
Contract Appeals Board

www.cab.dc.gov
Telephone: 202-727-6597

Table AF0-1

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Approved	FY 2024 Approved	% Change from FY 2023
OPERATING BUDGET	\$1,782,582	\$1,941,671	\$1,984,453	\$1,968,361	-0.8
FTEs	11.0	11.0	11.0	11.0	0.0
CAPITAL BUDGET	\$0	\$0	\$0	\$0	N/A
FTEs	0.0	0.0	0.0	0.0	N/A

The mission of the DC Contract Appeals Board (CAB) is to provide an impartial, expeditious, inexpensive, and knowledgeable forum for hearing and resolving contractual disputes, protests, Quick Payment Act claims, Public-Private Partnership Act claims, debarments, and suspensions involving the District and its contracting communities.

Summary of Services

The Contract Appeals Board reviews and determines protests of District contract solicitations and/or awards; appeals by contractors of the District Contracting Officer’s final decisions; claims by the District against a contractor; appeals by contractors of suspensions and/or debarments; and contractor appeals of interest payment claims under the Quick Payment Act.

The agency’s FY 2024 approved budget is presented in the following tables:

FY 2024 Approved Gross Funds Operating Budget and FTEs, by Revenue Type

Table AF0-2 contains the approved FY 2024 budget by revenue type compared to the FY 2023 approved budget. It also provides FY 2021 and FY 2022 actual data.

Table AF0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands						Full-Time Equivalents					
	Actual	Actual	Approved	Approved	Change	%	Actual	Actual	Approved	Approved	Change	%
	FY 2021	FY 2022	FY 2023	FY 2024	FY 2023	Change*	FY 2021	FY 2022	FY 2023	FY 2024	FY 2023	Change
GENERAL FUND												
Local Funds	1,783	1,942	1,984	1,968	-16	-0.8	11.0	11.0	11.0	11.0	0.0	0.0
TOTAL FOR GENERAL FUND	1,783	1,942	1,984	1,968	-16	-0.8	11.0	11.0	11.0	11.0	0.0	0.0
GROSS FUNDS	1,783	1,942	1,984	1,968	-16	-0.8	11.0	11.0	11.0	11.0	0.0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private) and Special Purpose Revenue type, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2024 Operating Appendices** located on the Office of the Chief Financial Officer’s website.

FY 2024 Approved Operating Budget, by Comptroller Source Group

Table AF0-3 contains the approved FY 2024 budget at the Comptroller Source Group (object class) level compared to the FY 2023 approved budget. It also provides FY 2021 and FY 2022 actual expenditures.

Table AF0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2021	Actual FY 2022	Approved FY 2023	Approved FY 2024	Change from FY 2023	Percentage Change*
11 - Regular Pay - Continuing Full Time	943	933	954	987	33	3.5
12 - Regular Pay - Other	576	607	584	608	24	4.0
13 - Additional Gross Pay	0	71	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	232	241	262	273	11	4.3
SUBTOTAL PERSONAL SERVICES (PS)	1,752	1,852	1,800	1,868	68	3.8
20 - Supplies and Materials	11	4	9	8	-2	-18.3
31 - Telecommunications	0	2	0	0	0	N/A
40 - Other Services and Charges	11	75	41	49	8	20.2
41 - Contractual Services - Other	9	7	121	44	-77	-63.8
70 - Equipment and Equipment Rental	0	0	13	0	-13	-100.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	31	89	185	100	-84	-45.6
GROSS FUNDS	1,783	1,942	1,984	1,968	-16	-0.8

*Percent change is based on whole dollars.

FY 2024 Approved Operating Budget and FTEs, by Division/Program and Activity

Table AF0-4 contains the approved FY 2024 budget by division/program and activity compared to the FY 2023 approved budget. It also provides FY 2021 and FY 2022 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table AF0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2021	Actual FY 2022	Approved FY 2023	Approved FY 2024	Change from FY 2023	Actual FY 2021	Actual FY 2022	Approved FY 2023	Approved FY 2024	Change from FY 2023
(1000) CONTRACT APPEALS BOARD										
(1090) Performance Management	230	241	230	240	9	1.0	1.0	1.0	1.0	0.0
SUBTOTAL (1000) CONTRACT APPEALS BOARD	230	241	230	240	9	1.0	1.0	1.0	1.0	0.0
(2000) ADJUDICATION										
(2001) Adjudication	1,552	1,700	1,754	1,729	-26	10.0	10.0	10.0	10.0	0.0
SUBTOTAL (2000) ADJUDICATION	1,552	1,700	1,754	1,729	-26	10.0	10.0	10.0	10.0	0.0
TOTAL APPROVED OPERATING BUDGET	1,783	1,942	1,984	1,968	-16	11.0	11.0	11.0	11.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the approved funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2024 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Contract Appeals Board operates through the following 2 programs:

Adjudication – adjudicates protests of District contract solicitations and awards, appeals by contractors of District contracting officer's final decisions, claims by the District against contractors, appeals by contractors of suspensions and debarments, and contractor appeals of interest payment claims under the Quick Payment Act.

Contract Appeals Board (Agency Management) – provides administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The Contract Appeals Board has no program structure changes in the FY 2024 approved budget.

FY 2023 Approved Budget to FY 2024 Approved Budget, by Revenue Type

Table AF0-5 itemizes the changes by revenue type between the FY 2023 approved budget and the FY 2024 approved budget. For a more comprehensive explanation of changes, please see the FY 2024 Approved Budget Changes section, which follows the table.

Table AF0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2023 Approved Budget and FTE		1,984	11.0
Removal of One-Time Costs	Adjudication	-45	0.0
LOCAL FUNDS: FY 2024 Recurring Budget		1,939	11.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	68	0.0
Decrease: To realize programmatic cost savings in nonpersonal services	Adjudication	-23	0.0
LOCAL FUNDS: FY 2024 Mayor's Proposed Budget		1,984	11.0
Reduce: To realize savings in nonpersonal services	Adjudication	-16	0.0
LOCAL FUNDS: FY 2024 District's Approved Budget		1,968	11.0
GROSS FOR AF0 - CONTRACT APPEALS BOARD		1,968	11.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the approved funding for interagency projects funded within this agency, please see Appendix J, FY 2024 Interagency Budgets, in the Executive Summary budget volume.

FY 2024 Approved Operating Budget Changes

Table AF0-6 contains the approved FY 2024 budget by fund compared to the FY 2023 approved budget.

Table AF0-6

Appropriated Fund	FY 2023 Approved	FY 2024 Approved	% Change from FY 2023
Local Funds	\$1,984,453	\$1,968,361	-0.8
GROSS FUNDS	\$1,984,453	\$1,968,361	-0.8

Recurring Budget

The FY 2024 budget for CAB includes a reduction of \$45,000 to account for the removal of one-time funding appropriated in FY 2023, which supported the digitization of legacy records pages.

Mayor's Proposed Budget

Increase: CAB's proposed budget includes an increase of \$68,158 across multiple programs to align salary and Fringe Benefits with projected costs.

Decrease: The proposed budget reflects a cost savings of \$23,159 in the Adjudication program, primarily in Contractual Services and Equipment.

District's Approved Budget

Reduce: The Contract Appeals Board's approved Local funds budget reflects a decrease of \$16,092 in the Adjudication program to realize savings in nonpersonal services, specifically Contractual Services and Supplies.