
Contract Appeals Board

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Table AF0-1

Description	FY 2022	FY 2023	FY 2024	FY 2025	% Change
	Actual	Actual	Approved	Proposed	from FY 2024
OPERATING BUDGET	\$1,941,671	\$1,898,297	\$1,968,361	\$1,973,371	0.3
FTEs	11.0	11.0	11.0	11.0	0.0
CAPITAL BUDGET	\$0	\$0	\$0	\$0	N/A
FTEs	0.0	0.0	0.0	0.0	N/A

The mission of the DC Contract Appeals Board (CAB) is to provide an impartial, expeditious, inexpensive, and knowledgeable forum for hearing and resolving contractual disputes, protests, Quick Payment Act claims, Public-Private Partnership Act claims, debarments, and suspensions involving the District and its contracting communities.

Summary of Services

The Contract Appeals Board reviews and determines protests of District contract solicitations and/or awards; appeals by contractors of the District Contracting Officer's final decisions; claims by the District against a contractor; appeals by contractors of suspensions and/or debarments; and contractor appeals of interest payment claims under the Quick Payment Act.

The agency’s FY 2025 proposed budget is presented in the following tables:

FY 2025 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table AF0-2 contains the proposed FY 2025 budget by revenue type compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual data.

Table AF0-2
(dollars in thousands)

Appropriated Fund	Dollars in Thousands						Full-Time Equivalents					
	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change from FY 2024	% Change*	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change from FY 2024	% Change
GENERAL FUND												
Local Funds	1,942	1,898	1,968	1,973	5	0.3	11.0	11.0	11.0	11.0	0.0	0.0
TOTAL FOR GENERAL FUND	1,942	1,898	1,968	1,973	5	0.3	11.0	11.0	11.0	11.0	0.0	0.0
GROSS FUNDS	1,942	1,898	1,968	1,973	5	0.3	11.0	11.0	11.0	11.0	0.0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private) and Special Purpose Revenue type, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2025 Operating Appendices** located on the Office of the Chief Financial Officer’s website.

FY 2025 Proposed Operating Budget, by Account Group

Table AF0-3 contains the proposed FY 2025 budget at the Account Group level compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual expenditures.

Table AF0-3
(dollars in thousands)

Account Group	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change from FY 2024	Percentage Change*
701100C - Continuing Full Time	933	916	987	992	5	0.5
701200C - Continuing Full Time - Others	607	606	608	608	0	0.0
701300C - Additional Gross Pay	71	4	0	0	0	N/A
701400C - Fringe Benefits - Current Personnel	241	242	273	273	0	0.0
SUBTOTAL PERSONNEL SERVICES (PS)	1,852	1,769	1,868	1,873	5	0.3
711100C - Supplies and Materials	4	17	8	4	-4	-53.0
712100C - Energy, Communications and Building Rentals	2	0	0	6	6	N/A
713100C - Other Services and Charges	75	22	49	25	-24	-49.0
713200C - Contractual Services - Other	7	91	44	63	19	43.9
717100C - Purchases Equipment and Machinery	0	0	0	2	2	N/A
SUBTOTAL NONPERSONNEL SERVICES (NPS)	89	130	100	100	0	-0.1
GROSS FUNDS	1,942	1,898	1,968	1,973	5	0.3

*Percent change is based on whole dollars.

FY 2025 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table AF0-4 contains the proposed FY 2025 budget by division/program and activity compared to the FY 2024 approved budget. It also provides FY 2022 and FY 2023 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table AF0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change from FY 2024	Actual FY 2022	Actual FY 2023	Approved FY 2024	Proposed FY 2025	Change from FY 2024
(AMP000) AGENCY MANAGEMENT PROGRAM										
(AMP016) Performance and Strategic Management	241	238	240	240	0	1.0	1.0	1.0	1.0	0.0
SUBTOTAL (AMP000) AGENCY MANAGEMENT PROGRAM	241	238	240	240	0	1.0	1.0	1.0	1.0	0.0
(GO0009) ADJUDICATION										
(O00901) Adjudication Services	1,700	1,660	1,729	1,734	5	10.0	10.0	10.0	10.0	0.0
SUBTOTAL (GO0009) ADJUDICATION	1,700	1,660	1,729	1,734	5	10.0	10.0	10.0	10.0	0.0
TOTAL PROPOSED OPERATING BUDGET	1,942	1,898	1,968	1,973	5	11.0	11.0	11.0	11.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency’s programs, please see **Schedule 30-PBB Program Summary by Activity**. For detailed information on this agency’s Cost Center structure as reflected in the District’s Chart of Accounts, please see **Schedule 30-CC FY 2025 Proposed Operating Budget and FTEs, by Division/Office**. Additional information on this agency’s interagency agreements can be found in **Appendix H**. All schedules can be found in the FY 2025 Operating Appendices, Volume 6 located on the Office of the Chief Financial Officer’s website.

Program Description

The Contract Appeals Board operates through the following 2 programs:

Adjudication – adjudicates protests of District contract solicitations and awards, appeals by contractors of District contracting officer's final decisions, claims by the District against contractors, appeals by contractors of suspensions and debarments, and contractor appeals of interest payment claims under the Quick Payment Act.

Agency Management (Contract Appeals Board) – provides administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The Contract Appeals Board has no program structure changes in the FY 2025 proposed budget.

FY 2024 Approved Budget to FY 2025 Proposed Budget, by Revenue Type

Table AF0-5 itemizes the changes by revenue type between the FY 2024 approved budget and the FY 2025 proposed budget. For a more comprehensive explanation of changes, please see the FY 2025 Proposed Budget Changes section, which follows the table.

Table AF0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2024 Approved Budget and FTE		1,968	11.0
No Change		0	0.0
LOCAL FUNDS: FY 2025 Recurring Budget		1,968	11.0
Increase: To support operational requirements	Adjudication	5	0.0
LOCAL FUNDS: FY 2025 Mayor's Proposed Budget		1,973	11.0
GROSS FOR AF0 - CONTRACT APPEALS BOARD		1,973	11.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for interagency projects funded within this agency, please see Appendix J, FY 2025 Interagency Budgets, in the Executive Summary budget volume.

FY 2025 Proposed Operating Budget Changes

Table AF0-6 contains the proposed FY 2025 budget by fund compared to the FY 2024 approved budget.

Table AF0-6

Appropriated Fund	FY 2024 Approved	FY 2025 Proposed	% Change from FY 2024
Local Funds	\$1,968,361	\$1,973,371	0.3
GROSS FUNDS	\$1,968,361	\$1,973,371	0.3

Mayor's Proposed Budget

Increase: CAB's proposed budget includes an increase of \$5,010 in the Adjudication program to support operational requirements, primarily to align with projected personal services and contractual costs.

FY 2025 Proposed Full-Time Equivalent (FTEs)

Table AF0-7 contains the summary of FY 2025 Proposed Budgeted Full-Time Equivalent (FTEs).

Table AF0-7

Total FY 2025 Proposed Budgeted FTEs	11.0
Total FTEs employed by this agency	11.0

Note: Table AF0-7 displays the impact of the buyer agencies budgets funding the seller agencies FTEs in the FY 2025 budget, compared to how FTEs were budgeted in FY 2024.

- It starts with the FY 2025 budgeted FTE figure, 11.0 FTEs.
- It subtracts 0.0 FTEs budgeted in AF0 in FY 2025 who are employed by another agency.
- It adds 0.0 FTEs budgeted in other agencies in FY 2025 who are employed by AF0.
- It ends with 11.0 FTEs, the number of FTEs employed by AF0, which is the FTE figure comparable to the FY 2024 budget.