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# Office of the District of Columbia Auditor

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Table AC0-1

Description	FY 2015	FY 2016	FY 2017	% Change
	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$4,460,267	\$4,663,341	\$5,201,985	11.6
FTEs	31.0	31.0	33.0	6.5

The mission of the Office of the District of Columbia Auditor (ODCA) is to support the Council of the District of Columbia by making sound recommendations aimed at improving the economy, efficiency, and accountability of the District government.

### Summary of Services

The Office of the District of Columbia Auditor (ODCA) provides assistance to the Council of the District of Columbia in performing its oversight duties by conducting audits, program evaluations and other reviews of agency operations, certifying revenue estimates, and providing financial oversight and assistance to the District's Advisory Neighborhood Commissions. All of these services are provided within the following two activities: (1) Performance Audits and Program Evaluations; and (2) Management of Contract Audits and Evaluations.

The agency's FY 2017 proposed budget is presented in the following tables:

## FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table AC0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

**Table AC0-2**

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
<b>GENERAL FUND</b>										
LOCAL FUNDS	4,460	4,663	5,202	539	11.6	31.0	31.0	33.0	2.0	6.5
<b>TOTAL FOR GENERAL FUND</b>	<b>4,460</b>	<b>4,663</b>	<b>5,202</b>	<b>539</b>	<b>11.6</b>	<b>31.0</b>	<b>31.0</b>	<b>33.0</b>	<b>2.0</b>	<b>6.5</b>
<b>GROSS FUNDS</b>	<b>4,460</b>	<b>4,663</b>	<b>5,202</b>	<b>539</b>	<b>11.6</b>	<b>31.0</b>	<b>31.0</b>	<b>33.0</b>	<b>2.0</b>	<b>6.5</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table AC0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

**Table AC0-3**

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	2,136	2,134	2,645	2,766	121	4.6
12 - REGULAR PAY - OTHER	131	310	324	467	143	44.2
13 - ADDITIONAL GROSS PAY	25	21	0	0	0	N/A
14 - FRINGE BENEFITS - CURRENT PERSONNEL	429	483	582	692	110	18.9
15 - OVERTIME PAY	0	0	0	0	0	N/A
<b>SUBTOTAL PERSONAL SERVICES (PS)</b>	<b>2,721</b>	<b>2,948</b>	<b>3,551</b>	<b>3,925</b>	<b>374</b>	<b>10.5</b>
20 - SUPPLIES AND MATERIALS	8	4	18	18	0	0.0
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	12	8	15	14	-2	-9.9
32 - RENTALS - LAND AND STRUCTURES	493	518	533	545	12	2.2
40 - OTHER SERVICES AND CHARGES	93	340	144	144	0	0.0
41 - CONTRACTUAL SERVICES - OTHER	405	604	354	509	154	43.5
70 - EQUIPMENT AND EQUIPMENT RENTAL	26	38	48	48	0	0.0
<b>SUBTOTAL NONPERSONAL SERVICES (NPS)</b>	<b>1,038</b>	<b>1,513</b>	<b>1,112</b>	<b>1,277</b>	<b>164</b>	<b>14.8</b>
<b>GROSS FUNDS</b>	<b>3,759</b>	<b>4,460</b>	<b>4,663</b>	<b>5,202</b>	<b>539</b>	<b>11.6</b>

\*Percent change is based on whole dollars.

## FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table AC0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

**Table AC0-4**

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
<b>(1000) AGENCY MANAGEMENT</b>								
(1030) PROPERTY MANAGEMENT	526	549	553	4	0.0	0.0	0.0	0.0
(1040) INFORMATION TECHNOLOGY	202	251	232	-19	2.0	2.0	2.0	0.0
(1050) FINANCIAL MANAGEMENT	0	0	6	6	0.0	0.0	0.0	0.0
<b>SUBTOTAL (1000) AGENCY MANAGEMENT</b>	<b>728</b>	<b>800</b>	<b>791</b>	<b>-9</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>
<b>(2000) AUDIT, FINANCIAL OVERSIGHT, AND INVESTIGATIONS</b>								
(2010) PERFORMANCE AUDITS AND PROGRAM EVALUATIONS	3,672	3,789	4,335	547	28.0	0.0	30.0	30.0
(2010) PERFORMANCE COMPLIANCE AND FINANCIAL AUDIT	0	0	0	0	0.0	28.0	0.0	-28.0
(2020) ANC AUDIT AND FINANCIAL OVERSIGHT	0	0	0	0	0.0	1.0	0.0	-1.0
(2020) MGMT OF CONTRACT AUDITS AND EVALUATIONS	61	75	76	1	1.0	0.0	1.0	1.0
<b>SUBTOTAL (2000) AUDIT, FINANCIAL OVERSIGHT, AND INVESTIGATIONS</b>	<b>3,732</b>	<b>3,863</b>	<b>4,411</b>	<b>548</b>	<b>29.0</b>	<b>29.0</b>	<b>31.0</b>	<b>2.0</b>
<b>TOTAL PROPOSED OPERATING BUDGET</b>	<b>4,460</b>	<b>4,663</b>	<b>5,202</b>	<b>539</b>	<b>31.0</b>	<b>31.0</b>	<b>33.0</b>	<b>2.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

## Program Description

The Office of the District of Columbia Auditor operates through the following 2 programs:

**Audit, Financial Oversight, and Investigations** – the Office of the District of Columbia Auditor is organized to include three audit teams and one program evaluation team, plus an operations division that includes administrative and information technology staff as well as staff tasked with legal, communications, and budget oversight. The Office undertakes audits, program evaluations, and other reviews, and contracts for additional audits and evaluations, publishing the results in hard copy and electronically and provided to the Council, Executive Branch agencies and others, and to the public. The agency's annual work plan includes reviews undertaken based on statutory mandates, requests from individual members of the Council of the District of Columbia, based on an annual agency risk assessment, and at the discretion of the D.C. Auditor. In addition, the agency is also required by the Advisory Neighborhood Commissions Act of 1975, as amended, to provide financial oversight and assistance to the District government's 40 Advisory Neighborhood Commissions (ANCs) and to manage and administer the ANC Security Fund.

This program contains the following 2 activities:

- **Performance Audits and Program Evaluations** – conducts audits and program evaluations of the operations, and programs of the District of Columbia on a rotating basis, provides financial oversight and assistance to ANCs and certifies revenue estimates in support of municipal bond issuances; and
- **Management of Contract Audits and Evaluations** – provides management and oversight of audits and evaluations performed on contract by other organizations with relevant issue expertise.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

### Program Structure Change

The Office of the District of Columbia Auditor has no program structure changes in the FY 2017 proposed budget.

## FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table AC0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

**Table AC0-5**

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2016 Approved Budget and FTE</b>		<b>4,663</b>	<b>31.0</b>
Removal of One-Time Funding	Multiple Programs	-290	0.0
Other CSFL Adjustments	Multiple Programs	129	0.0
<b>LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget</b>		<b>4,502</b>	<b>31.0</b>
Technical Adjustment: To support services provided by the D.C. Auditor	Audit, Financial Oversight, and Investigations	700	2.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	58	0.0
Increase: To align Fixed Costs with proposed estimates	Agency Management	6	0.0
Decrease: To realize programmatic cost savings in nonpersonal services	Multiple Programs	-65	0.0
<b>LOCAL FUNDS: FY 2017 Agency Budget Submission</b>		<b>5,202</b>	<b>33.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2017 Mayor's Proposed Budget</b>		<b>5,202</b>	<b>33.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2017 District's Proposed Budget</b>		<b>5,202</b>	<b>33.0</b>
<b>GROSS FOR AC0 - OFFICE OF THE DISTRICT OF COLUMBIA AUDITOR</b>		<b>5,202</b>	<b>33.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

### FY 2017 Proposed Budget Changes

The Office of the District of Columbia Auditor's (ODCA) proposed FY 2017 gross budget is \$5,201,985, which represents an 11.6 percent increase over its FY 2016 approved gross budget of \$4,663,341. The budget is comprised entirely of Local funds.

## **Current Services Funding Level**

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

ODCA's FY 2017 CSFL budget is \$4,501,985, which represents a \$161,356, or 3.5 percent, decrease from the FY 2016 approved Local funds budget of \$4,663,341.

## **CSFL Assumptions**

The FY 2017 CSFL calculated for ODCA included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$290,000 to account for the removal of one-time funding appropriated in FY 2016, which is comprised of \$200,000 for the evaluation of the one-year extension of the Marion Barry Summer Youth Employment program for youth aged 22 to 24 and \$90,000 for the extension of certain studies that began in fiscal year 2015. Additionally, adjustments were made for increases of \$118,609 in personal services to account for Fringe Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$1,484 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent. CSFL funding for ODCA also includes an increase of \$8,551 for the Fixed Costs Inflation Factor to account for estimates in Fleet, Telecommunications, and Energy-related Fixed Costs.

## **Agency Budget Submission**

**Increase:** The ODCA's proposed Local funds budget includes an increase of \$58,332 in personal services to support salary, step increases, and Fringe Benefit costs across multiple programs. The proposed budget also supports an increase of \$6,390 to account for Telecommunications Fixed Costs in the Agency Management program.

**Decrease:** To realize cost savings across multiple programs, ODCA's proposed budget decreased by \$64,720 in Other Services and Charges and contractual services.

**Technical Adjustment:** To assist the ODCA in meeting its programmatic objectives and addressing the priorities of the District Council, the agency's proposed budget reflects an adjustment of \$700,000 in the Audit, Financial Oversight, and Investigation program. Specifically, this funding supports the following initiatives: \$502,699 in contractual services allows the agency greater flexibility in responding to the new and changing priorities in contract auditing; and \$197,301 and 2.0 Full-Time Equivalents (FTEs) support the new program evaluation unit within the ODCA. The additional FTEs will allow the ODCA to expand program reviews and evaluations beyond the traditional audits typically performed by the agency.

## **Mayor's Proposed Budget**

**No Change:** The Office of the District of Columbia Auditor's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## **District's Proposed Budget**

**No Change:** The Office of the District of Columbia Auditor's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.