
Mayor's Office of Legal Counsel

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Table AH0-1

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Approved	FY 2022 Approved	% Change from FY 2021
OPERATING BUDGET	\$1,346,387	\$1,111,983	\$1,638,423	\$1,638,423	0.0
FTEs	10.3	8.7	10.0	10.0	0.0
CAPITAL BUDGET	\$0	\$0	\$0	\$0	N/A
FTEs	0.0	0.0	0.0	0.0	N/A

The mission of the Mayor's Office of Legal Counsel (MOLC) is to provide legal counsel to the Mayor and the Offices of the Deputy Mayors and District of Columbia executive agencies, with particular attention to coordination of legal support with the agency General Counsel and their staffs.

Summary of Services

MOLC acts as the primary legal counsel to the Mayor, all Deputy Mayors, and District government agencies. Under the governing legislation, the functions of MOLC are:

- Coordinating the hiring, compensation, training, and resolution of significant personnel-related issues for subordinate agency counsel in conjunction with agency directors;
- Providing legal and policy advice to the Mayor and the executive branch;
- Resolving interagency legal issues for the Mayor;
- Overseeing the representation of agencies in investigative matters before the executive branch of the federal government, Congress, or the Council of the District of Columbia; and
- Supervising outside counsel in matters where the Office of the Attorney General is recused from a matter or otherwise not available. In addition, MOLC generally advises the Mayor and the Deputy Mayors in connection with the implementation of the major policy initiatives and responsibilities.

The agency's FY 2022 approved budget is presented in the following tables:

FY 2022 Approved Gross Funds Operating Budget and FTEs, by Revenue Type

Table AH0-2 contains the approved FY 2022 budget by revenue type compared to the FY 2021 approved budget. It also provides FY 2019 and FY 2020 actual data.

Table AH0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands						Full-Time Equivalents					
	Actual FY 2019	Actual FY 2020	Approved FY 2021	Approved FY 2022	Change from FY 2021	% Change*	Actual FY 2019	Actual FY 2020	Approved FY 2021	Approved FY 2022	Change from FY 2021	% Change
GENERAL FUND												
Local Funds	1,326	1,092	1,638	1,638	0	0.0	9.2	8.7	10.0	10.0	0.0	0.0
TOTAL FOR GENERAL FUND	1,326	1,092	1,638	1,638	0	0.0	9.2	8.7	10.0	10.0	0.0	0.0
PRIVATE FUNDS												
Private Grant Funds	20	20	0	0	0	N/A	1.2	0.0	0.0	0.0	0.0	N/A
TOTAL FOR PRIVATE FUNDS	20	20	0	0	0	N/A	1.2	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	1,346	1,112	1,638	1,638	0	0.0	10.3	8.7	10.0	10.0	0.0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2022 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2022 Approved Operating Budget, by Comptroller Source Group

Table AH0-3 contains the approved FY 2022 budget at the Comptroller Source Group (object class) level compared to the FY 2021 approved budget. It also provides FY 2019 and FY 2020 actual expenditures.

Table AH0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2019	Actual FY 2020	Approved FY 2021	Approved FY 2022	Change from FY 2021	Percentage Change*
11 - Regular Pay - Continuing Full Time	930	748	1,221	1,230	9	0.8
12 - Regular Pay - Other	56	98	76	64	-12	-15.8
13 - Additional Gross Pay	49	78	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	189	135	240	242	3	1.1
15 - Overtime Pay	0	0	0	0	0	N/A
SUBTOTAL PERSONAL SERVICES (PS)	1,223	1,060	1,537	1,537	0	0.0
20 - Supplies and Materials	7	9	2	52	50	2,561.2
31 - Telecommunications	1	0	0	0	0	N/A
40 - Other Services and Charges	112	37	98	47	-51	-52.1
70 - Equipment and Equipment Rental	3	6	1	2	1	93.3
SUBTOTAL NONPERSONAL SERVICES (NPS)	123	52	101	101	0	0.1
GROSS FUNDS	1,346	1,112	1,638	1,638	0	0.0

*Percent change is based on whole dollars.

FY 2022 Approved Operating Budget and FTEs, by Division/Program and Activity

Table AH0-4 contains the approved FY 2022 budget by division/program and activity compared to the FY 2021 approved budget. It also provides FY 2019 and FY 2020 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table AH0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2019	Actual FY 2020	Approved FY 2021	Approved FY 2022	Change from FY 2021	Actual FY 2019	Actual FY 2020	Approved FY 2021	Approved FY 2022	Change from FY 2021
(1000) AGENCY MANAGEMENT										
(1090) Performance Management	0	6	0	51	51	0.0	0.0	0.0	0.0	0.0
SUBTOTAL (1000) AGENCY MANAGEMENT	0	6	0	51	51	0.0	0.0	0.0	0.0	0.0
(2000) LEGAL SERVICES										
(2001) Legal Services	1,326	1,086	1,638	1,587	-51	9.2	8.7	10.0	10.0	0.0
No Activity Assigned	20	20	0	0	0	1.2	0.0	0.0	0.0	0.0
SUBTOTAL (2000) LEGAL SERVICES	1,346	1,106	1,638	1,587	-51	10.3	8.7	10.0	10.0	0.0
TOTAL APPROVED OPERATING BUDGET	1,346	1,112	1,638	1,638	0	10.3	8.7	10.0	10.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the approved funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2022 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Division Description

The Mayor's Office of Legal Counsel operates through the following 2 divisions:

Legal Services – is headed by a Director who is appointed by the Mayor and serves at the Mayor's pleasure. The Director is a seasoned attorney. The Deputy Director serves as the Director's support and stand-in. The team, made up of Chief of Staff, Staff Attorney, and Special Assistant, serves as the Mayor's Legal Counsel and advises the Mayor on issues related to the law. There are Associate Directors who oversee the five main clusters. These individuals are the principal points of contact for the Health and Human Services, Education, Government Operations, Public Safety and Justice, and Planning and Economic Development clusters. The agency management team, along with these associate directors, also advises on the full range of issues that may arise before the Executive Office of the Mayor and citywide agencies. These issues may include, but are not limited to, drafting bills for introduction and preparation of amendments for consideration, legislation monitoring, training in the areas of administrative and regulatory law and procedure, legal sufficiency certification services, labor, Freedom of Information Act, real estate, rulemaking, and other significant financial transactions.

Agency Management– provides administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Division Structure Change

The approved division structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at www.cfo.dc.gov on the Annual Operating Budget and Capital Plan page.

FY 2021 Approved Budget to FY 2022 Approved Budget, by Revenue Type

Table AH0-5 itemizes the changes by revenue type between the FY 2021 approved budget and the FY 2022 approved budget. For a more comprehensive explanation of changes, please see the FY 2022 Approved Budget Changes section, which follows the table.

Table AH0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2021 Approved Budget and FTE		1,638	10.0
No Change		0	0.0
LOCAL FUNDS: FY 2022 Recurring Budget		1,638	10.0
Decrease: To align resources with operational spending goals	Legal Services	-51	-1.0
Enhance: To support additional personal service costs	Agency Management	51	0.0
LOCAL FUNDS: FY 2022 Mayor's Proposed Budget		1,638	9.0
Enhance: To support an additional FTE	Legal Services	0	1.0
LOCAL FUNDS: FY 2022 District's Approved Budget		1,638	10.0
GROSS FOR AH0 - MAYOR'S OFFICE OF LEGAL COUNSEL		1,638	10.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2022 Approved Operating Budget Changes

Table AH0-6 contains the approved FY 2022 budget by fund compared to the FY 2021 approved budget.

Table AH0-6

Appropriated Fund	FY 2021 Approved	FY 2022 Approved	% Change from FY 2021
Local Funds	\$1,638,423	\$1,638,423	0.0
GROSS FUNDS	\$1,638,423	\$1,638,423	0.0

Recurring Budget

The Mayor's Office of Legal Counsel's budget proposal reflects no change from the FY 2021 approved budget to the FY 2022 recurring budget.

Mayor's Proposed Budget

Decrease: The Mayor's Office of Legal Counsel's proposed Local budget reflects a net decrease of \$51,145 and 1.0 Full-Time Equivalent (FTE) in the Legal Services program. .

Enhance: The proposed Local funds budget includes an increase of \$51,145 in the Agency Management program to support salary and fringe benefit costs.

District's Approved Budget

Enhance: The Mayor's Office of Legal Counsel's approved budget includes a correcting adjustment of 1.0 FTE in the Legal Services program.