Cost: \$81,502,000

Description:

This project will completely modernize and refine the District's tax systems to bring them in line with industry best practices and add new functionality in the areas of compliance; collections; case management; individual, business and property tax collection; and processing and accounting. The tax system modernization will be achieved in stages to replace individual components starting with the case management module, real property system, and eventually the core tax management system.

This project represents a modernization of the Integrated Tax System (ITS). The current system will require a technology refresh, particularly on the reporting and middle-ware tools, to take advantage of web-based technologies that were not available when the system was installed. This will require replacement of the SAND and the Crystal server-based systems currently in use for report and query building as well as supporting platform software and related applications. This investment will allow the core underlying system to remain in place, while simplifying maintenance requirements and allowing for further consolidation of servers and reduced bandwidth requirements.

An FY20 enhancement of \$60,000 to enable all Schedule H returns to be accepted electronically.

Justification:

The first phase replaced the real property tax module, to address and reduce the risk of fraud and mismanagement by leveraging superior internal controls and industry best practices implemented in the replacement system. In addition, the new case management system provides intelligent case analytics, and review and analyses abilities that have increased tax compliance and collection, further resulting in increased revenues. The implementation of phases 1 & 2 have resulted in the capture of new tax revenue that is being recognized as Paygo transfers from the general fund to the capital project. This capital budget will help offset the project's costs.

Progress Assessment:

We are now in phase 3 and implementing the third new module

Related Projects:

CSP09 - Integrated Tax System (ITS) Modernization

(Dollars in Thousands)

Funding By Phase - Prior Funding						Approved Funding						
Phase	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
(05) Equipment	641	43	43	0	555	0	0	0	0	0	0	0
(06) IT Requirements Development/Systems Design	80,801	64,578	1,643	7,514	7,067	60	0	0	0	0	0	60
TOTALS	81,442	64,621	1,686	7,514	7,622	60	0	0	0	0	0	60

Funding By Source - Prior Funding						Approved Funding						
Source	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
GO Bonds - New (0300)	56,971	50,413	624	3,145	2,790	0	0	0	0	0	0	0
Pay Go (0301)	11,359	7,196	0	0	4,163	0	0	0	0	0	0	0
Alternative Financing (0303)	211	0	0	0	211	0	0	0	0	0	0	0
Short-Term Bonds - (0304)	12,900	7,012	1,061	4,369	458	60	0	0	0	0	0	60
TOTALS	81,442	64,621	1,686	7,514	7,622	60	0	0	0	0	0	60

Additional Appropriation Data

First Appropriation FY	2007
Original 6-Year Budget Authority	34,611
Budget Authority Through FY 2024	78,320
FY 2019 Budget Authority Changes	
Capital Reprogrammings FY 2019 YTD	3,122
6-Year Budget Authority Through FY 2024	81,442
Budget Authority Request Through FY 2025	81,502
Increase (Decrease)	60

Estimated Operating Impact Summary

Expenditure (+) or Cost Reduction (-)	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Year Total
IT	8,041	8,041	8,041	8,041	8,041	8,041	48,249
TOTAL	8,041	8,041	8,041	8,041	8,041	8,041	48,249

Milestone Data

	Projected	Actual
Environmental Approvals		
Design Start (FY)		01/1/2009
Design Complete (FY)	01/1/2010	06/1/2010
Construction Start (FY)		06/1/2010
Construction Complete (FY)	07/30/2019	
Closeout (FY)	12/31/2019	

Full Time Equivalent Data

Object	FTE	FY 2020 Budget	% of Project
Personal Services	0.0	0	0.0
Non Personal Services	0.0	60	100.0

AT0-CSP10-IT SYSTEM UPGRADES

Agency: OFFICE OF THE CHIEF FINANCIAL OFFICER (AT0)
Implementing Agency: OFFICE OF THE CHIEF FINANCIAL OFFICER (AT0)
Project No: CSP10
Ward:
Location: DISTRICT-WIDE
Facility Name or Identifier: INFORMATION TECHNOLOGY
Status: Ongoing Subprojects
Useful Life of the Project: 10
Estimated Full Funding Cost: \$4,942,000

Description:

This project will provide the necessary budget to support the Office of the Chief Financial Officer's central IT system. IT systems infrastructure refers to the composite hardware, software, network resources and services required for the existence, operation and management of an enterprise IT environment. The additional resources will allow for the delivery of critical IT solutions. The additional resources is internal to the District and is deployed within OCFO facilities.

Justification:

This project will support the systems required to support OCFO IT needs, for both hardware and software. The IT support includes, COGNOS/CFO\$OLVE, Tableau, PROMS, GRAMS, the BFA, SPIN and CSPIN, along with the needed servers and routers to ensure continued operations and necessary security.

Progress Assessment:

Progressing as planned.

Related Projects:

N/A

(Dollars in Thousands)

Phase	Funding By Phase - Prior Funding					Approved Funding						
	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
(06) IT Requirements Development/Systems Design	500	0	0	0	500	986	1,523	1,932	0	0	0	4,442
TOTALS	500	0	0	0	500	986	1,523	1,932	0	0	0	4,442

Source	Funding By Source - Prior Funding					Approved Funding						
	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
Short-Term Bonds - (0304)	500	0	0	0	500	986	1,523	1,932	0	0	0	4,442
TOTALS	500	0	0	0	500	986	1,523	1,932	0	0	0	4,442

Additional Appropriation Data

First Appropriation FY	2018
Original 6-Year Budget Authority	3,500
Budget Authority Through FY 2024	1,500
FY 2019 Budget Authority Changes	0
6-Year Budget Authority Through FY 2024	1,500
Budget Authority Request Through FY 2025	4,942
Increase (Decrease)	3,442

Estimated Operating Impact Summary

Expenditure (+) or Cost Reduction (-)	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
No estimated operating impact							

Milestone Data

	Projected	Actual
Environmental Approvals		
Design Start (FY)	01/1/2019	
Design Complete (FY)	09/1/2019	
Construction Start (FY)	01/1/2020	
Construction Complete (FY)	09/30/2021	
Closeout (FY)	12/31/2021	

Full Time Equivalent Data

Object	FTE	FY 2020 Budget	% of Project
Personal Services	0.0	0	0.0
Non Personal Services	0.0	986	100.0

AT0-IFSMP-MP-NEW FINANCIAL SYSTEM

Agency: OFFICE OF THE CHIEF FINANCIAL OFFICER (AT0)
Implementing Agency: OFFICE OF THE CHIEF FINANCIAL OFFICER (AT0)
Project No: IFSMP
Ward:
Location: DISTRICT WIDE
Facility Name or Identifier: INTEGRATED FINANCIAL SYSTEM
Status: New
Useful Life of the Project:
Estimated Full Funding Cost: \$204,956,000

Description:

The new Integrated Financial System (IFS) will support functionality for Financial Management, Grants and Project Accounting, Purchasing, Planning and Budgeting. In addition, the scope of the IFS project will include an integration of the new proposed Treasury Management System (TMS). TMS will automate the standard, day-to-day treasury transactions and reduce the risk of errors.

The IFS solution will also include enhanced grant management and reporting capabilities. The functionality of such a Grants Management System is necessary to provide support and reporting capabilities to a proposed central grants office. The implementation of a central grants organization will help achieve the full planned benefits of increased grant management capability which would be realized by the proposed IFS solution.

In summary, the new IFS will provide the data and processes to give the District the ability to quantify analytically the performance of its agencies, enhance the procurement/payment process and maximize the grant reimbursement function.

Justification:

The benefits of the project are:

- Move to a cloud environment
- Simplify and standardize our current data structure
- Innovative communication and training
- ‘Clean/scrub’ current data
- Automate data integration
- Phased Implementation approach
- Invest in reporting and analysis
- Create culture of change management

Progress Assessment:

RFP for implementing is in the process of award.

Related Projects:

Sub-Project No	Sub-Project Title
IFSM01	Finance and Accounting System
IFSM02	Budget System
IFSM03	Treasury Management System
IFSM04	Grants Management System
IFSM05	Systems Integration
IFSM06	Business Reporting

(Dollars in Thousands)

Phase	Funding By Phase - Prior Funding					Approved Funding						
	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
(05) Equipment	0	0	0	0	0	45,523	59,856	38,907	37,991	4,504	0	186,781
TOTALS	0	0	0	0	0	45,523	59,856	38,907	37,991	4,504	0	186,781

Source	Funding By Source - Prior Funding					Approved Funding						
	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
Short-Term Bonds – (0304)	0	0	0	0	0	45,523	59,856	38,907	37,991	4,504	0	186,781
TOTALS	0	0	0	0	0	45,523	59,856	38,907	37,991	4,504	0	186,781

Additional Appropriation Data

First Appropriation FY	
Original 6-Year Budget Authority	0
Budget Authority Through FY 2024	0
FY 2019 Budget Authority Changes	0
6-Year Budget Authority Through FY 2024	0
Budget Authority Request Through FY 2025	186,781
Increase (Decrease)	186,781

Estimated Operating Impact Summary

Expenditure (+) or Cost Reduction (-)	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
No estimated operating impact							

Milestone Data

	Projected	Actual
Environmental Approvals		
Design Start (FY)	04/15/2019	
Design Complete (FY)	10/13/2019	
Construction Start (FY)	10/14/2019	
Construction Complete (FY)	10/31/2023	
Closeout (FY)	04/1/2024	

Full Time Equivalent Data

Object	FTE	FY 2020 Budget	% of Project
Personal Services	35.0	7,599	16.7
Non Personal Services	0.0	37,924	83.3