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# Department of General Services

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Table AM0-1

Description	FY 2020	FY 2021	FY 2022	FY 2023	% Change
	Actual	Actual	Approved	Approved	from FY 2022
OPERATING BUDGET	\$508,852,822	\$608,751,744	\$493,534,884	\$385,456,307	-21.9
FTEs	615.5	603.9	673.0	641.5	-4.7
CAPITAL BUDGET	\$15,103,179	\$26,617,948	\$15,612,251	\$61,223,656	292.2
FTEs	28.0	26.0	29.0	31.0	6.9

The goal of the Department of General Services (DGS) is to ensure the delivery of new or modernized, well-equipped, well-maintained, safe and secure buildings and facilities for the benefit of District residents and employees. Further, the agency's mission is to promote the efficient and effective management of the District's real estate investments and interests through strategic portfolio management, construction, and facilities management. To this end, DGS will incorporate best management practices from both the public and private sectors where useful.

## Summary of Services

DGS carries out a broad range of real estate, construction, and building management functions. In addition to managing capital improvement and construction projects for a variety of District government agencies, DGS executes real property acquisitions by purchase or lease; disposes of property through sale, lease or other authorized method; manages space in buildings and adjacent areas; and provides building management services for facilities owned or operated by the District. Among the services provided are engineering, custodial, security, energy conservation, utility management, general maintenance, design, and capital repairs and improvement. In all of its endeavors, DGS is dedicated to:

- Achieving Efficiency in Operations;
- Achieving Quality in Design and Execution;
- Achieving Excellence in Service and Maintenance;
- Delivering Secure and Safe Places of Work for District Employees; and
- Delivering Aggressive and Attentive Management of the District's Resources.

The agency's FY 2023 approved budget is presented in the following tables:

## FY 2023 Approved Gross Funds Operating Budget and FTEs, by Revenue Type

Table AM0-2 contains the approved FY 2023 budget by revenue type compared to the FY 2022 approved budget. It also provides FY 2020 and FY 2021 actual data.

**Table AM0-2**

(dollars in thousands)

Appropriated Fund	Dollars in Thousands						Full-Time Equivalents					
	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022	% Change*	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022	% Change
<b>GENERAL FUND</b>												
Local Funds	349,636	375,227	299,914	380,070	80,156	26.7	583.5	587.4	643.0	637.5	-5.5	-0.9
Dedicated Taxes	190	202	1,048	703	-345	-32.9	0.0	0.0	0.0	0.0	0.0	N/A
Special Purpose Revenue Funds	5,926	5,052	6,041	4,683	-1,358	-22.5	12.0	2.3	8.0	4.0	-4.0	-50.0
<b>TOTAL FOR GENERAL FUND</b>	<b>355,751</b>	<b>380,482</b>	<b>307,003</b>	<b>385,456</b>	<b>78,453</b>	<b>25.6</b>	<b>595.5</b>	<b>589.7</b>	<b>651.0</b>	<b>641.5</b>	<b>-9.5</b>	<b>-1.5</b>
<b>FEDERAL RESOURCES</b>												
Federal Payments	4,358	28,171	0	0	0	N/A	0.0	0.0	0.0	0.0	0.0	N/A
<b>TOTAL FOR FEDERAL RESOURCES</b>	<b>4,358</b>	<b>28,171</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>N/A</b>
<b>PRIVATE FUNDS</b>												
Private Donations	0	63	0	0	0	N/A	0.0	0.0	0.0	0.0	0.0	N/A
<b>TOTAL FOR PRIVATE FUNDS</b>	<b>0</b>	<b>63</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>N/A</b>
<b>INTRA-DISTRICT FUNDS</b>												
Intra-District Funds	148,743	200,036	186,531	0	-186,531	-100.0	20.0	14.2	22.0	0.0	-22.0	-100.0
<b>TOTAL FOR INTRA-DISTRICT FUNDS</b>	<b>148,743</b>	<b>200,036</b>	<b>186,531</b>	<b>0</b>	<b>-186,531</b>	<b>-100.0</b>	<b>20.0</b>	<b>14.2</b>	<b>22.0</b>	<b>0.0</b>	<b>-22.0</b>	<b>-100.0</b>
<b>GROSS FUNDS</b>	<b>508,853</b>	<b>608,752</b>	<b>493,535</b>	<b>385,456</b>	<b>-108,079</b>	<b>-21.9</b>	<b>615.5</b>	<b>603.9</b>	<b>673.0</b>	<b>641.5</b>	<b>-31.5</b>	<b>-4.7</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private) and Special Purpose Revenue type, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2023 Operating Appendices** located on the Office of the Chief Financial Officer's website.

In FY 2023, the Intra-District process will be eliminated, and the duplicated budget in the agencies providing services (seller agencies), known as Intra-District budget, will no longer be required. This process will be replaced by a new interagency process, which will enable seller agencies to directly charge interagency projects funded by the agencies receiving the services (buyer agencies). For more detailed information regarding the approved funding for interagency projects funded within this agency, please see Appendix J, FY 2023 Interagency Budgets, in the Executive Summary budget volume.

## FY 2023 Approved Operating Budget, by Comptroller Source Group

Table AM0-3 contains the approved FY 2023 budget at the Comptroller Source Group (object class) level compared to the FY 2022 approved budget. It also provides FY 2020 and FY 2021 actual expenditures.

**Table AM0-3**

(dollars in thousands)

Comptroller Source Group	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022	Percentage Change*
11 - Regular Pay - Continuing Full Time	47,324	48,308	49,701	49,464	-237	-0.5
12 - Regular Pay - Other	1,158	1,859	1,958	1,335	-623	-31.8
13 - Additional Gross Pay	1,809	1,643	336	1,687	1,352	402.6
14 - Fringe Benefits - Current Personnel	12,457	12,892	13,929	14,210	281	2.0
15 - Overtime Pay	5,747	6,066	4,266	4,266	0	0.0
<b>SUBTOTAL PERSONAL SERVICES (PS)</b>	<b>68,495</b>	<b>70,768</b>	<b>70,189</b>	<b>70,962</b>	<b>773</b>	<b>1.1</b>
20 - Supplies and Materials	2,325	133	252	866	614	243.3
30 - Energy, Communication and Building Rentals	91,038	101,500	89,854	61,329	-28,525	-31.7
31 - Telecommunications	9	78	72	72	0	0.0
32 - Rentals - Land and Structures	175,628	188,045	181,676	115,800	-65,876	-36.3
34 - Security Services	37,676	50,890	40,983	18,084	-22,899	-55.9
35 - Occupancy Fixed Costs	75,200	123,245	89,249	99,481	10,231	11.5
40 - Other Services and Charges	10,026	6,086	3,169	3,073	-96	-3.0
41 - Contractual Services - Other	39,177	50,999	8,462	6,190	-2,272	-26.8
50 - Subsidies and Transfers	0	70	0	0	0	N/A
60 - Land and Buildings	0	7,535	0	0	0	N/A
70 - Equipment and Equipment Rental	6	130	355	325	-30	-8.4
80 - Debt Service	9,274	9,274	9,274	9,274	0	0.0
<b>SUBTOTAL NONPERSONAL SERVICES (NPS)</b>	<b>440,358</b>	<b>537,984</b>	<b>423,345</b>	<b>314,494</b>	<b>-108,851</b>	<b>-25.7</b>
<b>GROSS FUNDS</b>	<b>508,853</b>	<b>608,752</b>	<b>493,535</b>	<b>385,456</b>	<b>-108,079</b>	<b>-21.9</b>

\*Percent change is based on whole dollars.

## FY 2023 Approved Operating Budget and FTEs, by Division/Program and Activity

Table AM0-4 contains the approved FY 2023 budget by division/program and activity compared to the FY 2022 approved budget. It also provides FY 2020 and FY 2021 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

**Table AM0-4**

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022
<b>(1000) AGENCY MANAGEMENT</b>										
(1010) Personnel	638	668	1,092	1,089	-3	8.2	9.1	8.0	6.0	-2.0
(1030) Property Management	0	70	0	0	0	0.0	0.0	0.0	0.0	0.0
(1040) Information Technology	1,304	1,334	2,218	1,905	-313	4.6	4.6	6.0	8.0	2.0
(1051) Financial Services - Public Education	1,840	2,227	2,268	2,373	105	13.6	13.7	15.0	15.0	0.0
(1060) Legal Services	1,173	976	1,391	1,318	-74	4.6	4.6	6.0	7.0	1.0
(1070) Fleet Management	1,302	1,340	1,336	1,336	0	0.0	0.0	0.0	0.0	0.0

**Table AM0-4**

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalent				
	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022
(1080) Communications	267	187	390	552	161	2.7	2.7	3.0	4.0	1.0
(1090) Performance Management	3,617	4,152	4,121	4,932	811	19.1	20.0	24.0	27.0	3.0
(1095) Energy Management	447	466	477	647	170	3.6	3.6	4.0	5.0	1.0
(1195) Environmental - Public Education	427	473	571	583	13	3.6	3.6	4.0	4.0	0.0
<b>SUBTOTAL (1000) AGENCY MANAGEMENT</b>	<b>11,014</b>	<b>11,892</b>	<b>13,863</b>	<b>14,734</b>	<b>871</b>	<b>60.0</b>	<b>61.9</b>	<b>70.0</b>	<b>76.0</b>	<b>6.0</b>
<b>(2000) ASSET MANAGEMENT</b>										
(2001) Lease Management	2,733	3,593	4,237	3,748	-489	11.8	11.8	13.0	10.0	-3.0
(2003) Capital Construction	41	0	0	0	0	0.0	0.0	0.0	0.0	0.0
(2004) Swing Space Funding	1,293	0	0	0	0	0.0	0.0	0.0	0.0	0.0
(2006) Eastern Market	642	592	609	552	-57	4.0	3.2	4.0	4.0	0.0
(2101) Realty - Public Education	428	415	547	511	-36	4.6	4.6	5.0	4.0	-1.0
<b>SUBTOTAL (2000) ASSET MANAGEMENT</b>	<b>5,137</b>	<b>4,600</b>	<b>5,394</b>	<b>4,811</b>	<b>-582</b>	<b>20.4</b>	<b>19.6</b>	<b>22.0</b>	<b>18.0</b>	<b>-4.0</b>
<b>(3000) FACILITY OPERATIONS</b>										
(3001) Postal Services	463	4	0	0	0	4.6	0.0	0.0	0.0	0.0
(3002) Facilities	87,826	39,341	0	0	0	148.8	0.6	0.0	0.0	0.0
(3004) Parking	846	-6	0	0	0	0.9	0.0	0.0	0.0	0.0
(3005) RFK/DC Armory (Non-Military) Maintenance	721	799	0	0	0	8.0	0.0	0.0	0.0	0.0
(3008) Janitorial Services	543	-23	77	65	-11	6.4	0.9	1.0	1.0	0.0
(3009) Facilities - Public Education	29,471	57,206	42,453	63,289	20,836	85.0	111.5	122.1	124.9	2.8
(3010) Facilities - Parks and Recreation	14,375	25,014	26,406	28,722	2,315	136.8	109.9	122.8	121.8	-1.1
(3014) Facilities - Public Safety and Justice	0	17,013	18,695	20,873	2,178	0.0	36.5	39.8	39.4	-0.3
(3015) Facilities - Human Support Services	0	12,166	18,589	6,820	-11,769	0.0	33.5	35.8	36.2	0.4
(3016) Facilities - Government Operations	0	26,015	24,651	23,304	-1,347	0.0	88.8	96.6	91.2	-5.4
<b>SUBTOTAL (3000) FACILITY OPERATIONS</b>	<b>134,246</b>	<b>177,531</b>	<b>130,872</b>	<b>143,073</b>	<b>12,201</b>	<b>390.5</b>	<b>381.6</b>	<b>418.0</b>	<b>414.5</b>	<b>-3.5</b>
<b>(4000) PROTECTIVE SERVICES</b>										
(4001) Protective Services	48,049	60,354	51,433	27,944	-23,489	107.3	99.8	114.0	87.0	-27.0
<b>SUBTOTAL (4000) PROTECTIVE SERVICES</b>	<b>48,049</b>	<b>60,354</b>	<b>51,433</b>	<b>27,944</b>	<b>-23,489</b>	<b>107.3</b>	<b>99.8</b>	<b>114.0</b>	<b>87.0</b>	<b>-27.0</b>
<b>(5000) CONSTRUCTION SERVICES</b>										
(5001) Construction Services	22,634	24,800	6,175	3,596	-2,579	12.7	14.6	16.0	15.0	-1.0
(5010) Office of Planning	222	481	356	372	17	2.7	2.7	2.0	2.0	0.0
(5101) Construction Division - Public Education	89	6,781	140	148	8	0.9	0.9	1.0	1.0	0.0
<b>SUBTOTAL (5000) CONSTRUCTION SERVICES</b>	<b>22,945</b>	<b>32,061</b>	<b>6,670</b>	<b>4,117</b>	<b>-2,554</b>	<b>16.4</b>	<b>18.2</b>	<b>19.0</b>	<b>18.0</b>	<b>-1.0</b>
<b>(6000) CONTRACTING AND PROCUREMENT SERVICES</b>										
(6001) Contracting and Procurement Services	2,900	3,085	4,231	4,155	-77	20.9	21.8	27.0	25.0	-2.0
<b>SUBTOTAL (6000) CONTRACTING AND PROCUREMENT SERVICES</b>	<b>2,900</b>	<b>3,085</b>	<b>4,231</b>	<b>4,155</b>	<b>-77</b>	<b>20.9</b>	<b>21.8</b>	<b>27.0</b>	<b>25.0</b>	<b>-2.0</b>

**Table AM0-4**

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022	Actual FY 2020	Actual FY 2021	Approved FY 2022	Approved FY 2023	Change from FY 2022
<b>(7000) ENERGY - CENTRALLY MANAGED</b>										
(7001) Auto Fuel	6,628	8,395	0	0	0	0.0	0.0	0.0	0.0	0.0
(7003) Natural Gas	7,277	7,288	6,990	4,436	-2,553	0.0	0.0	0.0	0.0	0.0
(7004) Electricity	46,048	51,317	47,771	30,677	-17,095	0.0	0.0	0.0	0.0	0.0
(7005) Steam	797	1,008	646	1,002	356	0.0	0.0	0.0	0.0	0.0
(7006) Water	24,860	27,303	27,261	19,359	-7,902	0.0	0.0	0.0	0.0	0.0
(7007) Sustainable DC	9,690	5,578	3,970	3,063	-907	0.0	0.9	3.0	3.0	0.0
(7008) Waste Management	0	2,658	3,484	3,012	-471	0.0	0.0	0.0	0.0	0.0
<b>SUBTOTAL (7000) ENERGY - CENTRALLY MANAGED</b>	<b>95,301</b>	<b>103,548</b>	<b>90,122</b>	<b>61,550</b>	<b>-28,573</b>	<b>0.0</b>	<b>0.9</b>	<b>3.0</b>	<b>3.0</b>	<b>0.0</b>
<b>(8000) RENT: IN-LEASE</b>										
(8001) Rent: In-Lease	184,902	197,319	190,950	125,073	-65,876	0.0	0.0	0.0	0.0	0.0
<b>SUBTOTAL (8000) RENT: IN-LEASE</b>	<b>184,902</b>	<b>197,319</b>	<b>190,950</b>	<b>125,073</b>	<b>-65,876</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(COV9) COVID-19 RELIEF FUND</b>										
	4,358	18,361	0	0	0	0.0	0.0	0.0	0.0	0.0
<b>SUBTOTAL (COV9) COVID-19 RELIEF FUND</b>	<b>4,358</b>	<b>18,361</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>TOTAL APPROVED OPERATING BUDGET</b>	<b>508,853</b>	<b>608,752</b>	<b>493,535</b>	<b>385,456</b>	<b>-108,079</b>	<b>615.5</b>	<b>603.9</b>	<b>673.0</b>	<b>641.5</b>	<b>-31.5</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the approved funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2023 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

## Division Description

The Department of General Services operates through the following 8 divisions:

**Asset Management** - plans and manages the District's real estate to achieve its highest and best use. This division engages in activities such as lease administration, allocation of owned and leased properties to District agencies, property acquisition and disposition, fixed cost forecasting for District facilities, and rent collection from entities leasing District-owned property.

This division contains the following 3 activities:

- **Lease Management (DGS Realty)** – provides space location and management services for District agencies in both owned and leased buildings;
- **Eastern Market** – provides for the operations and management of Eastern Market through the revenue-generating Eastern Market Enterprise Fund; and
- **Public Education Realty** – provides asset management services to public and private entities, allowing access and utilization of school building and grounds by entering into use agreements, licenses, and lease agreements.

**Facility Operations** – provides comprehensive maintenance, custodial and repair services to ensure District properties are maintained in a safe, clean, and functional state to best serve the staff and residents of the city. This division is responsible for the day-to-day building management and repair of more than 800 District buildings and properties. The division’s duties, include but are not limited to: maintenance of building assets and equipment, critical repairs of interior/exterior building structures, custodial and janitorial services, grounds maintenance (natural and artificial), hazardous abatement, inspections and maintenance of facility fire and life safety devices, and parking lot management.

This division contains the following 6 activities:

- **Janitorial Services** – includes costs associated with operating DGS-managed District buildings;
- **Facilities - Public Education** – includes facility maintenance and repairs for the District of Columbia Public Schools (DCPS);
- **Facilities - Parks and Recreation** – includes facility maintenance and repairs for parks and recreation centers under the Department of Parks and Recreation (DPR);
- **Facilities - Public Safety and Justice** – includes facility maintenance and repairs for Public Safety agencies;
- **Facilities - Human Support Services** – includes facility maintenance and repairs for Human Support Services agencies; and
- **Facilities - Government Operations** – includes facility maintenance and repairs for DGS-managed municipal buildings. In addition, this activity includes snow removal and pre-treatment, parking lot maintenance, mowing, janitorial services and hazmat abatement/environmental services.

**Protective Services** – includes the budget for the Protective Services Division (PSD). PSD provides 24-hour security and special police services to support District government operations and protect District employees, resources, and facilities. Services include patrol operations, contract security guard management, electronic security systems, and access control. PSD also assists District and federal agencies during special events and criminal investigations.

**Construction Services** – implements and manages the public building needs through the Capital Improvements Plan (CIP) for most District government agencies. The CIP outlines agencies’ capital needs, including the rehabilitation of existing properties and construction of new facilities. This division ensures the timely and cost-effective delivery of superior quality engineering, design, and construction, as well as a variety of other technical services on all relevant capital development projects in the CIP.

This division contains the following 3 activities:

- **Construction Services** – houses the operating budget costs of the division including non-capital eligible positions and administrative costs;
- **Office of Planning** – works closely with the District's Office of Planning on conducting analysis on the feasibility of construction projects; and
- **Public Education Construction Services** – houses the operating budget costs of the Public Education activity including non-capital eligible positions and administrative costs.

**Contracting and Procurement** – provides service and support to procure goods and services that fall in the following categories: construction, architecture, and engineering; facilities maintenance and operation; real estate asset management (including leasing and auditing); utility contracts; and security. Additionally, Contracting and Procurement is responsible for vertical construction procurements for any District agency without independent contracting authority.

**Energy - Centrally Managed** – the Sustainability & Energy Management Division (S&E) is responsible for transforming the District’s utilities and building footprint through energy and sustainability efforts. This division also contains forecasted expenditures for utility and energy commodities purchased by DGS: natural gas, electricity, steam, and water.

This division contains the following 6 activities:

- **Natural Gas** – includes forecasted natural gas expenditures;
- **Electricity** – includes forecasted electricity expenditures;
- **Steam** – includes forecasted steam expenditures;
- **Water** – includes forecasted water and sewer expenditures;
- **Sustainable DC** – includes efficiency measures that both (a) reduce demand on resources and support a healthy, productive life for employees and citizens and (b) improve building performance and avoid excess energy consumption. Specific measures that reduce the demand on resources involve enhanced waste diversion from landfills (e.g., recycling and composting), improved storm water management and water reuse, and upgrades to the pedestrian-transit built environment. Specific measures that improve building performance involve capturing and managing highly granular data on building usage by zone, equipment schedules, and specific equipment performance data to guide preventative maintenance and system retrofits; and
- **Waste Management** – Includes the separation, storage, collection, transport, treatment, and disposal of solid waste from District government managed and occupied buildings, to promote the health, safety and welfare of all occupants and visitors. Solid waste management at District government facilities involves the removal of garbage, bulk trash, illegal dumping, recyclables, organic and food waste, as well as sanitation education, data analytics, together with the monitoring of Municipal regulations compliance. This activity had previously been included in Sustainable DC, but to provide transparency in the budgeting and reporting of the waste management process, it will be presented in its own activity.

**Rent: In-Lease** – includes the budget for in-leasing space, which is the cost of leasing non-District government-owned buildings. Rent is comprised of four individual components: base rent, operating expenses, real estate tax, and parking. Each one of these four charges is unique to the terms and conditions of the lease agreement with each landlord.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

### Division Structure Change

The Department of General Services has no division structure changes in the FY 2023 approved budget.

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## FY 2022 Approved Budget to FY 2023 Approved Budget, by Revenue Type

Table AM0-5 itemizes the changes by revenue type between the FY 2022 approved budget and the FY 2023 approved budget. For a more comprehensive explanation of changes, please see the FY 2023 Approved Budget Changes section, which follows the table.

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### Table AM0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2022 Approved Budget and FTE</b>		<b>299,914</b>	<b>643.0</b>
Removal of One-Time Costs	Multiple Programs	-3,147	0.0
Removal of Non-Recurring ARPA Funding	Multiple Programs	-200	0.0
<b>LOCAL FUNDS: FY 2023 Recurring Budget</b>		<b>296,567</b>	<b>643.0</b>
Increase: To align Fixed Costs with proposed estimates	Multiple Programs	24,360	0.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	4,483	1.5
Increase: To align resources with operational spending goals	Multiple Programs	283	0.0
Increase: To adjust Overtime Pay	Multiple Programs	217	0.0
Enhance: To support the costs of pre-existing programmatic initiatives (one-time)	Multiple Programs	27,071	1.0

**Table AM0-5**

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
Enhance: To align new and existing lease agreements with projected costs	Rent: In-Lease	21,413	0.0
Enhance: To align Fixed Costs with proposed estimates (one-time)	Energy- Centrally Managed	4,500	0.0
Enhance: To support Protective Services	Protective Services	1,819	0.0
Enhance: To purchase uniforms for FMD and PSD employees (one-time)	Multiple Programs	614	0.0
Enhance: To support Douglass Bridge Oval and Parks Maintenance	Facility Operations	450	0.0
Reduce: To recognize savings in personal services	Multiple Programs	-759	0.0
<b>LOCAL FUNDS: FY 2023 Mayor's Proposed Budget</b>		<b>381,018</b>	<b>645.5</b>
Enhance: To support rental costs for the Board of Elections	Rent: In-Lease	500	0.0
Enhance: To fully fund Section 6 of the Safe Fields and Playgrounds Act of 2018 (one-time)	Facility Operations	440	0.0
Enhance: To support the Education and Parks work order dashboard project	Facility Operations	429	2.0
Enhance: To support fire and life safety initiatives (one-time)	Facility Operations	208	0.0
Enhance: To support additional FTE(s) (one-time)	Agency Management	195	3.0
Enhance: To support the agency's Fixed Cost operation for electricity based on SETF phase-out	Energy- Centrally Managed	40	0.0
Reduce: To align resources with operational spending goals	Multiple Programs	-2,760	-13.0
<b>LOCAL FUNDS: FY 2023 District's Approved Budget</b>		<b>380,070</b>	<b>637.5</b>
<b>DEDICATED TAXES: FY 2022 Approved Budget and FTE</b>		<b>1,048</b>	<b>0.0</b>
Decrease: To align budget with projected revenues	Facility Operations	-345	0.0
<b>DEDICATED TAXES: FY 2023 Mayor's Proposed Budget</b>		<b>703</b>	<b>0.0</b>
No Change		0	0.0
<b>DEDICATED TAXES: FY 2023 District's Approved Budget</b>		<b>703</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2022 Approved Budget and FTE</b>		<b>6,041</b>	<b>8.0</b>
Decrease: To align budget with projected revenues	Multiple Programs	-1,358	-4.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2023 Mayor's Proposed Budget</b>		<b>4,683</b>	<b>4.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2023 District's Approved Budget</b>		<b>4,683</b>	<b>4.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2022 Approved Budget and FTE</b>		<b>186,531</b>	<b>22.0</b>
Eliminate: To reflect the elimination of Intra-District funds budget and FTEs, as part of the new interagency process	Multiple Programs	-186,531	-22.0
<b>INTRA-DISTRICT FUNDS: FY 2023 Mayor's Proposed Budget</b>		<b>0</b>	<b>0.0</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2023 District's Approved Budget</b>		<b>0</b>	<b>0.0</b>
<b>GROSS FOR AM0 - DEPARTMENT OF GENERAL SERVICES</b>		<b>385,456</b>	<b>641.5</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the approved funding for interagency projects funded within this agency, please see Appendix J, FY 2023 Interagency Budgets, in the Executive Summary budget volume.



## FY 2023 Approved Operating Budget Changes

Table AM0-6 contains the approved FY 2023 budget by fund compared to the FY 2022 approved budget.

**Table AM0-6**

Appropriated Fund	FY 2022 Approved	FY 2023 Approved	% Change from FY 2022
Local Funds	\$299,914,244	\$380,069,745	26.7
Dedicated Taxes	\$1,048,174	\$703,347	-32.9
Special Purpose Revenue Funds	\$6,041,009	\$4,683,214	-22.5
Intra-District Funds	\$186,531,457	\$0	-100.0
<b>GROSS FUNDS</b>	<b>\$493,534,884</b>	<b>\$385,456,307</b>	<b>-21.9</b>

### Recurring Budget

The FY 2023 budget for DGS includes a reduction of \$3,147,354 to account for the removal of one-time funding appropriated in FY 2022, of which \$2,000,000 supported a non-capital eligible project to expand Metropolitan Police Department's leased space located at 2850 New York Avenue, NE, as well as Facilities Condition Assessment Licensing Costs; \$522,354 funded the Professional Development support for Cure the Streets staff program; \$300,000 supported the Public Facilities Environmental Safety Amendment Act of 2020; \$175,000 funded costs associated with the improvement of the Marion Barry Art installation at the Barry Building; and \$150,000 supported the update of the District space guidelines to reflect the future of work following the COVID-19 pandemic and to maximize the effectiveness of the District's space utilization.

The FY 2023 budget for DGS also includes a reduction of \$200,000 to account for the removal of ARPA-Federal Funding for Local Revenue Replacement funding appropriated in FY 2022 to support the installation of a water connection for the Kingman Park-Rosedale Community Garden.

### Mayor's Proposed Budget

**Increase:** The FY 2023 Local funds budget proposal for DGS includes an increase of \$24,360,255 across multiple divisions to support the District's Fixed Costs operations, including utilities and Occupancy costs. In addition, a proposed increase of \$4,483,029 and 1.5 Full Time Equivalents (FTEs) across multiple divisions aligns the personal services budget for salary, step, and Fringe Benefit adjustments with expected costs.

Additionally, a proposed Local funds budget increase of \$282,682 across multiple divisions aligns resources with operational spending goals for professional service fees and the procurement of supplies. Lastly, a proposed Local increase of \$217,317 across multiple divisions is to adjust the budget for Overtime Pay, based on historical spending.

**Decrease:** The proposed budget for Dedicated Tax funds reflects a decrease of \$344,827 in the Facilities Operations division. This action aligns the budget with projected revenues for DGS' West End Library and Fire Station Maintenance fund.

In Special Purpose Revenue funds, the budget proposal reflects a decrease of \$1,357,794 and 4.0 FTEs across multiple divisions to align the budget with projected revenue estimates.

In FY 2023, the prior Intra-District process, which requires District agencies to account for negotiated service agreements with other District agencies in a buyer agency-seller agency arrangement, will be eliminated. This process required duplicated budget in the seller agencies, known as Intra-District budget, which will no longer be used. This process will be replaced by a new interagency process, which will enable the agencies providing services (seller agencies) to finance the services by directly charging interagency projects funded by the agencies receiving the services (buyer agencies).

**Eliminate:** The impact of the elimination of the seller agencies' budgets will be reflected as a reduction of the proposed FY 2023 budget of \$186,531,457 and 22.0 FTEs in the Intra-District budget for DGS in comparison to FY 2022.

**Enhance:** The Local funds budget proposal for DGS reflects a one-time increase of \$27,071,239 and 1.0 FTE across multiple divisions to enable DGS to support the following initiatives: \$14,405,000 and 1.0 FTE will support HVAC preventative maintenance activities at the District of Columbia Public Schools; \$3,697,433 in the Facility Operations division will enable DGS to fully fund the Consolidated Maintenance Contracts; \$3,109,723 will support the Facility Management division's Life and Safety project; \$2,531,212 will support the Fire and Emergency Medical Services' and the Metropolitan Police Department's repair and maintenance activities; \$1,687,871 will support the Storm Water Maintenance and Compliance agreement; \$900,000 will support the HVAC scheduled maintenance of the Asset Database Development; and \$740,000 will support the maintenance and repair needed at the Department of Public Works' facilities.

A proposed Local funds increase of \$21,412,895 in the Rent In-Lease division will allow DGS to adequately fund new and existing lease agreements. A proposed one-time Local increase of \$4,499,903 will align Fixed Costs for Energy with projected costs, and a proposed Local increase of \$1,818,606 in the Protective Services division will allow DGS to fully fund its protective services activities. An additional one-time Local funds increase of \$614,013 across multiple divisions will enable DGS to purchase uniforms for the Facility Management Division's and the Public Security Division's employees. Lastly, the Local funds proposal includes an increase of \$450,000 in the Facility Operations division to support the maintenance of Douglass Bridge Oval Parks.

**Reduce:** The Local funds budget proposal for DGS contains a reduction of \$759,167 across multiple divisions to allow the agency to recognize savings in personal services to enable support for other operational requirements.

### **District's Approved Budget**

**Enhance:** DGS' approved Local funds budget includes several enhancements to support business operations. An increase of \$500,000 in the Rent: In-Lease division supports the anticipated rental cost increase for the District of Columbia Board of Elections. A one-time increase of \$440,000 in the Facility Operations division will enable the District to fully fund Section 6 of the Safe Fields and Playgrounds Act of 2018. The budget also reflects an increase of \$429,349 and 2.0 FTEs to the Facility Operations division to support the Education and Parks work order dashboard project. Of this amount, \$227,349 and 2.0 FTEs will enable DGS to hire two Performance Analysts to support the operations of the Education and Parks work order dashboard project; an increase of \$150,000 will support dashboard related information technology project management initiatives; and an increase of \$52,000 for Salesforce licensing costs in the anticipation of implementing this project. Another one-time increase of \$208,230 in the Facility Operations division will enable the agency to support fire and life safety initiatives. The final one-time increase of \$194,827 and 3.0 FTEs in the Agency Management division will allow for the hiring of additional positions for a duration of one year to support the agency's operations. Lastly, an increase of \$40,000 in the Energy – Centrally Managed division will support projected Fixed Costs estimates for Electricity based on the Sustainable Energy Trust Fund (SETF) phase-out.

**Reduce:** The approved Local funds budget for DGS reflects a net reduction of \$2,760,322 across multiple divisions, of this amount, a decrease of \$224,511 will align resources with operational spending requirements, primarily for professional services fees, contracts, and equipment; a decrease of \$775,000 will align the Protective Services division with projected Fixed Costs estimates for Security; and a net decrease of \$1,760,812 and 13.0 FTEs across multiple divisions will align salary and Fringe Benefits with anticipated costs.

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## **FY 2023 Approved Full-Time Equivalent (FTEs)**

Table AM0-7 contains the summary of FY 2023 Approved Budgeted Full-Time Equivalent (FTEs).

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### **Table AM0-7**

<b>Total FY 2023 Approved Budgeted FTEs</b>	<b>641.5</b>
<b>Add: Interagency FTEs budgeted in other agencies but employed by this agency:</b>	
FK0-District of Columbia National Guard	22.0
<b>Total Interagency FTEs budgeted in other agencies, employed by this agency</b>	<b>22.0</b>
<b>Total FTEs employed by this agency</b>	<b>663.5</b>

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**Note:** Table AM0-7 displays the impact of the buyer agencies budgets funding the seller agencies FTEs in the FY 2023 budget, compared to how FTEs were budgeted in FY 2022.

-It starts with the FY 2023 budgeted FTE figure, 641.5 FTEs.

-It subtracts 0.0 FTEs budgeted in AM0 in FY 2023 who are employed by another agency.

-It adds 22.0 FTEs budgeted in other agencies in FY 2023 who are employed by AM0.

-It ends with 663.5 FTEs, the number of FTEs employed by AM0, which is the FTE figure comparable to the FY 2022 budget.