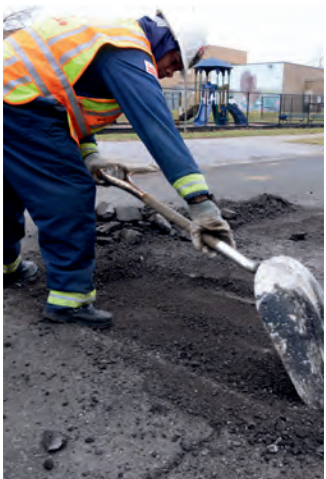




GOVERNMENT OF THE
DISTRICT OF COLUMBIA

FY 2017 Proposed Budget and Financial Plan *Congressional Submission*



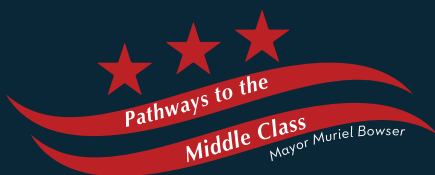
A Fair Shot

VOLUME 4

AGENCY BUDGET CHAPTERS – PART III

Human Support Services, Public Works, Financing and Other,
and Enterprise and Other Funds

Submitted to
the Congress of the United States
by
the Government of the District of Columbia



June 22, 2016





Government of the District of Columbia
**FY 2017 Proposed Budget and Financial Plan -
Congressional Submission**

A Fair Shot

Volume 4

Agency Budget Chapters - Part III (Human Support Services, Public Works, Financing and Other, and Enterprise Funds)

Submitted to the
Congress of the United States

by the
Government of the District of Columbia

June 22, 2016



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

District of Columbia Government

District of Columbia

For the Fiscal Year Beginning

October 1, 2015

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to District of Columbia Government, District of Columbia, for its annual budget for the fiscal year beginning October 1, 2015. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This award is the sixteenth in the history of the District of Columbia.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Government of the District of Columbia

Muriel Bowser, Mayor

Rashad M. Young

City Administrator

Kevin Donahue

Deputy City Administrator

and Deputy Mayor for Public Safety and Justice

Brenda Donald

Deputy Mayor for Health and

Human Services

Brian Kenner

Deputy Mayor for Planning and

Economic Development

Jennifer C. Niles

Deputy Mayor for Education

Courtney Snowden

Deputy Mayor for Greater Economic Opportunity

John Falcicchio

Chief of Staff

Jeffrey S. DeWitt

Chief Financial Officer

Members of the Council

Phil Mendelson

Chairman

Vincent OrangeAt-Large
Anita Bonds.....At-Large
David GrossoAt-Large
Elissa SilvermanAt-Large
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Jack EvansWard 2
Mary M. ChehWard 3
Brandon ToddWard 4
Kenyan R. McDuffieWard 5
Charles Allen.....Ward 6
Yvette M. AlexanderWard 7
LaRuby May.....Ward 8

Jennifer Budoff

Budget Director

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Deputy Chief Financial Officer and Chief of Staff

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Deputy Chief Financial Officer
Office of Finance and Treasury

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Deputy Chief Financial Officer
Office of Tax and Revenue

Fitzroy Lee

Deputy Chief Financial Officer
Office of Revenue Analysis

Bill Slack

Deputy Chief Financial Officer
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Patricia Gracyalny

Assistant General Counsel

Associate Chief Financial Officers

Delicia V. Moore

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Cyril Byron, Jr.

Economic Development and Regulation

George Dines

Government Services

Angelique Hayes Rice

Public Safety and Justice

Mohamed Mohamed

Government Operations

Deloras Shepherd

Education

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Sandra M. Pinder, Director
Narayan Ayyagari, IT Manager

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Office of Budget and Planning

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Deputy Chief Financial Officer

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Lakeia Williams, Executive Assistant

James Spaulding

Associate Deputy Chief Financial Officer

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Sunday Okparaocha, Deputy Director

Stacy-Ann White, Deputy Director

Renee Waddy, Executive Assistant

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Randall Myers

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Rasheed Dawodu

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Oluwatosin Onifade

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Tayloria Stroman, Budget Controller

Financial Systems and Cost Analysts

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Duane Smith

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Alex Tessema

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Sharon Nelson, Staff Assistant

Haroun Dumbuya, Budget Assistant

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Office of Budget and Finance

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Deputy Director and
General Counsel

John McGaw
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Capital Improvements Program

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Anthony Gamblin
Budget Analyst

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Council of the District of Columbia

Office of the Budget Director

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Senior Budget Analyst

Joseph Wolfe
Senior Capital Budget Analyst

Susanna Groves
Senior Budget Analyst

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Senior Budget Analyst



District of Columbia Organization Chart



GOVERNMENT OF THE DISTRICT OF COLUMBIA



RESIDENTS

EXECUTIVE BRANCH

MAYOR

City Administrator

LEGISLATIVE BRANCH

Council of the District of Columbia

DC Auditor

Advisory Neighborhood Commissions

Office of the Chief Financial Officer

Office of Budget and Planning
Office of Tax and Revenue
Office of Finance and Treasury

Office of Revenue Analysis
Office of Financial Operations and Systems
Lottery and Charitable Games Control Board

Office of Budget and Finance

Deputy Mayor for Greater Economic Opportunity

Department of Small and Local Business Development
Department of Employment Services
Office of African-American Affairs
Commission on Fathers, Men, and Boys

Deputy Mayor for Education

DC Public Schools
Office of the State Superintendent of Education
Department of Parks and Recreation

DC Public Library
Public Charter School Board
Public Charter Schools**
State Board of Education
University of the District of Columbia (including UDC Community College)

Deputy Mayor for Planning and Economic Development

Department of Housing and Community Development
Department of Consumer and Regulatory Affairs
Department of Transportation
Office of Planning
Department of Employment Services
Department of the Environment
Department of Insurance, Securities, and Banking
Office of Cable Television, Film, Music, and Entertainment
Commission on the Arts and Humanities
Taxicab Commission

Office of Zoning
Public Service Commission*
Real Property Tax Appeals Commission
Washington Convention and Sports Authority
Zoning Commission*

Department of Health
Department of Human Services
Child and Family Services Agency
Department of Disability Services
Department of Behavioral Health
Department of Youth Rehabilitation Services
Department of Health Care Finance
Office on Aging

Health Benefit Exchange Authority
Not-for-Profit Hospital Corporation

Deputy City Administrator/
Deputy Mayor for Public Safety and Operations

Metropolitan Police Department
Fire and Emergency Medical Services Department
Homeland Security and Emergency Management Agency
Department of Corrections
Department of Forensic Sciences
Office of Unified Communications
Office of the Chief Medical Examiner
Office of Victim Services and Justice Grants
DC National Guard (DC)

Corrections Information Council
Criminal Justice Coordinating Council
Office of Police Complaints
Uniform Law Commission

Department of Human Resources
Department of Public Works
Department of General Services
Office of the Chief Technology Officer
Office of Contracting and Procurement
Department of Motor Vehicles
Office of Risk Management
Office of Disability Rights
Office of Human Rights

DC Retirement Board

Contract Appeals Board
Board of Elections* (including the Office of Campaign Finance)
Board of Ethics and Government Accountability (including the Office of Open Government)
Office of Administrative Hearings
Office of Employee Appeals
Public Employee Relations Board

Office of the Inspector General

Mayor's Office of Legal Counsel

Office of the Senior Advisor

Office of Policy and Legislative Affairs
Office of Federal and Regional Affairs
Office of the Secretary

New Columbia Statehood Commission†
Office of the Statehood Delegation

Office of the Attorney General

EOM/Office of the Chief of Staff

Office of the General Counsel:
Office of Partnerships and Grants
Office of Communications: Mayor's Correspondence Unit
Office of Talent and Appointments
Office of Scheduling and Advance

Office of Community Affairs:
Clean City Office
Office of Community Relations and Services
Youth Advisory Council ServeDC
Office of African Affairs
Office of Asian and Pacific Islander Affairs
Office of LGBTQ Affairs
Office of Latino Affairs
Office of Religious Affairs
Office of Veteran Affairs
Office of Returning Citizens Affairs
Office on Women's Policy and Initiatives

JUDICIAL BRANCH

DC Court of Appeals

DC Superior Court

Joint Committee on Judicial Administration

Commission on Judicial Disabilities and Tenure

Judicial Nomination Commission

Sentencing and Criminal Code Revision Commission

NOTES

Entities enclosed within dashed boxes are independent agencies or entities. They appear on this organizational chart in proximity to the Executive Branch cluster with which their functions most align.

* Agencies marked with an asterisk are Charter independent agencies.

** Entities marked with two asterisks are non-governmental entities.

† The New Columbia Statehood Commission is co-chaired by the Mayor and the Council Chairman.

REGIONAL BODIES

- Metropolitan Washington Council of Governments
- National Capital Planning Commission (federal)
- Washington Metropolitan Area Transit Authority
- Washington Metropolitan Area Transit Commission
- Washington Metropolitan Airports Authority



Transmittal Letters



MURIEL BOWSER
MAYOR

June 22, 2016

The Honorable Barack H. Obama
President of the United States
1600 Pennsylvania Avenue, NW
Washington, DC 20500

Dear Mr. President:

On behalf of the residents of the District of Columbia, I am pleased to provide you with the District of Columbia Fiscal Year 2017 Budget and Financial Plan, "A Fair Shot." This proposal is the District of Columbia's twenty-first consecutive balanced budget and invests in residents ensuring they have a ***Fair Shot*** at a quality education, a safe place to live and work, and a place to call home.

From again investing \$100 million in the Housing Production Trust Fund to allocating over \$1 billion in full-scale school modernizations, this budget is a plan that continues to move the District of Columbia forward. This proposal also maintains critical investments that make our communities safer and stronger and ensures our residents have access to job training programs that keep them on the pathway to the middle class. Below, I've highlighted a few of the key investments proposed in the FY 2017 Budget and Financial Plan.

- \$75 million enhancement to support increased student enrollment and increasing the cost-per-student investment;
- \$1.3 billion for full-scale school modernizations (6-year Capital Improvements Program), which fulfills our commitment to fully fund renovation of our middle schools;
- \$5.7 million of additional funding for University of the District of Columbia and University of the District of Columbia Community College;
- \$5.2 million for summer programs for children and youth, and for additional staffing and resources at recreation centers;
- \$12 million for Fire and Emergency Medical Services Third Party Ambulance Initiative;
- \$2.5 million for additional training, call takers and dispatchers at 911 answering centers
- \$8 million to improve the District's Crime Lab;

- \$15 million in DC Housing Authority budget will be used for deferred maintenance and rehabilitation of public housing;
- \$4.8 million for the Summer Youth Employment Program to fully fund over 12,000 14-21 year olds and 1,000 22-24 year olds;
- \$4.5 million for Department of Employment Services DC Career Connections to continue programs started in 2016;
- \$1.5 million for approximately 20 Traffic Control Operators to advance Vision Zero; and
- \$13.1 million for the next phase of the Homeward DC plan to provide short term family housing and supportive services.

In a city as prosperous as ours, we can make all of these critical investments to ensure that our residents – whether they have lived here five generations or five minutes – have a fair shot.

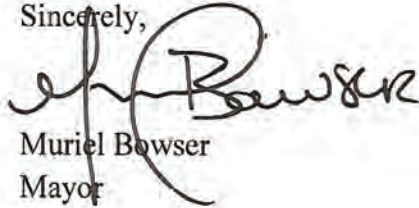
This is a historic budget because, for the first time, it was enacted under our budget autonomy provisions, which have been upheld by a court of competent jurisdiction, and the time for an appeal has expired. *Council of the District of Columbia and Muriel Bowser v. Jeffrey DeWitt*, No. 2014 CA 2371B (D.C. Super. Ct. March 18, 2016). Thus, we are transmitting this budget to you for information, not because we are asking for its inclusion in your appropriations requests to Congress. Under budget autonomy, the Council Chairman will simply submit this **Fair Shot** budget to Congress for a 30 Congressional day layover period, just as we submit other legislation to Congress for passive review, after which time, it will become law.

As you know, the District of Columbia continues to face challenges to the implementation of our budget because of difficulties in Congress regarding the passage of annual Federal appropriations bills and some members' attempts to impose riders on those bills to limit Home Rule in the District of Columbia. This year is no exception.

Indeed, our proceeding under budget autonomy has inflamed some members of Congress, who have sought both to include our budget with the House FY 2017 Financial Services and General Government Appropriations bill, and effectively override our local budget, as well as to overturn budget autonomy through stand-alone legislation, H.R. 5233. We appreciated your Statement of Administration Policy of May 24, 2016 threatening to veto that bill and standing stalwart in support of the rights of District residents and elected officials to spend our locally-raised dollars without Congressional interference. It is especially critical that measures interfering with budget autonomy be stopped in the Senate or be vetoed by you, as we need to begin spending our FY 2017 monies on October 1. We will need to stay in close touch with your office over the summer and early fall to be sure that budget autonomy continues in force. The District of Columbia raises over 70 percent of our budget in local funds, and it is an affront to democracy that we were not, until now, allowed to utilize those funds without affirmative Congressional action.

Mr. President, we also want to extend our sincere appreciation for your continued support of legislative autonomy for the District of Columbia. The District of Columbia is home to more than 700,000 residents who lack the basic right of representative governance, insofar as Congress interferes with even routine legislation through delay, and we have no voting representative or Senators. I pledge to continue to work with you, the leadership of both the House and Senate, and our allies to achieve the autonomy, and indeed, the Statehood, that the District residents deserve.

Sincerely,

A handwritten signature in black ink, appearing to read "Muriel Bowser", written over the printed name and title.

Muriel Bowser
Mayor



COUNCIL OF THE DISTRICT OF COLUMBIA
WASHINGTON, D.C. 20004

June 22, 2016

The Honorable Paul Ryan
Speaker of the House
U.S. House of Representatives
Room H-209
United States Capitol
Washington, D.C. 20515

The Honorable Joseph Biden, Jr.
President of the Senate
United States Senate
Room S-212
United States Capitol
Washington, D.C. 20516

Re: Transmittal of D.C. Act for Congressional Review

Dear Mr. Speaker and Mr. President:

On behalf of the government and residents of the District of Columbia, I submit to you the Fiscal Year 2017 Local Budget Act of 2016, D.C. Act 21-414, in accordance with section 446 and section 602(c) of the District of Columbia Self-Government and Governmental Reorganization Act, P.L. 93-198. The fiscal year 2017 budget is the District's twenty-first consecutive balanced budget, but the first to be adopted under local budget autonomy. So it consists of two bills: one dedicated to federal funding included in a budget request act, and another dedicated to local funding transmitted through the regular process for District legislation. It is the latter of these that I hereby transmit to you.

The District's fiscal year 2017 operating budget totals \$13.4 billion. Of this, the vast majority—\$10 billion—is locally raised through District taxes and fees or derived from other local sources. This means local dollars account for 74.6 percent of the District's total budget. Most of the remainder—\$3.3 billion—is federal formula spending that includes Medicaid and federal grants available to all jurisdictions and which the federal government does not earmark specifically for the District. This latter portion accounts for 24.6 percent of the District's total budget. Overall, approximately 99.2 percent of the District's budget is derived



from local revenue and formula-based federal spending not unique to the District. The remainder, *less than 1 percent of our budget*, comes from federal payments specifically requested for programs or projects unique to the District.

The fiscal year 2017 budget reflects important proposals advanced by the Mayor. These include investing, for the second consecutive year, \$100 million in the Housing Production Trust Fund, allocating over \$1 billion in school modernizations, and increasing funding to grow the size of the Metropolitan Police Department and expand the capacity of the Fire and Emergency Medical Services Department to respond to emergencies.

During the Council's review of the proposed fiscal year 2017 budget and financial plan, the Council refined the budget by focusing on ways to address housing and homelessness, strengthen the social safety net, improve transportation and infrastructure, and empower all District residents through robust education and training supports. The Council identified efficiency savings across the government to do this. Most importantly, the Council funded these programs without raising taxes on any District resident.

The approved budget provides significant resources to end long-term homelessness. The Council is committed to protecting and strengthening critical safety net programs that help District residents, and this budget is a reflection of that commitment. Building on investments made during the fiscal year 2016 budget process to end long-term homelessness, one of the key pieces to the Council's budget proposal is the dedication of significant resources – \$105 million – within the capital budget to fully fund the land acquisition and construction of seven District-owned family shelters. As approved by the Council, the fiscal year 2017 budget and 2017 – 2020 financial plan includes the necessary capital and operating budget to fully fund the closing of DC General and invest in these District-owned shelters.

The budget approved by the Council provides additional resources to address affordable housing and other safety net programs. These resources include an expansion of the intensive housing and services provided through the Permanent Supportive Housing Program, additional resources to provide long-term vouchers through the Local Rent Supplement Program, and a pilot program to help low-income households pay their rent despite month-to-month fluctuations in income.

As approved by the Council, the budget also maintains the District's commitment to providing a world-class education system. Continuing with the implementation of a comprehensive, objective approach to the modernizations of school buildings developed a year ago, the Council modified the budget to ensure better allocation of resources and greater certainty in planned improvements. The Council also restored funding to the collections budget for the District of Columbia Public Library, and increased funding for the Books-from-Birth initiative to improve literacy for District children.

With regard to public safety and justice, the budget significantly increases funding to assist those impacted by violence and crime in the District. Further, in order to bolster the

supportive services and number of shelter beds available for victims of domestic violence in the District, the budget increases funding for domestic violence services and funds intervention and counseling services for children and families affected by abuse, trauma, and other violence. The fiscal year 2017 budget adopted by the Council includes additional dollars to implement a comprehensive crime prevention and law enforcement improvement act: the "Neighborhood Engagement Achieves Results Amendment Act of 2016." The Council also identifies funding for implementation of the "FEMS Employee Presumptive Disability Implementation," which helps ensure that our first responders are taken care of for certain performance-of-duty injuries and illnesses.

A major component of the District's fiscal year 2015 budget was a tax reform package with four goals: to increase progressivity by creating a new bracket to lower taxes for low- and moderate-income residents; to enhance tax relief for low-income workers through an expanded Earned Income Tax Credit; to increase the competitiveness of District businesses with surrounding jurisdictions; and to conform elements of our tax system with federal standards to lower effective tax rates and smooth tax filing. This tax reform package has been subject to revenue triggers that, pursuant to existing law, go into effect only if the District's revenues rise faster than budgeted. The fiscal year 2017 budget, as adopted by the Council, not only protects the progressive tax reforms contained in the tax reform package, but also pushes forward tax relief to tax year 2017 if the September 2016 revenue estimate increases over the February 2016 estimate. If this occurs, the next items to be triggered will be especially beneficial to low and middle income earners, with significant changes made to the standard deduction and personal exemption.

This budget, like the twenty that preceded it, is balanced. It also was adopted together with a sound four-year financial plan. It prioritizes principles of responsible budgeting and fiscal sustainability. As always, I appreciate your continued support of the District's efforts to provide quality services and support to our residents, visitors, and businesses. I also appreciate your support of home rule and self-representation for District residents.

Sincerely,

A handwritten signature in blue ink, appearing to read "Phil Mendelson", with a long horizontal flourish extending to the right.

Phil Mendelson
Chairman of the Council



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Volume 5 - FY 2017 Proposed Budget and Financial Plan - *FY 2017 - FY 2022 Capital Improvements Plan*
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How to Read the FY 2017 Proposed Budget and Financial Plan

How to Read the FY 2017 Proposed Budget and Financial Plan

The District of Columbia's FY 2017 Proposed Budget and Financial Plan is a communication tool that presents and explains policy priorities, agency operations, including programmatic/organizational structures, and performance measures in the context of the Financial Plan, which shows the District's sources of revenue and planned expenditures. The Budget and Financial Plan includes forecasts of economic and financial conditions, current and planned long-term debt financing, policy decisions, and other important financial information for the District's government, all of which are essential elements for accurate financial reporting and sound management of public resources.

This chapter, How to Read the Budget and Financial Plan, is a guide for understanding the sections of this budget volume that define the budget priorities for the District. These sections are consistent with the National Advisory Council on State and Local Budgeting's recommended budget practices, which call for a presentation of information to provide readers with a guide to government programs and organizational structure. Additionally, these sections are consistent with the standards of the Government Finance Officers Association for the Distinguished Budget Presentation Award.

The FY 2017 Proposed Budget and Financial Plan is presented in six volumes summarized as follows:

Executive Summary (Volume 1) - provides a high-level summary of the budget and financial information, including sections describing new initiatives within the District's proposed budget, the transmittal letters from the Mayor and the Chief Financial Officer, the District's five-year financial plan, detailed information on the District's projected revenues and expenditures, and summary information about the Capital Improvements Plan. In addition, this volume includes information about the District's budgetary and financial management policies, a glossary of budget terms, a description of agency performance plans, budget summary tables by agency and fund type, and the Budget Act legislation that serves as the basis for the District's federal appropriations act.

Agency Budget Chapters (Volumes 2, 3, and 4) - describes, by appropriation title, the operating budgets for each of the District's agencies. Appropriation titles categorize the general areas of services provided by the District on

behalf of its citizens and are listed in the table of contents. Examples are Governmental Direction and Support, Public Safety and Justice, and Financing and Other.

Capital Improvements Plan (Including Highway Trust Fund) (Volume 5) - describes the District's proposed six-year Capital Improvements Plan for all of the District's agencies. The Highway Trust Fund describes the District's proposed FY 2017 to FY 2022 planned transportation projects including federal highway grants.

Operating Appendices (Volume 6) - includes detailed supporting tables displaying the proposed expenditures and full-time equivalents in the operating budgets that are described in Volumes 2, 3, and 4. Please note: This volume is available exclusively on the Government of the District of Columbia website at <http://cfo.dc.gov/>.

Detailed information on the chapter contents of each volume include:

Volume 1: Executive Summary

Includes the following sections:

Introduction: FY 2017 Proposed Budget and Financial Plan

This chapter is a narrative and graphic summary of the proposed budget and financial plan. It describes the overall proposed budget, including the sources and uses of public funds, and compares the prior year's approved budget to the current one. The chapter also explains the budget development process and budget formulation calendar for FY 2017.

Financial Plan

The Financial Plan summarizes planned revenues and expenditures from FY 2017 through FY 2022. This chapter includes financing sources, uses, and the assumptions used to derive the District's short-term and long-term economic outlook.

Revenue

This chapter shows current revenue projections for each revenue type as certified by the Office of the Chief Financial Officer. It also details the District's revenue sources, provides an overview of the District's and regional economy and economic trends, and describes the revenue outlook for FY 2017 through FY 2020.

Operating Expenditures

This chapter describes the District's recent Local funds expenditures. It includes analysis of expenditures between FY 2012 and FY 2015, both by agency and by expense category, e.g. personnel, supplies, and fixed costs.

Capital Improvements Plan (CIP)

This chapter describes the overall CIP, including the sources and uses of Capital funds.

Appendices

The last section of the Executive Summary includes explanations of items specific to the District's budget:

- The D.C. Comprehensive Financial Management Policy provides a framework for fiscal decision-making by the District to ensure that financial resources are available to meet the present and future needs of District citizens;
- The Basis of Budgeting and Accounting section describes the basis of budgeting and accounting, enabling the readers to understand the presentation methods of the District's finances;
- The Fund Structure and relationship to other the Budget section relates the District's fund structure to its budget presentation;
- The Current Services Funding Level (CSFL) Development section describes how the CSFL was developed for the Local funds budget;
- The Agency Performance Plans section describes how the Office of the City Administrator evaluates government agencies, services, and operations; contains details on major plan revisions or changes in the assessment process; and directs readers to the agency plans, including performance measures, on the District's website;
- The Summary Tables detail the District's proposed operating budget by agency and fund type for both budgeted dollars and positions;
- The Glossary of Budget Terms section describes unique budgeting, accounting, and District terms that may not be known by the general reader; and
- The Budget Act is the legislation that the District uses to enact the District's budget via local law, and serves as the basis for the District's federal appropriations act to be enacted into law by the United States Congress and the President through the federal appropriations process.

Volumes 2, 3, and 4: Agency Budget Chapters - Part I, II, and III

These volumes include agency chapters that describe available resources, their uses, and the achieved and anticipated outcomes as a result of these expenditures. New for this year, the Agency Performance Plan Objectives and Measures tables for certain agencies will now appear on the Internet at <http://cfo.dc.gov/>. Chapters in these volumes are grouped by appropriation title and each chapter contains the following sections, as applicable:

Header Information:

- Agency name and budget code;
- Website address and telephone; and
- FY 2017 proposed operating budget table.

Introduction:

- Agency Mission; and
- Summary of Services.

Financial and Program Information:

- Proposed Funding and Full-Time Equivalents by Source table;
- Proposed Expenditure by Comptroller Source Group table;
- Division/Program descriptions;
- Proposed Expenditure by Division/Program table;
- FY 2017 Proposed Budget Changes;
- FY 2016 Approved Budget to FY 2017 Proposed Budget reconciliation table;
- Agency Performance Plan Objectives; and
- Agency Performance Measures table.

FY 2017 Proposed Budget Changes

The FY 2017 Proposed Budget Changes section within each agency chapter provides a comprehensive explanation of the FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type table that appears in nearly every chapter. Please see the Current Services Funding Level (CSFL) Development appendix in this volume for more information about the CSFL methodology, which is only applied to agencies with Local funds. This section includes major changes within the agency budget by program, fund, and full-time equivalents, from the initial request through the policy decisions made by the Mayor. The FY 2017 Proposed Budget Changes section uses the following terms to describe budgetary or programmatic changes:

Actions with an impact on services:

- **Enhance:** More funding to improve the quality or quantity of an existing service (e.g., Funding to support the new DMV service center in Georgetown).
- **Reduce:** Reduction, but not elimination of an existing service (e.g. Close a service center and provide services at other locations; Realign staffing in the Fleet Management division).
- **Eliminate:** Total elimination of an existing service, with no anticipation of the service being provided by another entity (e.g. Eliminate unfunded vacant FTEs for staffing realignment).

Actions with no service impact:

- **Increase:** Additional funds necessary to continue service at current levels (e.g., Fund recurring operating cost of Automated Traffic Enforcement).
- **Decrease:** Reduction in cost without a service impact (e.g., Align energy budget with revised DGS estimate).
- **Transfer-In:** Shift of an existing program, operation, or personnel from another District agency (e.g., Transfer the Central Cell Block Security activity from MPD to DOC).
- **Transfer-Out:** Shift of an existing program, operation, or personnel to another District agency (e.g., Transfer APRA division from DOH to establish DBH).
- **Shift:** Shift an existing program or operation from one Fund type to another (e.g., Shift from Special Purpose Revenue to Local funds to support telecommunications for the D.C. Lottery).
- **Technical Adjustment:** An increase or decrease to the budget that is required because of a legislative mandate or to correct an error or omission.
- **No Change:** The agency has no changes in funding and/or budget structures from the FY 2016 approved budget to the FY 2017 proposed budget.

An example of an agency narrative is at the end of this chapter to help the reader navigate the Agency Budget Chapter volume. The example shows an agency with a performance plan. Call-out boxes highlight the features discussed above.

Agency Performance Plans

The Office of the City Administrator (OCA) is building a robust performance management program across the District. This process includes making several updates to the format and submission process for annual agency performance plans.

Under the new process, agencies had the opportunity to update major components of their performance plan for FY 2017 including: objectives, key performance indicators and workload measures. Ultimately, the revised performance plans will be able to communicate more effectively the important work each agency plans to do over the coming year and how each agency will work to improve its performance. First drafts of the high level components of each agency's performance plan (objectives, key performance indicators, and operations) are published with the budget volumes and other budget materials at www.cfo.dc.gov.

Volume 5: Capital Improvements Plan (Including Highway Trust Fund)

This volume covers the District's FY 2017 - FY 2022 Capital Improvements Plan (CIP) and the Highway Trust Fund. The capital volume includes:

- An **Introduction** chapter that describes the overall CIP, including the sources and uses of capital funds, the District's policies and procedures for its capital budget and debt, and the FY 2017 planning process;
- **Project Description Forms** that comprise the major portion of the capital volume. The project description forms provide details on capital projects funded by general obligation bonds, Pay-As-You-Go (Paygo) capital, and the Local Street Maintenance Fund. Each page shows one subproject's planned allotments for FY 2017 through FY 2022, including a description, its annual operating impact, milestone data, and its location; and
- **Appendices** that provide supporting tables and a glossary about the District's capital budget, including:
 - The **FY 2017 Appropriated Budget Authority Request** table that summarizes proposed new projects and changes (increase or decrease) for ongoing projects by agency, subproject, and funding source;
 - The **FY 2017 - FY 2022 Planned Expenditures from New Allotments** table that summarizes the new allotments' planned FY 2017 - FY 2022 expenditures by agency, project, and subproject;
 - The **FY 2017 - FY 2022 Planned Funding** table that summarizes the FY 2017 and six-year funding sources for all new allotments by agency, subproject, and funding source;
 - The **Capital Budget Authority and Allotment Balances** table that summarizes the lifetime budget authority and allotment, life-to-date expenditures, total commitments, and balance of budget authority and allotment for all ongoing capital projects by agency, project, and authority (District versus federal);
 - The **Capital Project Cost Estimate Variances** table displays changes of 5 percent or greater to project costs since the FY 2016 Budget;
 - FY 2016 year-to-date budget actions; and
 - Rescissions, Redirections, and Reprogrammings that occurred between June 1, 2015 (the cut-off date for last year's budget book) and September 30, 2015 (the end of FY 2015).

Highway Trust Fund

This appendix covers the District's FY 2017 through FY 2022 proposed Highway Trust Fund expenditures, including:

- An **Introduction** chapter, which describes the Highway Trust Fund program, including the sources and uses of the funds, the District's policies and procedures for the trust fund, and the FY 2017 planning process;
- The **Project Description Forms**, which show planned allotments, for FY 2017 through FY 2022 and descriptions for Highway Trust Fund master projects; and
- **Appendices** that provide supporting tables for the District's Highway Trust Fund program.
 - An overview of the District of Columbia's Water and Sewer Authority's FY 2016 - FY 2025 Capital Improvements Plan.

Volume 6: Operating Appendices

This volume provides supporting tables to each agency's proposed operating budget. The tables generally include FY 2015 actual expenditures, the FY 2016 approved budget, the FY 2017 proposed budget, and the change from FY 2016 to FY 2017 (unless noted).

The following tables are provided:

Schedule 30-PBB - dollars summarized by program, activity, and governmental fund (governmental fund breakout is for FY 2016 only and includes general fund detail);

Schedule 40-PBB - dollars summarized by program, comptroller source group, and governmental fund;

Schedule 40G-PBB - dollars summarized by program, comptroller source group, and appropriated fund within the General Fund;

Schedule 41 - dollars and FTEs summarized by comptroller source group and governmental fund;

Schedule 41G - dollars and FTEs summarized by comptroller source group and appropriated fund within the General Fund; and

Schedule 80 - dollars and FTEs summarized by appropriated fund, with specific revenue source (for the FY 2017 Proposed Budget only).

Agency name, website address and telephone number (if applicable)

(KA0)

Agency budget code

Department of Transportation

www.ddot.dc.gov
 Telephone: 202-673-6813

Table KA0-1

This shows the agency's FY 2015 actual expenditures, FY 2016 approved budget, the FY 2017 proposed budget, and the percent variance from FY 2017 to FY 2016. This includes the agency's operating budget and FTEs.

Description	FY 2015 Actual Expenditures	FY 2016 Approved Budget	FY 2017 Proposed Budget	Percent Variance
OPERATING BUDGET	\$91,505,661	\$113,876,337	\$110,856,255	-2.3
FTEs	544.3	553.4	569.4	2.9

The District Department of Transportation's (DDOT) mission is to enhance the quality of life for District residents and visitors by ensuring that people and goods move safely with minimal adverse impact on residents and the environment.

Summary of Services

DDOT executes its mission through the work of the following divisions: The Infrastructure Project Management Administration designs and builds roads and bridges; the Progressive Transportation Services Administration provides Metro and the Circulator bus system; the Transportation Operations Administration provides a user-friendly transportation environment; the Planning, Policy and Strategic Initiatives Administration sets strategic goals for the agency; the Public Space Regulation Administration issues permits; and the Urban Forestry Administration maintains the District's street trees, providing our community with traffic calming, improved air quality, increased ground water retention that minimizes runoff and flooding, temperature moderation, and aesthetics.

The agency's FY 2017 proposed budget is presented in the following tables:

This section describes the agency's mission and purpose.

A Summary of Services is a concise explanation of the agency's key functions.

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table KA0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table KA0-2

(dollars in thousands)

Appropriated Fund	Dollar in Thousands					Full-Time Equivalent				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	75,050	81,023								-1.6
SPECIAL PURPOSE REVENUE FUNDS	11,258	20,706								N/A
TOTAL FOR GENERAL FUND	86,308	101,731								-0.7
FEDERAL RESOURCES										
FEDERAL GRANT FUNDS	5,198	7,945								N/A
TOTAL FOR FEDERAL RESOURCES	5,198	7,945								N/A
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	0	0								N/A
TOTAL FOR INTRA-DISTRICT FUNDS	0	0								N/A
GROSS FUNDS	91,506	113,676	110,856	-2,820	-2.5	544.3	553.4	569.4	16.0	2.9

*Percent

Note:
agreed
on the

This table also shows the agency's total operating budget from each funding source (Local, Dedicated Taxes, Special Purpose Revenue, Federal Payments, Federal Grants, Medicaid, Private Grants, or Intra-District sources).

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table KA0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table KA0-3

(dollars in thousands)

Comptroller Source Group	Change					Percentage Change*
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	
11 - REGULAR PAY - CONTINUING FULL						13.4
12 - REGULAR PAY - OTHER						-33.4
13 - ADDITIONAL GROSS PAY						0.0
14 - FRINGE BENEFITS - CURRENT PER						18.7
15 - OVERTIME PAY						0.0
SUBTOTAL PERSONAL SERVICES (PS)						7.6
20 - SUPPLIES AND MATERIALS						1.7
30 - ENERGY, COMMUNICATION AND R						-37.2
RENTALS						
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0	-54	150	150	0	0.0
40 - OTHER SERVICES AND CHARGES	6,486	3,908	3,824	2,020	-3,804	-69.3
41 - CONTRACTUAL SERVICES - OTHER	30,267	31,218	30,554	31,082	528	1.0
50 - SUBSIDIES AND TRANSFERS	1,296	2,149	1,378	7,600	222	3.0
70 - EQUIPMENT AND EQUIPMENT RENTAL	1,002	583	299	299	0	0.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	48,543	48,906	73,325	67,441	-5,884	-8.0
GROSS FUNDS	88,469	81,806	110,856	110,856	-2,820	-2.5

*Percent change is based on whole dollars.

This table lists the agency's total operating expenditures for FY 2014 and FY 2015, the FY 2016 approved budget, and the FY 2017 proposed budget at the Comptroller Source Group level.

Table KA0-4
(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(STRE) STREET CAR	8,858	9,311	9,210	-101	3.8	2.0	2.0	0.0
SUBTOTAL (PT00) PROGRESSIVE TRANSPORTATION SERVICES	11,900	11,909	11,466	-443	18.9	19.0	19.0	0.0
(PU00) PLANNING, POLICY AND SUSTAINABILITY								
(POLD) POLICY DEVELOPMENT	10,317	16,128	14,370	-1,538	17.9	4.0	2.0	-2.0
(SPMG) PUBLIC SPACE MANAGEMENT	2,437	2,309	2,361	252	0.0	33.0	37.0	2.0
(TPLN) PLANNING	3,162	9,120	7,335	-1,785	17.9	0.0	0.0	0.0
SUBTOTAL (PU00) PLANNING, POLICY AND SUSTAINABILITY	18,115	27,557	24,466	-3,091	35.9	39.0	39.0	0.0
(TR00) TRANSPORTATION OPERATIONS								
(CWPS) CITYWIDE PROGRAM SUPPORT	15,434	20,638	17,739	-2,875	3.7	6.0	6.0	0.0
(ITSO) INTELLIGENT TRANSPORTATION SYSTEMS	93							0.0
(OAI) OFFICE OF THE ASSOCIATE DIRECTOR	2,834							1.0
(SIOD) SYSTEM INSPECTION AND OVERSIGHT	1,086							-1.0
(SPET) SPECIAL EVENTS	430							0.0
(STBM) STREET AND BRIDGE MAINTENANCE	5,208							0.0
(TOTM) TRANSPORTATION OPS AND TRAFFIC MGMT	8,791							20.0
(TSFO) TRAFFIC SERVICES FIELD OPERATIONS	1,137							0.0
SUBTOTAL (TR00) TRANSPORTATION OPERATIONS	35,614							20.0
TOTAL PROPOSED OPERATING BUDGET	91,506	113,076	110,320	-2,920	244.3	222.4	209.4	16.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

This table provides an overall budgeted funding level and number of approved FTEs for the FY 2015 actuals, the FY 2016 approved budget and the FY 2017 proposed budget for specific programs (or divisions) and activities.

Note: For more detailed information regarding the proposed funding for the activities within that agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2017 Operating Appendices located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Division Description

The District Department of Transportation operates through the following 8 divisions:

Urban Forestry Administration (UFA) – establishes a full population of street trees within the District of Columbia, ensures that the trees lining the District's roadways are maintained in a healthy and safe environment, provides educational information to District residents about the benefits of growing trees, and encourages planting of appropriate trees. UFA also maintains the District's tree inventory, coordinates the District's tree planting program, and encourages planting of appropriate trees. UFA also manages special construction projects.

This indicates the specific programs (or divisions) and activities within an agency. It contains detailed descriptions of their purpose and how they contribute to the lives of District residents and visitors.

This division contains the following:

- **Project Development and Management** – supports ward-based teams that design and construct transportation infrastructure projects. They manage the condition of the streets, sidewalks, and alleys.

FY 2017 Proposed Budget Changes

The District Department of Transportation's (DDOT) proposed FY 2017 gross budget is \$110,856,255, which represents a 2.5 percent decrease from its FY 2016 approved gross budget of \$113,676,117. The budget is comprised of \$74,435,771 in Local funds, \$30,000,000 in Federal Grant funds, and \$6,420,484 in Special Purpose Revenue funds, and \$30,000,000 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) represents the total funding available to DDOT's operating District agencies, before considering the impact of the FY 2016 approved budget across multiple divisions. DDOT's CSFL is used to continue its current divisions and operations, and to make adjustments to the FY 2016 Local funds budget. Please see the CSFL Development section regarding the methodology used and components that comprise the CSFL.

DDOT's FY 2017 CSFL budget is \$86,083,783, which represents a \$1,058,848, or 1.2 percent, increase over the FY 2016 approved Local funds budget of \$85,024,935.

CSFL Assumptions

The FY 2017 CSFL calculated for DDOT included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$2,105,000 to account for the removal of one-time funding appropriated in FY 2016 to support waiver of Public Parking Space Rental fees, an Aerial Transport Study, a Congestion Management Study, and a Transportation Reorganization Study. Additionally, DDOT includes adjustments for personal services to account for Fringe Benefits, cost-of-living adjustments, and approved nonpersonal services based on the Consumer Price Index.

CSFL funding for DDOT also includes adjustments to reflect estimates for Fleet services, and \$1,000,000 requested in the FY 2016 budget, approved union contracts, and corresponding salary and other adjustments.

Agency Budget Submission

Increase: In Local funds, DDOT's budget proposal includes an increase of \$262,267 and 1.0 Full-Time Equivalent (FTE) to account for the reallocation of a Deputy Director position from the Infrastructure Project Management division to the Transportation Operations division. Additionally, an increase of \$233,099 in the budget proposal for Local funds covers projected salary step increases and Fringe Benefits costs across multiple divisions.

In Federal Grant funds, the proposed budget includes a new Indirect Cost Recovery Grant funding source supporting associated costs, which will help to mitigate rush-hour congestion.

DDOT's budget proposal in Special Purpose Revenue funds includes revenue projections associated with the Tree, Bicycle, and DDOT Enterprise funds.

In Intra-District funds, the budget proposal includes a Memorandum of Understanding with the Metropolitan Police Department to cover costs related to a Traffic Signalization contract.

Decrease: The budget proposal in Local funds reflects a net decrease of \$37,429 and 1.0 FTE, partly due to the reallocation of a Deputy Director position from the Infrastructure Project Management Administration division to the Transportation Administration division, offset by miscellaneous adjustments to salary and Fringe Benefits costs within the division. Additionally, a decrease of

The FY 2017 Proposed Budget Changes section provides a comprehensive explanation of Table 5; it includes major internal changes within the budget including Current Services Funding Level (CSFL) changes, changes to the initial adjusted budget, and policy initiatives.

CSFL assumptions are presented separately within the budget. For more detail on the CSFL, please see the appendix in this volume.

This section describes the changes made to an agency during the overall budget formulation process by fund and by program (or divisions).

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table KA0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table KA0-5
(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		\$5,025	\$53.4
Removal of One-Time Funding	Multiple Programs	-2,105	0.0
Other CSFL Adjustments	Multiple Programs	3,164	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		\$6,084	\$53.4
Increase: To align personal services and Fringe Benefits with projected costs	Transportation Operations	262	1.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	233	0.0
Decrease: To align personal services and Fringe Benefits with projected costs	Infrastructure Project Management Admin	-37	-1.0
Decrease: To realize programmatic cost savings in nonpersonal services	Multiple Programs	-1,304	0.0
Decrease: To adjust the Contractual Services budget	Multiple Programs	-1,398	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		\$2,640	\$53.4
Shift: To reallocate funding within agency (across funds types)	Planning, Policy And Sustainability	-1,013	-5.0
Reduce: To realize programmatic cost savings in nonpersonal services	Transportation Operations	-1,850	0.0
Transfer-Out: To EOM for MOCPS	Multiple Programs	-352	-4.0
Transfer-Out: To reallocate funding within agency (across funds types)	Multiple Programs	-3,990	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		74,436	\$44.4
FEDERAL GRANT FUNDS: FY 2016 Approved Budget and FTE		7,945	0.0
Increase: To align budget with projected revenues	Multiple Programs	4,000	20.0
Decrease: To align budget with projected revenues	Planning, Policy And Sustainability	-230	0.0
FEDERAL GRANT FUNDS: FY 2017 Agency Budget Submission		11,695	20.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 Mayor's Proposed Budget		11,695	20.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		20,706	0.0
Increase: To align budget with projected revenues	Multiple Programs	1,698	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		23,405	0.0
Shift: To reallocate funding within agency (across funds types)	Multiple Programs	1,013	5.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		24,418	5.0
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		0	0.0
Increase: To align budget with projected revenues		308	0.0
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		308	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		308	0.0
GROSS FOR KA0 - D		110,856	\$69.4
(Change is calculated by m			

Typically referred to as Table 5, the *FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type* table describes the changes made to an agency from the CFSL to the policy decisions, by fund, and by program.

Agency Performance Plan*

District Department of Transportation (DDOT) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Enhance productivity utilizing a data-driven approach and technology to improve efficiency and effectiveness.
2. Prioritize safety in building and maintaining an environmentally sustainable, accessible, and connected transportation network across all modes.
3. Plan and deliver projects utilizing an integrated approach, developing project pipelines, and ensuring that programmatic and administrative functions are efficiently coordinated and aligned.
4. Support employee performance through targeted professional development, performance management, and enhanced safety guidelines.
5. As custodians of the District's public realm, develop and enforce laws and regulations designed to maintain a safe and beautiful public realm.
6. Create and maintain a highly efficient, transparent

The Agency Performance Plan describes specific agency Strategic Objectives, Objectives, and Activities.

Activities

Activities include the work that happens on a daily basis. Activity names come from the Budget line items. This is further broken down into short-term and long-term "key projects" that are high profile, onetime and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Enhance productivity utilizing a data-driven approach and technology to improve efficiency and effectiveness. (3 Activities)

Activity Title	Activity Description	Type of Activity
Green Partnership and Stewardship Management	Green Infrastructure Maintenance	Daily Service
Green Partnership and Stewardship Management	Street Tree Maintenance	Daily Service
Information Technology	Integration of databases for Performance Management	Daily Service

Agency Budget Chapters

E - Human Support Services

F - Public Works

G - Financing and Other

H - Enterprise and Other Funds

How to Read the Agency Chapters

The agency chapters describe available resources for an agency, how the agency will spend them, and the achieved and anticipated outcomes as a result of these expenditures. For a detailed explanation of the fiscal tables and narrative sections, please see the “How to Read the Budget and Financial Plan” chapter in *Volume 1: Executive Summary*.

Each chapter contains the following, if applicable:

The first page of each agency chapter displays the agency name and budget code, website address, and telephone number. The page also shows a table that contains the agency’s gross funds, or total operating, budget. The table shows the Fiscal Year (FY) 2015 actual expenditures and Full-time Equivalents (FTEs); the FY 2016 Approved budget and FTEs; the FY 2017 Proposed budget and FTEs; and the percent change from the previous year for the budget and FTEs. Lastly, this page typically contains the agency mission statement and a summary of its services.

Subsequent pages reflect agency fiscal and programmatic levels and changes. The information varies by agency but typically contains the following financial tables and narrative sections:

- ***Proposed Funding by Source and Full-Time Equivalents table*** displays the agency FY 2015 actuals, the FY 2016 Approved, and the FY 2017 Proposed dollars by fund type.
- ***Proposed Expenditure by Comptroller Source Group (CSG) table*** identifies the gross fund changes by CSG, which is a type of budgetary classification that identifies category spending within personal services (personnel costs, such as salaries and fringe benefits) and nonpersonal services (operational costs, such as contracts, supplies, and subsidy payments).
- ***Proposed Operating Budget and FTEs, by Division/Program and Activity table*** shows the gross fund changes by dollars and FTEs. The Division/Program descriptions section that precedes this table explains the purpose of the divisions/programs and activities funded in the FY 2017 Proposed budget.
- ***FY 2016 Approved Budget to FY 2017 Proposed Budget reconciliation table*** shows the FY 2017 Proposed budget and FTE changes, by division or program, from the FY 2016 Approved budget. This table also includes a brief description of the change. A detailed narrative of the changes is found in the FY 2017 Proposed Budget Changes section that precedes this table.
- ***Agency Performance Plan Strategic Objectives*** and the accompanying Agency Performance Measures table show the agency-level plan that contains the agency’s mission, summary of services, objectives, initiatives, and performance measures for a set period of time. For some agencies, the initiatives and performance measures are grouped by division/program.

E

Human Support Services

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2. Child and Family Services Agency (RL0)E-21
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Department of Human Services

www.dhs.dc.gov

Telephone: 202-671-4200

Table JA0-1

	FY 2015	FY 2016	FY 2017	% Change
Description	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$397,845,079	\$463,062,293	\$503,662,353	8.8
FTEs	1,214.5	1,046.8	1,174.8	12.2

The mission of the District of Columbia Department of Human Services (DHS), in collaboration with the community, is to assist individuals and families to maximize their potential for economic security and self-sufficiency.

Summary of Services

The mission of DHS is achieved via the following agency programs:

Agency Management/Office of the Director: Agency Management/Office of the Director provides executive management, policy direction, strategic and financial planning, human capital management, information technology, capital programs, legislative and community relations, and performance management. The Office of Program Review, Monitoring, and Investigation includes agency risk management, fraud investigation, homeless shelter monitoring, and a quality control division.

Economic Security Administration: *Public Benefit Services* – determines and maintains eligibility for cash, food, child care, and medical benefits. *Case Management and Employment Assistance Services* - administers the Temporary Assistance for Needy Families (TANF) and Food Stamp Employment and Training (FSET) programs, which provide employment and training-related activities designed to improve long-term employability and achieve sustaining income.

Family Services Administration: *Homeless Services* – provides a continuum of services to individuals and families who are homeless or at risk of homelessness, so that they can obtain and/or maintain improved housing. *Family Services* – provides social services, case management and crisis intervention to meet the needs of vulnerable adults and families with children.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table JA0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table JA0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	233,116	270,601	298,901	28,300	10.5	440.3	489.6	599.5	110.0	22.5
SPECIAL PURPOSE REVENUE FUNDS	99	3,200	2,475	-725	-22.7	0.0	28.0	13.0	-15.0	-53.6
TOTAL FOR GENERAL FUND	233,215	273,801	301,376	27,575	10.1	440.3	517.6	612.5	95.0	18.4
FEDERAL RESOURCES										
FEDERAL GRANT FUNDS	132,427	170,551	172,628	2,077	1.2	496.3	335.1	368.3	33.2	9.9
FEDERAL MEDICAID PAYMENTS	20,575	15,798	26,807	11,009	69.7	255.3	173.2	173.0	-0.2	-0.1
TOTAL FOR FEDERAL RESOURCES	153,002	186,349	199,434	13,086	7.0	751.6	508.2	541.3	33.1	6.5
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	11,628	2,912	2,852	-60	-2.1	22.6	21.0	21.0	0.0	0.0
TOTAL FOR INTRA-DISTRICT FUNDS	11,628	2,912	2,852	-60	-2.1	22.6	21.0	21.0	0.0	0.0
GROSS FUNDS	397,845	463,062	503,662	40,600	8.8	1,214.5	1,046.8	1,174.8	128.0	12.2

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table JA0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table JA0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	47,862	47,872	56,073	56,239	165	0.3
12 - REGULAR PAY - OTHER	2,622	11,580	13,243	22,801	9,558	72.2
13 - ADDITIONAL GROSS PAY	241	394	0	29	29	N/A
14 - FRINGE BENEFITS - CURRENT PERSONNEL	11,824	13,965	17,668	21,277	3,609	20.4
15 - OVERTIME PAY	1,846	3,675	447	397	-49	-11.0
99 - UNKNOWN PAYROLL POSTINGS	0	0	0	0	0	N/A
SUBTOTAL PERSONAL SERVICES (PS)	64,396	77,486	87,431	100,742	13,312	15.2

Table JA0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
20 - SUPPLIES AND MATERIALS	455	563	775	733	-42	-5.4
30 - ENERGY, COMMUNICATION AND BUILDING RENTALS	2,643	3,025	2,933	4,448	1,515	51.7
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	1,288	1,255	1,522	1,581	60	3.9
32 - RENTALS - LAND AND STRUCTURES	15,546	16,306	22,677	24,754	2,077	9.2
34 - SECURITY SERVICES	2,597	3,334	1,930	3,813	1,883	97.6
35 - OCCUPANCY FIXED COSTS	2,224	1,263	1,807	1,314	-493	-27.3
40 - OTHER SERVICES AND CHARGES	3,122	5,652	10,413	12,357	1,944	18.7
41 - CONTRACTUAL SERVICES - OTHER	6,511	7,754	7,135	19,853	12,718	178.3
50 - SUBSIDIES AND TRANSFERS	260,252	278,848	324,910	328,232	3,322	1.0
70 - EQUIPMENT AND EQUIPMENT RENTAL	1,818	2,358	1,531	5,834	4,304	281.2
SUBTOTAL NONPERSONAL SERVICES (NPS)	296,456	320,359	375,632	402,920	27,288	7.3
GROSS FUNDS	360,851	397,845	463,062	503,662	40,600	8.8

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table JA0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table JA0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1010) PERSONNEL	907	999	1,202	203	8.4	9.0	11.0	2.0
(1017) LABOR MANAGEMENT PARTN	123	127	132	5	0.9	1.0	1.0	0.0
(1030) PROPERTY MANAGEMENT	1,793	2,050	2,684	634	2.3	2.5	3.5	1.0
(1040) INFORMATION TECHNOLOGY	14,438	13,649	37,220	23,571	25.2	32.0	54.0	22.0
(1055) RISK MANAGEMENT	4,111	5,306	5,484	178	40.2	46.0	45.0	-1.0
(1060) LEGAL SERVICES	1,181	1,467	1,473	5	0.0	10.0	10.0	0.0
(1080) COMMUNICATIONS	1,287	745	667	-78	5.6	7.0	6.0	-1.0
(1085) CUSTOMER SERVICE	60	57	61	4	0.9	1.0	1.0	0.0
(1090) PERFORMANCE MGMT	2,556	2,598	3,086	488	18.6	21.0	24.0	3.0
SUBTOTAL (1000) AGENCY MANAGEMENT	26,456	26,998	52,009	25,011	102.2	129.5	155.5	26.0

Table JA0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(100F) AGENCY FINANCIAL OPERATIONS								
(110F) BUDGET OPERATIONS	914	1,392	1,424	32	5.0	5.0	5.0	0.0
(120F) ACCOUNTING OPERATIONS	2,847	2,499	2,717	218	22.9	22.0	23.0	1.0
(130F) ACFO	212	250	261	12	0.9	1.0	1.0	0.0
(140F) AGENCY FISCAL OFFICER	20	31	31	0	0.0	0.0	0.0	0.0
SUBTOTAL (100F) AGENCY FINANCIAL OPERATIONS	3,993	4,171	4,433	262	28.8	28.0	29.0	1.0
(2000) ECONOMIC SECURITY ADMINISTRATION								
(2011) BURIAL ASSISTANCE	295	328	328	0	0.0	0.0	0.0	0.0
(2012) GENERAL ASSISTANCE FOR CHILDREN	776	806	806	0	0.0	0.0	0.0	0.0
(2013) INTERIM DISABILITY ASSISTANCE	3,675	3,520	4,008	488	0.9	1.0	1.0	0.0
(2020) TEMPORARY ASST TO NEEDY FAMILIES (TANF)	26,004	17,611	23,861	6,249	0.0	0.0	0.0	0.0
(2021) CASH ASSISTANCE (TANF)	59,841	67,701	69,442	1,741	0.0	0.0	0.0	0.0
(2022) JOB OPPORTUNITY AND TRAINING (TANF)	24,018	42,182	36,082	-6,100	0.0	0.0	0.0	0.0
(2024) SUPPLEMENTAL FOOD ASSISTANCE	0	1,300	1,300	0	0.0	0.0	0.0	0.0
(2030) CASE MANAGEMENT	11,388	15,321	15,192	-129	154.7	180.0	167.0	-13.0
(2040) ELIGIBILITY DETERMINATION SERVICES	53,549	62,626	64,746	2,120	479.5	517.0	536.0	19.0
(2055) MONITORING AND QUALITY ASSURANCE	3,661	4,378	4,898	520	41.2	44.0	48.0	4.0
(2065) EARLY EDUCATION SUBSIDY TRANSFER	37,092	37,168	36,972	-196	0.0	0.0	0.0	0.0
NO ACTIVITY ASSIGNED	0	0	0	0	281.6	0.0	0.0	0.0
SUBTOTAL (2000) ECONOMIC SECURITY ADMINISTRATION	220,300	252,942	257,635	4,692	957.9	742.0	752.0	10.0
(5000) FAMILY SERVICES								
(5010) ADULT PROTECTIVE SERVICES	3,198	2,961	3,033	73	27.3	23.7	22.7	-1.0
(5020) DOMESTIC VIOLENCE SERVICES	1,215	1,973	1,973	0	0.0	0.0	0.0	0.0
(5022) YOUTH SERVICES	0	0	13,165	13,165	0.0	0.0	56.0	56.0
(5032) PERMANENT SUPPORTIVE HOUSING	21	302	0	-302	0.0	0.0	0.0	0.0
(5034) PERMANENT SUPPORTIVE HOUSING - FAMILIES	11,500	14,469	0	-14,469	0.0	0.0	0.0	0.0
(5035) PERMANENT SUPPORTIVE HOUSING-INDIVIDUAL	20,034	25,618	0	-25,618	16.4	27.0	0.0	-27.0
(5037) HOMELESS SERVICES CONTINUUM - FAMILIES	50,117	54,370	65,959	11,590	11.6	18.0	63.0	45.0
(5038) HOMELESS SERVICES CONTINUUM-INDIVIDUALS	19,202	28,931	48,132	19,201	3.1	2.0	50.0	48.0
(5039) HOMELESS SERVICES CONTINUUM - GENERAL	23,983	29,876	40,934	11,057	13.9	14.3	14.8	0.5

Table JA0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(5040) REFUGEE RESETTLEMENT	1,708	1,947	1,400	-547	5.1	5.0	4.6	-0.4
(5060) STRONG FAMILIES	4,545	6,901	3,387	-3,515	41.7	51.0	21.0	-30.0
(5090) COMMUNITY SERVICES BLOCK GRANT	11,290	11,372	11,372	0	6.4	6.2	6.2	0.0
(5095) SUBSIDY TRANSFER	229	231	231	0	0.0	0.0	0.0	0.0
SUBTOTAL (5000) FAMILY SERVICES	147,042	178,950	189,585	10,635	125.5	147.3	238.3	91.0
NO ACTIVITY ASSIGNED	55	0	0	0	0.0	0.0	0.0	0.0
SUBTOTAL	55	0	0	0	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	397,845	463,062	503,662	40,600	1,214.5	1,046.8	1,174.8	128.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Division Description

The Department of Human Services operates through the following 4 divisions:

Economic Security Administration (ESA) – determines eligibility and the amount of assistance for those receiving Temporary Assistance for Needy Families (TANF), Medical Assistance, Food Stamps, and the child care subsidy; and helps low-income adults achieve self-sufficiency through employment and work-related activities. ESA also administers the Burial Assistance program, Interim Disability Assistance, and General Children's Assistance.

This division contains the following 11 activities:

- **Burial Assistance** – provides assistance to low-income families who need help with funeral expenses;
- **General Assistance for Children** – provides financial assistance to eligible individuals caring for unrelated children under the age of 18;
- **Interim Disability Assistance (IDA)** – provides temporary financial assistance to those who are unable to work due to a disability and who have a high probability of receiving federal Supplemental Security Income (SSI). IDA payments are issued until SSI eligibility is approved or denied, after which the IDA payment ends;
- **Temporary Assistance for Needy Families (TANF)** – provides social services and supports to achieve family preservation and economic self-sufficiency;
- **Cash Assistance (TANF)** – provides financial assistance to eligible individuals with children under the age of 19, so that they can meet their basic needs and transition to economic self-sufficiency;
- **Job Opportunity and Training (TANF)** – provides employment readiness, job placement, coordination and skill development training, and educational enrichment to eligible individuals so that they can be socially and economically self-reliant;

- **Supplemental Food Assistance (Local)** – provides locally funded food assistance to the District’s Supplemental Nutritional Assistance Program (SNAP) recipients. This assistance is provided to District residents who receive the minimum SNAP benefits to increase the food supplement to \$30 per month;
- **Case Management** – provides diagnostic, evaluation, and plan development services to consumers in order to determine the needs and plan the treatment and other related services and supports needed. Coordinates treatment and services to remediate barriers to employment and assists with securing other financial supports, such as Program on Work Employment and Responsibility (POWER) and Supplemental Security Income (SSI). This activity includes the Office of Work Opportunity and the Food Stamp Employment and Training Programs;
- **Eligibility Determination Services** – provides program eligibility determination services to individuals of the District of Columbia for services for which they qualify;
- **Monitoring and Quality Assurance** – provides internal monitoring of ESA’s compliance with federal and District laws and court orders; identifies, investigates, and reports customer fraud in obtaining assistance; and addresses the accurate and timely determination of eligibility and administration of benefits; and
- **Early Education Subsidy Transfer** – provides funding to the Office of the State Superintendent of Education for subsidized child care for the children of TANF-eligible families.

Family Services Administration (FSA) – helps homeless individuals and families, low-income people, adults at-risk for abuse or neglect, teenage parents, troubled families, and refugees to become gradually stable and fully self-sufficient through an array of social services and assessments; and provides case-management and crisis-intervention services.

This division contains the following 10 activities:

- **Adult Protective Services (APS)** – investigates alleged abuse, neglect, self-neglect, and exploitation of elderly and disabled adults, and intervenes to protect vulnerable adults who are at risk;
- **Domestic Violence Services** – provides protection, emergency shelter, and crisis intervention services to victims of domestic violence so that they can seek immediate relief from harm;
- **Youth Services** – provides integrated services for youth including:
 - **Alternatives to the Court Experience** – provides comprehensive services to youth formally diverted by the District’s juvenile justice entities (MPD, OAG and CSS) for truancy and low-level delinquency offenses;
 - **Parent and Adolescent Support Services** – provides intensive case management and/or in-home family counseling services to youth who have committed status offenses, namely truancy, running away, and extreme disobedience at home;
 - **Teen Parent Assessment Program** – provides services to teen parents who are receiving their own TANF grants, with the goal of ensuring full participation in their educational programs to move toward self-sufficiency; and
 - **Youth Homeless Services** – provides coordinated entry and comprehensive services (shelter and transitional housing beds, street outreach, and drop-in centers) to youth aged 24 and under who are at risk of or experiencing homelessness;
- **Homeless Services Continuum - Families** – services include intake at the Virginia Williams Family Resource Center, crisis intervention and prevention, emergency and temporary shelter, transitional housing, rapid rehousing, and permanent supportive housing to families in the District of Columbia who are homeless or at risk of homelessness;
- **Homeless Services Continuum - Individuals** – services include outreach and coordinated entry, crisis intervention and prevention, services targeted to Veterans, day center, low barrier shelter, temporary shelter, transitional housing, rapid rehousing, and permanent supportive housing to individuals in the District of Columbia who are homeless or at risk of homelessness;

- **Homeless Services Continuum - General** – provides security, food, management, emergency rental assistance, housing navigation, fixed costs (for shelter and housing facilities), supplies, equipment, and administrative support for the activities listed under the Homeless Continuum;
- **Refugee Resettlement** – provides social services, cash, and medical assistance to eligible refugees and their families through sub-grant arrangements with community-based, non-profit agencies;
- **Strong Families** – provides comprehensive service delivery through case management and support services to families who are experiencing significant social, emotional, or other crises in order to de-escalate and help stabilize the family;
- **Community Services Block Grant** – provides assistance to low-income residents through a network of community action agencies and other neighborhood-based organizations in order to reduce poverty, revitalize low-income communities, and empower low-income families and individuals to become self-reliant; and
- **Subsidy Transfer** – provides child care benefits for low-income families.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The Department of Human Services has no division structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table JA0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table JA0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		270,601	489.6
Removal of One-Time Funding	Multiple Programs	-6,969	0.0
Other CSFL Adjustments	Multiple Programs	15,440	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		279,072	489.6
Increase: To support additional FTEs	Multiple Programs	3,927	37.4
Increase: To adjust the Contractual Services budget	Multiple Programs	312	0.0
Decrease: To align personal services and Fringe Benefits with projected costs	Multiple Programs	-13	0.0
Decrease: To align Fixed Costs with proposed estimates	Multiple Programs	-190	0.0
Decrease: To realize programmatic cost savings in nonpersonal services	Multiple Programs	-4,036	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		279,072	527.0
Enhance: To support Homeward DC - Strategic Plan Commitments	Family Services	13,100	0.0
Enhance: To support the TANF Policy (one-time)	Economic Security Administration	10,060	0.0
Enhance: To support the DC Access Project (one-time)	Agency Management	4,903	0.0
Enhance: To support the DC Access Project	Agency Management	3,981	12.5

Table JA0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
Enhance: To continue support for the Parent Adolescent Support Services (PASS) and the Alternatives to Court Experience (ACE) programs (one-time)	Family Services	1,475	0.0
Reduce: To realize programmatic cost savings in nonpersonal services	Multiple Programs	-200	0.0
Reduce: To reflect projected salary lapse due to hiring lags and positions backfilling	Economic Security Administration	-1,100	0.0
Transfer-Out: From DHS for the Mayor's Office of Community Relations and Services	Agency Management	-75	-1.0
Reduce/Shift: To reflect savings generated from repealing a provision of POWER; to reflect the reduction to job training programs; and to redirect support for job readiness training from Local to Federal funds	Economic Security Administration	-9,500	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		301,716	538.5
Enhance: To support additional FTEs	Family Services	4,932	62.0
Enhance: To support the Flexible Rent Subsidy Pilot program	Family Services	1,000	0.0
Enhance: To support domestic violence shelter and housing	Family Services	719	0.0
Enhance: To support permanent supportive housing for individuals	Family Services	601	0.0
Enhance: To support the Alternatives to Court Experience (ACE) diversion program (one-time)	Family Services	150	0.0
Reduce: To recognize savings from a reduction in FTEs	Agency Management	-138	-1.0
Reduce: To realize programmatic cost savings in nonpersonal services	Family Services	-10,080	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		298,901	599.5
FEDERAL PAYMENTS: FY 2016 Approved Budget and FTE		0	0.0
Increase: To support redevelopment of the site of the Federal City Shelter	Family Services	9,000	0.0
FEDERAL PAYMENTS: FY 2017 Agency Budget Submission		9,000	0.0
No Change		0	0.0
FEDERAL PAYMENTS: FY 2017 Mayor's Proposed Budget		9,000	0.0
Reduce: To reallocate funds to the Capital budget	Family Services	-9,000	0.0
FEDERAL PAYMENTS: FY 2017 District's Proposed Budget		0	0.0
FEDERAL GRANT FUNDS: FY 2016 Approved Budget and FTE		170,551	335.1
Increase: To support additional FTEs	Multiple Programs	3,734	33.2
Increase: To adjust the Contractual Services budget	Multiple Programs	1,617	0.0
Decrease: To align personal services and Fringe Benefits with projected costs	Family Services	-30	0.0
Decrease: To realize programmatic cost savings in nonpersonal services	Multiple Programs	-3,244	0.0
FEDERAL GRANT FUNDS: FY 2017 Agency Budget Submission		172,628	368.3
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 Mayor's Proposed Budget		172,628	368.3
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 District's Proposed Budget		172,628	368.3
FEDERAL MEDICAID PAYMENTS: FY 2016 Approved Budget and FTE		15,798	173.2
Increase: To align resources with operational spending goals	Multiple Programs	5,461	0.0
Increase: To adjust the Contractual Services budget	Agency Management	4,998	0.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	550	-0.2
FEDERAL MEDICAID PAYMENTS: FY 2017 Agency Budget Submission		26,807	173.0
No Change		0	0.0
FEDERAL MEDICAID PAYMENTS: FY 2017 Mayor's Proposed Budget		26,807	173.0
No Change		0	0.0
FEDERAL MEDICAID PAYMENTS: FY 2017 District's Proposed Budget		26,807	173.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		3,200	28.0
Decrease: To align budget with projected revenues	Economic Security Administration	-90	0.0

Table JA0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
Decrease: To recognize savings from a reduction in FTEs	Economic Security Administration	-1,135	-15.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		1,975	13.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		1,975	13.0
Enhance: To increase budget authority with fund balance	Economic Security Administration	500	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District's Proposed Budget		2,475	13.0
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		2,912	21.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	86	0.0
Decrease: To realize programmatic cost savings in nonpersonal services	Multiple Programs	-146	0.0
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		2,852	21.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		2,852	21.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		2,852	21.0
GROSS FOR JA0 - DEPARTMENT OF HUMAN SERVICES		503,662	1,174.8

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2016 Proposed Budget Changes

The Department of Human Services' (DHS) proposed FY 2017 gross budget is \$503,662,353, which represents a 8.8 percent increase over its FY 2016 approved gross budget of \$463,062,293. The budget is comprised of \$298,901,140 in Local funds, \$172,627,662 in Federal Grant funds, \$26,806,652 in Federal Medicaid Payments, \$2,475,000 in Special Purpose Revenue funds, and \$2,851,899 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current divisions and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DHS' FY 2017 CSFL budget is \$279,072,349, which represents a \$8,471,000, or 3.1 percent, increase over the FY 2016 approved Local funds budget of \$270,601,349.

CSFL Assumptions

The FY 2017 CSFL calculated for DHS included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$6,969,000 to account for the removal of one-time funding appropriated in FY 2016, which is comprised of \$5,000,000 to extend TANF benefits, \$750,000 to support the Parent and Adolescent Support Services (PASS) program, \$719,000 to support services and programs for victims of domestic violence, and \$500,000 to support the Emergency Rental Assistance program (ERAP) for individuals and families. Additionally, adjustments were made for an increase of \$1,311,940 in personal services to account for Fringe Benefits costs based on trend and comparative

analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$77,088 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent.

CSFL funding for DHS also reflects adjustments for increases of \$52,325 for the Personal Services Adjustments to account for the projected impact of new positions requested in the FY 2016 budget, approved union contracts, and corresponding salary and other adjustments; \$10,050,694 to reflect the FY 2017 Financial Plan projection for TANF Cost of Living; \$252,762 to account for the Medicaid Growth Factor of 1.6 percent for the District of Columbia based on enrollment forecast data estimates from the Department of Health Care Finance; and \$3,695,191 for the Fixed Cost Inflation Factor, consisting of \$1,715,598 based on Department of General Services' estimates, \$1,581,492 for Telecommunications costs, and \$398,101 for Fleet services.

Agency Budget Submission

Increase: DHS' proposed Local funds budget includes a net increase of \$3,927,139 and 37.4 Full-Time Equivalent (FTE) positions to support projected salaries, step progressions, and Fringe Benefits costs. This adjustment is reflected across multiple divisions but primarily supports the Homeless Services program in the Family Services division. Additionally, DHS proposes to increase its Local funds budget by \$312,023 to support projected costs for Contractual Services across multiple divisions. This increase is primarily attributed to a reallocation of funds in the Economic Security Administration (ESA) division from Subsidies and Transfers.

In Federal Payment funds, the proposed budget includes an increase of \$9,000,000 to align the budget with the President's budget request. The funds will support redevelopment of the site of the Federal City Shelter.

In Federal Grant funds, the proposed budget includes a net increase of \$3,733,873 and 33.2 FTEs across multiple divisions to reflect projected salary, step progressions, and Fringe Benefits costs. In nonpersonal services, the budget includes an increase of \$1,616,922 in Contractual Services across multiple divisions, primarily to reflect the projected growth in funding for the Food Stamp Advance Planning Document (APD).

The budget proposal for Federal Medicaid Payments includes a net increase of \$11,009,015. Projected growth of Medicaid APD funding accounts for an increase of \$5,461,048 across multiple divisions, and \$4,997,515 in Contractual Services in the Agency Management division to support Medicaid APD funding for the DC Access System (DCAS). Lastly, an increase of \$550,451 across multiple divisions aligns DHS' Federal Medicaid Payments budget with projected salaries, step increases, and fringe benefits costs.

In Intra-District funds, the budget proposal includes an increase of \$85,642 to support projected salaries, step increases, and Fringe Benefits costs across multiple divisions but primarily in the ESA division.

Decrease: In Local funds, the proposed budget includes a decrease of \$13,200 for overtime pay across multiple divisions to partially offset other personal services increases. DHS' proposed Local funds nonpersonal services budget reflects a net decrease of \$190,414 in Fixed Costs across multiple divisions. This adjustment includes increases of \$1,314,152 for Energy-related commodities, \$54,338 for Security Services, and \$23,635 for Telecommunications costs, offset by reductions of \$1,095,536 for Rentals and \$487,002 for Occupancy costs based on projections provided by the Department of General Services. Finally, the proposed budget includes a net reduction of \$4,035,549 across multiple divisions, primarily in Subsidies and Transfers, to support the projected increase in personal services costs.

The Federal Grant funds proposed budget will realize cost savings of \$30,178 for Overtime in the Family Services division. Additionally, the proposed budget includes a net decrease of \$3,244,100 across multiple programs based on projected carry-over funding for multiple grant awards.

In Special Purpose Revenue (SPR) funds, the budget proposal includes a decrease of \$89,896 in the ESA division to reflect lower projections for operational costs in nonpersonal services. Additionally, based on the variance between the FY 2016 and FY 2017 revenue projections for the Memorandum of Agreement between DHS and the Health Benefit Exchange Authority, the proposed budget reflects a net decrease of \$1,135,104 and 15.0 FTEs in the salaries and related Fringe Benefits costs in DHS' ESA division.

DHS' proposed Intra-District funds budget is decreased by \$145,904 across multiple divisions based on a lower projection of costs associated with the Memorandum of Understanding with the Office of the State Superintendent of Education.

Mayor's Proposed Budget

Enhance: In 2015, the District launched a strategic plan to end chronic individual and family homelessness by 2020. In response to this continuing effort, DHS proposes an increase of \$13,100,000 to the Local funds budget across multiple divisions to support the Homeward DC – Strategic Plan commitments. Specifically, the funding provides \$10,000,000 for additional housing resources for individuals and families and \$3,100,000 for shelter and housing resources targeted to homeless youth.

In FY 2017, DHS proposes a one-time Local funds increase of \$10,060,000 in Subsidies and Transfers across multiple divisions for TANF policy.

To support the DC Access System (DCAS), the new health and human services eligibility and enrollment system, DHS proposes a net increase of \$3,981,226 and 12.5 temporary FTEs in the Agency Management division. This amount includes an increase for DCAS system support, offset by administrative savings from consolidated contracts and the transfer of funds to the Executive Office of the Mayor. It is important to note that this initiative also contains a total of \$4,902,632 in one-time costs that include \$4,696,407 for Contractual Services and \$206,225 for Equipment costs.

Lastly, DHS' proposed Local funds budget includes a one-time increase of \$1,475,000 in the Family Services division, which includes \$750,000 to support the Parent Adolescent Support Services (PASS) program and \$725,000 to support the Alternatives to Court Experience Diversion (ACE) program. PASS is a voluntary program open to families of District youth aged 10-17 who are committing status offenses. Status offenses include truancy, running away, curfew violations, and extreme disobedience, among other behaviors that are illegal for young people under the age of 18. PASS works cooperatively with families and service providers to reduce these challenging behaviors before child welfare or juvenile justice intervention is needed. ACE helps youth avoid formal arrest and potential prosecution for misdemeanor crimes by diverting them to various services such as community-based intervention, family therapy, and anger management.

Reduce: In Local funds, the proposed budget includes a net decrease of \$200,000, which includes a decrease of \$300,000 to support administrative savings from consolidated contracts, and reductions for supplies and equipment across multiple divisions, offset by an increase of \$100,000 in the Agency Management division to support the DCAS initiative. Additional costs savings of \$1,100,000 are proposed to address projected salary lapse savings due to hiring lags and position backfilling at lower grades across multiple divisions.

Transfer Out: DHS' proposed budget reflects a transfer of \$74,711 and 1.0 FTE from the Agency Management division to the Executive Office of the Mayor to support the Mayor's Office of Community Relations and Services (MOCRS) within the Office of Community Affairs program.

Reduce/Shift: Additionally in Local Funds, DHS proposes several initiatives to realize additional cost savings within the ESA division of \$9,500,000. This adjustment includes decreases of \$6,100,000 for TANF recipient job training expenditures tied to a reduction in caseloads and a shift to Federal funds; \$2,600,000 to repeal a provision of the Program on Work Employment and Responsibility (POWER) initiative; and \$800,000 from transferring the cost of a job skills and wrap around case management program to Federal funds.

District's Proposed Budget

Enhance: In Local funds, the proposed budget includes an increase of \$4,932,319 and 62.0 FTEs in the Family Services division. The majority of the increase is based on a reallocation from Subsidies and Transfers within the Family Services division to hire 40.0 FTEs for the Virginia Williams Family Resources Center and 16.0 FTEs for Youth Services division. This increase also includes 3.0 FTEs to

support the ACE diversion program and 3.0 FTEs for the PASS program. Additionally, the Local funds budget proposal includes \$1,000,000 for a Flexible Rent Subsidy Pilot program, \$719,000 for domestic violence shelter and housing, \$600,878 for Permanent Supportive Housing for individuals, and a one-time increase of \$150,000 to support ACE.

In Special Purpose Revenue funds, the proposed budget includes an increase of \$500,000 in the Economic Security Administration division to support the Social Security Income/Social Security Disability Income (SSI/SSDI) Outreach, Access, and Recovery (SOAR) pilot program through the use of certified fund balance.

Reduce: The proposed Local funds budget includes a reduction of \$137,508 to recognize savings from a reduction of 1.0 FTE in the Agency Management program. The proposed budget also includes a reduction of \$10,080,045 in the Family Services division. The bulk of this reduction reallocates \$6,000,000 to the Housing Authority Subsidy (HAS) and consists of \$2,900,000 for Permanent Supportive Housing for individuals, \$1,900,000 for Targeted Affordable Housing for families, and \$1,200,000 for Targeted Affordable Housing for individuals. Also included in the reduction is a reallocation within the Family Services division from Subsidies and Transfers to personal services, as previously mentioned.

In Federal Payment funds, the proposed budget of \$9,000,000 is reallocated to the Department of General Services' capital budget to support the redevelopment of the Federal City Shelter site.

Agency Performance Plan*

Department of Human Services (DHS) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its mission. These are action based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Develop an effective crisis response system for unaccompanied adults who experience homelessness.
2. Develop an effective system of care for families who experience homelessness.
3. Implement a system of services and supports for families and parenting youth.
4. Empower DHS clients to improve their economic stability and wellbeing.
5. Improve the customer experience at DHS service centers.
6. Safeguard and improve the quality of life for vulnerable adults.
7. Create and maintain a highly efficient, transparent, and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Develop an effective crisis response system for unaccompanied adults who experience homelessness. (1 Activity)

Activity Title	Activity Description	Type of Activity
Outreach, Coordinated Entry, Low Barrier Shelter, Rapid Rehousing, Day Programs, Feeding Programs, and Permanent Supportive Housing	The Family Services Administration provides a continuum of services to individuals experiencing homelessness or at risk of homelessness, so that they can obtain and/or maintain improved housing. The continuum of services includes outreach, coordinated entry, low barrier shelter, rapid rehousing, day programs, feeding programs, and permanent supportive housing. FSA also provides targeted support for Veterans experiencing homelessness as well as resources and services during hypothermia and cold emergency alerts.	Daily Service

2. Develop an effective system of care for families who experience homelessness. (1 Activity)

Activity Title	Activity Description	Type of Activity
Centralized Intake and Eligibility, Prevention Services, Emergency Shelter, Rapid Rehousing, Housing Navigation, Permanent Supportive Housing	The Family Services Administration provides a continuum of services to families experiencing homelessness or at risk of homelessness, so that they can obtain and/or maintain improved housing. The continuum of family services includes centralized intake and eligibility assessment at the Virginia Williams Family Resource Center, prevention services, emergency shelter, rapid rehousing, housing navigation and permanent supportive housing.	Daily Service

3. Implement a system of services and supports for families and parenting youth.

Activity Title	Activity Description	Type of Activity
Youth Focused Diversion Services	<p>DHS provides youthfocused diversion services through the following programs:</p> <ul style="list-style-type: none">• Parent and Adolescent Support Services (PASS), which works to divert youth who have committed status offense from court involvement and detention by conducting comprehensive youth assessments and providing intensive case management, inhome family counseling (Functional Family Therapy), and linkages to other supportive services.• Alternatives to Court Experience (ACE), which offers individually tailored and clinicallyappropriate services to youth and families as alternatives to prosecution. The program works to reduce recidivism, reengage youths in school, and improve overall youth functioning• The Teen Parent Assessment Program (TPAP), which provides services to teen parents ages 17 and under who receive TANF. TPAP's goal is to move program participants towards selfsufficiency through completion of their high school or GED program.• Youth homeless services includes funding for the provision of emergency shelter beds and homeless prevention services.	Daily Service

4. Empower DHS clients to improve their economic stability and wellbeing. (1 Activity)

Activity Title	Activity Description	Type of Activity
Temporary Assistance for Needy Families (TANF) and Food Stamp Employment and Training (FSET) Case Management and Employment Assistance	The Economic Security Administration provides case management and employment assistance through the TANF Employment Program and FSET Program, which provide job readiness and training activities designed to improve long-term employability and achieve sustaining income.	Daily Service

5. Implement a system of services and supports for families and parenting youth. (1 Activity)

Activity Title	Activity Description	Type of Activity
Eligibility Determination and Enrollment Support	<p>The Economic Security Administration provides eligibility determination and enrollment support for Federal and District cash, food, child care and medical benefits. These benefits include:</p> <ul style="list-style-type: none">• TANF, which provides temporary income support assistance for low income families while helping them improve their long-term employability and achieve family-sustaining income• Supplemental Nutrition Assistance Program (SNAP), which is designed to provide supplemental nutrition assistance to individuals and families in need, and support their return to long-term employability.• District of Columbia Interim Disability Assistance program, which provides assistance to Supplemental Security Income (SSI) applicants pending SSI determination.• District of Columbia's child care subsidy program.• Federal and District medical assistance programs, including Medicaid, Children's Health Insurance Program (CHIP), and the D.C. Healthcare Alliance Program.	Daily Service

6. Safeguard and improve the quality of life for vulnerable adults. (1 Activity)

Activity Title	Activity Description	Type of Activity
Supportive Services to Vulnerable Adults	<p>The DHS provides supportive services to vulnerable adults through the following programs:</p> <ul style="list-style-type: none"> • Adult Protective Services (APS), a crisis-centered and investigationbased program that receives referrals for alleged abuse, neglect, selfneglect and exploitation 24 hours a day, seven days a week. • The Strong Families Program, which provides immediate crisis intervention, stabilization and assessment services to District families experiencing acute crisis through intense case management and referral services. The Strong Families also provides relocation services to District families experiencing crisis due to emergency situations (critical incidents) such as building closures, natural disasters, fire emergencies, power outages and crime emergencies. • The Family Violence Prevention and Services Program, which is an initiative that supports the establishment, maintenance and expansion of programs to prevent incidents of family violence. It also provides immediate shelter and related assistance for victims of family violence and their dependents that meet the needs of all victims, including those in underserved communities. • The Office of Refugee Resettlement serves to transition District of Columbia Refugees from dependency on public assistance to self-sufficiency. 	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Develop an effective crisis response system for unaccompanied adults who experience homelessness. (3 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Average length of time (days) experiencing homelessness (individuals)		154	163	Not available	Not available	Not available
Individuals becoming homeless for the first time		2,359	2,336	Not available	Not available	Not available
Percent of individuals returning to homelessness within 6-12 months		Not available	4.6%	Not available	Not available	Not available

2. Develop an effective system of care for families who experience homelessness. (4 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Average length of time (days) experiencing homelessness (families)		363	217	Not available	Not available	Not available
Number of exits from family shelters		861	985	Not available	Not available	Not available
Families becoming homeless for the first time		297	523	Not available	Not available	Not available
Percent of families returning to homelessness within 6-12 months		Not available	4.5%	Not available	Not available	Not available

3. Implement a system of services and supports for families and parenting youth. (5 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of teen parents receiving services from the Teen Parent Assessment program who are consistently attending their educational program (high school, GED, or other program) or who consistently attended and fulfilled the other requirements to successfully complete their educational program		96%	63%	70%	70%	70%
Percent of teen parents receiving services from the Teen Parent Assessment Program who do not have additional pregnancies during the reporting year		96%	98%	95%	95%	95%
Percent of youth engaged in the Parent and Adolescent Support Services Program (PASS) and the Alternatives to the Court Experience Diversion Program (ACE) who show functional improvement at closure as indicated by statistically significant declines in their Child and Adolescent Functional Assessment Scale (CAFAS) scores		78%	71%	70%	85%	85%
Percent of youth engaged in the ACE and PASS programs who show more than 15% improvement in attendance when truancy is a referring behavior		Not available	Not available	Not available	65%	65%
Percent of youth engaged in the diverted to ACE and PASS programs who complete the programs without additional legal involvement		Not available	69%	Not available	85%	85%

4. Empower DHS clients to improve their economic stability and wellbeing. (6 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Number of program participants exiting TANF due to earnings		2,064	2,357	2,200	2,277	2,505
The percent of program participants fully participating of those assigned to an TANF employment service provider		23%	27%	Not available	27%	31%
Number of newly employed TANF employment program participants		2,864	3,133	Not available	3,136	3,198
Number of TANF employment program participants retaining employment for 6 months or more		2,123	2,947	Not available	2,869	3,156
Number of TANF employment program participants who started new educational and training programs		1,288	1,377	Not available	1,500	1,725
Number of program participants waiting to be assigned to a TANF employment service provider		3,207	340	Not available	16	Not available

5. Improve the customer experience at DHS service centers. (5 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Service Center: Number of Client Visits (Intake)		249,354	318,056	Not available	288,000	250,000
Service Center: Average Wait Time in Minutes		55	40	Not available	35	25
Food Stamp Error Rate		7.1%	8%	7.7%	7.5%	6.8%
Call Center: Number of Calls Serviced		224,343	247,511	Not available	250,000	255,000
Call Center: Average Abandonment Rate		33%	38%	Not available	30%	25%

6. Safeguard and improve the quality of life for vulnerable adults. (3 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Number of families provided with crisis intervention and stabilization services through the Strong Families Program		963	1,203	1,500	1,500	1,500
Percent of referrals in nonemergency cases where initial client contact and investigation takes place within ten working days for the Adult Protective Services Program		99%	98%	95%	95%	95%
Percent of cases where investigations, substantiation of allegations, the provision of services to mitigate immediate risk have been completed and are closed or transferred to the continuing services unit are completed within sixty working days for the Adult Protective Services Program		82%	93%	95%	90%	90%

7. Create and maintain a highly efficient, transparent and responsive District government. (10 Measures)**

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management-Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/procurement expendable budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E.

**"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

Child and Family Services Agency

www.cfsa.dc.gov

Telephone: 202-442-6100

Table RL0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$230,671,649	\$244,836,996	\$232,629,822	-5.0
FTEs	793.4	825.0	825.0	0.0

The mission of the Child and Family Services Agency is to ensure the safety, permanence, and well-being of abused and neglected children and to strengthen troubled families in the District of Columbia.

Summary of Services

The D.C. Child and Family Services Agency (CFSA) investigates reports of child abuse and neglect and provides child protection. Services include supportive community-based services that help families overcome difficulties while keeping their children out of foster care, foster care for children who cannot be safe at home, and adoption for children who cannot go home. CFSA seeks to achieve the highest quality of community-based services, to increase the number of families who receive preventive and supportive services, and to expand the network of resources providing services to at-risk children and their families.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table RL0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table RL0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	164,796	163,995	166,553	2,558	1.6	644.4	672.0	672.0	0.0	0.0
SPECIAL PURPOSE										
REVENUE FUNDS	1,200	1,200	1,200	0	0.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	165,996	165,195	167,753	2,558	1.5	644.4	672.0	672.0	0.0	0.0

Table RL0-2

(dollars in thousands)

Dollars in Thousands						Full-Time Equivalents				
Appropriated Fund	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change		Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change	
				from FY 2016	Percentage Change*				from FY 2016	Percentage Change
FEDERAL RESOURCES										
FEDERAL GRANT FUNDS	62,664	68,559	63,778	-4,781	-7.0	149.0	153.0	153.0	0.0	0.0
TOTAL FOR FEDERAL RESOURCES	62,664	68,559	63,778	-4,781	-7.0	149.0	153.0	153.0	0.0	0.0
PRIVATE FUNDS										
PRIVATE GRANT FUNDS	0	20	20	0	0.0	0.0	0.0	0.0	0.0	N/A
PRIVATE DONATIONS	22	40	21	-19	-47.5	0.0	0.0	0.0	0.0	N/A
TOTAL FOR PRIVATE FUNDS	22	59	40	-19	-31.9	0.0	0.0	0.0	0.0	N/A
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	1,989	11,023	1,058	-9,965	-90.4	0.0	0.0	0.0	0.0	N/A
TOTAL FOR INTRA-DISTRICT FUNDS	1,989	11,023	1,058	-9,965	-90.4	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	230,672	244,837	232,630	-12,207	-5.0	793.4	825.0	825.0	0.0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table RL0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table RL0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	55,369	59,083	61,080	63,304	2,224	3.6
12 - REGULAR PAY - OTHER	399	1,050	1,048	983	-66	-6.3
13 - ADDITIONAL GROSS PAY	1,655	1,810	1,355	1,355	0	0.0
14 - FRINGE BENEFITS - CURRENT PERSONNEL	12,840	13,863	15,098	16,522	1,424	9.4
15 - OVERTIME PAY	1,396	1,496	1,146	1,146	0	0.0
SUBTOTAL PERSONAL SERVICES (PS)	71,659	77,302	79,727	83,310	3,583	4.5
20 - SUPPLIES AND MATERIALS	264	281	338	342	5	1.3
30 - ENERGY, COMMUNICATION AND BUILDING RENTALS	501	595	878	762	-116	-13.2
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	1,403	1,273	1,055	855	-200	-19.0
32 - RENTALS - LAND AND STRUCTURES	4,345	5,520	7,347	6,894	-453	-6.2
33 - JANITORIAL SERVICES	14	51	100	150	50	50.3
34 - SECURITY SERVICES	916	2,049	1,925	2,300	374	19.4
35 - OCCUPANCY FIXED COSTS	1,464	1,788	1,171	1,073	-98	-8.4
40 - OTHER SERVICES AND CHARGES	3,305	3,862	4,210	4,190	-20	-0.5
41 - CONTRACTUAL SERVICES - OTHER	14,094	15,347	15,362	11,355	-4,007	-26.1

Table RL0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
50 - SUBSIDIES AND TRANSFERS	124,219	121,772	131,606	120,425	-11,181	-8.5
70 - EQUIPMENT AND EQUIPMENT RENTAL	1,065	818	1,118	974	-144	-12.9
91 - EXPENSE NOT BUDGETED OTHERS	0	14	0	0	0	N/A
SUBTOTAL NONPERSONAL SERVICES (NPS)	151,591	153,369	165,110	149,320	-15,790	-9.6
GROSS FUNDS	223,250	230,672	244,837	232,630	-12,207	-5.0

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table RL0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table RL0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1010) PERSONNEL SERVICES ACTIVITY	1,546	2,808	1,843	-965	11.6	13.0	14.0	1.0
(1015) TRAINING AND EMPLOYEE DEVELOPMENT	2,030	1,863	1,894	31	15.6	11.0	12.0	1.0
(1020) CONTRACTING AND PROCUREMENT ACTIVITY	1,497	1,790	1,882	92	12.6	15.0	15.0	0.0
(1030) PROPERTY MANAGEMENT ACTIVITY	13,764	14,590	14,136	-455	12.6	13.0	15.0	2.0
(1040) INFORMATION TECHNOLOGY ACTIVITY	6,010	7,926	6,921	-1,005	26.5	28.0	27.0	-1.0
(1050) FINANCIAL MANAGEMENT ACTIVITY	2,357	2,240	2,439	199	15.5	16.0	18.0	2.0
(1055) RISK MANAGEMENT ACTIVITY	253	337	237	-100	0.0	0.0	0.0	0.0
(1060) LEGAL AFFAIRS ACTIVITY	2,263	1,213	1,403	190	0.0	8.0	9.0	1.0
(1070) FLEET MANAGEMENT ACTIVITY	1,224	946	1,063	117	0.0	0.0	0.0	0.0
(1080) COMMUNICATION ACTIVITY	271	361	380	19	2.9	3.0	3.0	0.0
(1085) CUSTOMER SERVICES ACTIVITY	6	5	5	0	0.0	0.0	0.0	0.0
(1087) LANGUAGE ACCESS	105	180	170	-10	0.0	0.0	0.0	0.0
(1090) PERFORMANCE MANAGEMENT ACTIVITY	6,548	2,566	2,025	-541	25.4	26.0	18.0	-8.0
(1099) COURT SUPERVISION	1,356	1,570	1,442	-127	6.8	8.0	7.0	-1.0
SUBTOTAL (1000) AGENCY MANAGEMENT	39,228	38,395	35,840	-2,556	129.5	141.0	138.0	-3.0

Table RL0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(100F) AGENCY FINANCIAL OPERATIONS								
(110F) BUDGET OPERATIONS	319	407	389	-18	2.9	3.0	3.0	0.0
(120F) ACCOUNTING OPERATIONS	1,774	2,223	2,362	139	20.5	21.0	21.0	0.0
SUBTOTAL (100F) AGENCY FINANCIAL OPERATIONS	2,092	2,631	2,751	120	23.4	24.0	24.0	0.0
(2000) AGENCY PROGRAMS								
(2012) PERMANENCY	9,637	9,802	9,378	-424	97.2	89.0	95.0	6.0
(2030) TEEN SERVICES ACTIVITY	5,193	5,231	5,417	186	49.4	49.0	49.0	0.0
(2045) FAMILY RESOURCES	3,597	3,789	4,771	982	31.1	35.0	36.0	1.0
(2055) FACILITY LICENSING	4,411	4,093	3,544	-549	26.4	25.0	22.0	-3.0
(2065) CONTRACT MONITORING	2,471	2,751	2,431	-320	24.3	27.0	23.0	-4.0
(2066) CHILD PLACEMENT	58,204	52,374	57,579	5,204	50.6	47.0	78.0	31.0
(2067) KINSHIP SUPPORT	3,339	3,357	542	-2,815	28.9	34.0	1.0	-33.0
SUBTOTAL (2000) AGENCY PROGRAMS	86,852	81,395	83,661	2,266	307.9	306.0	304.0	-2.0
(3000) COMMUNITY SERVICES								
(3010) CHILD PLACEMENT ACTIVITY	689	0	0	0	0.0	0.0	0.0	0.0
(3085) CHILD PROTECTIVE SERVICES	16	0	0	0	0.0	0.0	0.0	0.0
(3086) CHILD PROTECTIVE SVCS-FAMILY ASSESSMENT	7,326	7,343	7,124	-219	75.7	78.0	74.0	-4.0
(3087) CHILD PROTECTIVE SERVICES-INVESTIGATIONS	10,175	10,464	11,183	719	92.2	101.0	102.0	1.0
(3090) CLINICAL HEALTH SERVICES	7,904	4,037	3,073	-964	5.9	6.0	0.0	-6.0
(3091) NURSE CARE MANAGEMENT	1,930	2,244	125	-2,119	18.3	20.0	0.0	-20.0
(3092) HEALTHY HORIZON'S CLINIC	202	914	949	35	0.0	0.0	0.0	0.0
SUBTOTAL (3000) COMMUNITY SERVICES	28,241	25,001	22,454	-2,547	192.1	205.0	176.0	-29.0
(4000) ADOPTION AND GUARDIAN SUBSIDY PROGRAM								
(4010) ADOPTION AND GUARDIANSHIP SUBSIDY	18,328	20,477	19,494	-983	0.0	0.0	0.0	0.0
(4011) GUARDIANSHIP SUBSIDY ACTIVITY	12,787	13,832	12,946	-886	0.0	0.0	0.0	0.0
(4012) GRANDPARENT SUBSIDY ACTIVITY	4,724	5,037	4,971	-66	0.0	0.0	0.0	0.0
SUBTOTAL (4000) ADOPTION AND GUARDIAN SUBSIDY PROGRAM	35,840	39,346	37,411	-1,935	0.0	0.0	0.0	0.0
(6000) POLICY AND PLANNING								
(6010) POLICY	2,303	1,318	2,521	1,203	1.9	2.0	2.0	0.0
(6020) PLANNING AND DATA ANALYSIS	2,670	2,870	2,973	103	28.0	29.0	29.0	0.0
(6030) QUALITY ASSURANCE	1,352	1,670	1,750	80	16.4	16.0	16.0	0.0
SUBTOTAL (6000) POLICY AND PLANNING	6,325	5,858	7,244	1,386	46.4	47.0	47.0	0.0
(7000) CLINICAL PRACTICE								
(7020) WELL BEING	5,834	6,630	11,246	4,616	16.4	18.0	49.0	31.0
SUBTOTAL (7000) CLINICAL PRACTICE	5,834	6,630	11,246	4,616	16.4	18.0	49.0	31.0

Table RL0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(8000) COMMUNITY PARTNERSHIPS								
(8010) COMMUNITY PARTNERSHIP SERVICES	20,759	38,418	4,907	-33,511	8.7	13.0	27.0	14.0
(8020) IN-HOME	5,499	7,162	6,154	-1,008	69.1	71.0	57.0	-14.0
(8030) PREVENTION SERVICES	0	0	20,961	20,961	0.0	0.0	3.0	3.0
SUBTOTAL (8000) COMMUNITY PARTNERSHIPS	26,259	45,579	32,023	-13,557	77.8	84.0	87.0	3.0
TOTAL PROPOSED OPERATING BUDGET	230,672	244,837	232,630	-12,207	793.4	825.0	825.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Division Description

The Child and Family Services Agency operates through the following 8 divisions:

Agency Programs – provides case management for children and youth in foster care. The Agency Operations program works to ensure the safety and well-being of children and youth in care while moving them to permanence as quickly as possible via reunification, guardianship, or adoption.

This division contains the following 7 activities:

- **Permanency** – provides permanency support, consultation, technical assistance, training, and case management for children from the inception of concurrent permanency planning through finalization of adoption and guardianship;
- **Teen Services** – provides permanency support, consultation, technical assistance, training, and case management for older youth between the ages of 15 to 21. Teen Services works to achieve permanence for older youth while at the same time providing life skills training, vocational and educational support, and transitional assistance to help youth to prepare for independence after leaving foster care;
- **Family Resources** – provides foster and adoptive resource recruitment and support services to current and potential foster, kinship, and adoptive parents;
- **Facility Licensing** – provides licensing for CFSA's foster homes;
- **Contract Monitoring** – provides oversight of services contracted by CFSA and ensures program outcomes and adherence to contractual requirements;
- **Child Placement** – provides living arrangements for foster children, including traditional and therapeutic foster homes, group care, and independent living programs; and
- **Kinship Support** – identifies viable family resources, conducts family team meetings, facilitates placements with relatives, expedites licensing of kinship foster parents, and provides supportive services to kinship caregivers.

Community Services – is comprised of investigative social workers, medical professionals and other professionals responsible for monitoring and overseeing services to children who are placed in foster care. Community Services operates CFSA’s on-site clinic and the child abuse hotline.

This division contains the following 5 activities:

- **Child Protective Services - Family Assessment** – leads and conducts assessments of suspected child abuse or neglect, assesses families whose children are alleged victims of abuse or neglect, and refers children and their families for services within CFSA or the Healthy Families Thriving Communities Collaboratives. The assessments are designed to prevent further abuse and neglect, strengthen parents’ capacity to care for their children, assure that children receive adequate care, and safely prevent out-of-home placement when appropriate;
- **Child Protective Services - Investigations** – receives reports of suspected child abuse or neglect through the hotline, investigates families whose children are alleged victims of abuse or neglect, and makes determinations regarding immediate removals and/or court referrals;
- **Clinical Health Services** – provides medical and behavioral health screenings prior to placement and expert consultation in health, residential treatment, developmental disabilities, and 24/7 on-call support for medical and mental health services;
- **Nurse Care Management** – supports a cadre of nurse care professionals to support the medical needs of children in care; and
- **Healthy Horizons Clinic** – provides medical health screenings prior to placement and expert consultation in health, residential treatment, developmental disabilities, and 24/7 on-call support for medical services.

Adoption and Guardian Subsidy – supports families caring for children and providing a long-term permanent placement for children.

This division contains the following 3 activities:

- **Adoptions and Guardianship Subsidy** – provides financial assistance services to eligible relatives and adoptive parents so that they can maintain children in permanent homes;
- **Guardianship Subsidy** – provides financial assistance services to eligible relatives and non-family caregivers so that they can maintain children in permanent homes; and
- **Grandparent Subsidy** – provides financial assistance services to eligible grandparents so that they can maintain children in permanent homes.

Policy and Planning – supports CFSA’s policy development, planning and data analysis, Fair Hearings, D.C. Child Protection Registry, quality assurance, and training functions. Additionally, Policy and Planning licenses group homes and independent living facilities that provide services to youth.

This division contains the following 3 activities:

- **Policy** – develops agency policy and provides review, interpretation and decision-making services to the Director and staff so that they can make decisions consistent with best practices and with statutory and regulatory requirements;
- **Planning and Data Analysis** – provides reporting, data analysis, technical assistance, and research services to the agency and external stakeholders in order to facilitate short and long-term agency strategic planning; and
- **Quality Assurance** – provides assessment, monitoring, and recommendation services to CFSA staff and key stakeholders to improve agency practice. In addition, Quality Assurance is responsible for facilitating qualitative review processes such as child fatality reviews and quality service reviews in order to identify areas of strength and need in line with best practices and child welfare standards.

Clinical Practice (Well Being) – provides comprehensive well-being services for children in CFSA’s care, including educational services, liaisons for substance abuse and domestic violence services, and day care. This division is responsible for implementing CFSA’s trauma-informed practice.

Community Partnerships – forges community partnerships and supports community-based programs and strategies designed to strengthen families and promote safety and stability for these families as well as at-risk children.

This division contains the following 3 activities:

- **Community Partnership Services** – provides staffing support and oversight of community-based prevention, supportive and after-care services to families and at-risk children in their homes, maximizing the use of informal and formal support systems;
- **In-Home** – serves families in-home through social work units co-located with community partners to provide community-based family supportive services; and
- **Prevention Services** – provides direct community-based prevention, supportive and after-care services to families and at-risk children in their homes, maximizing the use of informal and formal support systems.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The Child and Family Services Agency has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table RL0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table RL0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		163,995	672.0
Other CSFL Adjustments	Multiple Programs	1,955	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		165,950	672.0
Increase: To align resources with operational spending goals	Multiple Programs	4,527	28.0
Increase: To adjust the Contractual Services budget	Multiple Programs	1,700	0.0
Decrease: To align Fixed Costs with proposed estimates	Agency Management	-15	0.0
Decrease: To realize programmatic cost savings in nonpersonal services	Multiple Programs	-3,935	0.0
Decrease: To align resources with operational spending goals	Multiple Programs	-4,100	-28.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		164,128	672.0
Enhance: To adjust the foster care, guardian, and adoptive parent subsidy	Multiple Programs	1,375	0.0
LOCAL FUNDS: FY 2017 Mayor’s Proposed Budget		165,503	672.0
Enhance: To support Rapid Housing Vouchers program (one-time)	Community Partnerships	500	0.0

Table RL0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
Enhance: To support intervention and counseling services (one-time)	Community Services	300	0.0
Enhance: To support tutoring services (one-time)	Clinical Practice	250	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		166,553	672.0
FEDERAL GRANT FUNDS: FY 2016 Approved Budget and FTE		68,559	153.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	828	0.0
Increase: To align resources with operational spending goals	Multiple Programs	319	0.0
Decrease: To align budget with projected grant awards	Multiple Programs	-5,928	0.0
FEDERAL GRANT FUNDS: FY 2017 Agency Budget Submission		63,778	153.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 Mayor's Proposed Budget		63,778	153.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 District's Proposed Budget		63,778	153.0
PRIVATE GRANT FUNDS: FY 2016 Approved Budget and FTE		20	0.0
No Change		0	0.0
PRIVATE GRANT FUNDS: FY 2017 Agency Budget Submission		20	0.0
No Change		0	0.0
PRIVATE GRANT FUNDS: FY 2017 Mayor's Proposed Budget		20	0.0
No Change		0	0.0
PRIVATE GRANT FUNDS: FY 2017 District's Proposed Budget		20	0.0
PRIVATE DONATIONS: FY 2016 Approved Budget and FTE		40	0.0
Decrease: To align budget with projected revenues	Multiple Programs	-19	0.0
PRIVATE DONATIONS: FY 2017 Agency Budget Submission		21	0.0
No Change		0	0.0
PRIVATE DONATIONS: FY 2017 Mayor's Proposed Budget		21	0.0
No Change		0	0.0
PRIVATE DONATIONS: FY 2017 District's Proposed Budget		21	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		1,200	0.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		1,200	0.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		1,200	0.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District's Proposed Budget		1,200	0.0
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		11,023	0.0
Increase: To align budget with projected revenues	Community Services	35	0.0
Decrease: To align budget with projected revenues	Community Partnerships	-10,000	0.0
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		1,058	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		1,058	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		1,058	0.0
GROSS FOR RL0 - CHILD AND FAMILY SERVICES AGENCY		232,630	825.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Child and Family Services Agency's (CFSA) proposed FY 2017 gross budget is \$232,629,822, which represents a 5.0 percent decrease from its FY 2016 approved gross budget of \$244,836,996. The budget is comprised of \$166,553,240 in Local funds, \$63,778,428 in Federal Grant funds, \$19,500 in Private Grant funds, \$20,977 in Private Donations, \$1,200,000 in Special Purpose Revenue funds, and \$1,057,677 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current divisions and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

CFSA's FY 2017 CSFL budget is \$165,950,397, which represents a \$1,955,015, or 1.2 percent, increase over the FY 2016 approved Local funds budget of \$163,995,382.

CSFL Assumptions

The FY 2017 CSFL calculated for CFSA included adjustments that are not described in detail on table 5. These adjustments were made for an increase of \$2,326,208 in personal services to account for Fringe Benefit costs based on trend comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$53,221 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent.

CSFL funding for CFSA also reflects an increase of \$2,640 for the Medicaid Growth Factor to account for a District FY 2017 Medicaid growth rate of 1.6 percent based on the cost of healthcare services in the District projected by the Department of Health Care Finance. Additionally, adjustments were made for an increase of \$1,028 in Personal Services Adjustments to account for the projected impact of new positions requested in the FY 2016 budget, approved union contracts, and corresponding salary and other adjustments, and a decrease of \$428,081 for the Fixed Cost Inflation factor based on projections provided by the Department of General Services.

Agency Budget Submission

The Child and Family Services Agency established a new activity, Prevention Services, in the Community Partnerships division to provide after-care services to families and at-risk children in their homes. Prevention Services will be supported by Local and Federal Grant funds.

Increase: The Local funds budget proposal includes an increase of \$4,527,081 to reflect the reallocation of salary, projected step increases, and Fringe Benefit costs for 28.0 Full-Time Equivalents (FTEs) from the Agency Management and Community Services divisions to multiple divisions within the agency, primarily the Clinical Practice division. Additionally, CFSA proposes to increase the Local funds budget by \$1,700,473 to support contractual services across multiple divisions, mainly in the Agency Management division for information technology improvements.

In Federal Grant funds, an increase of \$828,470 in personal services aligns the proposed budget with salary, projected step increases, and Fringe Benefit costs. The proposed Federal Grant funds budget also includes an increase of \$318,697 in Subsidies and Transfers to support direct services, with an emphasis on child placement activities. In Intra-District funds, an increase of \$35,000 aligns the proposed budget with the projected Medicaid reimbursement provided by the Department of Health Care Finance via an intra-District transfer.

Decrease: The proposed budget in Local funds reflects a net decrease of \$14,813 in the Agency Management division based on Fixed Cost estimates from the Department of General Services and the Office of the Chief Technology Officer. This adjustment includes increases of \$476,554 for Security Services, \$150,264 for Janitorial Services, and \$33,075 for Energy; offset by decreases of \$199,907 for telecommunications and \$474,799 for Rent. Additionally, a reduction of \$3,935,358 in Local funds reflects projected cost savings, mainly from subsidies that provide financial support to care-givers and home-based family preservation services. CFSA's budget proposal in Local funds also reflects a reduction of \$4,099,965 and 28.0 FTEs, which consists of the following decreases: \$2,571,456 due to the reallocation of 24.0 FTEs from the Community Services division and \$1,528,509 due to the reallocation of 4.0 FTEs from the Agency Management division, primarily to the Clinical Practice division.

In Federal Grant funds, the proposed budget was decreased by \$5,928,199, mainly for contractual services, to reflect projected award amounts for the Foster Care and Guardianship grants. Funds received from Private Donations are expected to decrease by \$19,000 due to unobligated contractual commitments across multiple divisions. In Intra-District funds, the budget proposal reflects a decrease of \$10,000,000 due to the termination of the Memorandum of Understanding with the Department of Human Services for services related to Temporary Assistance for Needy Families (TANF).

Mayor's Proposed Budget

Enhance: CFSA's proposed budget in Local funds includes an increase of \$1,375,425 for caregiver subsidies to serve current and projected foster, guardian, and adoptive parents. The increase in funding reflects a 2.3 percent cost-of-living adjustment based on the agency's LaShawn Implementation and Exit Compliance Plan, and maintains a rate consistent with the United States Department of Agriculture's (USDA) standards for raising a child.

District's Proposed Budget

Enhance: CFSA's proposed Local funds budget includes an increase of \$1,050,000 in one-time funding to support direct services. This amount is comprised of \$500,000 to the Community Partnerships division for the Rapid Housing Vouchers program for young adults who have aged out of foster care, \$300,000 to the Community Services division that will further support intervention and counseling services to children in foster care, and \$250,000 to the Clinical Practice division that will support tutoring services for children under the agency's care.

Agency Performance Plan*

Child and Family Services Agency (CFSA) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its Mission. These are action based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Exit to Positive Permanency - Every child and youth exits foster care as quickly as possible for a safe, well supported family environment or lifelong connection. Older youth have the skills for successful adulthood.
2. Narrowing the Front Door - Children will have the opportunity to grow up with their families and are removed from their families only when necessary to keep them safe.
3. Foster Care is a Temporary Safe Haven - Foster care is a temporary safe haven, with planning for permanence beginning the day a child enters care.
4. Ensure Child Well Being - Every child is entitled to a nurturing environment that supports healthy growth and development, good physical and mental health, and academic achievement.
5. Create and maintain a highly efficient, transparent, and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Exit to Positive Permanency - Every child and youth exits foster care as quickly as possible for a safe, well supported family environment or lifelong connection. Older youth have the skills for successful adulthood. (3 Activities)

Activity Title	Activity Description	Type of Activity
Permanency Administration	Provides permanency support, consultation, technical assistance, training and case management for children from inception of concurrent permanency planning through finalization of adoption or guardianship.	Daily Service
After care services	Ensures that all youth exiting care are actively engaged in after care services.	Daily Service
Office of Youth Empowerment (OYE)	Serves older youth, ages 16 to 21, in care. OYE provides programs, services, and supports to prepare these young people for successful adulthood while continuing to seek permanent homes for them through reunification, guardianship, or adoption.	Daily Service

2. Narrowing the Front Door – Children will have the opportunity to grow up with their families and are removed from their families only when necessary to keep them safe. (2 Activities)

Activity Title	Activity Description	Type of Activity
In-home Services Administration	Monitors and assists families through ten social work units co-located with the Healthy Families/Thriving Communities Collaboratives. This administration also manages the agency's rapid housing program which assists kin, transitioning youth, and families reunifying with housing resources.	Daily Service
CPSI	Maintains 24/7 protective services for children, including the District's hotline for reporting child abuse/neglect and necessary investigative responses.	Daily Service

3. Foster Care is a Temporary Safe Haven – Foster care is a temporary safe haven, with planning for permanence beginning the day a child enters care. (3 Activities)

Activity Title	Activity Description	Type of Activity
Kinship Support Administration	Conducts family team meetings to prevent removal, when possible, and conducts other activities to engage and support relatives in caring for their children.	Daily Service
Placement Services Administration	Identifies appropriate settings that can meet the needs of children and youth who must leave home temporarily to be safe.	Daily Service
Foster Care Resources Administration	Recruits, trains, and licenses Districtbased foster homes; licenses Districtbased group homes and independent living programs for children and youth; and monitors CFSA contracts with private providers who manage a out-of-home care. These providers operate networks of foster homes and congregate care facilities (group homes and independent living programs).	Daily Service

4. Ensure Child Well Being - Every child is entitled to a nurturing environment that supports healthy growth and development, good physical and mental health, and academic achievement. (3 Activities)

Activity Title	Activity Description	Type of Activity
Health Services Administration	Provides in-house medical screenings for children and youth before entry into outofhome care and a full medical evaluation within 30 days.	Daily Service
The Office of Well-being	Plays a leadership role in defining, supporting, and enhancing the overall well-being of children and youth involved with child welfare. CFSA will use trauma-informed and evidence-based practices, with the goal of achieving measurable and meaningful outcomes in the well-being domains of education, cognitive functioning, physical health and development, emotional and behavioral functioning, and social and emotional functioning within the context of a trauma-informed system. The Office of Well-being includes four specialty areas (education, substance abuse, domestic violence, and day care) that support these outcomes.	Daily Service
Office of Youth Empowerment	Serves older youth, ages 16 to 21, in care. OYE provides programs, services, and supports to prepare these young people for successful adulthood while continuing to seek permanent homes for them through reunification, guardianship, or adoption.	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Exit to Positive Permanency Every child and youth exits foster care as quickly as possible for a safe, well supported family environment or lifelong connection. Older youth have the skills for successful adulthood. (5 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Increase exits to a permanent home		74%	79%	85%	84%	84%
Decrease youth who age out of foster care		24%	23%	20%	18%	18%
Increase engagement of youth in after-care services		Not available	Not available	Not available	Not available	Not available
Increase youth with stable housing upon exit		83%	88%	80%	95%	95%
Increase youth age 20 who are employed or in post-secondary		56%	45%	60%	55%	55%

2.Narrowing the Front Door - Children will have the opportunity to grow up with their families and are removed from their families only when necessary to keep them safe. (7 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Decrease new entries into foster care		323	381	300	362	344
Decrease reentries into foster care within one year		Not available	Not available	Not available	8%	8%
Decrease reports of maltreatment in foster care		0.4%	Not available	0.3%	0.3%	0.3%
Decrease repeat reports of maltreatment within six months		5.5%	8.7%	9.6%	8.7%	8%
Decrease rereferrals of maltreatment for in home cases within one year		12%	14%	5%	10%	10%
Decrease the number of removals from in-home within one year		64	97	85	87	87
Increase percent of investigations initiated within 48 hours		84%	91%	95%	95%	95%

3. Foster Care is a Temporary Safe Haven - Foster care is a temporary safe haven, with planning for permanence beginning the day a child enters care. (10 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent increase of relative placements (kinship care)		22%	21%	30%	25%	25%
Percent increase of placements in family foster homes		83%	83%	82%	88%	88%
Percent decrease of placements in group homes		4%	4%	6%	4%	4%
Percent increase of children/youth with two or fewer placements in the past 12 months		85%	77%	75%	86%	86%
Percent increase of foster care placements within the District of Columbia		44%	48%	55%	53%	53%
Increase visits between parents and children/youth in foster care		74%	83%	85%	85%	85%
Increase visits between siblings (twice monthly)		74%	77%	85%	85%	85%
Decrease average number of months to guardianship		47	41	18	18	18
Decrease average number of months to adoption		41	41	27	24	24

4. Ensure Child Well Being - Every child is entitled to a nurturing environment that supports healthy growth and development, good physical and mental health, and academic achievement. (12 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Increase children/youth getting a health screening before an initial and reentry foster care placement		92%	94%	95%	95%	95%
Increase children/youth getting a medical evaluation within 30 days of entering care		87%	91%	85%	90%	90%
Increase children/youth getting a dental evaluation within 30 days of entering care		54%	68%	58%	75%	75%
Increase children/youth receiving mental health and trauma screening within 60 days of entering care		Not available	92%	90%	96%	96%
Eligible children and youth entering foster care are linked to a mental health provider within 7 days of receiving a mental health and trauma screening		Not available	39%	80%	80%	80%
Increase youth age 11 and older getting a pre placement substance abuse screening		85%	86%	95%	95%	95%
Percent increase of children ages 0-5 getting a developmental screening within 30 days of entering care		93%	77%	70%	86%	86%
Percent increase of youth in foster care who graduate from high school		Not available	60%	72%	70%	70%
Percent increase of youth in foster care who graduate from college		Not available	8%	35%	15%	15%
Percent increase of youth in foster care who complete vocational training and/or receive industry certification		22%	44%	75%	48%	48%
Percent decrease of teen mothers in foster care		16%	9%	15%	10%	10%
Percent decrease of repeat births to teen parents in foster care		6%	2%	5%	2%	2%

5. Create and maintain a highly efficient, transparent and responsive District government. (10 Measures)**

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal Funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management-Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/procurement expendable budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E.

***"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

Department of Behavioral Health

www.dbh.dc.gov
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Table RM0-1

	FY 2015	FY 2016	FY 2017	% Change
Description	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$271,468,783	\$272,717,341	\$273,422,234	0.3
FTEs	1,390.5	1,427.8	1,409.7	-1.3

The mission of the Department of Behavioral Health (DBH) is to support prevention, treatment, resiliency, and recovery for District residents with mental health and substance use disorders through the delivery of high-quality, integrated services.

Summary of Services

The DBH will: (1) ensure that every individual seeking services is assessed for both mental health and substance use disorder needs, (2) develop the ability of the provider network to treat co-occurring disorders, (3) establish and measure outcomes for individuals with co-occurring mental health and substance use disorders as well as single illnesses with recovery as the goal, (4) consolidate and enhance provider monitoring to ensure high quality service, and (5) establish a single credentialing process for both mental health and substance use disorder providers.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table RM0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table RM0-2

(dollars in thousands)

	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
Appropriated Fund										
GENERAL FUND										
LOCAL FUNDS	227,869	226,856	226,758	-98	0.0	1,155.0	1,170.5	1,160.5	-10.0	-0.9
SPECIAL PURPOSE										
REVENUE FUNDS	3,154	4,251	4,270	19	0.5	30.6	37.5	37.5	0.0	0.0
TOTAL FOR GENERAL FUND	231,023	231,106	231,028	-78	0.0	1,185.6	1,208.0	1,198.0	-10.0	-0.8

Table RM0-2

(dollars in thousands)

Dollars in Thousands						Full-Time Equivalents				
Appropriated Fund	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change		Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change	
				from FY 2016	Percentage Change*				from FY 2016	Percentage Change
FEDERAL RESOURCES										
FEDERAL GRANT FUNDS	22,400	17,411	20,012	2,602	14.9	111.2	104.0	108.0	4.0	3.8
FEDERAL MEDICAID PAYMENTS	2,316	3,471	3,431	-40	-1.2	5.2	5.0	5.0	0.0	0.0
TOTAL FOR FEDERAL RESOURCES	24,716	20,881	23,443	2,562	12.3	116.4	109.0	113.0	4.0	3.7
PRIVATE FUNDS										
PRIVATE GRANT FUNDS	102	255	255	0	0.0	0.0	0.0	0.0	0.0	N/A
PRIVATE DONATIONS	30	289	289	0	0.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR PRIVATE FUNDS	133	544	544	0	0.0	0.0	0.0	0.0	0.0	N/A
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	15,597	20,186	18,408	-1,778	-8.8	88.5	110.8	98.8	-12.0	-10.8
TOTAL FOR INTRA-DISTRICT FUNDS	15,597	20,186	18,408	-1,778	-8.8	88.5	110.8	98.8	-12.0	-10.8
GROSS FUNDS	271,469	272,717	273,422	705	0.3	1,390.5	1,427.8	1,409.7	-18.0	-1.3

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table RM0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table RM0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	85,417	90,085	101,758	100,827	-931	-0.9
12 - REGULAR PAY - OTHER	4,640	7,061	6,609	9,022	2,413	36.5
13 - ADDITIONAL GROSS PAY	4,672	4,847	1,693	1,693	0	0.0
14 - FRINGE BENEFITS - CURRENT PERSONNEL	21,473	22,434	25,513	28,013	2,500	9.8
15 - OVERTIME PAY	2,947	3,966	1,953	1,953	0	0.0
SUBTOTAL PERSONAL SERVICES (PS)	119,148	128,391	137,526	141,509	3,982	2.9
20 - SUPPLIES AND MATERIALS	7,469	6,576	6,480	6,151	-328	-5.1
30 - ENERGY, COMMUNICATION AND BUILDING RENTALS	1,939	1,512	3,371	2,128	-1,244	-36.9
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	1,101	805	1,011	1,004	-7	-0.7
32 - RENTALS - LAND AND STRUCTURES	5,117	5,756	5,253	5,816	563	10.7
34 - SECURITY SERVICES	2,347	4,528	4,956	4,838	-117	-2.4
35 - OCCUPANCY FIXED COSTS	365	183	159	219	61	38.3
40 - OTHER SERVICES AND CHARGES	13,704	12,595	13,219	13,013	-206	-1.6

Table RM0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
41 - CONTRACTUAL SERVICES - OTHER	36,350	49,917	34,718	35,030	312	0.9
50 - SUBSIDIES AND TRANSFERS	58,175	59,900	64,883	62,126	-2,757	-4.2
70 - EQUIPMENT AND EQUIPMENT RENTAL	1,380	1,305	1,142	1,587	445	39.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	127,946	143,078	135,191	131,914	-3,277	-2.4
GROSS FUNDS	247,095	271,469	272,717	273,422	705	0.3

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table RM0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table RM0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1010) PERSONNEL	1,655	1,752	1,742	-10	14.9	16.0	16.0	0.0
(1015) TRAINING AND EMPLOYEE DEVELOPMENT	339	379	385	6	3.0	3.0	3.0	0.0
(1017) LABOR RELATIONS	384	428	434	6	3.0	3.0	3.0	0.0
(1020) CONTRACTING AND PROCUREMENT	942	1,155	25	-1,130	8.9	10.0	0.0	-10.0
(1030) PROPERTY MANAGEMENT	3,687	3,879	3,344	-535	2.0	2.0	2.0	0.0
(1040) INFORMATION TECHNOLOGY	5,816	6,513	6,718	206	23.8	25.0	27.0	2.0
(1050) FINANCIAL MANAGEMENT-AGENCY	1,502	1,886	1,831	-55	10.9	12.0	12.0	0.0
(1055) RISK MANAGEMENT	166	157	185	27	1.0	1.0	1.0	0.0
(1060) LEGAL SERVICES	703	772	701	-72	0.0	4.5	4.5	0.0
(1080) COMMUNICATIONS	24	26	26	0	0.0	0.0	0.0	0.0
(1085) CUSTOMER SERVICES	58	59	59	0	0.0	0.0	0.0	0.0
(1087) LANGUAGE ACCESS	46	60	60	0	0.0	0.0	0.0	0.0
SUBTOTAL (1000) AGENCY MANAGEMENT	15,322	17,067	15,510	-1,556	67.4	76.5	68.5	-8.0
(100F) DBH FINANCIAL OPERATIONS								
(110F) DBH BUDGET OPERATIONS	574	653	886	233	4.0	4.0	4.8	0.8
(120F) DBH ACCOUNTING OPERATIONS	891	984	965	-19	9.7	10.0	9.2	-0.8
(130F) DBH FISCAL OFFICER	275	316	316	0	2.0	2.0	2.0	0.0
SUBTOTAL (100F) DBH FINANCIAL OPERATIONS	1,740	1,953	2,168	215	15.6	16.0	16.0	0.0

Table RM0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1800) BEHAVIORAL HEALTH AUTHORITY								
(1810) OFC OF THE DIRECTOR/ CHIEF EXEC OFFICER	853	1,056	1,102	46	5.9	7.0	7.0	0.0
(1815) OFF OF THE CHIEF CLINICAL OFFICER	1,466	698	0	-698	3.0	3.0	0.0	-3.0
(1820) CONSUMER AND FAMILY AFFAIRS	1,561	1,786	1,725	-60	3.0	3.0	3.0	0.0
(1865) OFFICE OF POLICY SUPPORT	477	559	584	25	4.0	4.0	4.0	0.0
(1866) OFFICE OF STRAT. PLANNING AND GRANT MGMT	723	956	775	-181	1.0	1.0	1.0	0.0
(1880) OFFICE OF ACCOUNTABILITY - QI/AUDIT	1,016	1,167	115	-1,052	8.0	9.1	0.0	-9.1
(1881) OA - CERTIFICATION/LICENSURE	691	775	827	52	6.4	6.5	7.0	0.5
(1882) OA - INVESTIGATIONS	154	176	278	102	1.5	1.5	2.0	0.5
(1883) OFFICE OF ACCOUNTABILITY - PROGRAM INTEG	0	0	1,149	1,149	0.0	0.0	9.1	9.1
(1884) OFFICE OF COUNCIL AND COMMUNITY AFFAIRS	0	0	146	146	0.0	0.0	1.0	1.0
(1885) OFFICE OF OMBUDSMAN	0	0	146	146	0.0	0.0	1.0	1.0
(1886) ADULT SERVICES - FORENSIC	0	0	879	879	0.0	0.0	1.0	1.0
(1887) OUTPATIENT FORENSIC SERVICES DIVISION	0	0	1,628	1,628	0.0	0.0	14.0	14.0
SUBTOTAL (1800) BEHAVIORAL HEALTH AUTHORITY	6,939	7,172	9,354	2,181	32.8	35.1	50.1	15.0
(3800) SAINT ELIZABETH'S HOSPITAL								
(3805) OFFICE OF THE CHIEF EXECUTIVE	396	466	419	-48	2.0	2.0	2.0	0.0
(3810) OFFICE OF CLINICAL AND MEDICAL SVS - SEH	18,369	18,354	18,557	203	109.5	117.0	116.0	-1.0
(3815) ENGINEERING AND MAINTENANCE - SEH	3,390	5,220	4,259	-961	14.9	15.0	20.0	5.0
(3820) FISCAL AND SUPPORT SERVICES - SEH	2,728	3,052	2,962	-91	3.5	3.5	3.0	-0.5
(3828) QUALITY AND DATA MANAGEMENT	1,861	2,059	2,111	52	16.8	16.0	17.0	1.0
(3830) HOUSEKEEPING - SEH	2,534	2,623	2,713	90	53.6	51.0	49.0	-2.0
(3835) MATERIALS MANAGEMENT - SEH	2,100	1,607	2,016	409	7.9	10.0	10.0	0.0
(3845) NURSING - SEH	38,292	37,522	39,160	1,639	423.8	437.8	429.8	-8.0
(3850) NUTRITIONAL SERVICES SEH	3,415	3,582	3,365	-217	28.8	28.1	28.1	0.0
(3860) SECURITY AND SAFETY - SEH	3,448	4,177	4,516	339	17.8	18.0	22.0	4.0
(3865) TRANSPORTATION AND GROUNDS - SEH	798	742	710	-31	4.0	4.0	5.0	1.0
(3870) OFF OF THE CHIEF OF STAFF - SEH	380	298	432	134	2.0	2.0	2.0	0.0
(3875) OFF OF THE CHIEF OPERATING OFFICER - SEH	1,089	1,283	1,146	-137	12.9	13.0	11.0	-2.0
(3880) OFFICE OF CHIEF CLINICAL OFFICER-SEH	9,373	10,350	11,018	669	110.5	113.0	115.0	2.0
NO ACTIVITY ASSIGNED	0	0	0	0	4.9	0.0	0.0	0.0
SUBTOTAL (3800) SAINT ELIZABETH'S HOSPITAL	88,174	91,335	93,384	2,049	812.9	830.5	830.0	-0.5

Table RM0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(4800) BEHAVIORAL HEALTH SERVICES AND SUPPORTS								
(4805) OFFICE OF THE DEPUTY DIRECTOR - BHSS	22,331	21,327	22,985	1,658	12.9	14.0	13.0	-1.0
(4810) ORGANIZATIONAL DEVELOPMENT - BHSS	1,690	2,330	2,226	-104	16.0	0.0	17.0	17.0
(4810) ORGANIZATIONAL DEVELOPMENT - MHSS	0	0	0	0	0.0	17.0	0.0	-17.0
(4815) ADULT SERVICES - SUPPORT HOUSING - BHSS	14,566	14,245	11,295	-2,950	5.8	8.0	14.0	6.0
(4820) ADULT SERVICES - SUPPORT EMPLOYMENT MHSS	0	0	0	0	0.0	3.0	0.0	-3.0
(4820) ADULT SERVICES-SUPPORTIVE HOUSING - BHSS	44	278	0	-278	3.0	0.0	0.0	0.0
(4825) ADULT SVCS ASSERTIVE COMM. TRMT - BHSS	441	518	26	-492	1.0	5.0	0.0	-5.0
(4830) ADULT SERVICES - FORENSIC - BHSS	1,364	1,193	0	-1,193	5.9	4.0	0.0	-4.0
(4835) CARE COORDINATION - BHSS	1,591	1,360	1,412	52	18.8	15.0	15.0	0.0
(4840) BEHAVIORAL HEALTH SERVICES - BHSS	3,836	2,851	0	-2,851	36.0	0.0	0.0	0.0
(4840) MENTAL HEALTH SERVICES - BHSS	0	0	0	0	0.0	27.0	0.0	-27.0
(4845) COMPREHENSIVE PSYCH EMER PROG(CPEP)-BHSS	9,918	9,294	100	-9,194	65.0	65.8	0.0	-65.8
(4850) PHARMACY - BHSS	2,373	2,289	0	-2,289	7.6	8.0	0.0	-8.0
(4855) HOMELESS OUTREACH SERVICES - BHSS	1,094	1,124	0	-1,124	7.9	8.0	0.0	-8.0
(4860) CHILDREN AND YOUTH - BHSS	15,444	15,322	13,348	-1,974	38.0	46.0	43.0	-3.0
(4865) EARLY CHILDHOOD AND SCHOOL MH PGM - BHSS	7,275	8,752	8,283	-469	85.3	83.5	77.0	-6.5
(4870) INTEGRATED CARE - BHSS	1,662	2,049	2,652	603	8.8	10.0	8.0	-2.0
(4880) PHYSICIANS PRACTICE GROUP - BHSS	2,485	2,846	0	-2,846	12.1	13.4	0.0	-13.4
(4885) OUTPATIENT FORENSIC SERVICES	0	1,467	0	-1,467	0.0	14.0	0.0	-14.0
NO ACTIVITY ASSIGNED	0	0	0	0	30.6	0.0	0.0	0.0
SUBTOTAL (4800) BEHAVIORAL HEALTH SERVICES AND SUPPORTS	86,114	87,245	62,327	-24,918	354.5	341.7	187.0	-154.7
(5800) CLINICAL SERVICES DIVISION								
(5810) OFFICE OF THE CHIEF CLINICAL OFFICER	0	0	949	949	0.0	0.0	5.0	5.0
(5820) PHYSICIANS PRACTICE GROUP	0	0	3,007	3,007	0.0	0.0	13.4	13.4
(5830) BEHAVIORAL HEALTH SERVICES	0	0	2,939	2,939	0.0	0.0	26.0	26.0
(5840) COMPREHENSIVE PSYCH EMER PROG(CPEP)	0	0	9,796	9,796	0.0	0.0	65.8	65.8
(5850) HOMELESS OUTREACH SERVICES	0	0	1,144	1,144	0.0	0.0	8.0	8.0
(5860) PHARMACY	0	0	2,307	2,307	0.0	0.0	8.0	8.0
SUBTOTAL (5800) CLINICAL SERVICES DIVISION	0	0	20,142	20,142	0.0	0.0	126.2	126.2

Table RM0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(6800) ADDICTION PREVENTION AND RECOVERY ADMIN								
(6810) OFFICE OF SENIOR DEPUTY	788	367	291	-76	5.0	4.0	3.0	-1.0
(6820) DEPUTY DIRECTOR FOR OPERATIONS	7,925	8,137	9,337	1,200	27.8	22.0	25.0	3.0
(6830) DEPUTY DIRECTOR FOR ADMINISTRATION	1,532	1,165	3,338	2,174	11.9	10.0	18.0	8.0
(6840) PREVENTION SERVICES	6,353	5,349	4,623	-726	19.9	13.0	13.0	0.0
(6850) PERFORMANCE MANAGEMENT	366	772	488	-284	4.0	7.0	4.0	-3.0
(6855) DEPUTY DIRECTOR FOR TREATMENT	8,822	5,789	7,780	1,991	18.9	52.0	49.0	-3.0
(6870) IMPLEMENTATION OF DRUG TREATMENT CHOICE	15,227	12,044	12,044	0	0.0	0.0	0.0	0.0
SUBTOTAL (6800) ADDICTION PREVENTION AND RECOVERY ADMIN	41,013	33,623	37,901	4,278	87.4	108.0	112.0	4.0
(7800) BEHAVIORAL HEALTH FINANCING/FEE FOR SVC								
(7810) BEHAVIORAL HEALTH INFORMATION MANAGEMENT	282	323	327	4	4.0	4.0	4.0	0.0
(7820) BEHAVIORAL HEALTH REHABILITATION SVC	9,061	12,028	10,254	-1,774	0.0	0.0	0.0	0.0
(7825) BEHAVIORAL HEALTH REHAB SVC-LOCAL MATCH	21,416	20,430	20,430	0	0.0	0.0	0.0	0.0
(7870) CLAIMS ADMINISTRATION/BILLING	898	1,008	1,049	41	11.9	12.0	12.0	0.0
(7880) PROVIDER RELATIONS	510	534	576	42	4.0	4.0	4.0	0.0
SUBTOTAL (7800) BEHAVIORAL HEALTH FINANCING/FEE FOR SVC	32,167	34,322	32,636	-1,686	19.9	20.0	20.0	0.0
TOTAL PROPOSED OPERATING BUDGET	271,469	272,717	273,422	705	1,390.5	1,427.8	1,409.7	-18.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Division Description

The Department of Behavioral Health operates through the following 8 divisions:

Behavioral Health Authority – plans for and develops mental health and substance use disorders services; ensures access to services; monitors the service system; supports service providers by operating DBH's Fee for Service (FFS) system; provides grant or contract funding for services not covered through the FFS system; regulates the providers within the District's public behavioral health system; and identifies the appropriate mix of programs, services, and supports necessary to meet the behavioral health needs of District residents.

This division contains the following 12 activities:

- **Office of the Director/Chief Executive Officer** – leads management and oversight of the public mental health system; directs the design, development, communication, and delivery of behavioral health services and supports; and identifies approaches to enhance access to services that support recovery and resilience;
- **Consumer and Family Affairs** – promotes and protects the rights of people with behavioral health disorders; encourages and facilitates consumer and family input into treatment and recovery plans; organizes the peer certification training and ensures consumer/client voice in the behavioral health system; advises the Director; and provides expertise on the consumer/family perspective;
- **Office of Policy Support** – advises the Director and leads policy development for the public behavioral health system; and provides support for the development and publication of rules and policies to guide the District public mental health system;
- **Office of Strategic Planning and Grants Management** – provides support for the development and publication of the annual Performance Plan and Performance Annual Report; coordinates the development and submission of annual mental health plan and mental health block grant application; provides support to the Behavioral Health Council; and oversees grants development, grants monitoring, and grant and sub grant awards, processes, procedures, expenditures, and compliance with grant requirements;
- **Office of Accountability - Quality Improvement (QI)/Audit** – provides oversight of providers for DBH to ensure that they meet or exceed the service delivery and documentation standards for Behavioral Health Rehabilitation Services (BHRS) and Behavioral Health Community Residence Facilities (BHCRCF) and comply with applicable District and federal laws and regulations; monitors the provider network; investigates complaints and unusual incidents; and makes policy recommendations;
- **Office of Accountability - Certification/Licensure** – certifies DBH provider agencies and licenses all mental health community residence facilities (MHCRCF). In addition, these units monitor provider compliance with DBH regulations and local and federal laws; generate statements of deficiencies and enforce corrective action plans when necessary; monitor programs and facilities on a regular basis to ensure compliance, and issue notices of infraction when necessary;
- **Office of Accountability - Investigations** – conducts major investigations of critical incidents, presents a disposition of the matter, and develops the final investigative report that is submitted to the Director of DBH, General Counsel of DBH, and other appropriate parties, to ensure that the needs and treatment goals of individuals in care are identified and addressed;
- **Office of Accountability - Program Integrity** – provides oversight of providers for DBH to ensure that they meet or exceed the service delivery and documentation standards for BHRS and BHCRCF and comply with applicable District and federal laws and regulations; monitors the provider network; investigates complaints and unusual incidents; and makes policy recommendations;
- **Office of Council and Community Affairs** – develops and implements community outreach programs including legislative, social and community awareness;
- **Office of Ombudsman** – assists residents to access behavioral health programs and services; identifies and helps consumers and clients resolve problems, complaints and grievances through the existing processes; educates about available services and helps to maximize outreach; refers individuals when appropriate to other District agencies for assistance; and comments on behalf of residents on District behavioral health policy, regulations and legislation;
- **Adult Services Forensic** – provides mental health services and continuity of care to individuals involved in the criminal justice system who have serious mental illnesses; and oversees a network of providers to ensure that individuals under court supervision and/or who are leaving the criminal justice system have access to a full range of services; and
- **Outpatient Forensic Services Division** – oversees continuum of services provided to justice-involved individuals from pre-arrest to post incarceration; and provides timely and appropriate behavioral health assessments, treatment and monitoring to individuals with mental health and/or substance use disorders to enable them to return to the community as productive citizens.

Saint Elizabeths Hospital (SEH) – provides psychiatric, medical, and psycho-social inpatient psychiatric treatment to adults to support their recovery and return to the community. The Hospital’s goal is to maintain an active treatment program that fosters individual recovery and independence as much as possible. In addition, this program manages logistics, housekeeping, building maintenance, and nutritional services at SEH, to ensure the provision of a clean, safe and healthy hospital environment for individuals in care, their families, and staff. The Hospital also ensures staff credentialing and licensing privileges and provides medication and medical support services to eligible inpatients in order to effectively treat mental illness and enhance recovery. The Hospital is licensed by the District’s Department of Health as well as the U.S. Department of Health and Human Services (DHHS) Centers for Medicare and Medicaid Services.

This division contains the following 14 activities:

- **Office of the Chief Executive** – provides planning, policy development, quality improvement, and inpatient mental health system design for the hospital;
- **Office of Clinical and Medical Services - SEH** – provides high-quality medical care for inpatients at Saint Elizabeths Hospital in concert with psychiatric care to optimize physical and mental health and to facilitate successful discharge into the community. This includes providing active treatment to the inpatient population to improve quality of life through a recovery-based therapeutic program; monitoring services to eligible consumers in order to effectively treat mental illness and enhance recovery; providing prescriptions, medical screening, education, medical assessment and treatment to the inpatient population; and providing employee health services to staff;
- **Engineering and Maintenance - SEH** – provides maintenance and repairs to the Hospital to ensure a functional, safe, and secure facility for inpatients, visitors, and staff in order to maximize the benefits of the therapeutic milieu;
- **Fiscal and Support Services - SEH** – provides for the formulation, execution, and management of the Hospital’s budget, billing and revenue operations; approves and finances all procurements; and oversees the overall financial integrity of the Hospital to ensure the appropriate collection, allocation, utilization and control of city resources;
- **Quality and Data Management** – provides quality improvement utilizing performance improvement techniques in addition to using data and research to guide clinical practices; provides oversight of the reporting functions for the Department of Justice, the Corporate Integrity Agreement, and the Joint Accreditation; and manages the reporting functions from the electronic medical record;
- **Housekeeping - SEH** – maintains a clean and sanitized environment throughout Saint Elizabeths Hospital facilities to enhance the therapeutic environment and level of clinical performance in all hospital areas;
- **Materials Management - SEH** – receives and delivers materials, supplies, and postal and laundry services to individuals in care, employees, and customers so that they can provide or receive quality care. Materials management also provides an inventory of goods received, replenishes stock, and performs electronic receiving for all goods and services received in the Hospital;
- **Nursing Services - SEH** – provides active treatment and comprehensive, high-quality nursing care to the inpatient population 24 hours a day and 7 days a week, to improve quality of life through a recovery-based therapeutic program; establishes the training curriculum for all levels of Hospital staff; assures compliance with agreed-upon training programs for clinical and clinical support staff to maintain the health and safety of individuals in care and staff; and establishes the training curriculum for all levels of the Hospital;
- **Nutritional Services - SEH** – provides optimum nutrition and food services, medical nutrition therapy for all patients, and nutrition education services in a safe and sanitary environment;
- **Security and Safety - SEH** – provides a safe and secure facility for inpatients, visitors, and staff in order to ensure a therapeutic environment;

- **Transportation and Grounds - SEH** – manages the resources, administrative functions, contracts, and manpower to provide a safe, secure and therapeutic physical environment for patients, staff and visitors hospital-wide. Provides vehicles and drivers for transportation services including, but not limited to, deliveries and patient/staff transport District-wide; and maintenance services including solid/medical waste disposal and snow and ice removal;
- **Office of the Chief of Staff - SEH** – provides executive management leadership, human resources coordination, organizational management and consultation, budget, contract management, public affairs, and community outreach; manages the coordination, implementation, and maintenance of the electronic medical record system; and assures that the integrity of Health Information Management is maintained;
- **Office of the Chief Operating Officer - SEH** – provides management and oversight of the operational functions of the Hospital; provides support to Hospital environmental functions; and provides an effective and cost-efficient continuum of care for all patients including budgetary and revenue functions; and
- **Office of the Chief Clinical Officer - SEH** – supports Saint Elizabeths Hospital clinicians by providing direct improvement in patient care to meet the requirements as set forth by the Department of Justice; provides clinical leadership and interdisciplinary treatment teams; and ensures the provision of social work services, treatment programs, rehabilitation services, utilization review, volunteer services, and consumer affairs.

Behavioral Health Services and Supports (BHSS) – is responsible for the design, delivery, evaluation and quality improvement of behavioral health services and support for children, youth, families, adults, and special populations to maximize their ability to lead productive lives.

This division contains the following 9 activities:

- **Office of the Deputy Director - BHSS** – oversees the operations of the Behavioral Health Services and Supports division;
- **Organizational Development - BHSS** – oversees the DBH Training Institute; the Community Service Review Unit, responsible for conducting a qualitative evaluation of the system of care; and Applied Research and Evaluation, responsible for developing program-level and system-wide evaluation measures to generate performance data that can be used for service improvements;
- **Adult Services Supportive Housing - BHSS** – provides bridge housing subsidies and capital funding to finance the development of new affordable permanent housing units for people with serious mental illness. An array of scattered site housing is provided through local bridge subsidies and federal vouchers;
- **Adult Services Assertive Community Treatment (ACT) - BHSS** – provides intensive, integrated community-based mental health intervention and support services designed to provide rehabilitative and crisis treatment;
- **Care Coordination - BHSS** – provides enrollment and authorization for services through a telephone-based service center that links people in need of behavioral health services to community providers, determines eligibility, and authorizes services. One of the services provided, the Access HelpLine, 1-888-7WE-HELP (1-888-793-4357), which is operated 24 hours per day, 7 days per week, provides crisis intervention, telephone counseling, and information and referral to callers who are in crisis and dispatches mobile crisis services as appropriate. Callers also have 24-hour access to suicide prevention and intervention services (1-800-273-8255). In addition, a 24-hour suicide prevention and intervention service line is available to citizens identified within Metro stations who are in need of support. This service is co-sponsored with the Washington Metropolitan Area Transit Authority through the Access HelpLine;
- **Comprehensive Psychiatric Emergency Program (CPEP) - BHSS** – provides mental health services to adults in psychiatric crises who need stabilization to prevent harm to themselves or others. Services are enhanced to convert hospitalizations, prevent decompensation, and provide mobile crisis intervention for this population;

- **Children and Youth Services - BHSS** – responsible for developing and implementing a system of care for children, adolescents, and their families that promotes prevention/early intervention, continuity of care, community alternatives to out-of-home and residential placements, and diversion from the juvenile justice system. Child and Youth Services within the Authority provides direct clinical services including school-based mental health services, evidence-based services, youth forensic services, and oversight of youth placed in Psychiatric Residential Treatment Facilities (PRTFs);
- **Early Childhood and School Behavioral Health - BHSS** – promotes social and emotional development and addresses psycho-social and mental health problems that create barriers to learning. The program is responsible for the direct provision of prevention, early intervention, and brief treatment services to youth enrolled in D.C. Public Schools and Public Charter Schools through the Parent Infant Early Childhood Enhancement Program located within the government-operated clinic; and
- **Integrated Care - BHSS** – seeks to reduce the inpatient census and admissions to St. Elizabeths Hospital by identifying consumers who need a comprehensive array of services that include mental health, non-mental health, and informal support services to integrate to their fullest ability in their communities and families; coordinates, manages, and evaluates the care for these consumers to improve their quality of life and tenure in a community setting; and provides care management services to individuals with complex mental health needs as well as those discharged from a psychiatric inpatient stay in a community hospital.

Clinical Services Division – provides person-centered, culturally competent outpatient psychiatric treatment and supports to children, youth and adults to support their recovery; provides services to limited- or non-English speaking communities and deaf or hard of hearing consumers; provides emergency stabilization and treatment; coordinates clinical care; provides homeless outreach services, and coordinates disaster and emergency mental health programs.

This division contains the following 6 activities:

- **Office of the Chief Clinical Officer** – The CCO advises the Director; supervises the operation of all programs and sets standards for the provision of clinical care throughout the public behavioral health system for children, youth, and adults; oversees the community hospitals that treat DBH consumers on an involuntary basis; and oversees and improves quality of treatment of children and adolescents. The Chief Clinical Officer serves as chair of the Forensic Review Board for the Department and also serves as the petitioner in guardianship cases;
- **Physicians' Practice Group** – provides assessment and treatment for children, youth and adults at two government-operated clinics; provides urgent same day services; and supports consumers by specialized teams;
- **Behavioral Health Services** – directs and manages government-operated mental health services, including same day, urgent care services; a multicultural program that provides culturally and linguistically appropriate services; a deaf/hard of hearing program; and an intellectual disability program;
- **Comprehensive Psychiatric Emergency Program** – provides emergency mental health services to adults in psychiatric crises who need stabilization and treatment to prevent harm to themselves or others; operates mobile crisis intervention as needed; and participates in the District's hypothermia response;
- **Homeless Outreach Services** – provides services to individuals who are homeless with mental health and/or substance use disorders living on the streets or in shelters; and
- **Pharmacy** – provides pharmacy services for psychiatric medications for residents enrolled in the public behavioral health system who are uninsured and unable to pay for medications.

Addiction Prevention and Recovery Administration – is responsible for the development and delivery of substance use disorders treatment and recovery support services. Prevention services include raising

public awareness about the consequences of substance abuse and providing evidence-based program resources to community and faith-based organizations to promote wellness and reduce substance use and abuse. Treatment services include assessment and referrals for appropriate levels of care. Treatment services also include outpatient, intensive outpatient, residential, detoxification and stabilization, and medication assisted therapy. Recovery support services include wrap-around services to ensure a full continuum of care, such as mentoring services, education skills building, and job readiness training. APRA ensures the quality of these services through its regulation and certification authority as the Single State Agency for substance abuse.

This division contains the following 7 activities:

- **Office of the Senior Deputy** – provides overall direction, policy development, and supervision for the other activities within the division;
- **Deputy Director for Operations** – ensures the financial stability, fiscal integrity, and program accountability for substance abuse activities. The office manages the operating budget, financial operations, and facilities and is responsible for overseeing grant compliance and monitoring contracts that support the Single State Agency for substance abuse functions;
- **Deputy Director for Administration** – manages the administrative functions of substance use disorder services, and coordinates and ensures adherence to substance abuse privacy and risk management requirements for the agency and substance abuse treatment provider network. In addition, the office oversees, coordinates, and ensures high-quality prevention and performance-related activities, including regulation of substance abuse treatment services in the District of Columbia;
- **Prevention Services** – works to prevent the onset of, and reduce the progression of, substance abuse risk among youth through a comprehensive public health and risk reduction prevention strategy that addresses the interrelated and root causes of tobacco, alcohol, marijuana, and other drug use. In addition, the office monitors and ensures that federal funds are addressing national outcome measures, high performance standards, and statutory requirements;
- **Performance Management** – is responsible for evaluating, monitoring and managing the performance of all addictions and recovery programs, services, providers and staff;
- **Deputy Director for Treatment** – ensures the effective delivery of substance abuse treatment services to direct service treatment programs and programs that DBH contracts with or regulates. The office ensures that the highest quality treatment services are provided through policy development, analysis, and research; and
- **Implementation of Drug Treatment Choice** – provides subsidies and transfers for substance abuse treatment services only.

Behavioral Health Financing/Fee for Service – provides operational assistance and claims adjudication to support the community-based mental health services program.

This division contains the following 5 activities:

- **Behavioral Health Information Management** – provides oversight of the medical records process within the agency;
- **Behavioral Health Rehabilitation Services** – allocates Local funding for the payment of claims to private providers for children, youth, families, and adults who are District residents and receive Behavioral Health Rehabilitation Services;
- **Behavioral Health Rehabilitation Services - Local Match** – allocates Medicaid funding for the payment of claims to private providers for children, youth, families, and adults who are District residents and receive BHRS;
- **Claims Administration/Billing** – supports the internal DBH structure for claims processing and reimbursement, including administrative claiming, and processes BHRS claims for community-based providers; and

- **Provider Relations** – provides technical assistance, training and coaching support to the DBH provider network.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The proposed division structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at www.cfo.dc.gov on the Annual Operating Budget and Capital Plan page.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table RM0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table RM0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		226,856	1,170.5
Other CSFL Adjustments	Multiple Programs	2,943	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		229,799	1,170.5
Increase: To reallocate resources for agency restructure	Clinical Services Division	13,822	83.7
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	2,440	-0.5
Increase: To support the costs of pre-existing programmatic initiatives	Behavioral Health Authority	2,204	15.0
Decrease: To align resources with operational spending goals	Multiple Programs	-2,597	0.0
Decrease: To reallocate resources for agency restructure	Behavioral Health Services and Supports	-20,881	-98.2
LOCAL FUNDS: FY 2017 Agency Budget Submission		224,787	1,170.5
Enhance: To provide base funding for Supported Residence	Behavioral Health Services and Supports	3,200	0.0
Transfer-Out: To OCP pursuant to expiration of independent procurement authority	Agency Management	-1,229	-10.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		226,758	1,160.5
No Change		0	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		226,758	1,160.5
FEDERAL GRANT FUNDS: FY 2016 Approved Budget and FTE		17,411	104.0
Increase: To align budget with projected grant awards	Multiple Programs	1,983	0.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	558	4.0
Increase: To reallocate resources for agency restructure	Clinical Services Divisions	265	3.0
Decrease: To reallocate resources for agency restructure	Behavioral Health Services and Supports	-204	-3.0
FEDERAL GRANT FUNDS: FY 2017 Agency Budget Submission		20,012	108.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 Mayor's Proposed Budget		20,012	108.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 District's Proposed Budget		20,012	108.0

Table RM0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
FEDERAL MEDICAID PAYMENTS: FY 2016 Approved Budget and FTE		3,471	5.0
Decrease: To align budget with projected federal Medicaid reimbursements	Multiple Programs	-40	0.0
FEDERAL MEDICAID PAYMENTS: FY 2017 Agency Budget Submission		3,431	5.0
No Change		0	0.0
FEDERAL MEDICAID PAYMENTS: FY 2017 Mayor's Proposed Budget		3,431	5.0
No Change		0	0.0
FEDERAL MEDICAID PAYMENTS: FY 2017 District's Proposed Budget		3,431	5.0
PRIVATE GRANT FUNDS: FY 2016 Approved Budget and FTE		255	0.0
No Change		0	0.0
PRIVATE GRANT FUNDS: FY 2017 Agency Budget Submission		255	0.0
No Change		0	0.0
PRIVATE GRANT FUNDS: FY 2017 Mayor's Proposed Budget		255	0.0
No Change		0	0.0
PRIVATE GRANT FUNDS: FY 2017 District's Proposed Budget		255	0.0
PRIVATE DONATIONS: FY 2016 Approved Budget and FTE		289	0.0
No Change		0	0.0
PRIVATE DONATIONS: FY 2017 Agency Budget Submission		289	0.0
No Change		0	0.0
PRIVATE DONATIONS: FY 2017 Mayor's Proposed Budget		289	0.0
No Change		0	0.0
PRIVATE DONATIONS: FY 2017 District's Proposed Budget		289	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		4,251	37.5
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	155	0.0
Decrease: To partially offset projected adjustments in personal services costs	Saint Elizabeth's Hospital	-136	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		4,270	37.5
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		4,270	37.5
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District's Proposed Budget		4,270	37.5
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		20,186	110.8
Decrease: To align budget with projected revenues	Multiple Programs	-1,778	-12.0
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		18,408	98.8
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		18,408	98.8
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		18,408	98.8
GROSS FOR RM0 - DEPARTMENT OF BEHAVIORAL HEALTH		273,422	1,409.7

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Department of Behavioral Health's (DBH) proposed FY 2017 gross budget is \$273,422,234, which represents a 0.3 percent increase over its FY 2016 approved gross budget of \$272,717,341. The budget is comprised of \$226,757,748 in Local funds, \$20,012,409 in Federal Grant funds, \$3,430,545 in Federal Medicaid Payments, \$255,000 in Private Grant funds, \$288,775 in Private Donations, \$4,269,856 in Special Purpose Revenue funds, and \$18,407,900 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current divisions and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DBH's FY 2017 CSFL budget is \$229,799,000, which represents a \$2,943,498, or 1.3 percent, increase over the FY 2016 approved Local funds budget of \$226,855,502.

CSFL Assumptions

The FY 2017 CSFL calculated for DBH included adjustments that are not described in detail on table 5. These adjustments include an increase of \$2,993,699 in personal services to account for Fringe Benefit costs based on trend comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$656,185 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent.

CSFL funding for DBH also includes an increase of \$226,010 for the Medicaid Growth Factor to account for the District FY 2017 Medicaid growth rate of 1.6 percent based on the cost of healthcare services in the District projected by the Department of Health Care Finance. Additionally, adjustments were made for an increase of \$550 for Personal Services adjustments and a decrease of \$932,946 for the Fixed Cost Inflation Factor based on projections provided by the Department of General Services.

Agency Budget Submission

The Department of Behavioral Health's realignment of budgetary programs establishes a Clinical Services (CS) division that strengthens the agency's framework for service delivery. This focus is reinforced in the budget proposal, which continues to support prevention, intervention, treatment services, and rehabilitative support for youth and adults with behavioral and/or substance use disorders.

Increase: DBH's budget proposal in Local funds includes an increase of \$13,821,614 that supports the newly established CS division. This amount includes \$9,834,820 for projected salary, step increases, and Fringe Benefits costs for 83.2 Full-Time Equivalents (FTEs) reallocated from the Behavioral Health Services and Supports (BHSS) division, and 0.5 FTE from the Saint Elizabeths Hospital division. The remaining \$3,986,794 supports the CS division's direct services, which include health services for the homeless, clinical care for children, youths, and adults, and programs for those with hearing disabilities.

Several adjustments to the budget in Local funds for personal services account for an increase of \$2,440,281 to cover projected salary step and Fringe Benefits costs across multiple divisions. These adjustments also include a net reduction of 0.5 FTE from the Saint Elizabeths Hospital division.

An increase of \$2,203,840 to the Behavioral Health Authority division in Local funds reflects projected salary, step increases, and Fringe Benefits costs for 15.0 FTEs reallocated from the BHSS division. The additional funding supports continuity of behavioral health care to individuals who are currently in the criminal justice system, as well as those that are matriculating from the system. The funding also covers the costs of psychiatric care to individuals in need of therapy to prevent harm to themselves or others.

DBH proposes an increase of \$1,983,080 in Federal Grant funds based on a projected grant award entitled D.C. Cooperative Agreement to Benefit the Homeless. Funding from this grant award enables DBH to continue to educate District residents on the negative outcomes of using synthetic drugs, provide substance abuse treatment and services, and provide a continuum of substance abuse programs.

An increase of \$558,275 and 4.0 FTEs in Federal Grant funds covers projected salary, step increases, and Fringe Benefits costs across multiple divisions. The CS division's budget in Federal Grant funds is increased by \$264,582 and 3.0 FTEs due to reallocation of resources from the BHSS division.

The Special Purpose Revenue (SPR) funds budget proposal includes an increase of \$155,264 based on revenue projections for the Federal Beneficiary fund. The additional funding covers projected salary step increases and Fringe Benefit costs.

Decrease: DBH's proposed budget in Local funds includes a net reduction of \$2,596,627 for various behavioral health rehabilitation services and adult service supported housing. Significant adjustments of the budget structure in FY 2017 account for a reduction of \$20,880,987 in Local funds. Of this amount, \$11,926,614 is due to the reallocation of 98.2 FTEs out of the BHSS division. These adjustments transfer 83.2 FTEs of the reallocated resources to the newly established CS division and 15.0 FTEs to the Behavioral Health Authority division.

In the budget proposal for Federal Grant funds, a reduction of \$204,158 from the BHSS division accounts for the reallocation of 3.0 FTEs to the CS division. A proposal to decrease \$40,147 in Federal Medicaid Payment funds aligns the budget with projected revenues from federal reimbursements for eligible Medicaid services.

In SPR funds, a decrease of \$135,955 aligns the budget with projected revenues.

The budget proposal in Intra-District funds reflects a reduction of \$1,778,294 and 12.0 FTEs across multiple divisions. This is primarily due to the expiration of a Memorandum of Understanding with the Office of the State Superintendent of Education.

Mayor's Proposed Budget

Enhance: The Local funds budget proposal is increased by \$3,200,000 in the Behavioral Health Sciences and Supports division. This additional funding will be used to provide base funding for Supported Residence, an initiative that will enable 434 individuals with severe and persistent mental illness who need an intense level of support to live within the community.

Transfer-Out: The proposed Local funds budget includes a reduction of \$1,229,373 and 10.0 FTEs from the Agency Management division to the Office of Contracting and Procurement pursuant to expiration of independent procurement authority.

District's Proposed Budget

No Change: The Department of Behavioral Health's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Agency Performance Plan*

Department of Behavioral Health (DBH) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its Mission. These are action based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Ensure the public behavioral health system is personcentered, and promotes and supports the leadership of peers with lived experience in recovery and the development of the system of care.
2. Ensure individualized mental health and substance use disorder services across the entire continuum of care from communitybased treatment and support services to inpatient hospitalization to support the behavioral health, wellness, and recovery of District residents.
3. Maximize housing resources and target the most vulnerable District residents with serious behavioral health challenges who are homeless, returning from institutions or moving to more independent living to prevent and minimize homelessness.
4. Heighten public awareness among District residents about mental health and substance use disorders and resources to increase their understanding of behavioral health, reduce stigma, and encourage prevention efforts and early identification and treatment.
5. Create and maintain a highly efficient, transparent, and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Ensure the public behavioral health system is personcentered, and promotes and supports the leadership of peers with lived experience in recovery and the development of the system of care. (2 Activities)

Activity Title	Activity Description	Type of Activity
Training and Employee Development	Person centered training.	Key Project
Consumer and Family Affairs	Peer Specialist certification.	Key Project

2. Ensure individualized mental health and substance use disorder services across the entire continuum of care from community-based treatment and support services to inpatient hospitalization to support the behavioral health, wellness and recovery of District residents (10 Activities)

Activity Title	Activity Description	Type of Activity
Early Childhood and School Mental Health Programs – MHSS	School Mental Health Programs receive a universal evidencebased violence prevention program.	Key Project
Early Childhood and School Mental Health Programs – MHSS	DBH Primary Project children screened with Teacher Child Rating Scale.	Key Project
Prevention Services	Percent of adults reached through planned prevention strategies.	Key Project
Prevention Services	Percent of youth reached through planned prevention strategies.	Key Project
Prevention Services	Adults successfully completing treatment.	Daily Service
Prevention Services	Youth successfully completing treatment.	Daily Service
Prevention Services	Clients receiving recovery support services.	Daily Service
Mental Health Services – MHSS	Adults receiving community services within 30 days discharge from acute hospitalization.	Daily Service
Children and Youth – MHSS	Children/youth receiving community services within 30 days of discharge from acute hospitalization.	Daily Service
Mental Health Services – MHSS	Patients readmitted to Saint Elizabeths Hospital (SEH) within 30 days of discharge.	Daily Service

3. Maximize housing resources and target the most vulnerable District residents with serious behavioral health challenges who are homeless, returning from institutions or moving to more independent living to prevent and minimize homelessness. (3 Activities)

Activity Title	Activity Description	Type of Activity
Office of Policy Support: Housing Subsidies	DBH consistently works to address the needs of its clientele by connecting them to a range of housing options based on their needs from independent living to more intensive care. Proving subsidies is a core function of housing services at the agency.	Daily Service
Adult Services – Support Housing - MHSS	Housing subsidies awarded to persons that are mentally ill and homeless.	Key Project
Adult Services – Support Housing - MHSS	Average length of time homeless persons on DBH wait list.	Key Project

4. Heighten public awareness among District residents about mental health and substance use disorders and resources to increase their understanding of behavioral health, reduce stigma, and encourage prevention efforts and early identification and treatment. (3 Activities)

Activity Title	Activity Description	Type of Activity
Communications	Communication strategies to expand public awareness of behavioral health resources.	Key Project
Communications	Increase Twitter engagement metrics.	Key Project
Communications	Increase in DBH website traffic.	Key Project

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Ensure the public behavioral health system is personcentered, and promotes and supports the leadership of peers with lived experience in recovery and the development of the system of care. (2 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
inclusion of person centered approaches behavioral health system of care through trainings and number of people trained	X	Not available	Not available	Not available	Not available	Not available
Number of certified Peer Specialists		34	60	60	40	40

2.Ensure individualized mental health and substance use disorder services across the entire continuum of care from community-based treatment and support services to inpatient hospitalization to support the behavioral health, wellness and recovery of District residents (10 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent DBH operated School Mental Health programs receive a universal evidence based violence prevention program	X	Not available	Not available	Not available	Not available	Not available
DBH primary project children screened with teacher child rating scale	X	Not available	Not available	Not available	Not available	Not available
Percent of adults reached through planned prevention strategies	X	Not available	Not available	Not available	Not available	Not available
Percent of youth reached through planned prevention strategies	X	Not available	Not available	Not available	Not available	Not available
Percent of adults who successfully complete treatment		61%	47%	60%	60%	60%
Percent of youth who successfully complete treatment		11%	13%	20%	20%	20%
Number of clients who receive recovery support services		Not available	6,192	2,000	2,500	3,000

(Continued on next page)

2. Ensure individualized mental health and substance use disorder services across the entire continuum of care from community-based treatment and support services to inpatient hospitalization to support the behavioral health, wellness and recovery of District residents (10 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of adults receiving community services within 30 days of discharge from acute hospitalization		74%	Not available	Not available	80%	80%
Percent of children/youth that receive community services within 30 days of discharge from acute hospitalization		77%	Not available	Not available	80%	80%
Percent of patients readmitted to SEH within 30 days of discharge		2%	6%	7%	7%	7%

3. Maximize housing resources and target the most vulnerable District residents with serious behavioral health challenges who are homeless, returning from institutions or moving to more independent living to prevent and minimize homelessness. (2 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Number of housing subsidies awarded to persons who are mentally ill and homeless	X	Not available	Not available	Not available	Not available	Not available
Average length of time homeless persons on DBH wait list until housed	X	Not available	Not available	Not available	Not available	Not available

4. Heighten public awareness among District residents about mental health and substance use disorders and resources to increase their understanding of behavioral health, reduce stigma, and encourage prevention efforts and early identification and treatment. (3 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Expand public awareness of behavioral health resources	X	Not available	Not available	Not available	Not available	Not available
Percent increase in Twitter engagement metrics (favorites, retweets, mentions) over baseline established in FY 2016	X	Not available	Not available	Not available	Not available	Not available
Percent increase in website traffic over baseline established in FY 2016	X	Not available	Not available	Not available	Not available	Not available

3. Create and maintain a highly efficient, transparent and responsive District government.** (10 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal Funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management-Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/procurement expendable budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E.

***"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

****Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

Department of Health

www.doh.dc.gov

Telephone: 202-442-5955

Table HC0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$266,123,537	\$261,768,733	\$292,952,323	11.9
FTEs	599.4	611.6	628.3	2.7

The mission of the Department of Health (DOH) is to promote healthy lifestyles, prevent illness, protect the public from threats to their health, and assure equal access to quality healthcare services for all in the District of Columbia.

Summary of Services

The Department of Health provides programs and services with the ultimate goal of reducing the burden of disease and improving opportunities for health and well-being for all District residents and visitors. DOH does this through a number of mechanisms that center around prevention, promotion of health, expanding access to health care, and increasing health equity. The department provides public health management and leadership through policy, planning, and evaluation; fiscal oversight; human resource management; grants and contracts management; information technology; government relations; risk management; communication and community relations; legal oversight; and facilities management. The DOH performance plan is based on three priority areas: (1) health and wellness promotion, (2) promoting health equity, and (3) public health systems enhancement.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table HC0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table HC0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	77,647	78,870	76,857	-2,014	-2.6	175.1	181.6	178.2	-3.4	-1.9
SPECIAL PURPOSE										
REVENUE FUNDS	11,608	13,155	18,068	4,913	37.4	84.5	96.2	110.5	14.3	14.8
TOTAL FOR GENERAL FUND	89,256	92,025	94,925	2,900	3.2	259.6	277.9	288.8	10.9	3.9

Table HC0-2

(dollars in thousands)

Dollars in Thousands						Full-Time Equivalents				
Appropriated Fund	Change					Change				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	from FY 2016	Percentage Change
FEDERAL RESOURCES										
FEDERAL PAYMENTS	4,719	5,000	5,000	0	0.0	0.0	0.0	0.0	0.0	N/A
FEDERAL GRANT FUNDS	109,299	114,619	128,205	13,585	11.9	330.8	322.4	327.2	4.8	1.5
TOTAL FOR FEDERAL RESOURCES						330.8	322.4	327.2	4.8	1.5
PRIVATE FUNDS										
PRIVATE GRANT FUNDS	19	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
TOTAL FOR PRIVATE FUNDS						0.0	0.0	0.0	0.0	N/A
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	62,830	50,125	64,823	14,698	29.3	9.1	11.4	12.4	1.0	8.8
TOTAL FOR INTRA-DISTRICT FUNDS						9.1	11.4	12.4	1.0	8.8
GROSS FUNDS	266,124	261,769	292,952	31,184	11.9	599.4	611.6	628.3	16.7	2.7

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table HC0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table HC0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	33,422	34,518	41,929	43,833	1,904	4.5
12 - REGULAR PAY - OTHER	6,913	9,442	8,284	10,434	2,150	26.0
13 - ADDITIONAL GROSS PAY	391	784	0	0	0	N/A
14 - FRINGE BENEFITS - CURRENT PERSONNEL	8,596	9,141	10,698	12,294	1,597	14.9
15 - OVERTIME PAY	129	95	0	0	0	N/A
SUBTOTAL PERSONAL SERVICES (PS)	49,451	53,980	60,911	66,561	5,650	9.3
20 - SUPPLIES AND MATERIALS	58,561	65,621	55,045	72,050	17,005	30.9
30 - ENERGY, COMMUNICATION AND BUILDING RENTALS	634	424	538	639	101	18.7
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	1,403	1,319	1,475	1,478	3	0.2
32 - RENTALS - LAND AND STRUCTURES	11,146	10,369	13,314	12,284	-1,029	-7.7
34 - SECURITY SERVICES	647	745	485	632	147	30.3
35 - OCCUPANCY FIXED COSTS	652	286	316	605	289	91.3
40 - OTHER SERVICES AND CHARGES	2,322	3,047	3,660	3,485	-175	-4.8
41 - CONTRACTUAL SERVICES - OTHER	55,032	59,481	52,305	56,868	4,563	8.7
50 - SUBSIDIES AND TRANSFERS	68,007	69,449	73,329	77,909	4,580	6.2

Table HC0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
70 - EQUIPMENT AND EQUIPMENT RENTAL	566	1,402	390	441	50	12.9
91 - EXPENSE NOT BUDGETED OTHERS	1,373	0	0	0	0	N/A
SUBTOTAL NONPERSONAL SERVICES (NPS)	200,343	212,144	200,857	226,391	25,533	12.7
GROSS FUNDS	249,794	266,124	261,769	292,952	31,184	11.9

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table HC0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table HC0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT SUPPORT								
(1010) PERSONNEL	734	845	950	105	12.0	7.2	8.0	0.8
(1017) LABOR MANAGEMENT	122	135	143	9	1.0	1.0	1.0	0.0
(1020) CONTRACTING AND PROCUREMENT	587	545	647	102	8.6	3.2	6.0	2.8
(1030) PROPERTY MANAGEMENT	13,951	17,070	16,852	-218	4.8	4.0	6.0	2.0
(1040) INFORMATION TECHNOLOGY	2,911	1,022	2,057	1,035	4.9	5.0	7.0	2.0
(1055) RISK MANAGEMENT	137	145	149	4	1.0	1.0	1.0	0.0
(1060) LEGAL	621	2,252	2,527	275	0.0	15.0	16.0	1.0
(1080) COMMUNICATIONS	187	219	312	93	2.0	2.0	2.0	0.0
(1085) CUSTOMER SERVICE	214	303	262	-41	3.0	3.0	3.0	0.0
(1087) LANGUAGE ACCESS	93	100	100	0	0.0	0.0	0.0	0.0
(1090) PERFORMANCE MANAGEMENT	4,500	1,732	2,192	460	9.0	7.0	10.0	3.0
SUBTOTAL (1000) AGENCY MANAGEMENT SUPPORT	24,059	24,368	26,192	1,824	46.3	48.5	60.0	11.5
(100F) AGENCY FINANCIAL OPERATIONS								
(110F) AGENCY FISCAL OFFICER OPERATIONS	714	923	1,382	459	9.0	8.0	10.0	2.0
(120F) ACCOUNTING OPERATIONS	1,024	1,398	1,660	263	13.0	13.0	12.0	-1.0
(130F) ACFO	262	329	373	44	4.4	3.5	4.0	0.5
(140F) AGENCY FISCAL OFFICER	379	831	469	-363	4.0	7.0	4.0	-3.0
SUBTOTAL (100F) AGENCY FINANCIAL OPERATIONS	2,379	3,480	3,883	403	30.4	31.5	30.0	-1.5

Table HC0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(2500) HEALTH EMERG PREPAREDNESS AND RESP.ADMIN								
(2540) PUBLIC HEALTH EMERGENCY PREPAREDNESS	1,180	823	1,671	848	1.2	2.0	5.5	3.5
(2550) PUBLIC HEALTH EMERG. OPS. AND PGM SUPT	60,988	49,299	64,212	14,912	9.8	8.8	11.0	2.2
(2560) EPIDEMIOLOGY DISEASE SURVL. AND INVESTIG	417	240	371	131	4.0	2.0	2.5	0.5
(2570) EMERGENCY MEDICAL SERVICES REGULATION	564	750	559	-192	5.1	7.2	4.2	-3.0
(2580) SENIOR DEPUTY DIRECTOR	4,811	4,004	3,435	-569	18.8	23.0	20.0	-3.0
SUBTOTAL (2500) HEALTH EMERG PREPAREDNESS AND RESP.ADMIN	67,960	55,116	70,248	15,131	38.9	43.0	43.2	0.2
(3000) HIV/AIDS HEPATITIS STD AND TB ADMIN								
(3010) HIV/AIDS SUPPORT SERVICES	1,850	1,795	1,646	-149	23.5	13.4	12.4	-1.0
(3015) HIV/AIDS POLICY AND PLANNING	2,828	1,574	2,451	877	9.4	7.0	7.0	0.0
(3020) HIV HEALTH AND SUPPORT SERVICES	35,329	33,922	38,754	4,831	13.2	14.9	14.9	0.0
(3030) HIV/AIDS DATA AND RESEARCH	3,003	3,450	2,921	-529	16.8	21.0	17.0	-4.0
(3040) PREVENTION AND INTERVENTION SERVICES	12,013	13,362	13,691	329	21.4	21.5	25.0	3.5
(3060) DRUG ASSISTANCE PROGRAM (ADAP)	2,799	5,981	8,342	2,361	6.4	4.5	4.5	0.0
(3070) GRANTS AND CONTRACTS MANAGEMENT	868	1,050	1,026	-24	7.7	9.0	8.0	-1.0
(3080) STD CONTROL	2,215	1,768	2,700	931	11.9	16.0	23.0	7.0
(3085) TUBERCULOSIS CONTROL	1,313	1,472	1,175	-296	7.9	11.5	7.5	-4.0
(3090) HIV/AIDS HOUSING AND SUPPORTIVE SERVICES	13,541	12,174	12,192	18	3.0	3.2	3.2	0.0
SUBTOTAL (3000) HIV/AIDS HEPATITIS STD AND TB ADMIN	75,759	76,549	84,898	8,349	121.4	122.0	122.5	0.5
(4500) HLTH CARE REGULATION AND LICENSING ADMIN								
(4200) HEALTH PROFESSIONAL LICENSE ADMIN	8,714	8,275	7,523	-752	68.6	68.7	67.5	-1.2
(4510) HCRLA SUPPORT SERVICES	361	0	0	0	3.0	0.0	0.0	0.0
(4515) FOOD DRUG RADIATION AND COMM. HYGIENE	8,759	9,258	10,682	1,423	56.5	54.4	56.8	2.4
(4530) HEALTH CARE FACILITIES REGULATION	5,064	5,863	8,219	2,357	46.4	48.5	53.4	4.9
(4540) MEDICAL MARIJUANA	0	478	803	325	0.0	4.1	7.0	2.9
SUBTOTAL (4500) HLTH CARE REGULATION AND LICENSING ADMIN	22,898	23,874	27,227	3,353	174.6	175.8	184.7	8.9
(5000) PRIMARY CARE AND PREVENTION ADMIN.								
(5100) PCPA SUPPORT SERVICES	94	0	0	0	0.0	0.0	0.0	0.0
SUBTOTAL (5000) PRIMARY CARE AND PREVENTION ADMIN.	94	0	0	0	0.0	0.0	0.0	0.0

Table HC0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(7000) OFFICE OF HEALTH EQUITY								
(7010) MULTI SECTOR COLLABORATION	0	0	691	691	0.0	0.0	2.0	2.0
(7020) COMM BASED PART. RSRCH AND PLCY EVAL.	0	0	210	210	0.0	0.0	2.0	2.0
(7030) HEALTH EQUITY PRACTICE AND PGM IMPLEMENT	0	0	100	100	0.0	0.0	1.0	1.0
SUBTOTAL (7000) OFFICE OF HEALTH EQUITY	0	0	1,001	1,001	0.0	0.0	5.0	5.0
(8200) CTR FOR POLICY, PLANNING AND EVALUATION								
(8250) RESEARCH EVALUATION AND MEASUREMENT	360	309	404	95	1.0	1.0	1.0	0.0
(8260) STATE CENTER HEALTH STATISTICS	3,424	3,543	4,078	536	35.7	34.0	36.1	2.0
(8270) STATE HEALTH PLANNING AND DEVELOPMENT	786	1,043	1,064	21	7.6	7.7	7.8	0.1
SUBTOTAL (8200) CTR FOR POLICY, PLANNING AND EVALUATION	4,570	4,895	5,547	652	44.2	42.8	44.8	2.1
(8500) COMMUNITY HEALTH ADMINISTRATION								
(8502) CANCER AND CHRONIC DISEASE PREVENTION	7,592	7,794	7,969	175	16.2	25.0	27.0	2.0
(8504) PRIMARY CARE	4,278	3,797	6,629	2,832	4.9	7.0	27.0	20.0
(8510) SUPPORT SERVICES	5,350	6,896	6,261	-635	23.2	26.0	24.0	-2.0
(8511) PERINATAL AND INFANT HEALTH	3,026	3,209	2,925	-284	45.4	32.0	17.0	-15.0
(8513) NUTRITION AND PHYSICAL FITNESS	15,798	19,699	19,099	-600	21.6	23.0	21.0	-2.0
(8514) CHILDREN, ADOLESCENT AND SCHOOL HEALTH	32,361	32,091	31,074	-1,018	32.4	35.0	22.0	-13.0
SUBTOTAL (8500) COMMUNITY HEALTH ADMINISTRATION	68,405	73,485	73,956	471	143.7	148.0	138.0	-10.0
TOTAL PROPOSED OPERATING BUDGET	266,124	261,769	292,952	31,184	599.4	611.6	628.3	16.7

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Division Description

The Department of Health operates through the following 8 divisions:

Health Emergency Preparedness and Response Administration (HEPRA) – provides regulatory oversight of Emergency Medical Services; ensures that DOH and its partners are prepared to respond to citywide medical and public health emergencies, such as those resulting from terrorist attacks, large accidents, or natural events such as weather-related emergencies.

This division contains the following 5 activities:

- **Public Health Emergency Preparedness** – provides the District’s response to the emergency medical needs of its visitors and residents. The responsibilities cover a wide range of activities, including the development and training of emergency response plans, coordination of medical response with federal regional and local partners across the healthcare system, and coordination of volunteers through the Medical Reserve Corps;
- **Public Health Emergency Operations and Program Support** – supports government and private partners with the development of their health and safety plans, emergency operation plans, and training exercises. The program also provides a public health command and control element that coordinates all DOH assets and operations during incidents, special events, and national special security events. Pharmaceutical Procurement and Distribution acquires and distributes over \$58 million of life-saving medications for the DOH programs that will allow as many District residents as possible access to medications. It also provides clinical support, formulary management, and quality assurance monitoring to address the needs of all DOH programs that utilize or distribute pharmaceuticals. The program also maintains the Strategic National Stockpile (SNS) of drugs for the Washington, D.C. region in the event of a declared national emergency;
- **Epidemiology Disease Surveillance and Investigation** – HEPRA works with community and community organizations to withstand and bounce back from natural and man-made disasters. Resilient communities leverage community connections, relationships, and resources to ensure optimal health and security for individuals and families in both routine and emergency situations; the Center for Policy, Planning, and Evaluation (CPPE) provides surveillance, investigation, and control of reportable diseases, disease outbreaks, and other public health threats within the District of Columbia (excluding sexually transmitted diseases (STDs), hepatitis, HIV/AIDS, and tuberculosis (TB));
- **Emergency Medical Services Regulation** – provides oversight and regulation of Emergency Medical Services (EMS), including certification and regulation of District of Columbia EMS providers, ambulance agencies, and EMS educational institutions. The program monitors training standards and certifies instructional programs and instructors. In addition, it provides inspection and certification of all ambulances operated in the District whether they are governmental, private, or volunteer; and
- **Office of the Senior Deputy Director** – provides overall direction, policy development, and supervision for the four subordinate activities.

HIV/AIDS, Hepatitis, STD, and TB Administration (HAHSTA) – partners with health and community-based organizations to provide HIV/AIDS, hepatitis, STD, and TB prevention and care services. Services include prevention tools and interventions, medical care and supportive services, housing services for persons living with HIV/AIDS, HIV counseling and testing, and data and information on disease-specific programs and services. Furthermore, the administration provides information on the impact of these diseases on the community as well as education, referrals, and intervention services. The AIDS Drug Assistance Program (ADAP) provides drugs at no cost to eligible District residents who are HIV-positive or have AIDS. HAHSTA administers the District’s budget for HIV/AIDS, hepatitis, STD, and TB programs; provides grants to service providers; provides direct services for TB and STDs; monitors programs; and tracks the rates of HIV, hepatitis, STDs, and TB in the District of Columbia.

This division contains the following 10 activities:

- **HIV/AIDS Support Services** – provides overall management, planning, direction and support for the HIV/AIDS, STD, TB and adult hepatitis surveillance, prevention, treatment, care, and control programs. It also provides HIV/AIDS information to individuals and community organizations, coordinates HAHSTA participation in public events, prepares written and other resources for public distribution, and manages special projects;

- **HIV/AIDS Policy and Planning** – provides community capacity to more effectively respond to the HIV/AIDS and STD epidemics through the Effi Barry program, which provides training and technical assistance to small, ward-based community organizations, a social marketing program aiming to promote health behavior to reduce risk of disease, and a free condom distribution program. It writes reports and creates other written materials for public distribution; and it provides HIV/AIDS, STD, TB, and hepatitis information to government agencies, community organizations, media, and individuals. It also coordinates participation in public events;
- **HIV Health and Support Services** – provides a comprehensive range of primary medical care and supportive services for persons living with HIV and AIDS;
- **HIV/AIDS Data and Research** – provides a comprehensive picture of the HIV/AIDS epidemic in the District of Columbia for purposes of ensuring that the needs of people infected with HIV, or at risk of infection, are met. It collaborates with healthcare providers and laboratories to collect and maintain comprehensive HIV/AIDS data in a confidential and secure manner; analyzes, interprets, and distributes epidemiologic information for use in developing public policy, planning, and evaluating prevention intervention and health care services; and supports funding requests;
- **Prevention and Intervention Services** – provides comprehensive HIV prevention programs and services through community organizations to the residents of the District of Columbia. Prevention programs include health education, HIV testing and counseling services, science-based prevention programs, and other support services, including condom distribution. In addition, the program monitors organizations to ensure that quality prevention services are being delivered through program evaluation and quality assurance activities as well as through the provision of capacity building, training, and technical assistance to sub-grantees;
- **AIDS Drug Assistance Program (ADAP)** – provides assistance with deductibles, co-payments, and health insurance/Medicare Part D premiums. DC ADAP also provides an entry point for other District health programs available to people living with HIV/AIDS;
- **Grants and Contracts Management** – provides fiscal and administrative monitoring of District and federally appropriated funds in the form of over 100 grants and sub-grants to more than 50 providers. Fiscal monitoring includes ensuring that grant funds are expended in accordance with federal and local grant regulations, conducting site visits, providing technical assistance to grantees and sub-grantees, and providing continued analysis of grant spending to program counterparts;
- **Sexually Transmitted Disease (STD) Control** – provides assistance to prevent and control sexually transmitted diseases in the District of Columbia through the provision of clinical services, partnerships with local community providers, and promotion of healthy sexual behavior. The program also conducts surveillance for statistical purposes to track diseases and partner notification;
- **Tuberculosis Control** – provides direct care services to District residents, including clinical follow-up for active and/or suspected tuberculosis cases, directly observed therapy, preventive therapy, chest x-rays, contact investigations, and case management; and
- **HIV/AIDS Housing and Supportive Services** – provides housing support, emergency shelter, and other related services to help persons living with HIV and AIDS and their families achieve independent living.

Health Care Regulation and Licensing Administration (HCRLA) – is comprised of the Office of Health Professional Licensing Boards, the Office of Health Care Facilities, the Office of Food, Drug, Radiation and Community Hygiene, and HCRLA Support services.

This division contains the following 4 activities:

- **Office of Health Professional License Administration** – the Office of Health Professional Boards administers the licensure of almost 70,000 health professionals in the District of Columbia supporting 19 health professional boards. The Office also executes the investigation of consumer incidents or complaints against health professionals and recommends enforcement, if necessary, to bring licensees into compliance with District and Federal law. The health professional boards advise

the Department of Health in matters pertaining to the development of rules and regulations for health professionals and provide additional services, including licensure verification and licensure examinations;

- **Office of Food, Drug, Radiation and Community Hygiene Regulation** – provides varied inspection and regulatory services. The Food Safety and Hygiene Inspection Services regulates smoking bans in establishments and food services that are provided in boarding homes, commission merchants, dairies, delicatessens, bakeries, candy and ice cream manufacturers, grocery stores, retail markets, restaurants, wholesale markets, mobile vendors, and hotels. The Division of Community Hygiene provides abatement notices, inspection of premises, code enforcement, premises baited, catch basin larvicide, community education and outreach, investigation of bite cases, issuance of dog and cat licenses, vaccinations, animal adoptions, spay and neutering, dead animal pick-up, and dangerous dog control services in the District. The Division of Radiation seeks to eliminate radiation overexposure of persons from naturally-occurring and man-made radiation by the inspection of dental x-ray tubes and medical x-rays, and the regulation of health physicists, suppliers, and radioactive-material users in the District of Columbia;
- **Office of Health Care Facilities Regulation** – the Health and Intermediate Care Facility Divisions administer all District and federal laws and regulations governing the licensure, certification and regulation of all health care facilities in the District of Columbia. In this role, HCRLA staff inspects health care facilities and providers who participate in the Medicare and Medicaid programs, responds to consumer and self-reported facility incidents and/or complaints, and conducts investigations, if indicated. When necessary, HCRLA takes enforcement actions to compel facilities, providers, and suppliers to come into compliance with District and federal law; and
- **Medical Marijuana** – allows all qualifying patients to have the right to obtain and use marijuana for medical purposes when his or her primary physician has provided a written recommendation that bears his or her signature and license number. This recommendation must assert that the use of marijuana is medically necessary for the patient for the treatment of a qualifying medical condition or to mitigate the side effects of a qualifying medical treatment.

Office of Health Equity (OHE) – works to address the root cause of health disparities, beyond health care, and health behaviors by supporting projects, policies and research that will enable every resident to achieve their optimal level of health. The Office achieves its mission by informing, educating, and empowering people about health issues and facilitating multi-sector partnerships to identify and solve community health problems related to the social determinants of health. As the newest division of the DOH, this Office is charged with providing leadership to the evidence-based paradigm and practice change effort essential to promoting and achieving health equity, to include practitioners not only within DOH, but across District government, as well as with other public, private and non-profit entities, including community residents.

This division contains the following 3 activities:

- **Multi Sector Collaboration** – will provide informed, data-driven and evidence-based leadership in convening and sustaining effective multi-sector collaborative partnerships essential to promote and achieve health equity; will use a “health in all policies” (HIAP) approach to improving community health; and will serve as liaison and technical advisor to all DOH Administrations regarding health equity, as well as to external District government agencies and private partners;
- **Community Based Participatory Research and Policy Evaluation** – applies data-driven and evidence-based research methods, tools and practices, including Geographic Information Systems (GIS) and other innovative methodologies, to measure social determinant and population health outcomes, including current and projected opportunities for health, disparate outcomes, and inequities by socioeconomic and demographic subpopulation and geographic location. This core function includes support for design, development and implementation of Health Equity Programs and their evaluation, including community-based participatory research, and publication of reports that inform the policy-making process as well as building the evidence base; and

- **Health Equity Practice and Program Implementation** – develops and delivers selected programs and initiatives with demonstrable strategic health-equity ‘nexus’ and operationalization potential, so as to contribute to and inform the essential paradigm shift in policy and practice to improve population health and promote more equitable opportunities for health, especially amongst vulnerable populations.

Center for Policy, Planning, and Evaluation (CPPE) – is responsible for developing an integrated public health information system to support health policy decisions, state health planning activities, performance analysis, and direction setting for department programs; health policy, health planning and development; health research and analysis; vital records; disease surveillance and outbreak investigation; and planning, directing, coordinating, administering, and supervising a comprehensive Epidemiology and Health Risk Assessment program, which involves federal, state, county, and municipal functions.

This division contains the following 3 activities:

- **Research, Evaluation, and Measurement** – plans and coordinates epidemiologic studies and outbreak investigations, defines the health status of residents, and assists with tracking of health events. This includes planning, development and coordination of appropriate methodologies to collect and process data as well as monitoring and evaluation of health and social issues. The division responds to internal and external inquiries about various health events and provides reports on health risk behaviors to both internal and external entities;
- **State Center for Health Statistics** – collects, processes, analyzes, and disseminates birth and death record information and other vital statistics data and information. It is responsible for the statistical analyses of the data generated from birth, death, and other vital records information. In addition, it develops comprehensive statistical and epidemiologic reports on District residents’ health status; and
- **State Health Planning and Development** – develops the District’s State Health Plan and Annual Implementation, and reviews and approves Certificate of Need applications that allow health care providers to establish new services, make certain capital expenditures, or take other actions as specified in the law. The activity is also responsible for monitoring free care requirements of hospitals and other health care providers.

Community Health Administration (CHA) – provides programs designed to improve health outcomes for all residents of the District of Columbia, with an emphasis on women, infants, children (including children with special health care needs), and other vulnerable groups such as those with a disproportionate burden of chronic disease and disability. The administration provides programs and services that promote coordination among the healthcare systems and enhance access to effective prevention, primary and specialty medical care in the District. CHA collaborates with public and private organizations to provide support services to ameliorate the social determinants of health status for these groups.

This division contains the following 6 activities:

- **Cancer and Chronic Disease Prevention** – provides cancer control and prevention initiatives to reduce the rates of cancer-related mortality among District residents by focusing on treatable or preventable cancers such as breast and cervical, lung, prostate, and colorectal malignancies. The program defines and seeks to reduce the burden of diabetes mellitus and cardiovascular disease on residents of the District of Columbia and builds partnerships that help strengthen and increase the scope of the infrastructure for care, interventions, and population-based strategies to promote health within the District. Furthermore, the program implements a citywide asthma plan that includes data collection, public education, and access to appropriate care for asthma and related allergies, in addition to developing and implementing policy changes and delivery systems, including preventive measures for asthma control;

- **Primary Care** – conducts population health research to examine the capacity of the public health system and identify gaps in access and quality of public health interventions. The program identifies the factors that negatively impact the ability of individuals, families, and communities to access and benefit from primary care and other health-related services. The program also develops training and technical assistance to inform current and potential partners of the current health status of District residents and highlights legislative and policy changes with the greatest potential to achieve health equity, especially among residents who experience disproportionate negative health outcomes as a result of disparities. The program also identifies health professional shortages and medically underserved areas for primary care, dental, and mental health care services, and administers programs to improve access to primary care services for District residents regardless of their ability to pay for services;
- **Support Services** – coordinates CHA’s efforts to help develop an integrated community-based health delivery system, ensures access to preventive and primary health care, and fosters citizen and community participation toward improving the health outcomes of women, infants, children (including children with special health care needs), and other family members in the District of Columbia;
- **Perinatal and Infant Health** – provides comprehensive services to improve perinatal outcomes for high-risk pregnant and parenting women, the health and development of their infants into early childhood, and health outcomes for children with special health care needs by facilitating access to coordinated primary and specialty health care and other services in partnership with their families and community organizations. The overarching goal is to reduce infant mortality and perinatal health disparities in the District of Columbia primarily through a home visiting approach;
- **Nutrition and Physical Fitness** – provides increased access to healthy food, promotes physical activity as a means to reduce morbidity, supports services that offer specialized nutrition intervention, and maintains an extensive referral network available to District families, infants, children, and seniors. The goal of activities performed within the Nutrition and Physical Fitness Bureau is to positively impact dietary habits, foster physical activity, and decrease overweight and obesity rates, thus improving health outcomes among the population; and
- **Children, Adolescent, and School Health** – provides improvement for the health and well-being of all District preschool and school-age children and adolescents by enhancing access to preventive, dental, primary and specialty care services and contributing to the development of a coordinated, culturally competent, family-centered health care delivery system. The program seeks to promote age-appropriate immunizations and increase health education and outreach to District residents.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf, of District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The proposed division structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at www.cfo.dc.gov on the Annual Operating Budget and Capital Plan page.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table HC0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table HC0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		78,870	181.6
Removal of One-Time Funding	Multiple Programs	-4,176	0.0
Other CSFL Adjustments	Multiple Programs	-237	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		74,457	181.6
Decrease: To align Fixed Costs with proposed estimates	Multiple Programs	-54	0.0
Decrease: To recognize savings from a reduction in FTEs	Multiple Programs	-326	-3.4
Decrease: To realize programmatic cost savings in nonpersonal services	Multiple Programs	-1,075	0.0
Decrease: To adjust the Contractual Services budget	Multiple Programs	-1,524	0.0
Technical Adjustment: Reforecast of the centralized Fixed Costs assessment	Multiple Programs	1,527	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		73,006	178.2
Enhance: Expand the Joyful Food Markets (one-time)	Community Health Administration	750	0.0
Reduce: To adjust the funding source for a GWU contract	HIV/AIDS Hepatitis STD and TB Admin	-192	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		73,564	178.2
Enhance: To support Produce Plus, Healthy Corners, School-Based Health Centers, and Joyful Food Markets	Community Health Administration	3,030	0.0
Enhance: To support program initiatives (one-time)	Community Health Administration	1,800	0.0
Enhance: To support homeless with late-stage AIDS or terminal cancer	HIV/AIDS Hepatitis STD and TB Admin	500	0.0
Enhance: To support establishment of Office on Violence Prevention and Health Equity (one-time)	Office of Health Equity	400	0.0
Reduce: To recognize the re-establishment of the Vital Records as a SPR fund	Community Health Administration	-2,437	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		76,857	178.2
FEDERAL PAYMENTS: FY 2016 Approved Budget and FTE		5,000	0.0
No Change		0	0.0
FEDERAL PAYMENTS: FY 2017 Agency Budget Submission		5,000	0.0
No Change		0	0.0
FEDERAL PAYMENTS: FY 2017 Mayor's Proposed Budget		5,000	0.0
No Change		0	0.0
FEDERAL PAYMENTS: FY 2017 District's Proposed Budget		5,000	0.0
FEDERAL GRANT FUNDS: FY 2016 Approved Budget and FTE		114,619	322.4
Increase: To align budget with projected grant awards	HIV/AIDS Hepatitis STD and TB Admin	8,255	0.0
Increase: To adjust the Contractual Services budget	Multiple Programs	3,851	0.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	3,362	4.8
Increase: To align resources with operational spending goals	Multiple Programs	1,069	0.0
Decrease: To align Fixed Costs with proposed estimates	Agency Management Support	-436	0.0
Decrease: To realize programmatic cost savings in nonpersonal services	Multiple Programs	-2,516	0.0

Table HC0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
FEDERAL GRANT FUNDS: FY 2017 Agency Budget Submission		128,205	327.2
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 Mayor's Proposed Budget		128,205	327.2
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 District's Proposed Budget		128,205	327.2
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		13,155	96.2
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	1,828	14.3
Increase: To align resources with operational spending goals	Multiple Programs	643	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		15,626	110.5
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		15,626	110.5
Enhance: To re-establish the Vital Records Fund	Community Health Administration	2,442	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District's Proposed Budget		18,068	110.5
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		50,125	11.4
Increase: To align resources with operational spending goals	Multiple Programs	14,568	0.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	131	1.0
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		64,823	12.4
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		64,823	12.4
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		64,823	12.4
GROSS FOR HC0 - DEPARTMENT OF HEALTH		292,952	628.3

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Department of Health's (DOH) proposed FY 2017 gross budget is \$292,952,323, which represents an 11.9 percent increase over its FY 2016 approved gross budget of \$261,768,733. The budget is comprised of \$76,856,609 in Local funds, \$5,000,000 in Federal Payments, \$128,204,619 in Federal Grant funds, \$18,068,249 in Special Purpose Revenue funds, and \$64,822,847 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current divisions and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DOH's FY 2017 CSFL budget is \$74,457,335, which represents a \$4,412,841, or 5.6 percent, decrease from the FY 2016 approved Local funds budget of \$78,870,176.

CSFL Assumptions

The FY 2017 CSFL calculated for DOH included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$4,176,000 to account for the removal of one-time

funding appropriated in FY 2016. Of this amount, \$2,926,000 was for the Community Health Administration (CHA) division, which consisted of \$1,300,000 to support the Teen Pregnancy Prevention Fund, \$400,000 to combat increasing rates of infant mortality in the District, \$157,000 to support teen peer educators who provide sexual health information and condoms to youth, \$150,000 to support a competitive grant for clinical nutritional home delivery services for individuals living with cancer and other life-threatening diseases, \$569,000 to support initiatives focused on the healthy development of girls attending public schools and public charter schools in grades 9 through 12, and \$350,000 to support the Produce Plus program. The remainder consisted of \$500,000 allocated to the HIV/AIDS, Hepatitis, STD, and TB Administration division, to replace an anticipated loss of federal funding that supports housing for persons with AIDS, and \$750,000 to expand the Joyful Food Markets.

Additionally, adjustments were made for an increase of \$649,293 in personal services to account for Fringe Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$635,038 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent. CSFL funding for DOH also includes a decrease of \$1,526,859 for the Fixed Costs Inflation Factor to account for revised estimates provided by the Department of General Services and Telecommunications estimates provided by the Office of the Chief Technology Officer, and an increase of \$5,687 for the Personal Services Adjustment representing the projected impact of new positions requested in the FY 2016 budget, approved union contracts, and corresponding salary and other adjustments.

Agency Budget Submission

Increase: The proposed budget in Federal Grant funds includes an increase of \$8,255,001 to the HIV/AIDS, Hepatitis, STD, and TB Administration (HAHSTA). This funding primarily supports the District in meeting the cost of establishing and maintaining a Human Immunodeficiency Virus (HIV) prevention program. Additionally, the proposed budget in Federal Grant funds reflects an increase of \$3,851,034 across multiple divisions, primarily to reflect anticipated increases in the Title 18 and 19 grants, which support inspection of providers and suppliers of healthcare services to ensure mandatory adherence to Medicaid health and safety standards and conditions, Information Technology (IT) consultant contracts within the Agency Management division, and various grants within CHA. The funds also cover projected cost increases in information technology consultant contracts for Kastle Systems, which provides managed security and mechanical services for facilities. An increase of \$3,362,281 and 4.8 Full-Time Equivalents (FTEs) in Federal Grant funds covers projected salary, step increases, and Fringe Benefits costs. Furthermore, the proposed Federal Grant budget is increased by \$1,069,498 across multiple divisions, mainly for contracts supporting Ebola activities, supplies for grants supporting Maternal and Child Health Services and Epidemiology and Laboratory Capacity (ELC), and equipment for grants supporting Clinical Laboratory Surveys and ELC.

DOH's budget proposal in Special Purpose Revenue funds reflects increases of \$1,828,179 primarily to support 14.3 FTEs added to the Health Care Regulation and Licensing Administration division and \$643,224 for contractual services. These adjustments are related to contracts supporting Wildlife Rehabilitation, Jail Inspections, and Information Technology (IT) Solutions within the Health Care Regulation and Licensing Administration division. In Intra-District funds, the proposed budget includes a net increase of \$14,567,722, primarily to the Health Emergency Preparedness and Response Administration division based on a Memorandum of Understanding agreement with the Department of Health Care Finance (DHCF) for procurement of pharmaceutical supplies. Additionally, the proposed budget in Intra-District funds reflects a net increase of \$130,571 in personal services for projected salary step and Fringe Benefit costs, and funding for an additional 1.0 FTE in the Community Health Administration division.

Decrease: The proposed budget in Local funds reflects a reduction of \$53,732 to align funding with projected Fixed Costs estimates provided by the Department of General Services. A reduction of \$325,790 is due to the elimination of 3.4 FTE positions, primarily from the Health Care Regulation Licensing division. DOH's proposed budget in Local funds also reflects a net reduction of \$1,074,776, mainly from reductions in STD test kits and lab supplies within HAHSTA, printing services for TB clinic

within HAHSTA, copier maintenance within CPPE and CHA, sub grants for Access to Care and School Based Health Centers within CHA, and IT equipment purchases for Food Inspectors within HRLA. The budget proposal in Local funds is further decreased by \$1,523,996, primarily from reductions in contracts supporting social marketing/promotion materials, within HAHSTA, Gold Systems within CPPE, Tobacco Cessation, and Immunization within CHA, Wildlife Rehabilitation within HRLA, and temporary services, copier maintenance and IT services within the Agency Management division.

The proposed budget in Federal Grant funds includes decreases of \$436,200 from the Agency Management division, to align funding with projected Fixed Costs estimates from the Department of General Services, and \$2,516,151 in nonpersonal services, mainly due to reductions in the Community Health Administration division that pertain to sub-grants supporting the Women, Infants, and Children Grant (WIC).

Technical Adjustment: The proposed Local funds budget includes an increase of \$1,526,859 to the Agency Management division for projected Fixed Costs to accommodate the anticipated increases in rent and utility costs associated with the offices at 899 North Capitol Street.

Mayor's Proposed Budget

Enhance: The proposed budget includes a one-time increase of \$750,000 to expand the Joyful Food Markets. This funding will provide more than 4,200 children and their families with free, non-perishable groceries and fresh produce. Joyful Food Markets are monthly pop-up grocery stores operating in high-needs schools throughout the District.

Reduce: The proposed Local funds budget was reduced by \$192,291 to reflect the change in funding source for the George Washington University (GWU) epidemiology and surveillance contract to an existing Federal Grant funded contract. This contract supports DOH's academic partnership with GWU to provide technical expertise on HIV, STD, Hepatitis, and TB surveillance, and conduct behavioral health studies on HIV transmission.

District's Proposed Budget

Enhance: The proposed budget in Local funds includes a net increase of \$3,030,000 to the Community Health Administration (CHA) division. This increase is comprised of \$1,450,000 to support Produce Plus and Healthy Corners partnerships to deliver fresh produce and healthy snacks to corner stores in low-income communities; \$1,200,000 to augment School-Based Health Centers at Coolidge, Dunbar, and H.D. Woodson high schools, which will allow students to receive primary health care services on school grounds; and \$380,000 to support the Joyful Food Markets monthly pop-up grocery nutritional programs in Wards 7 and 8 elementary schools.

The proposed budget in Local funds also includes an increase of \$1,800,000, which is allocated to the CHA division as one-time funding in FY 2017. This enhancement is comprised of \$1,000,000 to support the Urban Health Initiative at Howard University to expand substance abuse disorder care, \$500,000 for Crittenden Services of Greater Washington to support teen pregnancy prevention programming, \$150,000 to support teen peer educators who are responsible for providing sexual health information and condoms to District youths, \$100,000 to support the Oral Health Program to provide dental services to DC Schools, and \$50,000 for a pilot program for Mobile Markets, which are farm stands on wheels that distribute local, sustainably produced food to underserved communities in the Washington, DC area.

In the HIV/AIDS, Hepatitis, STD, and TB Administration division, the proposed Local funds budget includes an increase of \$500,000 to support HIV/AIDS Housing through Joseph's House, which provides integrated housing, nursing, and support services for homeless people with late-stage AIDS or terminal cancer.

In the Office of Health Equity, the Local funds budget proposal includes a one-time funding increase of \$400,000 to establish an Office on Violence Prevention and Health Equity. This program was initiated by the Neighborhood Engagement Achieves Results (NEAR) Act of 2015, to develop and implement a public health strategy that includes the use of risk assessment tools, identification of heavy utilizers of public services, provision of cognitive and family-based therapy, and coordination of available services, to combat the spread of violence.

In Special Purpose Revenue (SPR) funds, the budget supports an increase of \$2,442,000 to the CHA division for re-establishment of the Vital Records fund. Vital Records is responsible for collecting, preserving and administering the District's system of birth and death records.

Reduce: The proposed budget includes a Local funds reduction of \$2,437,000 from the CHA division to reflect the reestablishment of the Vital Records fund as an SPR fund.

Agency Performance Plan*

Department of Health (DOH) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Health Regulation and Licensing Administration (HRLA). Protect the health of those who reside and do business in the District of Columbia by fostering excellence in health professional practice and building quality and safety in health systems and facilities through an effective regulatory framework.
2. Office of Health Equity. Promote Health Equity. Collaborate with other government agencies and community partners to identify and address the social determinants of health which are the key drivers of inequities in health outcomes.
3. Center for Policy Planning and Evaluation (CPPE). Develop an integrated public health information system to support health policy decision, state health planning activities, performance analysis, and direction setting for department programs.
4. Community Health Administration (CHA). Provide programs and services that promote coordination among the health care systems in the city and enhance access to effective prevention, primary and specialty medical care through collaborations with public and private organizations.
5. HIV/AIDS, Hepatitis, STD and TB Administration (HAHSTA) Reduce HIV, STD, TB and hepatitis-related morbidity and mortality and ensure healthy outcomes for persons living with those diseases. Administer federal and local funding, provide grants to service providers, monitor and evaluate programs, ensure quality services, and track the cases and status of the epidemics in the District.
6. Health Emergency Preparedness and Response Administration (HEPRA). Provide regulatory oversight of emergency medical services (EMS) and seek to ensure that the Department of Health (DOH), its partners and the community are prepared for, can respond to, and recover from public health and health care system events and emergencies.
7. Create and maintain a highly efficient, transparent, and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Health Regulation and Licensing Administration (HRLA). Protect the health of those who reside and do business in the District of Columbia by fostering excellence in health professional practice and building quality and safety in health systems and facilities through an effective regulatory framework. (10 Activities)

Activity Title	Activity Description	Type of Activity
Health Professional Licensing	Receive, process, and review for compliance with District and federal regulatory compliance license applications for for thirty-nine (39) different healthcare professions.	Daily Service
Food Safety and Hygiene Inspection Services Division (FSHISD)	Food Safety and Hygiene Inspection Services Division inspects food establishments (e.g. restaurants, food trucks, etc.) to prevent the spread of food-borne illness. They also inspect public pools, barbershops, and beauty salons for cleanliness.	Daily Service
Health Care Facilities Division	Ambulatory Surgical Centers, Certified Home Health Agencies, End-Stage Renal Disease Facilities, Hospices, Hospitals, Laboratories (Clinical Laboratory Improvement Amendments of 1988[CLIA]), Certificate of Waiver Programs (COW), Communicable Disease Laboratories, Tissue Banks, and Hospital Laboratories, Maternity Centers, Nursing Homes, Outpatient Physical Therapy or Speech Pathology Services, and Portable X-ray Suppliers in the District of Columbia. The division inspects these sites to determine compliance with local licensure health and safety regulations and federal standards for participation in Medicare and Medicaid programs under Titles XVIII and XIX of the Social Security Act. The division also conducts Architectural Plans Review of health care facilities in the District of Columbia and inspects renovated projects and new construction. In addition, the division inspects the DC Detention Facility (DC Jail) and the DC Youth Services Administration Detention Center – at New Beginnings Youth Development Center (located in Laurel, Maryland) and Mt. Olivet Road, NE (Washington, DC) in accordance with court mandates.	Daily Service
Criminal Background Check Program	The division is responsible for processing criminal background checks for health care professionals and prospective applicants of long term care facilities.	Daily Service
Compliance and Quality Assurance	The Office of Compliance and Quality Assurance enforces the District and federal laws and regulations governing licensed health professionals (Health Professional Boards and Advisory Committees). In addition, to determine compliance with federal participation in Medicare and Medicaid programs regarding Nursing Homes and Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF/ID), the office also conducts investigations, as necessary.	Daily Service

(Continued on next page)

1. Health Regulation and Licensing Administration (HRLA). Protect the health of those who reside and do business in the District of Columbia by fostering excellence in health professional practice and building quality and safety in health systems and facilities through an effective regulatory framework. (10 Activities)

Activity Title	Activity Description	Type of Activity
Rodent and Vector Control Division	The Rodent and Vector Control Division conducts field prevention and spread of diseases transmitted by animals to people, follow-up on disease investigations, dog licensing, regulation and enforcement, field inspection, and animal sheltering services in the District of Columbia. In addition, the ASP responds to any animal related complaint.	Daily Service
Animal Services Program (ASP)	The Animal Services Program is responsible for the the prevention and spread of diseases transmitted by animals to people, follow-up on disease investigations, licensing, regulation and enforcement, field inspection, and animal sheltering services in the District of Columbia. In addition, the ASP responds to any animal related complaint.	Daily Service
Pharmaceutical Control Division (PCD)	The Pharmaceutical Control Division licenses, regulates, eliminate radiation overexposure of naturally It also registers, regulates, and inspects medical marijuana dispensaries and cultivation centers. The PCD also licenses pharmaceutical detailers (e.g., pharmaceutical representatives).	Daily Service
Radiation Protection Division (RPD)	The Radiation Protection seeks to reduce and/or background checks for health care professionals and occurring or manmade radiation in the District of Columbia.	Daily Service
Intermediate Care Facilities Division (ICFD)	The Intermediate Care Facilities Division seeks to ensure applicable agencies substantially comply with District and/or Federal regulatory requirements for licensure and/or federal certification. ICFD has the the regulatory oversight responsibility for the following seven (7) different programs: (1) Intermediate Care Facilities for Individuals with Intellectual Disabilities; (2) Group Homes for Individuals with Intellectual Disabilities; (3) Child Placing Agencies; (4) Home Care Agencies; (5) Assisted Living Residence; (6) Community Residence Facilities; and (7) Nurse Staffing Agencies. The oversight of these facilities is conducted at least annually and when necessary to ensure the health and safety of residents.	Daily Service

2. Center for Policy Planning and Evaluation (CPPE). Develop an integrated public health information system to support health policy decision, state health planning activities, performance analysis and direction setting for department programs. (3 Activities)

Activity Title	Activity Description	Type of Activity
Certificate of Need (CON) Program	CPPE works with healthcare providers to administer the Certificate of Need program to ensure that the healthcare services and facilities established in the District are of high quality and meet the needs of residents.	Daily Service
Vital Records System	Vital Records is responsible for collecting, preserving, and administering the District's system of birth, death, and domestic partnership records.	Daily Service
Behavioral Risk Factor Surveillance	CPPE/BRFSS conducts an estimated 333 health surveys monthly to District residents aged 18 years of age and older in all eight wards of the city.	Daily Service

3. Community Health Administration (CHA). Provide programs and services that promote coordination among the health care systems in the city and enhance access to effective prevention, primary, and specialty medical care through collaborations with public and private organizations. (22 Activities)

Activity Title	Activity Description	Type of Activity
DC Control Asthma Now (DC CAN)	DC CAN collaborates with local stakeholders to develop and implement strategic initiatives to reduce the burden of asthma and promotes comprehensive asthma management across their lifespan.	Daily Service
Cancer Programs Division	The Cancer Programs Division encompasses three programs (Project WISH, Comprehensive Cancer Control, Cancer Management, Leadership and Coordination, and Colorectal Screening) engaged in reducing the District's cancer burden.	Daily Service
DC Cancer Registry (DCCR)	DCCR is a population based registry that maintains data on all cancer patients diagnosed and/or treated within the District. All cancer cases are required by DC Law to be reported to DCCR within six months of first contact with a cancer patient.	Daily Service
Cardiovascular Disease and Diabetes Program	This program promotes and reinforces healthful behaviors and practices across the lifespan. The program works to ensure the implementation of best practices to improve quality, effectiveness, delivery, and use of clinical preventive services related to cardiovascular disease, diabetes, and obesity.	Daily Service
Tobacco Control Program	This program aims to reduce disease, disability and death due to tobacco use by: preventing youth from smoking; helping adults and youth quit their tobacco use; reducing exposure to secondhand smoke; and identifying and eliminating tobacco related disparities among specific populations.	Daily Service
Sexual Violence Prevention Program	This program provides single and multiple sexual assault prevention sessions to elementary, middle, and high school students using evidence-based curricula.	Daily Service

(Continued on next page)

3. Community Health Administration (CHA). Provide programs and services that promote coordination among the health care systems in the city and enhance access to effective prevention, primary, and specialty medical care through collaborations with public and private organizations. (22 Activities)

Activity Title	Activity Description	Type of Activity
Health and Sexuality Education Program	This program focuses on modifying unhealthy behavior through the use of age appropriate educational sessions. The program partners with District of Columbia Public Schools and District of Columbia Public Charter Schools to provide health and sexuality education sessions for youth in grades K – 12.	Daily Service
Home Visiting Program	This program is designed to promote maternal, infant and early childhood health as well as the development of strong parentchild relationships. The program's key outcomes include improved maternal and child health; prevention of child injuries, child abuse or maltreatment; improvement in school readiness and achievement; reduction in crime or domestic violence; and improvements in family economic self-sufficiency.	Daily Service
Help Me Grow (HMG)	HMG builds collaboration across sectors, including child health care, early care and education, and family support. Through comprehensive physician and community outreach and centralized information and referral centers, families are linked with needed programs and services.	Daily Service
School Health Programs	These programs consist of both school health services and the School Based Health Centers (SBHC). The School Health Services Program provides comprehensive school health services in District of Columbia public and public charter schools. Located within the school building, SBHCs are designed to bring the medical provider's office to the school. Each SBHC is designed to complement and enhance the health care system in the District by collaborating with each student's medical home/primary care provider or serving as the student's medical home/primary care provider.	Daily Service
Oral Health Program	This program aids schools in maintaining educational readiness by providing preventive oral health services for DC Public and Public Charter students.	Daily Service
Home Delivered Meals	This program administers a home delivered meals program through a local grant award to Food and Friends.	Daily Service
Pop-up Markets in Elementary Schools	This program administers a school based pop-up market program through a local grant award to Martha's Table. This program administers the Produce Plus farmers' market incentive program and the Fruit and Vegetable Prescription (FVRx) initiative through a local grant award to DC Greens.	Daily Service
Produce Plus Program	This program administers the Produce Plus farmers' market incentive program and the Fruit and Vegetable Prescription (FVRx) initiative through a local grant award to DC Greens.	Daily Service
Supplemental Nutrition Assistance Program, Education and Obesity (SNAP-Ed)	This program provides oversight to two grantees that provide health and wellness education and SNAP referrals to eligible District residents.	Daily Service

(Continued on next page)

3. Community Health Administration (CHA). Provide programs and services that promote coordination among the health care systems in the city and enhance access to effective prevention, primary, and specialty medical care through collaborations with public and private organizations. (22 Activities)

Activity Title	Activity Description	Type of Activity
Special Supplemental Nutrition Program for Women, Infants and Children (WIC)	This program provides oversight to four WIC Local Agencies that provide no-cost nutrition assessments, breastfeeding support and healthful foods that have been prescribed to promote healthy pregnancies and growth during the first five years of life.	Daily Service
Farmers' Market Nutrition Program (FMNP)	This program provides oversight for 52 farmers who participate in healthful food access programs that assist income stressed District residents purchase locally sourced fruits and vegetables. Residents receive health and wellness education along with the food benefit.	Daily Service
Newborn Hearing Program	This program provides a comprehensive, coordinated system for universal newborn hearing screening and intervention. The program works to ensure all newborns are screened for hearing loss prior to hospital discharge and infants needing additional evaluation are linked with specialized services and a medical home.	Daily Service
DC Healthy Start	This program seeks to eliminate disparities in perinatal health, including prematurity and infant mortality by improving women's health, promoting quality services, strengthening family resilience, and achieving collective impact. The program works with community providers to provide medical and case management services for women and families at high risk for poor perinatal health outcomes.	Daily Service
The Safe Sleep Program	This program provides safe sleep education for parents/ professionals in the District have underserved areas. The HPLRP, funded with both local and Federal dollars, provides loan repayment awards to eligible primary medical, dental, and mental health, health professionals in exchange for two to four years of service at approved sites.	Daily Service
Health Professional Loan Repayment Program (HPLRP)	This program aims to recruit and retain health behaviors and practices across the lifespan. The program works to ensure the implementation of best practices to improve quality, effectiveness, delivery, and use of clinical preventive services related to cardiovascular disease, diabetes, and obesity.	Daily Service
Diffusions of Care and Innovations in Care grant programs	These programs oversee grants to community health health centers to expand access to primary and specialty services, improve the delivery and quality of primary care services, and improve patient outcomes.	Daily Service

4. HIV/AIDS, Hepatitis, STD and TB Administration (HAHSTA) Reduce HIV, STD, TB and hepatitisrelated morbidity and mortality and ensure healthy outcomes for persons living with those diseases. Administer federal and local funding, provide grants to service providers, monitor and evaluate programs, ensure quality services, and track the cases and status of the epidemics in the District. (3 Activities)

Activity Title	Activity Description	Type of Activity
Condom Distribution	The District of Columbia Condom Program distributes both male and female condoms to District residents. The program utilizes an online platform to distribute condoms to individuals and District providers of health and support services.	Daily Service
AIDS Drug Assistance	The AIDS Drug Assistance Program (ADAP) provides medication for the treatment of HIV disease. Through screening of clients to determine eligibility, enrollment and medication management the District of Columbia will continue providing this critical service.	Daily Service
DC Needle Exchange Program (DC NEX)	The District of Columbia Needle Exchange Program (DC NEX) supports harm reduction through the distribution of clean needles in exchange for used ones. The program partners with three District community based providers to implement these interventions and link clients to primary medical services.	Daily Service

5. Health Emergency Preparedness and Response Administration (HEPRA) Provide regulatory oversight of emergency medical services (EMS) and seek to ensure that DOH, its partners and the community are prepared for, can respond to, and recover from public health and health care system events and emergencies. (5 Activities)

Activity Title	Activity Description	Type of Activity
Incident Command System (ICS) and National Incident Management System (NIMS) Training	HEPRA will ensure that all DOH staff with a designated role within the Health Emergency Coordination Center (HECC) and/or the Emergency Support Function (ESF) #8 response are prepared for and can respond to events and emergencies utilizing the concepts of the NIMS of FEMA Incident Command System (ICS) trainings and participation in planned exercises, as directed by Homeland Security Presidential Directive #5.	Daily Service
Special Events	HEPRA reviews the Health, Medical and Safety Plan components of applications, requesting a special processed through the Mayor's Special Events Task Force to ensure that it meets health and medical standards for the size and type of event as defined by the policy.	Daily Service
Healthcare Coalition Development	HEPRA provides coordination and DOHHMC oversight, policy guidance and leadership through meeting participation, planning support and communications to promote, attain and sustain Health and medical emergency preparedness services during routine and emergency operations. HEPRA compiles and distributes situation reports (sitreps), conducts Radio Calls to ensure timely and adequate communication and response, and monitors bed availability status.	Daily Service
Medical Materiel Management and Distribution	HEPRA ensures the secure distribution and integrity of the stockpile from receipt to recovery of the materiel through planning, real time inventory tracking, and partner collaboration.	Daily Service
Training and Certification of EMTs and EMS Vehicles	HEPRA coordinates training and certification for emergency medical service (EMS) vehicles and emergency medical technicians (EMTs) in the District to ensure optimal healthcare response in accordance with District regulations per EMS Act of 2009 and DCMR, Title 29, Chapter 5, Emergency Medical Services.	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Health Regulation and Licensing Administration (HRLA). Protect the health of those who reside and do business in the District of Columbia by fostering excellence in health professional practice and building quality and safety in health systems and facilities through an effective regulatory framework. (8 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of follow-up inspections of health care facilities with harm level deficiencies completed within 30 days		Not available	Not available	Not available	100%	100%
Percent of intermediate care facilities identified with immediate jeopardies investigated within 24 hours		Not available	Not available	Not available	100%	100%
Percent of food establishment complaints inspected within five days		Not available	Not available	Not available	100%	100%
Percent of foodborne outbreak notifications in which suspected products were embargoed or collected and submitted for testing		Not available	Not available	Not available	100%	100%
Percent of inspections of pharmacy pharmacy facilities where pharmacists prodare in compliance with patient counseling requirements		Not available	Not available	Not available	100%	100%
Percent of Registered Controlled Substance Facilities inspected		Not available	Not available	Not available	100%	100%
Percent of samples taken from rabies suspect animals submitted for testing within 48 hours		Not available	Not available	Not available	100%	100%
Percent of rodent activity complaints inspected or baited within 48 hours		Not available	Not available	Not available	100%	100%

2. Center for Policy Planning and Evaluation (CPPE). Develop an integrated public health information system to support health policy decision, state health planning activities, performance analysis and direction setting for department programs. (3 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of Certificates of Need (CONs) reviewed on time within 90 days		Not available	Not available	Not available	100%	100%
Number of CON Appeals receive initial intervention within		Not available	Not available	Not available	Not available	Not availabl
Percent of vital records walk-in requests processed within 30 minutes		89.2%	96.79%	95%	95%	97%

3. Community Health Administration (CHA). Provide programs and services that promote coordination among the health care systems in the city and enhance access to effective prevention, primary and specialty medical care through collaborations with public and private organizations. (18 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Number of breast screening procedures performed		2,382	259	832	832	832
Number of cervical screening procedures performed		419	1,475	325	325	325
Total number of nutrition education and wellness contacts made to low income District residents participating in DOH Healthful Food Access programs		Not available	Not available	40,000	42,000	44,000
Number of District residents receiving farmer's market incentive benefits from DOH administered programs (FMNP, PPP, FVRx)		Not available	Not available	8,500	8,600	8,700
Number of District residents receiving supplemental groceries or meals (Pop Up Market/Home delivered meals)		Not available	Not available	Not available	10,000	11,500
Percent of parents receiving educational counseling for newborn hearing loss		93.9%	95.05%	94%	95%	95%
Percent of infants that receive documented follow up care after the first referral		65.3%	61.62%	75%	80%	80%
Percent of eligible perinatal program participants with a documented reproductive health plan		Not available	Not available	90%	90%	90%
Number of parents/caregivers educated on infant safe sleep practices		909	2,600	1,000	2,800	3,000
Percent of school age children with up-to-date immunizations		83.1%	87.42%	92%	92%	92%
Percent of eligible children enrolled in the Maternal, Infant, and Early Childhood Home Visiting (MIECHV) programs who receive developmental and social-emotional screenings		Not available	Not available	95%	95%	95%
Percent of women enrolled in the MIECHV programs that are screened for depression		Not available	Not available	95%	95%	95%
Percent of HPLRP participants that are practicing in priority underserved areas		Not available	Not available	Not available	40%	90%

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3. Community Health Administration (CHA). Provide programs and services that promote coordination among the health care systems in the city and enhance access to effective prevention, primary and specialty medical care through collaborations with public and private organizations. (18 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent increase in visits for primary medical, dental, and behavioral health services funded by the Diffusion of Care grants		Not available	Not available	5%	5%	5%
Total breastfeeding initiation rates among WIC enrollees		Not available	Not available	Not available	55%	57%
Breastfeeding initiation rates among African-American WIC enrollees		Not available	Not available	45%	46%	47%
Number of children under 3 years of age (with Medicaid insurance) who receive a dental examination and a fluoride varnish	X	Not available	Not available	Not available	2,000	3,000
Percent increase in the number of students utilizing school-based oral health services	X	Not available	Not available	Not available	5%	7.5%

4. HIV/AIDS, Hepatitis, STD and TB Administration (HAHSTA) Reduce HIV, STD, TB and hepatitis-related morbidity and mortality and ensure healthy outcomes for persons living with those diseases. Administer federal and local funding, provide grants to service providers, monitor and evaluate programs, ensure quality services, and track the cases and status of the epidemics in the District. (13 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Number of DOH supported HIV tests reported		76,462	101,566	125,000	125,000	100,000
Number of DOH supported HIV tests among focus populations		Not available	Not available	Not available	15,000	16,500
Number of individuals started on Pre-Exposure Prophylaxis (PrEP)	X	Not available	Not available	Not available	Not available	100
Number of youth (15-19 years) screened for STDs through youth outreach programs		3,825	1,770	7,500	4,500	5,500
Percent of individuals diagnosed with HIV living in the District that are on Antiretroviral Therapy	X	Not available	Not available	Not available	Not available	80%
Percent of individuals diagnosed with HIV retained in care that are virally suppressed	X	Not available	Not available	Not available	Not available	80%
Percent of individuals diagnosed with HIV identified as out-of-care that are re-engaged in care within three months	X	Not available	Not available	Not available	Not available	50%

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4. HIV/AIDS, Hepatitis, STD and TB Administration (HAHSTA) Reduce HIV, STD, TB and hepatitis-related morbidity and mortality and ensure healthy outcomes for persons living with those diseases. Administer federal and local funding, provide grants to service providers, monitor and evaluate programs, ensure quality services, and track the cases and status of the epidemics in the District. (13 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Number of clients with viral load served through treatment adherence activities	X	Not available	Not available	Not available	Not available	100
Number of clients who test positive for Hepatitis C receiving treatment	X	Not available	Not available	Not available	Not available	40
Proportion of gonorrhea cases with appropriate treatment confirmed		Not available	Not available	Not available	50%	75%
Percent of clients linked to care within 3 months of diagnosis		88%	86.34%	86%	87%	88%
Number of publicly-supported HIV medication prescriptions refilled		Not available	Not available	Not available	85,386	93,924
Proportion of TB patients completing treatment		Not available	Not available	Not available	85%	90%

5. Health Emergency Preparedness and Response Administration (HEPRA) Provide regulatory oversight of emergency medical services (EMS) and seek to ensure that DOH, its partners and the community are prepared for, can respond to, and recover from public health and health care system events and emergencies. (7 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of HEPRA new hires that completed ICS 100 and 200 training		25%	Not available	50%	75%	100%
Number of emergency preparedness training exercises with DOH participation		4	Not available	2	4	6
Percent of health and medical plan applications with initial review completed within 72 hours		Not available	Not available	80%	90%	100%
Percent of unannounced ambulance inspections resulting in a pass rating		Not available	Not available	Not available	95%	95%
Number of Health and Medical Coalition (HMC) Meetings held		Not available	Not available	Not available	Not available	8
Percent of Medical Reserve Corps (MRC) units that can respond within 2 hours during an emergency	X	Not available	Not available	Not available	Not available	75%
Average setup time for PODs		Not available	Not available	Not available	Not available	2

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5. Create and maintain a highly efficient, transparent, and responsive District government. (19 Measures)**

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of eligible employee reviews completed on time		Not available	37.91%	90%	90%	90%
Percent of employees who are in compliance with the mandatory ethics training requirements		Not available	Not available	Not available	90%	95%
Percent of MSS employees who complete the required MSS training curriculum		Not available	Not available	Not available	75%	80%
Number of public health competency development activities offered		Not available	Not available	Not available	10	20
Percent of DOH employees participating in a public health development activity		Not available	Not available	Not available	50%	60%
Number of documents converted to the electronic file management system		Not available	210,506	8,1600	89,000	98,000
Percent of all sub-grantees receiving DOH funding registered in EGMS		Not available	Not available	Not available	100%	100%
Percent of sub-grantee organizations that have submitted all required business documents into EGMS accounts		Not available	Not available	Not available	90%	100%
Percent of DOH grants management (program/fiscal) personnel completing EGMS Training		Not available	Not available	Not available	90%	90%
Percent of lapsed dollar amounts on federal awards		Not available	Not available	Not available	3%	3%
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

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5. Create and maintain a highly efficient, transparent, and responsive District government. (19 Measures)**

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E.

**"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

Department of Parks and Recreation

www.dpr.dc.gov
Telephone: 202-673-7647

Table HA0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$42,223,169	\$46,701,373	\$51,038,071	9.3
FTEs	569.6	551.4	746.5	35.4

The mission of the Department of Parks and Recreation (DPR) is to enhance the quality of life and wellness of District of Columbia residents and visitors by providing equal access to affordable and quality recreational services and by organizing meaningful programs, activities, and events.

Summary of Services

DPR provides a wide range of recreational activities to individuals and groups of all ages throughout the District of Columbia, including aquatics, athletics, fitness, urban camps, therapeutic recreation, environmental education, and food and nutrition programs.

To offer such diversified activities and services, DPR promotes recreation and leisure at approximately 1,000 acres of parkland, 73 recreation and community centers, 38 aquatic facilities, and several additional recreational facilities including playgrounds, athletic fields, and play courts.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table HA0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table HA0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	38,994	41,685	45,963	4,278	10.3	567.0	548.4	740.5	192.1	35.0
SPECIAL PURPOSE REVENUE FUNDS	999	2,541	2,600	59	2.3	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	39,992	44,226	48,563	4,337	9.8	567.0	548.4	740.5	192.1	35.0
FEDERAL RESOURCES										
FEDERAL GRANT FUNDS	71	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
TOTAL FOR FEDERAL RESOURCES	71	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
PRIVATE FUNDS										
PRIVATE GRANT FUNDS	30	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
PRIVATE DONATIONS	13	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
TOTAL FOR PRIVATE FUNDS	43	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	2,116	2,475	2,475	0	0.0	2.6	3.0	6.0	3.0	100.0
TOTAL FOR INTRA-DISTRICT FUNDS	2,116	2,475	2,475	0	0.0	2.6	3.0	6.0	3.0	100.0
GROSS FUNDS	42,223	46,701	51,038	4,337	9.3	569.6	551.4	746.5	195.1	35.4

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table HA0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table HA0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	16,874	21,757	25,594	27,170	1,576	6.2
12 - REGULAR PAY - OTHER	6,770	5,338	4,517	6,803	2,286	50.6
13 - ADDITIONAL GROSS PAY	548	664	135	135	0	0.0
14 - FRINGE BENEFITS - CURRENT PERSONNEL	5,565	6,314	7,109	8,495	1,386	19.5
15 - OVERTIME PAY	665	564	138	138	0	0.0
99 - UNKNOWN PAYROLL POSTINGS	0	0	0	0	0	N/A
SUBTOTAL PERSONAL SERVICES (PS)	30,422	34,637	37,493	42,741	5,248	14.0

Table HA0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
20 - SUPPLIES AND MATERIALS	1,337	932	1,325	1,018	-307	-23.2
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	6	20	0	88	88	N/A
34 - SECURITY SERVICES	0	0	0	143	143	N/A
40 - OTHER SERVICES AND CHARGES	1,133	1,111	1,281	1,889	608	47.5
41 - CONTRACTUAL SERVICES - OTHER	4,744	4,969	4,805	4,334	-471	-9.8
50 - SUBSIDIES AND TRANSFERS	0	100	231	155	-76	-32.9
70 - EQUIPMENT AND EQUIPMENT RENTAL	1,393	454	1,566	670	-896	-57.2
SUBTOTAL NONPERSONAL SERVICES (NPS)	8,613	7,586	9,208	8,297	-911	-9.9
GROSS FUNDS	39,035	42,223	46,701	51,038	4,337	9.3

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table HA0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table HA0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1010) PERSONNEL	702	701	1,027	326	5.7	7.0	9.5	2.5
(1015) TRAINING AND EMPLOYEE DEVELOPMENT	290	273	337	63	0.0	0.0	0.0	0.0
(1020) CONTRACTING AND PROCUREMENT	312	82	86	4	3.8	1.0	1.0	0.0
(1040) INFORMATION TECHNOLOGY	451	755	760	5	2.8	4.0	5.0	1.0
(1055) RISK MANAGEMENT	195	206	286	80	1.9	2.0	3.0	1.0
(1060) LEGAL	234	258	273	15	0.0	2.0	2.0	0.0
(1070) FLEET MANAGEMENT	1,447	1,667	1,801	135	16.1	18.0	24.0	6.0
(1080) COMMUNICATIONS	198	470	478	8	2.8	5.0	5.0	0.0
(1085) CUSTOMER SERVICE	86	224	174	-50	1.9	3.0	3.0	0.0
(1087) LANGUAGE ACCESS	5	114	129	15	0.0	1.0	1.0	0.0
SUBTOTAL (1000) AGENCY MANAGEMENT	3,920	4,750	5,350	600	35.1	43.0	53.5	10.5
(100F) AGENCY FINANCIAL OPERATIONS								
(110F) AGENCY BUDGET OPERATIONS	145	149	156	6	1.0	1.0	1.0	0.0
(120F) AGENCY ACCOUNTING OPERATIONS	256	256	269	13	2.8	3.0	3.0	0.0
(130F) AGENCY FISCAL OFFICER OPERATIONS	147	179	213	34	1.0	1.0	1.0	0.0
SUBTOTAL (100F) AGENCY FINANCIAL OPERATIONS	548	585	638	53	4.7	5.0	5.0	0.0

Table HA0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(2500) OFFICE OF THE DIRECTOR								
(2511) DIRECTOR'S OFFICE	573	851	846	-5	3.8	6.0	7.0	1.0
(2555) DATA AND ACCOUNTABILITY	65	75	689	614	1.0	1.0	7.0	6.0
SUBTOTAL (2500) OFFICE OF THE DIRECTOR	637	926	1,535	608	4.7	7.0	14.0	7.0
(3600) PROGRAMS								
(3601) SMALL PARKS - PROGRAMS	0	0	17	17	0.0	0.0	0.0	0.0
(3602) COMMUNITY GARDENS - PROGRAMS	0	0	78	78	0.0	0.0	0.5	0.5
(3606) RECREATION PROGRAMS	2,514	0	0	0	7.6	0.0	0.0	0.0
(3610) AQUATICS - PROGRAMS	964	657	1,509	852	10.4	6.0	9.0	3.0
(3611) AQUATICS - OPERATIONS	4,914	5,980	6,210	230	107.3	116.5	114.5	-2.0
(3616) SPORTS, HEALTH AND FITNESS PROGRAMS	2,955	2,018	2,990	972	41.2	14.5	26.0	11.5
(3626) SEASONAL CAMPS	3,844	2,548	4,002	1,454	50.3	4.4	133.2	128.8
(3631) EARLY CHILDHOOD PROGRAMS (AGES 3-5)	684	991	945	-46	11.7	17.2	16.7	-0.5
(3636) MIDDLE CHILDHOOD PROGRAMS (AGES 6-12)	12	20	0	-20	0.0	0.0	0.0	0.0
(3637) OUT-OF-SCHOOL TIME PROGRAMS	0	0	64	64	0.0	0.0	1.0	1.0
(3640) TEEN PROGRAMS	3,581	3,614	0	-3,614	48.7	49.2	0.0	-49.2
(3641) ROVING LEADERS PROGRAMS	0	0	2,781	2,781	0.0	0.0	39.8	39.8
(3642) TEENS PROGRAMS(AGES 13-18)	0	0	938	938	0.0	0.0	11.5	11.5
(3645) ADULT PROGRAMS	257	0	0	0	3.8	0.0	0.0	0.0
(3650) SENIOR SERVICES PROGRAM	1,189	884	950	66	14.7	13.0	13.0	0.0
(3655) THERAPEUTIC RECREATION PROGRAM	773	921	931	10	11.8	13.5	13.5	0.0
(3658) ENVIRONMENT AND THE GREAT OUTDOORS	0	126	251	125	0.0	1.0	3.0	2.0
(3661) WARD MANAGEMENT	1,172	0	0	0	13.3	0.0	0.0	0.0
(3665) COMMUNITY RECREATION - WARD 1	336	0	0	0	8.3	0.0	0.0	0.0
(3670) COMMUNITY RECREATION - WARD 2	443	0	0	0	6.6	0.0	0.0	0.0
(3675) COMMUNITY RECREATION - WARD 3	886	0	0	0	15.9	0.0	0.0	0.0
(3680) COMMUNITY RECREATION - WARD 4	1,359	0	0	0	21.8	0.0	0.0	0.0
(3685) COMMUNITY RECREATION - WARD 5	1,505	0	0	0	28.4	0.0	0.0	0.0
(3690) COMMUNITY RECREATION - WARD 6	1,013	0	0	0	20.4	0.0	0.0	0.0
(3695) COMMUNITY RECREATION - WARD 7	2,119	0	0	0	36.0	0.0	0.0	0.0
(3699) COMMUNITY RECREATION - WARD 8	971	0	0	0	22.7	0.0	0.0	0.0
SUBTOTAL (3600) PROGRAMS	31,490	17,759	21,666	3,907	480.9	235.4	381.6	146.3

Table HA0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(3700) PARTNERSHIPS AND DEVELOPMENT								
(3710) PARTNERSHIPS AND VOLUNTEERS	222	70	75	5	2.8	1.0	1.0	0.0
(3720) DONATIONS AND GRANTS	66	68	3	-65	1.0	1.0	0.0	-1.0
(3730) BUSINESS DEVELOPMENT	202	228	223	-5	1.9	2.0	2.0	0.0
SUBTOTAL (3700) PARTNERSHIPS AND DEVELOPMENT	490	366	301	-65	5.7	4.0	3.0	-1.0
(3800) PARK POLICY AND PROGRAMS								
(3805) SMALL PARKS PROGRAMS	269	276	0	-276	4.7	4.0	0.0	-4.0
(3810) COMMUNITY GARDENS PROGRAMS	110	304	0	-304	1.9	3.5	0.0	-3.5
(3815) SUSTAINABILITY PROGRAMS	-24	63	0	-63	1.0	1.0	0.0	-1.0
(3825) PLANNING CAPITAL PROJECTS	0	1,436	197	-1,239	0.0	4.0	2.0	-2.0
SUBTOTAL (3800) PARK POLICY AND PROGRAMS	356	2,080	197	-1,882	7.6	12.5	2.0	-10.5
(3900) AREA MANAGEMENT								
(3905) RECREATION PROGRAMS	0	4,074	17,257	13,183	0.0	14.3	262.8	248.5
(3910) AREA 1	0	1,135	8	-1,126	0.0	18.0	0.0	-18.0
(3915) AREA 2	0	1,073	7	-1,066	0.0	18.2	0.0	-18.2
(3920) AREA 3	0	1,195	8	-1,187	0.0	20.0	0.0	-20.0
(3925) AREA 4	0	965	9	-956	0.0	15.0	0.0	-15.0
(3930) AREA 5	0	1,225	8	-1,217	0.0	21.0	1.0	-20.0
(3935) AREA 6	0	1,192	6	-1,186	0.0	21.0	0.0	-21.0
(3940) AREA 7	0	1,319	10	-1,309	0.0	23.5	0.0	-23.5
(3945) AREA 8	0	1,457	10	-1,448	0.0	25.0	0.0	-25.0
(3950) AREA 9	0	1,158	9	-1,149	0.0	19.5	0.0	-19.5
(3955) AREA 10	0	1,336	11	-1,325	0.0	22.5	0.0	-22.5
SUBTOTAL (3900) AREA MANAGEMENT	0	16,129	17,342	1,214	0.0	218.1	263.8	45.8
(4500) OPERATIONS								
(4540) STAGECRAFT	0	255	290	35	0.0	3.0	3.0	0.0
(4550) WAREHOUSE	0	273	291	18	0.0	4.5	4.5	0.0
(4570) PERMIT SERVICES	477	249	175	-74	4.7	3.0	2.0	-1.0
(4580) FOOD AND NUTRITION SERVICES	1,953	2,348	2,408	60	2.8	3.0	3.0	0.0
(4590) FOOD AND NUTRITION SERVICES	813	0	0	0	2.8	0.0	0.0	0.0
(4595) SUPPORT SERVICES	800	104	85	-19	10.9	0.0	0.0	0.0
(4596) PARK MONITORS	740	879	760	-119	9.5	13.0	11.0	-2.0
SUBTOTAL (4500) OPERATIONS	4,782	4,108	4,009	-99	30.8	26.5	23.5	-3.0
TOTAL PROPOSED OPERATING BUDGET	42,223	46,701	51,038	4,337	569.6	551.4	746.5	195.1

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Division Description

The Department of Parks and Recreation operates through the following 8 divisions:

Office of the Director – provides vision and guidance to senior managers to achieve the agency's mission and goals.

This division contains the following 2 activities:

- **Director's Office** – provides vision for, and support to, the department in order to guide senior managers in a direction most advantageous to the government and residents of the District of Columbia; and
- **Data and Accountability** – collects and reports data on agency functions, such as program participation, work orders request and completion, and facility usage, to inform decision-making.

Programs – plans and collaborates with community groups, non-profit organizations, and volunteers to provide programming and other services at DPR facilities.

This division contains the following 13 activities:

- **Small Parks** – manages the programming for small parks and provides leadership in the agency's policy efforts focused on small parks;
- **Community Gardens** – provides programming and outreach for community gardens across the District and provides leadership in the agency's gardening policies;
- **Aquatics - Programs** – provides swimming instruction, fitness, and competitive opportunities to District residents and visitors;
- **Aquatics - Operations** – provides personnel, programs, and equipment to ensure the safety of District residents and visitors at DPR aquatic facilities;
- **Sports, Health, and Fitness** – provides structured and self-directed recreational sports, health, and fitness programs to District residents and visitors;
- **Seasonal Camps** – provides direct services to thousands of youth during the school breaks, including a wide range of access to pools, trails, and courts, as well as supervised activities at recreation centers;
- **Early Childhood** – provides daily services to District children ages 3 to 5 years old at locations throughout the city and engages children in various developmentally appropriate activities;
- **Out-of-School Time Programs** – provides specialized programming to District youth ages 6 to 12 years old;
- **Roving Leaders** – provides specialized outreach services to District children and youth ages 9 to 21 years old who are at risk of negative social behavior, by providing opportunities in education, employment, community services, and scholarship;
- **Teen Programs** – provides specialized programming and outreach to District youth ages 13 to 18 years old by providing opportunities in education and community services, and manages the Summer Youth Employment Program in partnership with the Department of Employment Services;
- **Senior Services** – provides recreational, seasonal, social, educational, health promotion, and transportation services to District residents and visitors ages 50 years or older;
- **Therapeutic Recreation** – provides comprehensive rehabilitative services to persons of all abilities, particularly to persons with disabilities; and
- **Environment and the Great Outdoors** – provides District area residents of all ages with outdoor recreation and environmental education experiences to cultivate a genuine connection to the great outdoors and to activate responsibility and stewardship for the environment.

Partnerships and Development – provides support to increase external financial and partner support of DPR’s goals and objectives, and to decrease reliance on the District’s General Fund through the solicitation and management of grants, donations, partnerships, sponsorships, and volunteer resources.

This division contains the following 3 activities:

- **Partnership and Volunteers** – recruits, manages and supports volunteer activities and develops outside partnerships to provide programming at DPR facilities and sustain the overall mission of DPR;
- **Donations and Grants** – solicits, facilitates, tracks and writes donation and grant agreements that support DPR’s goal of increasing its fiscal sustainability; and
- **Business Development** – works to develop new non-Local fund revenue sources that support DPR’s programs and initiatives.

Park Policy and Programs – manages the programming of all small parks and community garden properties and provides leadership in the agency’s policies and sustainability efforts across the District.

Area Management – supervises facility operations; manages staff; administers programs, activities and special events (budgets, planning, implementation, marking and evaluation); and provides strategic planning for recreation and leisure activities for District residents.

This division contains the following 11 activities:

- **Recreation Programs and Areas 1-10** – manages the programming of recreational facilities and provides leadership and supervision of site staff in all wards.

Operations – oversees the maintenance of over 900 acres of parkland and 68 facilities across the District of Columbia, including recreation and community centers, pools, playgrounds, athletic fields, and play courts. These resources are managed and operated to support recreational programs and activities and to provide open recreational spaces for customers.

This division contains the following 6 activities:

- **Stagecraft** – accommodates special events for the enjoyment of District residents by providing tools, equipment and installation support;
- **Warehouse** – receives all shipments for DPR and provides sufficient space and expertise to assemble, house, and manage shipments of materials, equipment, and supplies;
- **Permit Services** – allocates use permits for ball fields, parks, picnic areas, and other facilities operated and maintained by DPR;
- **Food and Nutrition Services** – provides nutritious meals and nutritional supplements to eligible children and families in the District of Columbia enrolled in recreational programming in care centers, outside school hours;
- **Support Services** – provides tools, equipment, and installation to successfully support events throughout the community; and
- **Park Monitors** – secures and promotes safe and sound settings for park visitors.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The Department of Parks and Recreation has no division structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table HA0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table HA0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		41,685	548.4
Other CSFL Adjustments	Multiple Programs	1,157	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		42,843	548.4
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	2,378	94.8
Decrease: To realize programmatic cost savings in nonpersonal services	Multiple Programs	-1,544	0.0
Decrease: To recognize savings from a reduction in FTEs	Multiple Programs	-3,573	-31.7
LOCAL FUNDS: FY 2017 Agency Budget Submission		40,103	611.5
Enhance: To improve management of site safety and service quality, provide more jobs, and fund the Malcom X Pop-Up Opportunity Center	Area Management	3,869	64.0
Enhance: To fully fund Summer Camps and Outdoor Pools	Programs	1,300	65.0
Transfer-Out: To EOM for the MOCRS	Operations	-92	-1.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		45,180	739.5
Enhance: To support improvements to Fort Dupont Ice Arena, Randall Recreation Center and small parks	Programs	631	0.0
Enhance: To support additional FTEs	Programs	91	1.0
Enhance: To purchase equipment for Aquabikes at Ferebee-Hope and Barry Farm Rec. Centers (One-Time)	Programs	60	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		45,963	740.5
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		2,541	0.0
Increase: To align budget with projected revenues	Multiple Programs	59	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		2,600	0.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		2,600	0.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District's Proposed Budget		2,600	0.0
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		2,475	3.0
Increase: To align resources with operational spending goals	Programs	0	3.0
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		2,475	6.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		2,475	6.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		2,475	6.0
GROSS FOR HA0 - DEPARTMENT OF PARKS AND RECREATION		51,038	746.5

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Department of Parks and Recreation's (DPR) proposed FY 2017 gross budget is \$51,038,071, which represents a 9.3 percent increase over its FY 2016 approved gross budget of \$46,701,373. The budget is comprised of \$45,963,071 in Local funds, \$2,600,000 in Special Purpose Revenue funds, and \$2,475,000 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs/divisions, and it estimates how much it would cost an agency to continue its current divisions and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DPR's FY 2017 CSFL budget is \$42,842,674, which represents a \$1,157,301, or 2.8 percent, increase over the FY 2016 approved Local funds budget of \$41,685,373.

CSFL Assumptions

The FY 2017 CSFL calculated for DPR included adjustment entries that are not described in detail on table 5. These adjustments include an increase of \$1,146,936 in personal services to account for Fringe Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$37,517 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent.

CSFL funding for DPR also reflects adjustments for a decrease of \$154,174 for the Fixed Costs Inflation Factor to account for estimates for Fleet services, and an increase of \$127,023 for Personal Services adjustments to account for the projected impact of new positions requested in the FY 2016 budget, approved union contracts, and corresponding salary and other adjustments.

Agency Budget Submission

Increase: The budget proposed in Local funds reflects a net increase of \$2,377,823 and 94.8 FTEs across multiple divisions. This adjustment aligns DPR's personal services resources with programmatic needs associated with summer activities. It also supports projected salary step increases, Fringe Benefits, and overtime costs across multiple divisions.

In Special Purpose Revenue funds, the proposed budget includes an increase of \$59,000 across multiple divisions to align funding with revenue projected from rental use of DPR facilities and fees charged for recreational activities.

In Intra-District funds, the proposed budget includes an increase of 3.0 FTEs primarily to the Programs division based on a Memorandum of Understanding agreement with the Department of Employment Services in support of the Summer Youth Employment Program.

Decrease: DPR's proposed budget in Local funds reflects a decrease of \$1,544,467 based on cost savings projected in the nonpersonal services budget. Funding in Local funds also reflects a net budget decrease of \$3,573,435 to account for inter-programmatic reallocation of 31.7 FTEs and redirection of associated funding in alignment with DPR's operational goals.

Mayor's Proposed Budget

Enhance: DPR's budget proposal in Local funds increased by \$3,869,443 and additional 64.0 FTEs to the Area Management division. This adjustment is comprised of \$1,686,934 and 38.0 FTEs to improve site safety and provide employment opportunities at DPR's sites, \$345,000 and 2.0 FTEs to support the Malcolm X Pop-Up Opportunity Center, and \$1,837,509 and 24.0 FTEs to support the reclassification of

42 positions as Management Supervisory Service positions. This action will improve staff management skills, safety, and service quality at DPR facilities. Additionally, the proposed Local funds budget increased by \$1,300,000 to support an additional 65.0 FTEs to fully fund summer camps and outdoor pools.

Transfer-Out: In Local funds, DPR's proposed budget is decreased by \$91,539 to reflect a transfer of 1.0 FTE to the Office of Community Affairs program in the Executive Office of the Mayor to support the Mayor's Office of Community Relations and Services (MOCRS).

District's Proposed Budget

Enhance: The budget proposed in Local funds reflects an increase of \$631,276 to the Programs division. This adjustment is comprised of \$235,000 to support improvements to the Fort Dupont Ice Skating Arena, \$250,000 for the Randall Recreation Center, and \$146,276 in additional funding for small parks. The proposed budget in Local funds also reflects a net increase of \$91,296 and 1.0 FTE to provide additional support for community gardens in the District. Finally, the proposed Local funds budget includes an increase of \$60,000 in one-time funding in the Programs division to support purchases of Aquabikes at the Ferebee-Hope and Barry Farm Recreation Centers.

Agency Performance Plan*

Department of Parks and Recreation (DPR) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Improve the quality of life for District residents by providing equal access to high quality, outcomes based recreation, and leisure services.
2. Promote program success through high quality operational and administrative support.
3. Create and maintain a highly efficient, transparent, and responsive District government.**

ACTIVITIES

Activities include the work that happens on a daily basis to help achieve the Strategic Objectives. Activity names come from the Budget line items. This is further divided into “daily services” (ex. sanitation disposal), and longterm “key projects” that are high profile, onetime and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capitalbased will have several key projects.

1. Improve the quality of life for District residents by providing equal access to high quality, outcomes based recreation, and leisure services. (5 Activities)

Activity Title	Activity Description	Type of Activity
Recreation Centers and Programs	DPR operates the District’s recreation centers and provides recreational programs and activities such as camps; sports, health and fitness; youth; senior; Therapeutic recreation; environmental; and personal enrichment programs.	Daily Service
Aquatic Facilities and Programs	DPR operates the District’s aquatic facilities and provides aquatic programs and activities such as learn to swim, water aerobics, and swim teams.	Daily Service
Parks Policy and Programs	DPR operates District parks and provides programs and activities to promote environmental stewardship and sustainability.	Daily Service
Special Events	DPR hosts community and citywide special events to promote healthy lifestyles and encourage participation in DPR programs and activities.	Daily Service
Permits	DPR issues permits for ball fields, parks, picnic areas, and other facilities and equipment operated and maintained by the agency.	Daily Service

2. Promote program success through high quality operational and administrative support. (5 Activities)

Activity Title	Activity Description	Type of Activity
Partnerships and Donations	DPR solicits and manages grants, donations, partnerships, and sponsorships to support DPR programs and facilities.	Daily Service
Volunteers	DPR recruits and manages volunteers to support DPR programs and activities.	Daily Service
Transportation	DPR provides safe passages for program participants and constituents to various programs, activities, and events.	Daily Service
Planning and Design	DPR plans, designs, and manages capital projects projects to renovate existing or build new playgrounds, recreation centers, aquatic facilities, and parks.	Daily Service
Customer Service	DPR measures and improves customer satisfaction by soliciting community input and feedback.	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Improve the quality of life for District residents by providing equal access to high quality, outcomes based recreation and leisure services. (5 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of participants who met program goals		85%	82.5%	86%	88%	90%
Percent of program participants surveyed rating their experience in DPR programs as Good or Excellent		Not available	Not available	Not available	Not available	90%
Percentage of program participants surveyed that would recommend a DPR program to others		Not available	Not available	Not available	Not available	88%
Percentage of program participants surveyed that plan to register for a DPR program again in the future		Not available	Not available	Not available	Not available	75%
Percent of programs meeting minimum quality standards		Not available	Not available	Not available	Not available	90%

2. Promote program success through high quality operational and administrative support. (5 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of staff with professional certifications		Not available	Not available	Not available	Not available	15%
Percent of staff completing industry-specific training		Not available	Not available	Not available	Not available	75%
Percent of customers rating net-positive customer experience		92%	94.8%	92%	93%	94%
Percent of agency's budget supplemented by outside resources		14%	10.3%	15%	16%	16%
Number of times a facility does not open on time or closes early		Not available	Not available	Not available	Not available	225

5. Create and maintain a highly efficient, transparent, and responsive District government. (9 Measures)**

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal Funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E

***"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

D.C. Office on Aging

www.dcoa.dc.gov
Telephone: 202-724-5622

Table BY0-1

Description	FY 2015	FY 2016	FY 2017	% Change
	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$42,124,856	\$41,212,882	\$40,694,268	-1.3
FTEs	77.4	61.0	63.0	3.3

The mission of the District of Columbia Office on Aging (DCOA) is to advocate, plan, implement, and monitor programs in health, education, employment, and social services that promote longevity, independence, dignity, and choice for older District residents (age 60 plus), persons living with disabilities (age 18 to 59), and their caregivers.

Summary of Services

DCOA provides consumer information, assistance, outreach for District seniors, people with disabilities, and caregivers so that they can be better informed about aging issues, improve their quality of life, and maintain their independence. The agency also offers home health, adult day care, nutrition, case management, residential facilities, elder rights assistance, health promotion, wellness, counseling, legal, recreation, transportation, and caregiver services and supports to facilitate aging in place.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table BY0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table BY0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	31,633	31,369	30,263	-1,106	-3.5	34.2	34.0	31.0	-3.0	-8.8
TOTAL FOR GENERAL FUND	31,633	31,369	30,263	-1,106	-3.5	34.2	34.0	31.0	-3.0	-8.8
FEDERAL RESOURCES										
FEDERAL GRANT FUNDS	7,799	7,815	7,732	-83	-1.1	10.1	10.0	5.0	-5.0	-50.0
FEDERAL MEDICAID PAYMENTS	0	0	1,037	1,037	N/A	0.0	0.0	11.3	11.3	N/A
TOTAL FOR FEDERAL RESOURCES	7,799	7,815	8,769	954	12.2	10.1	10.0	16.3	6.3	63.4
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	2,693	2,029	1,662	-367	-18.1	33.0	17.0	15.7	-1.3	-7.9
TOTAL FOR INTRA-DISTRICT FUNDS	2,693	2,029	1,662	-367	-18.1	33.0	17.0	15.7	-1.3	-7.9
GROSS FUNDS	42,125	41,213	40,694	-519	-1.3	77.4	61.0	63.0	2.0	3.3

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table BY0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table BY0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	1,879	2,082	2,254	2,236	-17	-0.8
12 - REGULAR PAY - OTHER	1,745	2,757	2,334	2,768	433	18.6
13 - ADDITIONAL GROSS PAY	63	103	0	0	0	N/A
14 - FRINGE BENEFITS - CURRENT PERSONNEL	664	948	825	1,038	213	25.8
SUBTOTAL PERSONAL SERVICES (PS)	4,351	5,890	5,413	6,042	629	11.6
20 - SUPPLIES AND MATERIALS	117	126	133	160	27	20.0
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	143	0	157	0	-157	-100.0

Table BY0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
40 - OTHER SERVICES AND CHARGES	902	604	591	613	22	3.7
50 - SUBSIDIES AND TRANSFERS	23,191	26,020	25,768	24,445	-1,323	-5.1
70 - EQUIPMENT AND EQUIPMENT RENTAL	60	53	100	112	12	11.9
SUBTOTAL NONPERSONAL SERVICES (NPS)	32,334	36,235	35,800	34,652	-1,148	-3.2
GROSS FUNDS	36,685	42,125	41,213	40,694	-519	-1.3

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table BY0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table BY0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1010) PERSONNEL COSTS	5,452	4,907	3,176	-1,731	34.6	38.0	27.0	-11.0
(1040) CONTRACT AND PROCUREMENT	729	660	5	-655	0.0	0.0	0.0	0.0
(1045) INFORMATION TECHNOLOGY	0	0	345	345	0.0	0.0	0.0	0.0
(1087) LANGUAGE ACCESS	8	12	0	-12	0.0	0.0	0.0	0.0
(1096) FLEET SERVICES	0	0	198	198	0.0	0.0	0.0	0.0
NO ACTIVITY ASSIGNED	0	0	0	0	19.6	0.0	0.0	0.0
SUBTOTAL (1000) AGENCY MANAGEMENT	6,189	5,579	3,725	-1,854	54.1	38.0	27.0	-11.0
(9200) CONSUMER INFO., ASSISTANCE AND OUTREACH								
(9205) EMPLOYMENT SERVICES	357	374	0	-374	0.0	0.0	0.0	0.0
(9215) COMMUNITY OUTREACH AND SPECIAL EVENTS	222	223	764	541	0.0	0.0	5.0	5.0
(9220) TRAINING AND EDUCATION	2,930	2,274	0	-2,274	17.2	17.0	0.0	-17.0
(9222) ADVOCACY/ELDER RIGHTS	466	467	1,382	916	0.0	0.0	0.0	0.0
(9230) ASSISTANCE AND REFERRAL SERVICES	0	0	870	870	0.0	0.0	7.0	7.0
SUBTOTAL (9200) CONSUMER INFO., ASSISTANCE AND OUTREACH	3,975	3,337	3,016	-321	17.2	17.0	12.0	-5.0
(9300) IN-HOME AND CONTINUING CARE PROGRAM								
(9325) IN-HOME AND DAYCARE SERVICES	6,019	5,731	0	-5,731	0.0	0.0	0.0	0.0
(9330) CAREGIVERS SUPPORT	728	701	0	-701	0.0	0.0	0.0	0.0
SUBTOTAL (9300) IN-HOME AND CONTINUING CARE PROGRAM	6,747	6,431	0	-6,431	0.0	0.0	0.0	0.0

Table BY0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(9400) HOME AND COMMUNITY BASED SUPPORT PROGRAM								
(9420) IN-HOME SERVICES	0	0	2,061	2,061	0.0	0.0	0.0	0.0
(9430) LEAD AGENCIES AND CASE MANAGEMENT	0	0	9,878	9,878	0.0	0.0	22.0	22.0
(9440) SENIOR WELLNESS CENTER/FITNESS	3,937	4,444	2,436	-2,008	6.1	6.0	0.0	-6.0
(9450) COMMUNITY SERVICES	19,415	19,611	0	-19,611	0.0	0.0	0.0	0.0
(9460) SENIOR VILLAGES	0	0	250	250	0.0	0.0	0.0	0.0
(9470) SUPPORTIVE RESIDENTIAL SERVICES	924	925	735	-190	0.0	0.0	0.0	0.0
(9475) CAREGIVER SUPPORT	0	0	1,304	1,304	0.0	0.0	2.0	2.0
(9480) ADVOCACY/ELDER RIGHTS	937	885	0	-885	0.0	0.0	0.0	0.0
(9485) TRANSPORTATION	0	0	4,991	4,991	0.0	0.0	0.0	0.0
(9490) DAY PROGRAMS	0	0	1,658	1,658	0.0	0.0	0.0	0.0
SUBTOTAL (9400) HOME AND COMMUNITY BASED SUPPORT PROGRAM	25,214	25,866	23,314	-2,552	6.1	6.0	24.0	18.0
(9500) NUTRITION								
(9520) CONGREGATE MEALS	0	0	4,798	4,798	0.0	0.0	0.0	0.0
(9530) HOME DELIVERED MEALS	0	0	4,832	4,832	0.0	0.0	0.0	0.0
(9540) NUTRITION SUPPLEMENTS	0	0	21	21	0.0	0.0	0.0	0.0
(9550) COMMODITY AND FARMERS MARKET	0	0	989	989	0.0	0.0	0.0	0.0
SUBTOTAL (9500) NUTRITION	0	0	10,640	10,640	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	42,125	41,213	40,694	-519	77.4	61.0	63.0	2.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The District of Columbia Office on Aging operates through the following 4 programs:

Consumer Information, Assistance, and Outreach – provides information, assistance, and outreach for a variety of long-term care needs to older adults, persons living with disabilities, and caregivers regarding long-term care services and supports offered in the District.

This program contains the following 3 activities:

- **Community Outreach and Special Events** – provides socialization, information, and recognition services for District residents age 60 or older, persons living with a disability between the ages of 18 and 59, and caregivers in order to combat social isolation, increase awareness of services provided, and project a positive image of aging;

- **Advocacy and Elder Rights** – provides legal support and advocacy for elder rights for District residents age 60 or older that need assistance with relevant state laws, long-term planning, or complaint resolution between residents/families and nursing homes and other community residential facilities for seniors; and
- **Assistance and Referral Services** – provides information on, connection to, and assistance with accessing home and community-based services, long-term care options, and public benefits for District residents age 60 or older, persons with a disability between the ages of 18 and 59, and caregivers.

Home and Community-Based Support – provides services for District residents who are 60 years of age or older so that they can live as independently as possible in the community including health promotion, case management services, nutrition, homemaker assistance, wellness, counseling, transportation, and recreation activities.

This program contains the following 8 activities:

- **In-Home Services** – provides home health and homemaker services for District residents 60 years of age and older to help manage activities of daily living;
- **Lead Agencies and Case Management** – provides core services and supports, such as case management and counseling services, for District residents age 60 or older, persons living with a disability between the ages of 18 and 59, and caregivers;
- **Senior Wellness Centers/Fitness** – provides socialization, physical fitness, and programs that promote healthy behavior and awareness for District residents age 60 or older;
- **Senior Villages** – provides support and technical assistance to the grass roots movement of neighbors helping neighbors age in place;
- **Supportive Residential Services** – provides emergency shelter, supportive housing, and aging-in-place programs;
- **Caregivers Support** – provides caregiver education and training, respite, stipends, and transportation services to eligible caregivers;
- **Transportation** – provides transportation to life-sustaining medical appointments and group social and recreational activities for District residents age 60 or older; and
- **Day Programs** – provides day programs through adult day health and senior centers, which allow District residents age 60 or older to have socialization and access to core services.

Nutrition Services – provides meals, food, and nutrition assistance to District residents 60 and over to maintain or improve their health and remain independent in the community.

This program contains the following 4 activities:

- **Congregate Meals** – provides meals in group settings such as senior wellness centers, senior housing buildings, and recreation centers for District residents age 60 or older;
- **Home-Delivered Meals** – provides District residents age 60 or older who are frail, home-bound, or otherwise isolated with meals delivered directly to their home;
- **Nutrition Supplements** – provides nutrition supplements each month for District residents 60 and over who are unable to obtain adequate nutrition from food alone; and
- **Commodities and Farmers Market** – the Commodity Supplemental Food Program provides a monthly bag of healthy, shelf-stable foods to low-income District residents; and the Senior Farmers Market Nutrition Program provides vouchers to participants in the Commodity Supplemental Food Program to purchase fresh produce at local farmers markets.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The proposed program structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at www.cfo.dc.gov on the Annual Operating Budget and Capital Plan page.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table BY0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table BY0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		31,369	34.0
Removal of One-Time Funding	Multiple Programs	-300	0.0
Other CSFL Adjustments	Multiple Programs	279	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		31,348	34.0
Increase: To reallocate resources for agency restructure	Nutrition	6,154	0.0
Decrease: To reallocate resources for agency restructure	Multiple Programs	-7,408	-3.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		30,094	31.0
Reduce: To align budget with projected sub-grant awards	Multiple Programs	-45	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		30,049	31.0
Enhance: To support the Senior Villages program (one-time)	Home and Community Based Support Program	250	0.0
Enhance: To support transportation to recreational activities	Home and Community Based Support Program	100	0.0
Reduce: To recognize savings from salary lapse	Agency Management	-136	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		30,263	31.0
FEDERAL GRANT FUNDS: FY 2016 Approved Budget and FTE		7,815	10.0
Increase: To reallocate resources for agency restructure	Nutrition	4,486	0.0
Decrease: To reallocate resources for agency restructure	Multiple Programs	-4,569	-5.0
FEDERAL GRANT FUNDS: FY 2017 Agency Budget Submission		7,732	5.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 Mayor's Proposed Budget		7,732	5.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 District's Proposed Budget		7,732	5.0
FEDERAL MEDICAID PAYMENTS: FY 2016 Approved Budget and FTE		0	0.0
Increase: To align budget with projected federal Medicaid reimbursements	Multiple Programs	1,037	11.3
FEDERAL MEDICAID PAYMENTS: FY 2017 Agency Budget Submission		1,037	11.3
No Change		0	0.0
FEDERAL MEDICAID PAYMENTS: FY 2017 Mayor's Proposed Budget		1,037	11.3
No Change		0	0.0
FEDERAL MEDICAID PAYMENTS: FY 2017 District's Proposed Budget		1,037	11.3

Table BY0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		2,029	17.0
Decrease: To align budget with projected revenues	Multiple Programs	-367	-1.3
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		1,662	15.7
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		1,662	15.7
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		1,662	15.7
GROSS FOR BY0 - D.C. OFFICE ON AGING		40,694	63.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The District of Columbia Office on Aging's (DCOA) proposed FY 2017 gross budget is \$40,694,268, which represents a 1.3 percent decrease from its FY 2016 approved gross budget of \$41,212,882. The budget is comprised of \$30,263,426 in Local funds, \$7,731,645 in Federal Grant funds, \$1,037,479 in Federal Medicaid Payments, and \$1,661,718 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DCOA's FY 2017 CSFL budget is \$31,347,913, which represents a \$21,152, or 0.1 percent, decrease from the FY 2016 approved Local funds budget of \$31,369,065.

CSFL Assumptions

The FY 2017 CSFL calculated for DCOA included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$300,000 to account for the removal of one-time funding appropriated in FY 2016 for home-delivered meal services for seniors and a feasibility study and plan for a virtual Senior Wellness Center. Additionally, adjustments were made for an increase of \$114,822 in personal services to account for Fringe Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$118,601 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent. CSFL funding for DCOA also includes an increase of \$45,425 for the Fixed Costs Inflation Factor to account for projected estimates for Fleet services.

Agency Budget Submission

In FY 2017, the District of Columbia Office on Aging (DCOA) realigned its resources and budgetary programs to ensure that the agency will continue to provide congregate and home delivered meals to seniors in the District, as well as dietary and nutrition education guidance.

Increase: DCOA's Local funds budget proposal includes an increase of \$6,154,010 to support the realignment of the agency's program including the establishment of the Nutrition program. Specifically, this adjustment supports the contractual services costs associated with food vendors that produce and deliver meals to homebound seniors.

DCOA's Federal Grant funds proposed budget includes an increase of \$4,485,976 in the Nutrition program based on the reallocation of projected Nutrition Services grant awards. This funding enables DCOA to continue to provide congregate and home delivered meals, food, and nutrition assistance to District residents aged 60 or older.

Beginning in FY 2017, DCOA will perform Medicaid administrative functions, such as enrolling beneficiaries in the Waiver for the Elderly and Persons with Disabilities and Adult Day Health programs with the Department of Health Care Finance (DHCF). These services will be reflected in the agency's newly established Federal Medicaid Payments budget, which is allocated across multiple programs in the amount of \$1,037,479 and 11.3 FTEs.

Decrease: The proposed Local funds budget reflects a net reduction of \$7,407,926 and 3.0 FTEs across multiple programs. This reduction comprises increases of \$1,382,205 and 13.5 FTEs in multiple programs, offset by net decreases of \$8,790,131 and 16.5 FTEs. This adjustment involves the elimination of funding from the In-Home and Continuing Care program to fund the newly created Nutrition program.

DCOA's Federal Grant funds budget reflects a net reduction of \$4,569,140 and 5.0 FTEs across multiple programs. This amount combines net reductions of \$2,638,031 and 5.0 FTEs from the Home and Community Based Support program and \$2,369,098 in the In-home and Continuing Care program, offset by a net increase of \$437,988 in multiple programs to support the agency's new programmatic priorities.

In Intra-District funds, the proposed budget supports the Memoranda of Understanding (MOUs) with the Department of Health Care Finance (DHCF) to provide services for the Long-Term Care for Ombudsman program and with the Department on Disability Services (DDS) to provide nursing home quality care for seniors with visual and hearing challenges. A net decrease of \$367,291 and the elimination of 1.3 FTEs aligns the budget with the projected revenues from these MOUs.

Mayor's Proposed Budget

Reduce: The District of Columbia Office on Aging's budget proposal in Local funds reflects a reduction of \$44,610 across multiple programs to reflect the reduction in funding that supports sub-grantee awards.

District's Proposed Budget

Enhance: DCOA's proposed Local funds budget includes an increase of \$250,000 in one-time funding to support the Senior Villages program. Additionally, an enhancement of \$100,000 provides transportation services for seniors to participate in recreational activities.

Reduce: DCOA's proposed Local funds budget reflects a decrease of \$135,961 due to projected vacancy savings.

Unemployment Compensation Fund

www.does.dc.gov

Telephone: 202-724-7000

Table BH0-1

	FY 2015	FY 2016	FY 2017	% Change
Description	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$5,064,769	\$6,887,000	\$6,887,000	0.0

The mission of the Unemployment Compensation Fund is to provide unemployment compensation benefits to former District government employees who have been separated from employment through no fault of their own.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table BH0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table BH0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	5,065	6,887	6,887	0	0.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	5,065	6,887	6,887	0	0.0	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	5,065	6,887	6,887	0	0.0	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table BH0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table BH0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
40 - OTHER SERVICES AND CHARGES	0	10	0	0	0	N/A
50 - SUBSIDIES AND TRANSFERS	6,620	5,055	6,887	6,887	0	0.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	6,620	5,065	6,887	6,887	0	0.0
GROSS FUNDS	6,620	5,065	6,887	6,887	0	0.0

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table BH0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table BH0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) UNEMPLOYMENT COMPENSATION FUND								
(1100) UNEMPLOYMENT COMPENSATION FUND	5,065	6,887	6,887	0	0.0	0.0	0.0	0.0
SUBTOTAL (1000) UNEMPLOYMENT COMPENSATION FUND	5,065	6,887	6,887	0	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	5,065	6,887	6,887	0	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Unemployment Compensation Fund operates through the following program:

Unemployment Compensation Fund – provides unemployment compensation to qualified former District government employees during periods of unemployment.

Program Structure Change

The Unemployment Compensation Fund has no program structure changes in the FY 2017 proposed budget.

FY 2017 Proposed Budget Changes

The Unemployment Compensation Fund has no changes from the FY 2016 approved budget to the FY 2017 proposed budget.

Employees' Compensation Fund

www.orm.dc.gov
Telephone: 202-727-8600

Table BG0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$19,886,298	\$20,221,002	\$21,521,002	6.4

The mission of the Employees' Compensation Fund is to provide fiscal resources to administer the Public Sector Workers' Compensation program for District of Columbia government employees and to pay the required claims costs of eligible claimants, pursuant to applicable District laws.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table BG0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table BG0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	19,886	20,221	21,521	1,300	6.4	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	19,886	20,221	21,521	1,300	6.4	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	19,886	20,221	21,521	1,300	6.4	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table BG0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table BG0-3

(dollars in thousands)

	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
Comptroller Source Group						
20 - SUPPLIES AND MATERIALS	1,013	1,265	814	1,500	686	84.4
40 - OTHER SERVICES AND CHARGES	7,318	5,295	8,000	7,500	-500	-6.2
50 - SUBSIDIES AND TRANSFERS	12,998	13,327	11,407	12,521	1,114	9.8
SUBTOTAL NONPERSONAL SERVICES (NPS)	21,330	19,886	20,221	21,521	1,300	6.4
GROSS FUNDS	21,330	19,886	20,221	21,521	1,300	6.4

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table BG0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table BG0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(0010) DISABILITY COMPENSATION FUND								
(1000) DISABILITY COMPENSATION FUND	19,886	20,221	21,521	1,300	0.0	0.0	0.0	0.0
SUBTOTAL (0010) DISABILITY COMPENSATION FUND	19,886	20,221	21,521	1,300	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	19,886	20,221	21,521	1,300	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Employees' Compensation Fund operates through the following program:

Disability Compensation Fund – is established by the District of Columbia Merit Personnel Act (D.C. Law 2-139, as amended). Payments are made to District employees, with eligible and verified claims, as compensation for lost wages, medical services related to workplace injuries, and return-to-work services such as vocational rehabilitation. In FY 2004, the administration of the Fund was transferred to the D.C. Office of Risk Management.

Program Structure Change

The Employees' Compensation Fund has no program structure changes in the FY 2017.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table BG0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table BG0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		20,221	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		20,221	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		20,221	0.0
Enhance: To support the Jones Class Action Lawsuit settlement and the Fairness to Injured Workers' Act	Disability Compensation Fund	1,300	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		21,521	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		21,521	0.0
GROSS FOR BG0 - EMPLOYEES' COMPENSATION FUND		21,521	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Employees' Compensation Fund (ECF) FY 2017 gross budget is \$21,521,002, which represents a 6.4 percent increase over its FY 2016 approved gross budget of \$20,221,002. The budget is comprised entirely of Local funds.

Agency Budget Submission

The Employees' Compensation Fund (ECF) has no changes from its FY 2016 approved budget to the FY 2017 proposed budget.

Mayor's Proposed Budget

Enhance: The Employees' Compensation Fund (ECF) proposed budget reflects an increase of \$1,300,000. The increase consists of \$850,000 to support the proposed settlement for the Jones Class Action Lawsuit and \$450,000 to support the injured workers' increased pay as a result of the Fairness to Injured Workers' Act of 2015.

District's Proposed Budget

No Change: The Employees' Compensation Fund's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Office of Human Rights

www.ohr.dc.gov

Telephone: 202-727-4559

Table HM0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$3,719,818	\$4,007,892	\$4,420,225	10.3
FTEs	33.8	38.0	39.0	2.6

The mission of the D.C. Office of Human Rights (OHR) is to eradicate discrimination, increase equal opportunity, and protect human rights in the city.

Summary of Services

OHR investigates and resolves complaints of discrimination in employment, housing, places of public accommodation, and educational institutions, pursuant to the D.C. Human Rights Act of 1977 and other numerous local and federal laws. OHR also prevents discrimination by providing training and education to District government employees, private employers, workers, and the community at large regarding their rights and responsibilities under the law. OHR monitors compliance with the Language Access Act of 2004 and investigates allegations of non-compliance with this Act by District government agencies. The agency also investigates complaints and conditions causing community tension and conflict that can lead to breaches of the peace. The Commission on Human Rights is the adjudicatory body that decides private sector cases after OHR has found “probable cause” of discrimination.

The agency’s FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table HM0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table HM0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	3,134	3,741	4,058	317	8.5	31.5	35.6	36.6	1.0	2.9
TOTAL FOR GENERAL FUND	3,134	3,741	4,058	317	8.5	31.5	35.6	36.6	1.0	2.9
FEDERAL RESOURCES										
FEDERAL GRANT FUNDS	286	267	322	55	20.6	2.3	2.4	2.4	0.0	-2.1
TOTAL FOR FEDERAL RESOURCES	286	267	322	55	20.6	2.3	2.4	2.4	0.0	-2.1
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	300	0	40	40	N/A	0.0	0.0	0.0	0.0	N/A
TOTAL FOR INTRA-DISTRICT FUNDS	300	0	40	40	N/A	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	3,720	4,008	4,420	412	10.3	33.8	38.0	39.0	1.0	2.6

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table HM0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table HM0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	1,692	1,686	2,325	2,032	-294	-12.6
12 - REGULAR PAY - OTHER	293	896	709	1,266	557	78.5
13 - ADDITIONAL GROSS PAY	21	16	0	0	0	N/A
14 - FRINGE BENEFITS - CURRENT PERSONNEL	402	531	678	768	91	13.4
SUBTOTAL PERSONAL SERVICES (PS)	2,408	3,130	3,712	4,066	354	9.5

Table HM0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
20 - SUPPLIES AND MATERIALS	30	15	11	11	0	0.0
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	10	2	0	0	0	N/A
40 - OTHER SERVICES AND CHARGES	268	300	98	104	6	5.8
41 - CONTRACTUAL SERVICES - OTHER	303	245	178	182	4	2.2
70 - EQUIPMENT AND EQUIPMENT RENTAL	17	28	8	57	49	581.5
SUBTOTAL NONPERSONAL SERVICES (NPS)	628	590	296	354	58	19.8
GROSS FUNDS	3,036	3,720	4,008	4,420	412	10.3

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table HM0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table HM0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) OFFICE OF HUMAN RIGHTS								
(1010) PERSONNEL	12	66	0	-66	0.1	0.5	0.0	-0.5
(1030) PROPERTY MANAGEMENT	28	3	4	0	0.2	0.0	0.0	0.0
(1040) INFORMATION TECHNOLOGY	24	0	50	50	0.2	0.0	0.0	0.0
(1050) FINANCIAL SERVICES	24	0	0	0	0.2	0.0	0.0	0.0
(1055) RISK MANAGEMENT	12	0	0	0	0.1	0.0	0.0	0.0
(1060) LEGAL SERVICES	230	310	405	96	0.0	2.0	3.0	1.0
(1080) COMMUNICATIONS	12	0	0	0	0.1	0.0	0.0	0.0
(1085) CUSTOMER SERVICE	141	0	0	0	1.1	0.0	0.0	0.0
(1090) PERFORMANCE MANAGEMENT	177	412	455	44	1.0	3.0	3.0	0.0
SUBTOTAL (1000) OFFICE OF HUMAN RIGHTS	660	791	914	123	3.1	5.4	6.0	0.6
(2000) EQUAL JUSTICE								
(2010) INTAKE	220	151	240	89	1.1	2.0	3.1	1.1
(2020) MEDIATION	398	479	491	12	5.2	5.0	5.1	0.1
(2030) INVESTIGATIONS	1,696	1,610	1,702	92	14.8	16.4	16.4	0.1
(2050) FAIR HOUSING PROGRAM	23	81	27	-54	1.3	1.2	0.2	-0.9
(2060) RESEARCH AND COMPLIANCE	177	10	10	0	0.0	0.0	0.0	0.0
(2070) PUBLIC EDUCATION	173	146	241	95	2.2	2.0	2.1	0.1
(2080) PUBLIC INFORMATION	7	0	0	0	1.0	0.0	0.0	0.0
(2085) BULLYING PREVENTION OVERSIGHT	0	165	179	14	0.0	1.0	1.0	0.0
(2090) LANGUAGE ACCESS OVERSIGHT	23	212	229	17	2.1	2.0	2.0	0.0
SUBTOTAL (2000) EQUAL JUSTICE	2,717	2,854	3,121	266	27.7	29.6	30.0	0.5

Table HM0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(3000) COMMISSION ON HUMAN RIGHTS								
(3010) HUMAN RIGHTS COMMISSION	343	363	386	23	3.1	3.0	3.0	0.0
SUBTOTAL (3000) COMMISSION ON HUMAN RIGHTS	343	363	386	23	3.1	3.0	3.0	0.0
TOTAL PROPOSED OPERATING BUDGET	3,720	4,008	4,420	412	33.8	38.0	39.0	1.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Office of Human Rights operates through the following 3 programs:

Equal Justice – provides education and awareness and investigates, adjudicates, and provides compliance services to people who live, work, and/or conduct business in the District of Columbia so that they are informed of, and may have timely resolution of, discrimination complaints.

This program contains the following 8 activities:

- **Intake** – provides intake, referral, and counseling services to complainants who live, work, and/or conduct business in the District of Columbia so that they may have timely and quality assessments of their complaints;
- **Mediation** – provides mediation services to complainants and respondents in an attempt to resolve potentially unlawful discriminatory practices and avoid costly and time-consuming investigations and litigation;
- **Investigations** – conducts full investigations whenever prima facie evidence has been established for each complaint brought to the Office of Human Rights. This applies to cases in employment, public accommodations, educational institutions, and language access;
- **Fair Housing** – investigates complaints and provides outreach and education to people who live, work, or conduct business in the District on matters relating to alleged violations of federal and local fair housing laws;
- **Research and Compliance** – conducts compliance reviews of, provides training on, and performs research related to human rights law as well as mandates issued by the Equal Employment Opportunity Commission and the U.S. Department of Housing and Urban Development;
- **Public Education** – provides awareness, education, training, and public information to ensure a workforce environment free of discrimination in the District;
- **Bullying Prevention Oversight** – coordinates bullying prevention initiatives throughout the District; and
- **Language Access Oversight** – provides information, education, monitoring, and enforcement services pertaining to the D.C. Language Access Act and its implementation and applicability.

Commission on Human Rights – provides adjudication services through an administrative, trial-type hearing conducted before a hearing examiner or a panel of commissioners. The Commission rules and can issue injunctive relief and award damages (if discrimination is found) to people who live, work, or conduct business in the District of Columbia.

Office of Human Rights (Agency Management) – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The Office of Human Rights has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table HM0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table HM0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		3,741	35.6
Other CSFL Adjustments	Multiple Programs	119	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		3,860	35.6
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	357	4.0
Decrease: To realize programmatic cost savings in nonpersonal services	Multiple Programs	-79	0.0
Decrease: To align resources with operational spending goals	Multiple Programs	-278	-5.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		3,860	34.6
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		3,860	34.6
Enhance: To support additional FTEs	Equal Justice	148	2.0
Enhance: IT Upgrades (one-time)	Office of Human Rights	50	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		4,058	36.6
FEDERAL GRANT FUNDS: FY 2016 Approved Budget and FTE		267	2.4
Increase: To align budget with projected grant awards	Equal Justice	55	0.0
FEDERAL GRANT FUNDS: FY 2017 Agency Budget Submission		322	2.4
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 Mayor's Proposed Budget		322	2.4
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 District's Proposed Budget		322	2.4
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		0	0.0
Increase: To adjust the Contractual Services budget	Equal Justice	40	0.0
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		40	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		40	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		40	0.0
GROSS FOR HM0 - OFFICE OF HUMAN RIGHTS		4,420	39.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Office of Human Rights' (OHR) proposed FY 2017 gross budget is \$4,420,225, which represents a 10.3 percent increase over its FY 2016 approved gross budget of \$4,007,892. The budget is comprised of \$4,058,275 in Local funds, \$321,950 in Federal Grant funds, and \$40,000 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

OHR's FY 2017 CSFL budget is \$3,860,090, which represents a \$119,198, or 3.2 percent, increase over the FY 2016 approved Local funds budget of \$3,740,892.

CSFL Assumptions

The FY 2017 CSFL calculated for OHR included adjustment entries that are not described in detail on table 5. These adjustments include an increase of \$109,712 in personal services to account for Fringe Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$3,869 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent.

CSFL funding for OHR also reflects adjustments for increases of \$253 for the Fixed Costs Inflation Factor to account for fleet service estimates, and \$5,364 for the Personal Services Adjustment to reflect the projected impact of new positions requested in the FY 2016 budget, approved union contracts, and corresponding salary and other adjustments.

Agency Budget Submission

Increase: In Local funds, the proposed budget reflects an increase of \$356,955, primarily in the Equal Justice program, to reflect the reclassification of 4.0 Full-Time Equivalents (FTE) from Continuing to Temporary Full-Time status as well as projected salary step increases and Fringe Benefit costs. The proposed Federal Grant funds budget increased by a net amount of \$54,950 to align funding with projected Housing and Urban Development (HUD) grant awards.

In Intra-District funds, the budget proposal reflects an increase of \$40,000 due to a new Memorandum of Understanding agreement with the Department of Employment Services to share responsibilities for the administration and enforcement of the "Protecting Pregnant Workers Fairness Act".

Decrease: OHR's proposed Local funds budget reflects a decrease of \$78,998 in nonpersonal services, which is comprised of \$40,000 in contractual services, \$37,871 in professional services fees, and \$1,128 in equipment purchases. In addition, the budget proposal in Local funds reflects a net decrease of \$277,956 due to the reclassification of 4.0 positions from Continuing to Temporary Full-Time status and the elimination of 1.0 FTE from the Equal Justice program.

Mayor's Proposed Budget

No Change: The Office of Human Rights' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

Enhance: OHR's Local funds budget proposal reflects an increase of \$148,184 and 2.0 FTEs to support the Fair Criminal Record Screening Act of 2014, which prohibits employers from asking job applicants about their criminal background prior to making a job offer. OHR will serve as the authority for enforcing compliance and will impose fines on violators of this legislation. The Local funds budget proposal also reflects an increase of \$50,000 in one-time funding to support Information Technology maintenance and upgrades.

Agency Performance Plan*

Office of Human Rights (OHR) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Provide high quality and efficient resolution of complaints filed at the Office of Human Rights in order to comply with statutory requirements, improve customer service, and strengthen enforcement.
2. Provide high quality and efficient adjudication of certified charges filed at the Commission on Human Rights in order to comply with statutory requirements and to improve customer service.
3. Provide high quality monitoring of and technical assistance in OHR's compliance programs, including Language Access, Bullying Prevention, and Equal Employment Opportunity policies.
4. Provide high quality education and awareness communication to the public in order to increase understanding of the laws enforced by OHR.
5. Create and maintain a highly efficient, transparent, and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Provide high quality and efficient resolution of complaints filed at the Office of Human Rights in order to comply with statutory requirements, improve customer service, and strengthen enforcement. (4 Activities)

Activity Title	Activity Description	Type of Activity
Investigate	Investigate docketed cases.	Daily Service
Intake	Conduct intake interviews of inquiries received.	Daily Service
Mediation	Mediate all docketed cases.	Daily Service
Legal Review	Legal review of letters of determination drafted by investigators.	Daily Service

2. Provide high quality and efficient adjudication of certified charges filed at the Commission on Human Rights in order to comply with statutory requirements and to improve customer service. (5 Activities)

Activity Title	Activity Description	Type of Activity
Review Certified Cases	Review certified cases and set scheduling order.	Daily Service
Review and rule on dispositive motions	Review and rule on dispositive motions.	Daily Service
Hold Final Hearing order	Commission on Human Rights (COHR) should issue scheduling orders within 30 days of case certification.	Daily Service
Lead or Organize Commission Meetings	Lead or Organize Commission Meetings.	Daily Service

3. Provide high quality monitoring of and technical assistance in OHR's compliance programs, including Language Access, Bullying Prevention, and Equal Employment Opportunity policies. (7 Activities)

Activity Title	Activity Description	Type of Activity
EEO Counselors and Officers Training	Provide training and technical assistance to EEO Counselors and Officers.	Daily Service
Bullying Prevention Policy Oversight	Oversee bullying prevention policy development and compliance and provide training.	Daily Service
Enforcement	Assist with identifying pre-investigation intervention solution; investigate docketed cases of language access complaints; issue written findings after investigation is completed; assist noncompliant agencies with systemic corrective actions.	Daily Service
Technical Assistance to Covered Entities	Provide technical assistance such as one-on-one consultations, implementing corrective actions, training staff on compliance and cultural competencies, and meeting with language access coordinators.	Daily Service
Community Engagement	Provide outreach and education to the public; Work closely with consultative agencies and community stakeholders.	Daily Service
Compliance Monitoring	Review and monitor each major public contact agency's two year LA compliance plan; monitor and review quality of services provided to LEP/NEP customers; meet with agency Language Access Coordinators.	Daily Service
School Climate Data and Youth Bullying Prevention Project	As a result of a four year grant from NIJ, in partnership with Child Trends and OSSE, the Youth Bullying Prevention Program will collect school climate data, evaluate prevention strategies in schools, and support their efforts to implement evidence based programs to prevent bullying and improve school safety.	Key Project

(Continued on next page)

4. Provide high quality education and awareness communication to the public in order to increase understanding of the laws enforced by OHR. (3 Activities)

Activity Title	Activity Description	Type of Activity
Provide education/training	Conduct training for the public and business community.	Daily Service
Perform Outreach	Conduct outreach re newly enacted laws to ensure awareness and compliance.	Daily Service
Issue press release statements	Draft and issue press release statements.	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Provide high quality and efficient resolution of complaints filed at the Office of Human Rights in order to comply with statutory requirements, improve customer service, and strengthen enforcement. (5 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of inquiries scheduled for intake interview within 30 days	X	Not available	Not available	Not available	Not available	80%
Percent of docketed cases scheduled for mediation within 45 days	X	Not available	Not available	Not available	Not available	80%
Percent of assigned cases with letters of determination within 160 days	X	Not available	Not available	Not available	Not available	80%
Percent of cases certified to the COHR within 60 days	X	Not available	Not available	Not available	Not available	80%
Cost of processing a complaint under the Equal Justice Program	X	Not available	Not available	Not available	Not available	\$5,870

2. Provide high quality and efficient adjudication of certified charges filed at the Commission on Human Rights in order to comply with statutory requirements and to improve customer service. (3 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of cases pending with the Commission over 15 months	X	Not available	Not available	Not available	Not available	20%
Percent of cases with scheduling orders issued within 30 days	X	Not available	Not available	Not available	Not available	80%
Percent of dispositive motions resolved within 60 days of filing	X	Not available	Not available	Not available	Not available	80%

(Continued on next page)

3. Provide high quality monitoring of and technical assistance in OHR's compliance programs, including Language Access, Bullying Prevention, and Equal Employment Opportunity policies. (4 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of EEO Counselors and Officers Satisfied with Training	X	Not available	Not available	Not available	Not available	80%
Percent of bullying cases which receive initial intervention within 30 days	X	Not available	Not available	Not available	Not available	80%
Percent of language access cases which receive initial intervention within 30 days	X	Not available	Not available	Not available	Not available	90%
Percent of covered entities with major public contact monitored and assessed for compliance with the Language Access Act	X	Not available	Not available	Not available	Not available	80%

4. Provide high quality education and awareness communication to the public in order to increase understanding of the laws enforced by OHR. (3 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of Human Rights Liaisons that rate the all-day training as “good” “excellent” in post training survey	X	Not available	Not available	Not available	Not available	80%
Percent of participants that rate the Business Training Series events as “good” or “excellent” in post training survey	X	Not available	Not available	Not available	Not available	80%
Percent of participants that rate “Know Your Rights” presentations as “good” or “excellent” in post training survey	X	Not available	Not available	Not available	Not available	80%

(Continued on next page)

5. Create and maintain a highly efficient, transparent, and responsive District government. (9 Measures)**

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal Funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E.

***"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

Office on Latino Affairs

www.ola.dc.gov
Telephone: 202-671-2825

Table BZ0-1

Description	FY 2015	FY 2016	FY 2017	% Change
	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$3,065,405	\$3,177,309	\$3,207,448	0.9
FTEs	9.2	10.0	10.0	0.0

The mission of the Office on Latino Affairs (OLA) is to improve the quality of life of the District's Latino residents by addressing a broad range of social and economic needs through strategic management of public and private partnerships, expertise on policy, community relations, civic engagement, and community-based grants.

Summary of Services

OLA awards community-based grants, forms strategic partnerships, conducts community relations, and provides outreach support and advocacy for District Latinos so that they can have access to a full range of human services, health, education, housing, economic development, and employment opportunities.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table BZ0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table BZ0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	2,670	2,782	2,812	30	1.1	9.2	10.0	10.0	0.0	0.0
TOTAL FOR GENERAL FUND	2,670	2,782	2,812	30	1.1	9.2	10.0	10.0	0.0	0.0
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	396	396	396	0	0.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR INTRA-DISTRICT FUNDS	396	396	396	0	0.0	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	3,065	3,177	3,207	30	0.9	9.2	10.0	10.0	0.0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table BZ0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table BZ0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	428	460	549	604	56	10.2
12 - REGULAR PAY - OTHER	182	45	171	105	-66	-38.6
13 - ADDITIONAL GROSS PAY	1	35	0	0	0	N/A
14 - FRINGE BENEFITS - CURRENT PERSONNEL	136	103	166	173	7	4.2
15 - OVERTIME PAY	1	0	0	0	0	N/A
SUBTOTAL PERSONAL SERVICES (PS)	748	643	886	883	-3	-0.4
20 - SUPPLIES AND MATERIALS	23	30	21	25	4	21.5
40 - OTHER SERVICES AND CHARGES	76	53	79	91	13	16.1
50 - SUBSIDIES AND TRANSFERS	2,237	2,333	2,184	2,200	16	0.7
70 - EQUIPMENT AND EQUIPMENT RENTAL	9	6	8	8	0	2.9
SUBTOTAL NONPERSONAL SERVICES (NPS)	2,344	2,422	2,292	2,325	33	1.5
GROSS FUNDS	3,092	3,065	3,177	3,207	30	0.9

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table BZ0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table BZ0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1050) FINANCIAL MANAGEMENT	0	10	6	-4	0.0	0.0	0.0	0.0
(1090) PERFORMANCE MANAGEMENT	297	340	299	-41	1.8	2.0	2.0	0.0
SUBTOTAL (1000) AGENCY MANAGEMENT	297	350	305	-45	1.8	2.0	2.0	0.0
(1001) COMMUNITY BASED PROGRAMS								
(1012) GRANTS MANAGEMENT	2,442	2,357	2,387	30	1.8	2.0	2.0	0.0
SUBTOTAL (1001) COMMUNITY BASED PROGRAMS	2,442	2,357	2,387	30	1.8	2.0	2.0	0.0
(2001) ADVOCACY PROGRAM								
(2011) LANGUAGE ACCESS ACTIVITY	121	156	201	46	1.8	2.0	2.0	0.0
SUBTOTAL (2001) ADVOCACY PROGRAM	121	156	201	46	1.8	2.0	2.0	0.0
(3001) COMMUNITY RELATIONS AND OUTREACH								
(3011) COMMUNITY INFORMATION EXCHANGE	197	305	305	0	2.8	4.0	4.0	0.0
(3012) COMMUNITY PARTNERSHIPS	8	9	9	0	0.0	0.0	0.0	0.0
SUBTOTAL (3001) COMMUNITY RELATIONS AND OUTREACH	206	314	314	0	2.8	4.0	4.0	0.0
(4001) PUBLIC AFFAIRS PROGRAM								
(4011) PUBLIC AFFAIRS ACTIVITY	0	0	0	0	0.9	0.0	0.0	0.0
SUBTOTAL (4001) PUBLIC AFFAIRS PROGRAM	0	0	0	0	0.9	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	3,065	3,177	3,207	30	9.2	10.0	10.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Office on Latino Affairs operates through the following 4 programs:

Community-Based Grants – provides technical assistance and grants management support, including grant selection, award funding, and monitoring services, to District Latino-serving, non-profit organizations, so that they can provide linguistically and culturally appropriate services to the limited

English proficient Latino population of the District in the area of health, housing, education, jobs, and small business development in keeping with the Mayor's priorities.

Advocacy and Language Access – provides consultation, collaboration, and problem-solving services to the Mayor, District government agencies, community groups, and other entities in an effort to enhance the provision of linguistically and culturally appropriate services to the Latino community, as well as to comply with the 2004 Language Access Act.

Community Relations and Outreach – provides partnership and outreach services to District Latino residents in an effort to increase their knowledge of, and access to, vital programs and services available to them.

This program contains the following 2 activities:

- **Community Information Exchange** – provides information dissemination and educational services to District Latino residents so that they can better access vital services provided by the District government and the non-profit sector; and
- **Community Partnerships** – provides information-gathering services to District Latino residents so that OLA and District government agencies can better design and support systems to serve the Latino community.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The Office on Latino Affairs has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table BZ0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table BZ0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		2,782	10.0
Other CSFL Adjustments	Multiple Programs	30	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		2,812	10.0
Increase: To align resources with operational spending goals	Multiple Programs	19	0.0
Decrease: To align personal services and Fringe Benefits with projected costs	Multiple Programs	-32	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		2,799	10.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		2,799	10.0
Enhance: To align nonpersonal services budget with projected costs (one-time)	Community Relations and Outreach	13	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		2,812	10.0

Table BZ0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		396	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		396	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		396	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		396	0.0
GROSS FOR BZ0 - OFFICE ON LATINO AFFAIRS		3,207	10.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Office on Latino Affairs' (OLA) proposed FY 2017 gross budget is \$3,207,448, which represents a 0.9 percent increase over its FY 2016 approved gross budget of \$3,177,309. The budget is comprised of \$2,811,873 in Local funds and \$395,575 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

OLA's FY 2017 CSFL budget is \$2,811,873, which represents a \$30,139, or 1.1 percent, increase over the FY 2016 approved Local funds budget of \$2,781,734.

CSFL Assumptions

The FY 2017 CSFL calculated for OLA included adjustment entries that are not described in detail on table 5. These adjustments were made for increases of \$29,012 in personal services to account for Fringe Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements. CSFL funding for OLA also reflects an increase of \$1,127 for the Fixed Costs Inflation Factor to account for adjustments to Fleet services estimates.

Agency Budget Submission

Increase: OLA's proposed Local funds budget includes a net increase of \$19,438 across multiple programs. This adjustment reflects increases of \$15,925 in the Community-Based Grants program for the management of grants that support the District's Latino population, \$4,417 in the Agency Management program for supplies, and \$224 in the Agency Management program for equipment purchases; partially offset by a decrease of \$1,127 across multiple programs mainly for professional service fees.

Decrease: In Local funds, OLA's proposed budget reflects a net reduction of \$32,125 in personal services to recognize cost savings from the reallocation of 1.0 Full-Time Equivalent from Term to Continuing Full Time, as well as other salary and Fringe Benefit adjustments.

Mayor's Proposed Budget

No Change: The Office on Latino Affairs' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

Enhance: In Local funds, OLA's budget proposal reflects a one-time increase of \$12,687 in the Community Relations and Outreach program to support nonpersonal services items including travel costs and continued support for community partnerships.

Agency Performance Plan*

Office on Latino Affairs (OLA) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Improve Latino -serving non profit organizations' institutional capacity, skills, and service program quality for services offered to DC Latinos.
2. Facilitate greater access to economic development resources among DC Constituents (resident and/or Business owners).
3. Assist Latinos in acquiring workforce skills that help them succeed in and foster the growth of the new economy in the District.
4. Improve the quality of life among Latinos.
5. Create and maintain a highly efficient, transparent, and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Improve Latino-serving non-profit organizations' institutional capacity, skills, and service program quality for services offered to DC Latinos. (1 Activity)

Activity Title	Activity Description	Type of Activity
Grants Management Activity	Latino Community Development Grant.	Daily Service

2. Facilitate greater access to economic development resources among DC Constituents (resident and/or Business owners). (1 Activity)

Activity Title	Activity Description	Type of Activity
Community Information Exchange Activity	Facilitate greater access to economic development resources among DC Constituents	Daily Service

3. Assist Latinos in acquiring workforce skills that help them succeed in and foster the growth of the new economy in the District. (3 Activities)

Activity Title	Activity Description	Type of Activity
Grants Management Activity	Workforce Development.	Daily Service
Community Outreach	OLA will coordinate employment fairs to promote bilingual hiring.	Daily Service
Language Access	OLA will promote bilingual hiring in district government and the nonprofit sector via bi-weekly newsletters.	Daily Service

4. Improve the quality of Life among Latinos. (2 Activities)

Activity Title	Activity Description	Type of Activity
Community Information Exchange Activity	Community Outreach.	Daily Service
Performance Management	Demographics.	Daily Service

5. Create and maintain a highly efficient, transparent and responsive District government (3 Activities)**

Activity Title	Activity Description	Type of Activity
Performance Management	Performance Management.	Daily Service
Public Relations	Public Relations.	Daily Service
Language Access Program	Language Access Program.	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Improve Latino-serving nonprofit organizations' institutional capacity, skills, and service program quality for services offered to DC Latinos. (1 Measure)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of grantees that show satisfactory performance according to grants monitoring program		92%	95%	95%	98%	98%

2. Facilitate greater access to economic development resources among DC Constituents (resident and/or Business owners). (1 Measure)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Number of Latino owned, small and local business who received technical assistance through OLA initiatives	X	Not available	Not available	Not available	Not available	5

3. Assist Latinos in acquiring workforce skills that help them succeed in and foster the growth of the new economy in the District. (1 Measure)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Number of people that attended OLA's employment fairs	X	Not available	Not available	Not available	Not available	100

4. Improve the quality of Life among Latinos. (1 Measure)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of attendees that report satisfactory experience with OLA sponsored events		90%	90%	85%	90%	90%

(Continued on next page)

5. Create and maintain a highly efficient, transparent and responsive District government. (10 Measures)**

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Number of Language Access Act covered agencies that implemented recommendations provided by the Language Access program		Not available	Not available	Not available	Not available	Not available
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal Funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E.

***"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

Children and Youth Investment Collaborative

Table JY0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$7,000,000	\$5,510,448	\$4,920,000	-10.7

The mission of the Children and Youth Investment Collaborative is to provide grants to community-based providers, with the purpose of creating a seamless approach to the development of policy, planning, and services for children, youth, and their families.

Prior to FY 2017, these funds were administered through the Children and Youth Investment Corporation (The Trust). In FY 2017, the Children and Youth Investment Collaborative grants will be managed by the Deputy Mayor for Health and Human Services.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table JY0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table JY0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	7,000	5,510	4,920	-590	-10.7	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	7,000	5,510	4,920	-590	-10.7	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	7,000	5,510	4,920	-590	-10.7	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table JY0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table JY0-3

(dollars in thousands)

	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
Comptroller Source Group						
50 - SUBSIDIES AND TRANSFERS	11,400	7,000	5,510	4,920	-590	-10.7
SUBTOTAL NONPERSONAL SERVICES (NPS)	11,400	7,000	5,510	4,920	-590	-10.7
GROSS FUNDS	11,400	7,000	5,510	4,920	-590	-10.7

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table JY0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table JY0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) CHILDREN INVESTMENT COLLABORATIVE								
(1100) CHILDREN INVESTMENT COLLABORATIVE	7,000	5,510	4,920	-590	0.0	0.0	0.0	0.0
SUBTOTAL (1000) CHILDREN INVESTMENT COLLABORATIVE	7,000	5,510	4,920	-590	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	7,000	5,510	4,920	-590	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The District's funding of the CYIC is shown as a single program in the District's financial system. The administration of the agency grants will be determined by the Deputy Mayor for Health and Human Services.

Program Structure Change

The Children and Youth Investment Collaborative has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table JY0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table JY0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		5,510	0.0
Removal of One-Time Funding	Children Investment Collaborative	-2,260	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		3,250	0.0
Decrease: To align services with available funding	Children Investment Collaborative	-1,330	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		1,920	0.0
Enhance: Restoration of \$2.6 million of one-time funding and an additional \$0.4 million to support subgrants to community organizations for after-school and summer programs	Children Investment Collaborative	3,000	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		4,920	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		4,920	0.0
GROSS FOR JY0 - CHILDREN AND YOUTH INVESTMENT COLLABORATIVE		4,920	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Children and Youth Investment Collaborative's (CYIC) proposed FY 2017 gross budget is \$4,920,000, which represents a 10.7 percent decrease from its FY 2016 approved gross budget of \$5,510,448. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

CYIC's FY 2017 CSFL budget is \$3,250,000, which represents a \$2,260,448 or 41.0 percent decrease from the FY 2016 approved Local funds budget of \$5,510,448.

CSFL Assumptions

The FY 2017 CSFL calculated for CYIC included an adjustment entry that is not described in detail on table 5. This adjustment include a reduction of \$2,260,448 to account for the removal of one-time funding appropriated in FY 2016 to support subgrants to community organizations for after-school and summer program.

Agency Budget Submission

Decrease: The agency proposed budget submission decreased by \$1,330,000 to align spending with available funding.

Mayor's Proposed Budget

Enhance: The Children and Youth Investment Collaborative's budget proposal includes an increase of \$3,000,000 in Local funds to support sub-grants to community organizations for after-school and summer programs.

District's Proposed Budget

No Change: The Children and Youth Investment Collaborative's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Office on Asian and Pacific Islander Affairs

www.apia.dc.gov

Telephone: 202-727-3120

Table AP0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$1,151,268	\$834,599	\$854,987	2.4
FTEs	5.8	6.0	6.0	0.0

The mission of the Office on Asian and Pacific Islander Affairs (OAPIA) is to improve the quality of life for District Asian Americans and Pacific Islanders (AAPI) through advocacy and engagement.

Summary of Services

OAPIA provides a diverse range of services that are critical to ensuring the District delivers equal access to its programs and services for District AAPI residents and merchants. OAPIA serves as the primary access point for AAPI residents and merchants with language and cultural barriers and also serves as primary liaison to engage AAPI residents to participate in the community as a whole, both economically and socially.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table AP0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table AP0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	946	835	855	20	2.4	5.8	6.0	6.0	0.0	0.0
TOTAL FOR GENERAL FUND	946	835	855	20	2.4	5.8	6.0	6.0	0.0	0.0
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	205	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
TOTAL FOR INTRA-DISTRICT FUNDS	205	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	1,151	835	855	20	2.4	5.8	6.0	6.0	0.0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table AP0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table AP0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	193	299	292	362	70	23.8
12 - REGULAR PAY - OTHER	323	237	193	107	-87	-44.8
13 - ADDITIONAL GROSS PAY	0	9	0	0	0	N/A
14 - FRINGE BENEFITS - CURRENT PERSONNEL	108	108	123	120	-3	-2.7
15 - OVERTIME PAY	0	4	0	0	0	N/A
SUBTOTAL PERSONAL SERVICES (PS)	625	658	609	588	-20	-3.3
20 - SUPPLIES AND MATERIALS	12	12	4	4	0	12.8
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	2	0	0	0	0	N/A
40 - OTHER SERVICES AND CHARGES	115	142	9	20	12	132.6
50 - SUBSIDIES AND TRANSFERS	213	333	214	240	27	12.5
70 - EQUIPMENT AND EQUIPMENT RENTAL	80	5	0	2	2	N/A
SUBTOTAL NONPERSONAL SERVICES (NPS)	422	493	226	267	41	18.1
GROSS FUNDS	1,047	1,151	835	855	20	2.4

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table AP0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table AP0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1010) PERSONNEL	94	120	106	-14	1.0	1.0	1.0	0.0
SUBTOTAL (1000) AGENCY MANAGEMENT	94	120	106	-14	1.0	1.0	1.0	0.0
(2000) APIA PROGRAMS								
(2100) ADVOCACY	136	123	124	1	1.1	1.1	1.1	0.0
(2200) OUTREACH/EDUCATION	818	483	521	38	2.8	2.9	2.9	0.0
(2300) INTERAGENCY COORDINATION	104	108	103	-5	1.0	1.0	1.0	0.0
SUBTOTAL (2000) APIA PROGRAMS	1,058	714	749	34	4.9	5.0	5.0	0.0
TOTAL PROPOSED OPERATING BUDGET	1,151	835	855	20	5.8	6.0	6.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Office on Asian and Pacific Islander Affairs operates through the following 2 programs:

APIA Programs – provides outreach, education, and funding to Asian American and Pacific Islander (AAPI) community members and guidance to District agencies to help ensure equitable access to government services and programs for AAPI community members.

This program contains the following 3 activities:

- **Advocacy** – provides capacity and funding support to community-based organizations providing vital services to the AAPI community;
- **Outreach/Education** – conducts outreach, case assistance, educational workshops, and cultural events for AAPI residents and merchants; and
- **Inter-Agency Coordination** – provides technical assistance and guidance to District agencies on providing appropriate services to Asian and non-English proficient constituents, and monitors the performance of these agencies in providing language access.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The Office on Asian and Pacific Islander Affairs has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table AP0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table AP0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		835	6.0
Other CSFL Adjustments	Multiple Programs	20	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		855	6.0
Increase: To align resources with operational spending goals	APIA Programs	39	0.0
Decrease: To align personal services and Fringe Benefits with projected costs	Multiple Programs	-39	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		855	6.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		855	6.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		855	6.0
GROSS FOR AP0 - OFFICE ON ASIAN AND PACIFIC ISLANDER AFFAIRS		855	6.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Office on Asian and Pacific Islander Affairs' (OAPIA) proposed FY 2017 gross budget is \$854,987, which represents a 2.4 percent increase over its FY 2016 approved gross budget of \$834,599. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

OAPIA's FY 2017 CSFL budget is \$854,987, which represents a \$20,388, or 2.4 percent, increase over the FY 2016 approved Local funds budget of \$834,599.

CSFL Assumptions

The FY 2017 CSFL calculated for OAPIA included adjustment entries that are not described in detail on table 5. These adjustments include an increase of \$18,540 in personal services to account for Fringe Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements. Additionally, adjustments were made for an increase of \$1,848 for the Fixed Costs Inflation Factor to account for projected fleet services, telecommunication and fixed cost estimates.

Agency Budget Submission

Increase: OAPIA's proposed budget includes a net increase of \$38,907 in APIA Programs for nonpersonal services to align resources with operational spending for professional service fees, equipment, and supplies.

Decrease: The agency's proposed budget reflects a net reduction of \$38,907 in personal services across multiple programs due to the conversion of 1.0 Full-Time Equivalent (FTE) from Term to Continuing Full-Time status.

Mayor's Proposed Budget

No Change: The Office on Asian and Pacific Islander Affairs' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The Office on Asian and Pacific Islander Affairs' budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Agency Performance Plan*

Office on Asian and Pacific Islander Affairs (OAPIA) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Ensure Asian Americans and Pacific Islanders (AAPIs) community's access to District government services through outreach efforts, advocacy, and problem-solving services.
2. Ensure additional capacity of District agencies to deliver culturally and linguistically competent services through technical assistance.
3. Increase understanding of the AAPIs among other diverse communities and promote civic engagement and participation of AAPIs.
4. Create and maintain a highly efficient, transparent, and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into "daily services" (ex. sanitation disposal), and long-term "key projects" that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Ensure AAPI community's access to District government services through outreach efforts, advocacy, and problem-solving services. (3 Activities)

Activity Title	Activity Description	Type of Activity
Outreach	This operation includes OAPIA's regular door-to-door visits to Asian American and Pacific Islander businesses and residents, relationship building with community based organizations, and attending various community meetings to promote government programs and services to more constituents.	Daily Service
Case Assistance	This operation includes case intake and inter-agency coordination to solve constituent issues. The issues are usually in regard to housing, health, businesses, or safety concerns.	Daily Service
Event Planning	This operation includes all aspects of planning for events (meetings, workshops, special programs) that support the agency's mission and advance the District's priorities.	Daily Service

2. Ensure additional capacity of District agencies to deliver culturally and linguistically competent services through technical assistance. (2 Activities)

Activity Title	Activity Description	Type of Activity
Agency Technical Assistance	This operation includes providing technical assistance to a few partnering DC agencies in the areas of language translations and outreach recommendations.	Daily Service
Review Language Access reports	This operation includes reviewing annual and biennial language access reports on District agencies that are mandated under Language Access Act, and providing them with recommendations and opportunities for potential collaboration in order to ensure District's capacity to serve AAPI community.	Daily Service

3. Increase understanding of the AAPIs among other diverse communities and promote civic engagement and participation of AAPIs. (2 Activities)

Activity Title	Activity Description	Type of Activity
Outreach	This operation includes OAPIA's regular door-to-door visits to Asian American and Pacific Islander businesses and residents, relationship building with community based organizations, and attending various community meetings to promote government programs and services to more constituents.	Daily Service
Event Planning	This operation includes all aspects of planning for events (meetings, workshops, special programs) that support the agency's mission and advance the District's priorities.	Daily Service

4. Create and maintain a highly efficient, transparent, and responsive District government. (2 Activities)**

Activity Title	Activity Description	Type of Activity
Outreach	This operation includes OAPIA's regular door-to-door visits to Asian American and Pacific Islander businesses and residents, relationship building with community based organizations, and attending various community meetings to promote government programs and services to more constituents.	Daily Service
Event Planning	This operation covers various event planning and coordination that OAPIA does throughout the year to reach more community members.	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Ensure AAPI community’s access to District government services through outreach efforts, advocacy, and problemsolving services. (2 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of constituent cases resolved		95%	95%	95%	95%	95%
Number of clients served by OAPIA grantees		2,578	2,638	Not available	Not available	1,500

2. Ensure additional capacity of District agencies to deliver culturally and linguistically competent services through technical assistance. (2 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Share of agencies covered under the Language Access Act receiving technical assistance		32	32	Not available	Not available	32
Number of AAPI small businesses visited		Not available	Not available	Not available	Not available	Not available

3. Increase understanding of the AAPIs among other diverse communities and promote civic engagement and participation of AAPIs. (2 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Number of community meetings/ events		Not available	Not available	Not available	Not available	200
Number of people that attend OAPIA events		Not available	Not available	Not available	Not available	350

4. Create and maintain a highly efficient, transparent, and responsive District government.** (11 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of satisfactory or above ratings at OAPIA outreach events		90%	98%	90%	90%	90%
Percent of scheduled monitoring reports as defined in agency monitoring plan completed for each grant award		100%	100%	100%	100%	100%
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal Funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E.

**"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

Office of Veterans' Affairs

www.o.va.dc.gov
Telephone: 202-724-5454

Table VA0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$322,621	\$418,959	\$413,399	-1.3
FTEs	2.9	4.0	4.0	0.0

The mission of the District of Columbia Office of Veterans' Affairs (OVA) is to assist, recognize, and effectively advocate on behalf of District of Columbia veterans and their families.

Summary of Services

The District of Columbia Office of Veterans' Affairs assists District veterans and their dependents and survivors in applying for and using federal Department of Veterans Affairs benefit entitlements. OVA also supports veterans recently released from active-duty service with transition assistance from military life to civilian life. Finally, OVA connects District veterans with supportive and wrap-around District and federal services that address homelessness, employment, education, ex-offender reentry, military family issues, and quality of life.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table VA0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table VA0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	323	414	408	-6	-1.3	2.9	4.0	4.0	0.0	0.0
SPECIAL PURPOSE										
REVENUE FUNDS	0	5	5	0	0.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	323	419	413	-6	-1.3	2.9	4.0	4.0	0.0	0.0
GROSS FUNDS	323	419	413	-6	-1.3	2.9	4.0	4.0	0.0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table VA0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table VA0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	167	166	237	165	-72	-30.3
12 - REGULAR PAY - OTHER	147	61	39	115	76	193.8
13 - ADDITIONAL GROSS PAY	0	23	0	0	0	N/A
14 - FRINGE BENEFITS - CURRENT PERSONNEL	75	50	73	74	1	1.7
SUBTOTAL PERSONAL SERVICES (PS)	389	301	350	355	5	1.5
20 - SUPPLIES AND MATERIALS	2	3	3	4	1	18.9
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	0	0	0	0	0	N/A
40 - OTHER SERVICES AND CHARGES	13	19	29	40	11	38.4
41 - CONTRACTUAL SERVICES - OTHER	2	0	0	0	0	N/A
70 - EQUIPMENT AND EQUIPMENT RENTAL	0	0	38	15	-23	-60.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	17	22	69	58	-11	-15.8
GROSS FUNDS	406	323	419	413	-6	-1.3

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table VA0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table VA0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1010) PERSONNEL	11	14	13	-1	0.1	0.1	0.1	0.0
(1015) TRAINING AND EMPLOYEE DEVELOPMENT	11	13	13	-1	0.1	0.1	0.1	0.0
(1020) CONTRACTING AND PROCUREMENT	11	13	13	-1	0.1	0.1	0.1	0.0
(1030) PROPERTY MANAGEMENT	11	13	13	-1	0.1	0.1	0.1	0.0
(1040) INFORMATION TECHNOLOGY	11	13	13	-1	0.1	0.1	0.1	0.0
(1050) FINANCIAL MANAGEMENT	96	96	103	6	0.9	1.2	1.2	0.0
(1060) LEGAL	11	13	13	-1	0.1	0.1	0.1	0.0
(1070) FLEET MANAGEMENT	2	1	2	1	0.0	0.0	0.0	0.0
(1080) COMMUNICATIONS	11	13	13	-1	0.1	0.1	0.1	0.0
(1085) CUSTOMER SERVICE	11	13	13	-1	0.1	0.1	0.1	0.0
(1090) PERFORMANCE MANAGEMENT	11	13	13	-1	0.1	0.1	0.1	0.0
SUBTOTAL (1000) AGENCY MANAGEMENT	199	219	220	2	1.5	2.1	2.1	0.0
(2000) VETERANS PROGRAMS								
(2100) RECOGNITION	93	157	141	-15	1.2	1.6	1.6	0.0
(2200) OUTREACH	30	44	52	8	0.2	0.3	0.3	0.0
SUBTOTAL (2000) VETERANS PROGRAMS	123	200	193	-7	1.4	1.9	1.9	0.0
TOTAL PROPOSED OPERATING BUDGET	323	419	413	-6	2.9	4.0	4.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Office of Veterans' Affairs operates through the following 2 programs:

Veterans – provides efficient veteran benefits and claims assistance, effective advocacy and outreach, recognition assistance, and services to District veterans and their families so that they may receive timely veteran benefit assistance and services from the federal Department of Veterans Affairs and other governmental agencies.

This program contains the following 2 activities:

- **Recognition** – ensures District veterans are recognized by the Mayor’s office during recognition events. To ensure involvement in recognition programs, the agency actively participates in and supports recognition efforts of veteran and military organizations and non-affiliated organizations. All efforts are targeted to ensure District veterans receive proper respect and recognition for their service to this country; and
- **Outreach** – ensures agency contact with veterans in the District for purposes of recognition, connection to the Department of Veterans Affairs for benefit claims and health services, and connection to District and community services. All efforts are targeted to ensure veterans in the District are provided the opportunity to improve the quality of their lives.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The Office of Veterans' Affairs has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table VA0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table VA0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		414	4.0
Other CSFL Adjustments	Multiple Programs	11	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		425	4.0
Decrease: To align personal services and Fringe Benefits with projected costs	Multiple Programs	-5	0.0
Decrease: To align resources with operational spending goals	Multiple Programs	-12	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		408	4.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor’s Proposed Budget		408	4.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 District’s Proposed Budget		408	4.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		5	0.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		5	0.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor’s Proposed Budget		5	0.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District’s Proposed Budget		5	0.0
GROSS FOR VA0 - OFFICE OF VETERANS' AFFAIRS		413	4.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2016 Proposed Budget Changes

The Office of Veterans' Affairs' (OVA) proposed FY 2017 gross budget is \$413,399, which represents a 1.3 percent decrease from its FY 2016 approved gross budget of \$418,959. The budget is comprised of \$408,399 in Local funds and \$5,000 in Special Purpose Revenue funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2015 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

OVA's FY 2017 CSFL budget is \$425,415, which represents a \$11,456, or 2.8 percent, increase over the FY 2016 approved Local funds budget of \$413,959.

CSFL Assumptions

The FY 2017 CSFL calculated for OVA included adjustment entries that are not described in detail on table 5. These adjustments were made for an increase of \$10,592 in personal services to account for Fringe Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$864 for the Fixed Costs Inflation Factor to account for fixed costs estimates for Fleet Services from the Department of General Services.

Agency Budget Submission

Decrease: To reflect cost savings in personal services, OVA's proposed Local funds budget includes a net reduction of \$5,376 due to the conversion of 1.0 Full-Time Equivalent (FTE) to a Temporary position. In nonpersonal services, the proposed Local funds budget reflects a net decrease of \$11,800 across multiple programs. This adjustment is comprised of a reduction of \$22,517 for equipment purchased in FY 2016, partially offset by increases of \$10,145 for Professional Services and \$572 for Supplies.

Mayor's Proposed Budget

No Change: The Office of Veterans' Affairs' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The Office of Veterans' Affairs' budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Agency Performance Plan*

Office of Veterans' Affairs (OVA) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its Mission. These are action based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Create and maintain partnerships to provide veterans and their families access to District government and community resources and services.
2. Expand outreach efforts to educate and inform veterans of opportunities, resources and services available to them and their family members.
3. Create and maintain a highly efficient, transparent, and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Create and maintain partnerships to provide veterans and their families access to District government and community resources and services. (5 Activities)

Activity Title	Activity Description	Type of Activity
Partnership Development	Connect and develop a stable foundation for the rationale, and activities of partnerships while allowing sufficient flexibility for these components to develop and evolve in response to external and internal demands of our constituents.	Key Project
Community Engagement	Publicize agreed upon and understood common aims of our partnership, internal and external activities, programs, and priorities using social media platforms, online outlets and outreach activities.	Daily Service
Program Management	Actively managing partnerships, activities and collaborative work plans, and solid communication structures and practices.	Daily Service
Benefits and Entitlements	Ensure access to a veteran service officer for assistance with filing evidence/burden of proof and fully developed Claims.	Daily Service
Referral Assistance	Provide customer service and referral assistance.	Daily Service

2. Expand outreach efforts to educate and inform veterans of opportunities, resources and services available to them and their family members. (6 Activities)

Activity Title	Activity Description	Type of Activity
Program Management	Manage recognition program.	Key Project
Veteran Engagement	Operations include daily contact and interactions with veterans through walk in, answering phones, emails, and benefits intake assessment counseling.	Daily Service
Service Delivery	Provide customer service through referral assistance, intake assessments, and benefits and entitlements counseling.	Daily Service
Community Engagement	Support increased access to and participation in programs that promote economic resilience, health and wellbeing and an improved quality of life.	Daily Service
Strategic Communications	Communication through monthly newsletters, email blast, information flow through list servers, and social media.	Daily Service
Community Engagement	Interact with federal and local community based networks that bring together local stakeholders and opportunities for greater impact by attend community meetings, events, seminars, and training.	Key Project

3. Create and maintain a highly efficient, transparent, and responsive District government. (2 Activities)**

Activity Title	Activity Description	Type of Activity
Professional Development	Create and maintain a highly qualified, professional, diverse, and responsive workforce.	Daily Service
Mayor's Office of Veterans Affairs	Through proper governance and a transparent management systems, we will deliver effective services and access to benefits for our veterans and their family members.	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Create and maintain partnerships to provide veterans and their families access to District Government and Community resources and services. (4 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Expand memoranda of understanding/agreement with District agencies and partners for more effective veteran support	X	Not available	Not available	Not available	3	3
Number of veterans impacted by partnerships	X	Not available	Not available	Not available	500	500
Number of newly established partnerships	X	Not available	Not available	Not available	2	3
Number of veteran events coordinated in partnerships with other organizations		40	62	55	65	70

2. Expand outreach efforts to educate and inform veterans of opportunities, resources and services available to them and their family members. (3 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Number of community meetings and events attended by OVA		Not available	59	Not available	60	62
Number of veterans, veteran community leaders and stakeholders recognized by OVA		Not available	Not available	Not available	50	55
Number of veterans and their family members who applied for US Department of Veterans Affairs earned benefits and entitlements		Not available	Not available	Not available	100	125

3. Create and maintain a highly efficient, transparent, and responsive District government.** (9 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E.

**"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

Department of Youth Rehabilitation Services

www.dyrs.dc.gov

Telephone: 202-299-5362

Table JZ0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change
				from FY 2016
OPERATING BUDGET	\$96,002,071	\$106,019,731	\$101,872,794	-3.9
FTEs	557.9	554.5	554.5	0.0

The mission of the Department of Youth Rehabilitation Services (DYRS) is to improve public safety and give court-involved youth the opportunity to become more productive citizens by building on the strengths of youth and their families in the least restrictive, most home-like environment consistent with public safety.

Summary of Services

In partnership with its families and the public, the Department of Youth Rehabilitation Services (DYRS) aims to empower court-involved young people and foster accountability to their communities. DYRS is the local juvenile justice agency responsible for providing safe and stable secure residential and community-based programs to court-involved youth. Programming targeting committed youth is designed to expand opportunities to youth so that they can become more productive citizens and to reduce delinquent behavior. DYRS also provides detention and shelter services to detained youth who are placed by court order from the Superior Court of the District of Columbia.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table JZ0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table JZ0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	94,967	105,676	101,529	-4,147	-3.9	557.9	554.5	554.5	0.0	0.0
TOTAL FOR GENERAL FUND	94,967	105,676	101,529	-4,147	-3.9	557.9	554.5	554.5	0.0	0.0
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	1,035	344	344	0	0.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR INTRA-DISTRICT FUNDS	1,035	344	344	0	0.0	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	96,002	106,020	101,873	-4,147	-3.9	557.9	554.5	554.5	0.0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table JZ0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table JZ0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	28,887	28,262	31,302	33,203	1,901	6.1
12 - REGULAR PAY - OTHER	1,647	4,204	3,593	4,406	813	22.6
13 - ADDITIONAL GROSS PAY	3,293	2,498	2,331	2,331	0	0.0
14 - FRINGE BENEFITS - CURRENT PERSONNEL	7,630	8,180	9,701	10,719	1,018	10.5
15 - OVERTIME PAY	2,681	2,012	2,700	2,700	0	0.0
SUBTOTAL PERSONAL SERVICES (PS)	44,137	45,155	49,627	53,359	3,732	7.5
20 - SUPPLIES AND MATERIALS	1,672	1,793	1,981	617	-1,364	-68.8
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	34	13	0	0	0	N/A
34 - SECURITY SERVICES	1,275	0	0	0	0	N/A
40 - OTHER SERVICES AND CHARGES	2,189	3,086	2,994	3,907	913	30.5
41 - CONTRACTUAL SERVICES - OTHER	1,569	2,380	2,670	2,663	-7	-0.2
50 - SUBSIDIES AND TRANSFERS	48,701	42,835	48,178	40,820	-7,357	-15.3
70 - EQUIPMENT AND EQUIPMENT RENTAL	782	740	570	507	-64	-11.2
SUBTOTAL NONPERSONAL SERVICES (NPS)	56,223	50,847	56,393	48,514	-7,879	-14.0
GROSS FUNDS	100,360	96,002	106,020	101,873	-4,147	-3.9

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table JZ0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table JZ0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1010) AGENCY MANAGEMENT/PERSONNEL	884	877	1,183	306	8.0	8.0	8.0	0.0
(1015) AGENCY MANAGEMENT/TRAINING	1,065	0	1,486	1,486	9.1	0.0	4.0	4.0
(1020) CONTRACTS AND PROCUREMENT	746	651	663	12	6.0	6.0	8.0	2.0
(1030) PROPERTY MANAGEMENT	4,029	4,319	4,879	560	21.6	23.0	26.0	3.0
(1040) INFORMATION TECHNOLOGY	0	0	1,307	1,307	0.0	0.0	4.0	4.0
(1055) RISK MANAGEMENT	0	382	439	57	0.0	3.0	3.0	0.0
(1060) LEGAL SERVICES	378	0	0	0	0.0	0.0	0.0	0.0
(1070) FLEET MANAGEMENT	442	571	636	66	4.0	3.0	3.0	0.0
(1090) PERFORMANCE MANAGEMENT	681	602	2,372	1,770	5.0	5.0	24.0	19.0
SUBTOTAL (1000) AGENCY MANAGEMENT	8,225	7,402	12,965	5,563	53.8	48.0	80.0	32.0
(100F) AGENCY FINANCIAL OPERATIONS								
(110F) BUDGET OPERATIONS	297	418	446	28	3.0	3.0	3.0	0.0
(120F) AF0 ACCOUNTING OPERATIONS	169	172	182	10	2.0	2.0	2.0	0.0
SUBTOTAL (100F) AGENCY FINANCIAL OPERATIONS	466	590	628	38	5.0	5.0	5.0	0.0
(7000) OFFICE OF THE DIRECTOR								
(7010) OFFICE OF THE DIRECTOR	417	309	629	320	2.0	3.0	5.0	2.0
(7020) OFFICE OF THE CHIEF OF STAFF	1,344	1,443	1,367	-76	3.0	3.0	3.0	0.0
(7030) COMMUNICATIONS AND PUBLIC AFFAIRS	249	359	333	-26	2.0	2.0	2.0	0.0
(7040) OFFICE OF INTERNAL INTEGRITY	700	796	828	32	9.0	9.0	8.0	-1.0
(7050) OFFICE OF GENERAL COUNSEL	0	512	508	-4	0.0	4.0	4.0	0.0
SUBTOTAL (7000) OFFICE OF THE DIRECTOR	2,711	3,419	3,665	246	16.1	21.0	22.0	1.0
(8000) STRATEGIC PLANNING AND PERFORMANCE MGMT								
(8010) DEP DIREC FOR STRAT. PLNG AND PERF MGMT	305	233	0	-233	2.0	1.0	0.0	-1.0
(8020) INFORMATION MANAGEMENT	1,145	1,104	0	-1,104	4.0	4.0	0.0	-4.0
(8030) RISK MANAGEMENT SERVICES	362	0	0	0	3.0	0.0	0.0	0.0
(8040) QUALITY ASSURANCE AND RESEARCH	852	1,170	0	-1,170	9.1	15.0	0.0	-15.0

Table JZ0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(8050) CONTRACT MONITORING AND COMPLIANCE	922	848	0	-848	9.1	10.0	0.0	-10.0
(8060) OFFICE OF PROFESSIONAL DEVELOPMENT	0	942	0	-942	0.0	5.0	0.0	-5.0
SUBTOTAL (8000) STRATEGIC PLANNING AND PERFORMANCE MGMT	3,586	4,297	0	-4,297	27.2	35.0	0.0	-35.0
(9000) YOUTH AND FAMILY PROGRAMS								
(9010) DEPUTY DIRECTOR FOR YOUTH PROGRAMS	505	804	640	-165	4.0	7.0	5.0	-2.0
(9020) YOUTH AND FAMILY EMPOWERMENT	14,369	16,398	18,057	1,659	15.1	15.5	18.5	3.0
(9030) YOUTH DEVELOPMENT SERVICES	5,235	4,919	5,296	376	62.4	58.0	58.0	0.0
(9040) RESIDENTIAL SERVICES	52,951	59,715	53,966	-5,749	322.0	311.0	328.0	17.0
(9050) HEALTH AND WELLNESS SERVICES	7,955	8,475	6,657	-1,818	52.3	54.0	38.0	-16.0
SUBTOTAL (9000) YOUTH AND FAMILY PROGRAMS	81,015	90,312	84,615	-5,697	455.8	445.5	447.5	2.0
TOTAL PROPOSED OPERATING BUDGET	96,002	106,020	101,873	-4,147	557.9	554.5	554.5	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Division Description

The Department of Youth Rehabilitation Services operates through the following 4 divisions:

Office of the Director – provides executive leadership, direction, and administration of agencywide comprehensive services and programs, including development and deployment of resources for agency operations and service delivery; and direct reporting from internal integrity, general counsel, communications and inter/intra-governmental affairs to align the District and agency's strategies and achieve DYRS' goals.

This division contains the following 5 activities:

- **Office of the Director** – provides executive leadership, direction, and administration of agency-wide comprehensive services and programs to align the District and agency's strategies and achieve DYRS' goals;
- **Office of the Chief of Staff** – provides senior-level coordination for planning, organizing, and developing agency policies, regulations, directives, and procedures;

- **Communications and Public Affairs** – manages the agency's communications and public relations activities, including maintaining liaison with the Mayor's Office, District Council, members of the news media, advocates, community groups, and the public, while producing internal and external communications material and overseeing content on the agency website and social media;
- **Office of Internal Integrity** – takes responsibility for swift and competent internal investigations into allegations and indications of unprofessional and unlawful conduct by employees or contractors of the department. Convenes and conducts disciplinary hearings at the New Beginnings Youth Development Center and the Youth Services Center for youth who have been administratively charged with major violations of the Comprehensive Disciplinary Code and served a Notice of Disciplinary Hearing; and
- **Office of the General Counsel** – responsible for reviewing legal matters pertaining to the agency and its programs, analyzing existing or proposed federal or local legislation and rules, managing the development of new legislation and rules, and coordinating legal services to the agency.

Youth and Family Programs – provides Community Services for court-ordered youth, including Supervised Independent Living Programs, Extended Family Homes, Residential Treatment Facilities, and Therapeutic Foster Care. Provides custodial care, supervision, services, support, and opportunities to youth committed to the care and custody of DYRS and care and custody of youth awaiting court processing who are placed in the secure detention facility (Youth Services Center) or shelter care by the D.C. Superior Court.

This division contains the following 5 activities:

- **Deputy Director for Youth Programs** – provides supervision and administrative support to youth and family empowerment, youth development services, residential programs, and health services administration to assure DYRS goals are met;
- **Youth and Family Empowerment** – ensures delivery of vital community-based support services and programs including DC Youthlink, workforce training, job placement services, educational support, electronic monitoring, and community engagement focused on coordinating family outreach programming, parent support groups, parent orientations, and family engagement events;
- **Youth Development Services** – provides individualized case and care planning, management, and monitoring for all DYRS youth and families, including Pre-Dispositional Plan Development and Youth Family Team Meeting facilitation services;
- **Residential Services** – provides management oversight, supervision, and administrative support to assure DYRS goals are met as related to detained and committed populations, while managing all referrals to contracted residential services, and tracks the utilization of contracted programs and services to inform planning and resource allocation. Residential program staff is responsible for providing short-term care in secure custody at the Youth Services Center (YSC) for youth awaiting adjudication, disposition, or transfer to another facility. YSC provides 24-hour custody, care, and supervision, as well as programs to support the basic physical, emotional, religious, educational, and social needs for juveniles in secure custody. The New Beginnings Youth Development Center, located in Laurel, Maryland, provides 24-hour supervision, custody, and care, including educational, recreational, and workforce development services. The facility's six-to-twelve month rehabilitation program, modeled after the acclaimed Missouri approach, serves the most serious and chronic young offenders. The program prepares youth for community reintegration in the least restrictive environment consistent with public safety grounded in the principles of positive youth development and guided peer interaction that promote youth rehabilitation; and
- **Health and Wellness Services** – provides food services, acute care services, immunizations, health and wellness education, behavioral health services, and preventative and comprehensive medical services to all DYRS youth in secure care.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The proposed division structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at www.cfo.dc.gov on the Annual Operating Budget and Capital Plan page.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table JZ0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table JZ0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		105,676	554.5
Other CSFL Adjustments	Multiple Programs	1,718	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		107,394	554.5
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	5,314	35.0
Decrease: To reallocate resources for agency restructure	Strategic Planning and Performance Management	-4,420	-35.0
Decrease: To align resources with operational spending goals	Multiple Programs	-5,190	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		103,098	554.5
Reduce: To align costs with the new tuition reimbursement program for employees	Agency Management	-158	0.0
Reduce: To adjust community-based programs, the residential placements program, and maintenance levels	Youth and Family Programs	-1,412	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		101,529	554.5
No Change		0	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		101,529	554.5
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		344	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		344	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		344	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		344	0.0
GROSS FOR JZ0 - DEPARTMENT OF YOUTH REHABILITATION SERVICES		101,873	554.5

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Department of Youth Rehabilitation Services' (DYRS) proposed FY 2017 gross budget is \$101,872,794, which represents a 3.9 percent decrease from its FY 2016 approved gross budget of \$106,019,731. The budget is comprised of \$101,528,794 in Local funds and \$344,000 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current divisions and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DYRS' FY 2017 CSFL budget is \$107,393,892, which represents a \$1,718,161, or 1.6 percent, increase over the FY 2016 approved Local funds budget of \$105,675,731.

CSFL Assumptions

The FY 2017 CSFL calculated for DYRS included adjustment entries that are not described in detail on table 5. These adjustments were made for increases of \$1,612,555 in personal services to account for Fringe Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$61,406 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent.

CSFL funding for DYRS also includes increases of \$43,763 for the Fixed Costs Inflation factor to account for the projected fixed costs estimates for Fleet services, and \$437 for the Personal Services Adjustments to account for the projected impact of new positions requested in the FY 2016 budget, approved union contracts, and corresponding salary and other adjustments.

Agency Budget Submission

Increase: DYRS realigned its program structure in FY 2017 to eliminate the Strategic Planning and Performance Management division and reallocate its entire 35.0 Full-Time Equivalents (FTEs) and associated resources across multiple divisions, primarily to the Agency Management division. This realignment accounts for an increase of \$5,313,840 to support salary and Fringe Benefits costs for 32.0 FTEs reallocated to the Agency Management division, 2.0 FTEs to the Youth and Family Programs division, and 1.0 FTE to the Office of the Director division. The increase also includes projected salary step increases and adjustments for Fringe Benefits costs. These adjustments enable DYRS to continue to invest in community-based programming and wraparound services for youth and families, such as the DC Youthlink, Credible Messenger, and Covenant of Peace initiatives.

Decrease: DYRS' budget proposal in Local funds reflects a reduction of \$4,419,659 due to the elimination of the Strategic Planning and Performance Management division and reallocation of its 35.0 FTEs to other divisions. The proposed Local funds budget also includes a decrease of \$5,189,937 based on a projected reduction in the use of residential placements.

Mayor's Proposed Budget

Reduce: In Local funds, DYRS' budget proposal includes reductions in nonpersonal services to realize cost savings. A decrease of \$157,736 in the Agency Management division is based on an adjustment of funding for the new tuition reimbursement program for employees. Additionally, in the Youth and Family division, DYRS' budget proposal reflects a reduction of \$1,411,606, which is comprised of the following decreases: \$500,000 in community-based programs, \$475,351 in the residential placements program, and \$436,255 in daily maintenance costs based on lower projections of the number of incarcerated youth.

District's Proposed Budget

No Change: The Department of Youth Rehabilitation Services' budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Agency Performance Plan*

Department of Youth Rehabilitation Services (DYRS) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Secure facilities: Operate secure facilities that are safe, humane, and responsive to the needs of court involved youth to help youth succeed and promote community safety.
2. Community-based programming: Provide high-quality community based programs, supports, and opportunities to help court involved youth succeed and promote community safety.
3. Create and maintain a highly efficient, transparent, and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Secure facilities: Operate secure facilities that are safe, humane, and responsive to the needs of court involved youth to help youth succeed and promote community safety. (3 Activities)

Activity Title	Activity Description	Type of Activity
Intake and assessment	Conduct assessments and screens at the intake of a young person at the Youth Services Center to inform placement and service delivery decisions.	DailyService
Ensure safety of facilities	Monitor and supervise young people held at secure facilities.	Daily Service
Deliver appropriate services	Prepare young people in facilities to succeed in the community.	Daily Service

2. Communitybased programming: Provide high-quality community based programs, supports, and opportunities to help court involved youth succeed and promote community safety. (2 Activities)

Activity Title	Activity Description	Type of Activity
Service, support, and opportunity provision	Connect youth and, as needed, their families, to services, supports, and opportunities to help them succeed.	Daily Service
Case planning and management	Organize and monitor services, supports, and opportunities that respond to a young person’s needs in alignment with positive youth development.	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Secure facilities: Operate secure facilities that are safe, humane, and responsive to the needs of court involved youth to help youth succeed and promote community safety. (9 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Rate of injuries to youth as a result of assaults at the Youth Services Center per 1,000 bed nights		6.6	11.2	5.5	5.5	7
Rate of injuries to youth as a result of assaults at New Beginnings per 1,000 bed nights		5.1	6.8	6	6	7
Rate of youth on staff assaults at Youth Services Center per 1,000 bed nights	X	Not available	Not available	Not available	Not available	2
Rate of youth on staff assaults at New Beginnings per 1,000 bed nights	X	Not available	Not available	Not available	Not available	2
Percent of youth progressing academically at New Beginnings	X	Not available	Not available	Not available	Not available	80%
Percent of youth who are placed for more than one night enrolled in school at YSC	X	Not available	Not available	Not available	Not available	90%
Percent of youth receiving timely comprehensive screenings	X	Not available	Not available	Not available	Not available	100%
Percent of direct care staff in full compliance with training requirements	X	Not available	Not available	Not available	Not available	90%
Cost of secure placement per day	X	Not available	Not available	Not available	Not available	Not available

2. Community-based programming: Provide high-quality community-based programs, supports, and opportunities to help court involved youth succeed and promote community safety. (8 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of newly committed youth that undergo a complete case planning process within 90 days of their commitment start date	X	Not available	Not available	Not available	Not available	80%
Percent of success plan recommended services received	X	Not available	Not available	Not available	Not available	80%
Percent of committed youth not rearrested	X	Not available	Not available	Not available	Not available	75%
Average daily population of youth on abscondence for more than 24 hours	X	Not available	Not available	Not available	Not available	20
Percent of youth whose family is engaged in case planning, services, or youth development	X	Not available	Not available	Not available	Not available	55%
Percent of committed youth connected to education, work, or workforce training for at least six months	X	Not available	Not available	Not available	Not available	80%
Percent of committed youth enrolled in positive youth development services, supports, or opportunities for at least three months	X	Not available	Not available	Not available	Not available	80%
Percent of committed youth placed in outofstate facilities		18%	12.8%	15.5%	15.5%	15%

3. Create and maintain a highly efficient, transparent and responsive District government.** (9 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E.

***"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

Department on Disability Services

www.dds.dc.gov
Telephone: 202-730-1700

Table JM0-1

Description	FY 2015	FY 2016	FY 2017	% Change
	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$156,254,831	\$162,424,805	\$166,607,421	2.6
FTEs	429.5	439.0	435.0	-0.9

The mission of the Department on Disability Services (DDS) is to provide innovative, high-quality services that enable people with disabilities to lead meaningful and productive lives as vital members of their families, schools, workplaces, and communities in every neighborhood in the District of Columbia.

Summary of Services

The Department on Disability Services (DDS) is composed of two administrations that oversee and coordinate services for residents with disabilities through a network of private and not-for-profit providers. The Developmental Disabilities Administration (DDA) ensures that residents with intellectual disabilities receive the services and supports they need to lead self-determined and valued lives in the community. DDA achieves this through the delivery of outreach and service coordination services; the development and management of a provider network delivering community residential, day, vocational, employment, and individual and family support services; and the operation of a comprehensive quality management program.

The Rehabilitation Services Administration (RSA) delivers vocational rehabilitation services focusing on employment and training activities that allow persons with disabilities to experience a greater quality of life by obtaining and sustaining employment, economic self-sufficiency, and independence. RSA provides employment marketing and placement services, vocational rehabilitation, inclusive business enterprises, and support for the D.C. Center for Independent Living. The Department on Disability Services also serves as the state agency for Social Security Disability Insurance determinations under the direction of the Social Security Administration.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table JM0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table JM0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	113,724	117,625	118,738	1,114	0.9	209.4	210.6	206.1	-4.5	-2.1
SPECIAL PURPOSE REVENUE FUNDS	5,100	7,363	7,163	-200	-2.7	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	118,824	124,988	125,902	914	0.7	209.4	210.6	206.1	-4.5	-2.1
FEDERAL RESOURCES										
FEDERAL GRANT FUNDS	28,407	28,230	31,640	3,411	12.1	190.8	194.4	195.9	1.5	0.8
FEDERAL MEDICAID PAYMENTS	8,964	9,146	9,006	-140	-1.5	29.2	34.0	33.0	-1.0	-2.9
TOTAL FOR FEDERAL RESOURCES	37,371	37,376	40,646	3,270	8.7	220.0	228.4	228.9	0.5	0.2
PRIVATE FUNDS										
PRIVATE GRANT FUNDS	10	10	10	0	0.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR PRIVATE FUNDS	10	10	10	0	0.0	0.0	0.0	0.0	0.0	N/A
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	50	51	50	-1	-2.3	0.0	0.0	0.0	0.0	N/A
TOTAL FOR INTRA-DISTRICT FUNDS	50	51	50	-1	-2.3	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	156,255	162,425	166,607	4,183	2.6	429.5	439.0	435.0	-4.0	-0.9

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table JM0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table JM0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	26,655	28,617	31,888	32,286	398	1.2
12 - REGULAR PAY - OTHER	222	840	962	1,436	474	49.2
13 - ADDITIONAL GROSS PAY	337	209	0	0	0	N/A
14 - FRINGE BENEFITS - CURRENT PERSONNEL	5,899	6,521	7,731	8,262	531	6.9
15 - OVERTIME PAY	98	121	120	120	0	0.0
SUBTOTAL PERSONAL SERVICES (PS)	33,212	36,308	40,701	42,104	1,403	3.4

Table JM0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
20 - SUPPLIES AND MATERIALS	109	111	172	175	3	1.7
30 - ENERGY, COMMUNICATION AND BUILDING RENTALS	0	0	0	141	141	N/A
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	427	445	499	501	2	0.4
32 - RENTALS - LAND AND STRUCTURES	6,198	6,325	6,050	6,072	22	0.4
34 - SECURITY SERVICES	123	119	122	263	141	115.7
35 - OCCUPANCY FIXED COSTS	0	0	24	0	-24	-100.0
40 - OTHER SERVICES AND CHARGES	3,087	2,823	2,443	4,776	2,334	95.6
41 - CONTRACTUAL SERVICES - OTHER	2,281	2,436	2,256	2,537	280	12.4
50 - SUBSIDIES AND TRANSFERS	55,993	107,521	109,807	109,757	-50	0.0
70 - EQUIPMENT AND EQUIPMENT RENTAL	357	166	351	281	-70	-20.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	68,576	119,947	121,724	124,503	2,780	2.3
GROSS FUNDS	101,788	156,255	162,425	166,607	4,183	2.6

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table JM0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table JM0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1010) PERSONNEL	677	726	771	45	7.0	7.0	7.0	0.0
(1015) TRAINING AND EMPLOYEE DEVELOPMENT	418	530	547	17	3.0	3.0	3.0	0.0
(1020) CONTRACTS AND PROCUREMENT	838	960	576	-384	9.0	9.0	1.0	-8.0
(1030) PROPERTY MANAGEMENT	6,613	6,433	6,613	179	9.0	9.0	9.0	0.0
(1040) INFORMATION TECHNOLOGY	1,252	1,435	1,499	65	9.0	9.0	9.0	0.0
(1060) LEGAL SERVICES	950	1,162	1,183	20	0.0	9.0	9.0	0.0
(1090) PERFORMANCE MANAGEMENT	2,549	2,139	3,198	1,060	15.9	16.0	22.0	6.0
(1099) COURT SUPERVISION	64	25	26	1	0.0	0.0	0.0	0.0
(1120) CONSUMER RIGHTS AND PROTECTION	173	182	192	10	2.0	2.0	2.0	0.0
SUBTOTAL (1000) AGENCY MANAGEMENT	13,535	13,593	14,606	1,013	54.8	64.0	62.0	-2.0

Table JM0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(100F) AGENCY FINANCIAL OPERATIONS								
(110F) BUDGET OPERATIONS	264	333	357	24	3.0	3.0	3.0	0.0
(120F) ACCOUNTING OPERATIONS	425	552	589	37	5.0	5.0	5.0	0.0
(130F) ASSOCIATE CHIEF FINANCIAL OFFICER	170	279	288	9	3.0	2.0	2.0	0.0
(140F) AGENCY FISCAL OFFICER	512	571	564	-7	2.0	2.0	2.0	0.0
SUBTOTAL (100F) AGENCY FINANCIAL OPERATIONS	1,372	1,735	1,799	64	13.0	12.0	12.0	0.0
(6000) DEVELOPMENTAL DISABILITIES ADMIN.								
(6035) DDA SERVICE PLANNING AND COORDINATION	38,027	39,242	38,789	-453	99.7	100.0	99.0	-1.0
(6060) QUALITY ASSURANCE	11,015	11,381	9,675	-1,705	37.8	41.0	38.0	-3.0
(6080) DDA CONSUMER RESOURCES AND OPERATIONS	61,502	63,848	66,968	3,120	46.8	44.0	46.0	2.0
SUBTOTAL (6000) DEVELOPMENTAL DISABILITIES ADMIN.	110,543	114,470	115,432	962	184.4	185.0	183.0	-2.0
(7000) REHABILITATION SERVICES								
(7025) RSA VOCATIONAL REHABILITATION SERVICES	16,741	16,215	16,212	-2	67.8	68.0	68.0	0.0
(7030) RSA BLIND AND VISUAL IMPAIRMENT SERVICES	3,750	4,101	3,989	-112	18.9	19.0	19.0	0.0
(7060) QUALITY ASSURANCE	619	706	746	40	7.0	7.0	7.0	0.0
(7090) RSA OPERATIONS	1,699	1,732	1,771	38	19.9	20.0	20.0	0.0
SUBTOTAL (7000) REHABILITATION SERVICES	22,809	22,754	22,718	-36	113.6	114.0	114.0	0.0
(8000) DISABILITY DETERMINATION								
(8055) DISABILITY DETERMINATION SERVICES	7,996	9,873	12,053	2,180	63.8	64.0	64.0	0.0
SUBTOTAL (8000) DISABILITY DETERMINATION	7,996	9,873	12,053	2,180	63.8	64.0	64.0	0.0
TOTAL PROPOSED OPERATING BUDGET	156,255	162,425	166,607	4,183	429.5	439.0	435.0	-4.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Division Description

The Department on Disability Services (DDS) operates through the following 5 divisions:

Developmental Disabilities Administration (DDA) – provides individualized services, supports, and life planning to individuals with intellectual and developmental disabilities so that they may lead self-determined and valued lives in the community.

This division contains the following 3 activities:

- **DDA Service Planning and Coordination** – provides services to qualified individuals by coordinating available resources and opportunities in the community through the development of Individual Service Plans (ISPs), advocating for quality services to promote healthy and productive lifestyles for each person, completing monitoring activities to ensure the delivery of services and supports, completing all intake activities for new applicants, and coordinating activities carried out in D.C. Superior Court;
- **Quality Assurance** – examines and improves internal and external service delivery systems by conducting external provider reviews to ensure performance so that standards, federal and local regulations, quality frameworks issued by the Centers for Medicare and Medicaid Services (CMS), national best practices, and court mandates are met. Quality Assurance also includes functional responsibility for incident management and enforcement, rights and advocacy, CMS and Evans performance analysis, and reporting and mortality review; and
- **DDA Consumer Resources and Operations** – manages the human care provider network and administrative functions for DDA including budget compliance, service and billing authorization and residential portfolio management; operates the Home and Community Based Services Waiver including provider enrollment, provision of technical assistance, and service authorization; and manages benefits and personal funds.

Rehabilitation Services – assists persons with physical, cognitive, and emotional disabilities to achieve a greater quality of life by obtaining and sustaining employment, economic self-sufficiency, and independence.

This division contains the following 4 activities:

- **RSA Vocational Rehabilitation Services** – assesses, plans, develops, and provides vocational rehabilitation services to individuals with disabilities to enable them to prepare for, maintain and advance in integrated, competitive employment; and provides services to businesses, including recruitment and job placement for people with disabilities and training for employers on issues related to hiring and maintaining employees with disabilities;
- **RSA Blind and Visual Impairment Services** – provides services to people with disabilities to help them live as independently as possible in the community (services include advocacy, independent living skills training, information and referral, peer support and transition – from secondary school to post-secondary activities and from nursing homes);
- **Quality Assurance** – provides monitoring and compliance reviews of internal and external operations and agencies, ensuring that RSA customers receive quality services that meet local and federal regulations; and
- **RSA Operations** – manages the human care provider network that serves RSA clients, provides oversight to the Randolph Sheppard Vending Facility Program, and processes payments for service providers.

Disability Determination Services – administers Social Security Disability Insurance and Supplemental Security Income eligibility determinations in conjunction with the federal Social Security Administration.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The Department on Disability Services has no division structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table JM0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table JM0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		117,625	210.6
Other CSFL Adjustments	Multiple Programs	3,741	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		121,366	210.6
Increase: To support the costs of pre-existing programmatic initiatives	Agency Management	467	0.0
Increase: To align Fixed Costs with proposed estimates	Multiple Programs	226	0.0
Decrease: To recognize savings from a reduction in FTEs	Multiple Programs	-261	-4.5
Decrease: To align resources with operational spending goals	Multiple Programs	-418	0.0
Decrease: To realize programmatic cost savings in nonpersonal services	Developmental Disabilities Admin.	-2,213	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		119,167	206.1
Transfer-Out: To OCP pursuant to expiration of independent procurement authority	Agency Management	-429	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		118,738	206.1
No Change		0	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		118,738	206.1
FEDERAL GRANT FUNDS: FY 2016 Approved Budget and FTE		28,230	194.4
Increase: To support the costs of pre-existing programmatic initiatives	Disability Determination Division	1,973	0.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	944	1.5
Increase: To align budget with projected grant awards	Multiple Programs	558	0.0
Decrease: To align Fixed Costs with proposed estimates	Agency Management	-65	0.0
FEDERAL GRANT FUNDS: FY 2017 Agency Budget Submission		31,640	195.9
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 Mayor's Proposed Budget		31,640	195.9
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 District's Proposed Budget		31,640	195.9
FEDERAL MEDICAID PAYMENTS: FY 2016 Approved Budget and FTE		9,146	34.0
Decrease: To align budget with projected federal Medicaid reimbursements	Multiple Programs	-140	-1.0
FEDERAL MEDICAID PAYMENTS: FY 2017 Agency Budget Submission		9,006	33.0
No Change		0	0.0
FEDERAL MEDICAID PAYMENTS: FY 2017 Mayor's Proposed Budget		9,006	33.0
No Change		0	0.0
FEDERAL MEDICAID PAYMENTS: FY 2017 District's Proposed Budget		9,006	33.0
PRIVATE GRANT FUNDS: FY 2016 Approved Budget and FTE		10	0.0
No Change		0	0.0
PRIVATE GRANT FUNDS: FY 2017 Agency Budget Submission		10	0.0
No Change		0	0.0

Table JM0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
PRIVATE GRANT FUNDS: FY 2017 Mayor's Proposed Budget		10	0.0
No Change		0	0.0
PRIVATE GRANT FUNDS: FY 2017 District's Proposed Budget		10	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		7,363	0.0
Decrease: To align budget with projected revenues	Rehabilitation Services	-200	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		7,163	0.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		7,163	0.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District's Proposed Budget		7,163	0.0
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		51	0.0
Decrease: To align budget with projected revenues	Rehabilitation Services	-1	0.0
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		50	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		50	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		50	0.0
GROSS FOR JM0 - DEPARTMENT ON DISABILITY SERVICES		166,607	435.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Department on Disability Services' (DDS) proposed FY 2017 gross budget is \$166,607,421, which represents a 2.6 percent increase over its FY 2016 approved gross budget of \$162,424,805. The budget is comprised of \$118,738,285 in Local funds, \$31,640,389 in Federal Grant funds, \$9,005,813 in Federal Medicaid Payments, \$10,000 in Private Grant funds, \$7,163,257 in Special Purpose Revenue funds, and \$49,677 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current divisions and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DDS' FY 2017 CSFL budget is \$121,365,720, which represents a \$3,741,028, or 3.2 percent, increase over the FY 2016 approved Local funds budget of \$117,624,692.

CSFL Assumptions

The FY 2017 CSFL calculated for DDS included adjustments that are not described in detail on table 5. These adjustments were made for a net increase of \$711,259 in personal services to account for Fringe Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$7,039 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent.

CSFL funding for DDS also reflects an increase of \$146,338 for the Medicaid Growth Factor to account for the District of Columbia's 1.6 percent growth based on the cost of healthcare services projected by the Department of Health Care Finance. Additionally, adjustments were made for increases of \$3,000,000 to account for Recurring Budget Items for the Local Medicaid match for the Developmental Disabilities Waiver and \$962 for personal services adjustments for the projected impact of new positions in the FY 2016 budget and approved union contracts, and corresponding salary and other adjustments, and a decrease of \$124,570 for the Fixed Cost Inflation Factor based on projections provided by the Department of General Services.

Agency Budget Submission

Increase: The proposed Local funds operating budget includes an increase of \$467,228 in the Agency Management division, which will primarily be used to support contract and procurement activities. The Fixed Costs estimates from the Department of General Services (DGS) account for an increase of \$225,889 in Local funds. This includes increases of \$141,071 for Energy and \$86,132 for Security costs, and a decrease of \$1,314 in Telecommunications (Office of the Chief Technology Officer estimate).

The overall increase in Federal Grant funds primarily reflects projected awards to be received from Disability Determination and Indirect Cost Recovery grants. The Disability Determination Services division, which is funded entirely by Federal Grant funds, reflects an increase of \$1,973,200 across nonpersonal services. The greater portion of the additional funding will better enable the agency to work with the Social Security Administration to validate the eligibility status for individuals that are qualified to receive benefits. The agency also proposes to increase its Federal Grant funds budget by \$944,428 in personal services across multiple divisions. This adjustment will be used to support proposed salary step increases, Fringe Benefits costs, and an additional 1.5 Full-Time Equivalents (FTEs) in the Agency Management division. An increase of \$557,578 in Federal Grant funds aligns the budget with projected grant awards. This additional funding will primarily support contractual obligations in the Agency Management division.

Decrease: A Local funds decrease of \$260,769 in personal services is based on projected savings from the elimination of 2.5 FTEs in the Agency Management division and 2.0 FTEs in the Developmental Disabilities Administration (DDA) division. A decrease of \$417,928 across multiple divisions in nonpersonal services recognizes projected savings in client services, subsidies, rehabilitation vendor services, and contractual services. DDS' budget proposal in Local funds further projects a decrease of \$2,213,107 in the DDA division. This adjustment is based on projected savings from realignment of the Local match subsidies, which operate the Home and Community Based Services Waiver. DDS budget decreases by \$2,213,107 in the DDA division due to shifting costs to Medicaid and a reduction in subsidies and transfers.

In Federal Grant funds, DGS' Fixed Costs estimates account for a decrease of \$64,675 in the Agency Management division, which consists of a decrease of \$181,807 for Rent and an increase of \$117,132 for Security. These adjustments take into account DDS' impending relocation from 1125 15th Street, N.W. to 250 E Street, S.W. The budget proposal for Federal Medicaid Payments reflects a net decrease of \$140,317 based on projected federal reimbursement for eligible Medicaid services. The reduction in funding primarily impacts the DDA division's direct patient services. This adjustment also includes the elimination of 1.0 FTE in the Agency Management division.

In Special Purpose Revenue funds, a decrease of \$200,000 in the Rehabilitation Services division is based on revenue projections from the Randolph Shepherd Unassigned Facilities Fund. DDS collects a percentage of fees from the net monthly income from vending facilities assigned to specifically assist visually impaired vendors. Goals include providing employment for visually impaired persons, expanding economic opportunities, and assisting the visually impaired to be self-supporting citizens.

In Intra-District funds, DDS maintains a Memorandum of Understanding (MOU) with the Office of Disability Rights, which supports the provision of 24-hour services to the visually impaired through the Rehabilitation Services division. Funding related to this MOU is adjusted to decrease the budget by \$1,192.

Mayor's Proposed Budget

Transfer-Out: DDS' proposed budget for Local funds reflects a decrease of \$428,747 to account for a transfer-out of funding to the Office of Contracting and Procurement pursuant to expiration of independent procurement authority.

District's Proposed Budget

No Change: The Department on Disability Services' budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Agency Performance Plan*

Department on Disability Services (DDS) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its Mission. These are action based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Provide high quality direct services and supports leading to the full inclusion of people with disabilities in the District.
2. Improve the quality of service planning and responsiveness of service coordination and advocacy to improve personal outcomes and customer satisfaction.
3. Improve the performance of DDS and provider community operations aligned with best practice to lead to improved personal outcomes and satisfaction.
4. Operate effective systems of continuous quality assurance and improvement to ensure the provider network is in compliance with District policies and regulations, ensures health and safety, and mitigates risks.
5. Create and maintain a highly efficient, transparent, and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Provide highquality forensic science and public health laboratory analysis to stakeholders so they can execute their own core services to the public in a timely manner. Our three overarching core services are: crime scene evidence collection, forensic science analysis, and public health laboratory diagnostic, analytical and emergency response testing. (4 Activities)

Activity Title	Activity Description	Type of Activity
Vocational Rehabilitation (VR), Supported Employment (SE), and Independent Living (IL)services	Provide supports to assist people with disabilities to enter, retain, regain or advance in employment and live as independently as possible in the community. This includes the provision of preemployment transition services to high school students with disabilities (i.e., career planning, work readiness training, counseling on postsecondary options, work based learning experiences and peer mentoring).	Daily Service
Blind and Visual Impairment services	Provide vocational rehabilitation and independent living services to people who are blind; includes provision of supports to licensed vendors in the Randolph Sheppard Blind Facilities Program, and entrepreneurial program in which people who are blind operate vending facilities in Federal and Distric buildings.	Daily Service

(Continued on next page)

1. Provide highquality forensic science and public health laboratory analysis to stakeholders so they can execute their own core services to the public in a timely manner. Our three over-arching core services are: crime scene evidence collection, forensic science analysis, and public health laboratory diagnostic, analytical and emergency response testing. (4 Activities)

Activity Title	Activity Description	Type of Activity
Blind and Visual Impairment services	Provide vocational rehabilitation and independent living services to people who are blind; includes provision of supports to licensed vendors in the Randolph Sheppard Blind Facilities Program, and entrepreneurial program in which people who are blind operate vending facilities in Federal and District buildings.	Daily Service
Home and Community Based Services Waiver for Persons with Intellectual and Developmental Disabilities (HCBS IDD)	The HCBS IDD waiver that supports more than 1,650 District residents with intellectual disabilities to live as independently as possible in the community, with supports, is set to expire in November 2017. During FY 2017, DDS will work with stakeholders to submit a new waiver application to the Centers for Medicare and Medicaid Services (CMS) so that we can continue to provide these critical community based supports.	Key Project
Employment First	DDS will continue to lead interagency efforts to support opportunities for competitive integrated employment for people with disabilities, including applying for federal technical assistance and participation in communities of practice, as appropriate.	Key Project
Consumer Resources	The array of home and community-based services offered under the Developmental Disabilities Administration (DDA) HCBS waiver or local funds for people with intellectual and developmental disabilities. These services include supports to live, work, and lead healthy lives.	Daily Service

2. Improve the quality of service planning and responsiveness of service coordination and advocacy to improve personal outcomes and customer satisfaction. (5 Activities)

Activity Title	Activity Description	Type of Activity
DDA service planning and coordination	This division plans, coordinates and facilitates the provision of quality services; reviews the implementation and delivery of services and supports identified in the Individual Support Plan and advocates for the person and his/her family.	Daily Service
New case management system	Work with the Department of Health Care Finance and the District of Columbia Office on Aging to implement a new case management system to replace MCIS.	Key Project
No Wrong Door	Lead interagency efforts to implement standards and protocols for personcentered counseling and staff competencies for agencies in the District's Long Term Services and Supports system, aimed at developing a cross-agency, streamlined and coordinated, person-centered approach, to intake, assessment, and planning with people with disabilities, seniors, and their families.	Key Project
Rehabilitation Service Administration (RSA) Vocational Rehabilitation Counselors	Vocational Rehabilitation Counselors.	Daily Service

3. Improve the performance of DDS and provider community operations aligned with best practice to lead to improved personal outcomes and satisfaction. (5 Activities)

Activity Title	Activity Description	Type of Activity
Consumer Resources and Operations	Personnel providing technical assistance and training to provider community on best practice, management of HCBS waiver operations and provision of clinical services, supports and monitoring.	Daily Service
RSA Operations	Responsible for provider relations, contract monitoring and processing of payments for all vocational rehabilitation and independent living services.	Daily Service
RSA Operations	Person Centered Thinking (PCT) training.	Key Project

4. Improve the performance of DDS and provider community operations aligned with best practice to lead to improved personal outcomes and satisfaction. (5 Activities)

Activity Title	Activity Description	Type of Activity
HCBS Transition Plan	In FY 2015, in response to the new CMS new Home and Community-Based Settings rule that created a new outcome oriented definition of home and community-based services settings for HCBS Waiver services, DDS evaluated its HCBS settings against the new standards and began efforts to bring the waiver program into compliance with the new outcomeoriented definition of HCBS settings no later than the federal deadline of March 17, 2019. DDS will develop, submit to CMS, and implement for FY 2017 an updated Transition Plan to achieve further compliance with the rules.	Key Project
Agency Management Program staff development	Provision of staff training and management of training programs.	Daily Service

5. Operate effective systems of continuous quality assurance and improvement to ensure the provider network is in compliance with District policies and regulations, ensures health and safety, and mitigates risks. (2 Activities)

Activity Title	Activity Description	Type of Activity
Quality Assurance (DDA)	Maintaining a system of quality assurance that ensures the safety and wellbeing of people with intellectual and developmental disabilities and identifies possible barriers to service provisions within the provider community.	Daily Service
Quality Assurance (RSA)	Monitors internal and external provision of services to ensure compliance with VR and IL regulations and policies, and provisions in contracts with the agency. Develops and updates policies and procedures, provides training for VR and IL staff and ensures timely submission of all federal reports.	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Provide high quality direct services and supports leading to the full inclusion of people with disabilities in the District. (6 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Number of people placed by RSA that remained employed for 90 calendar days or more		643	670	645	650	675
Average entry level wages for people whose cases are closed successfully		\$12.06	\$13.52	\$13.00	\$13.25	\$13.50
Number of secondary students with disabilities who have at least one competitive, integrated, paid work experience prior to exiting school	X	Not available	Not available	Not available	Not available	1,000
Percent increase in the number of people supported by DDA receiving integrated day/vocational services over prior year	X	Not available	Not available	Not available	Not available	5%
Monitor the appropriate utilization of HCBS services to ensure budget forecast is met	X	Not available	Not available	Not available	Not available	20%
Percent increase in the number of people in supported or competitive employment supported by DDA over prior year	X	Not available	Not available	Not available	Not available	5%

2. Improve the quality of service planning and responsiveness of service coordination and advocacy to improve personal outcomes and customer satisfaction. (5 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Average number of days to complete the initial Individual Support Plan (ISP)		70	54	60	60	60
Percent of people with a Level of Need (LON) assessment completed before the ISP meeting date		58%	86%	85%	90%	90%
Percent of ISPs that are completed before the ISP effective date		94%	95%	95%	95%	95%
Average per person service dollars expended during the service year (Local funds)	X	Not available	Not available	Not available	Not available	\$25,295
Number of National Core Indicators at or above the national average	X	Not available	Not available	Not available	Not available	40

3. Improve the performance of DDS and provider community operations aligned with best practice to lead to improved personal outcomes and satisfaction. (5 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of DDA staff who have completed required competency based trainings		98%	97%	95%	95%	95%
Percent of job placement and supported employment providers who have completed training on person centered planning and customized employment	X	Not available	Not available	Not available	Not available	100%
Percent of healthcare management plans that meet publish standards	X	Not available	Not available	Not available	Not available	86%
Percent of DDA provider agencies that achieve quality improvement goals	X	Not available	Not available	Not available	Not available	80%
Percent of DDA provider agencies with at least 20 percent of the workforce trained in person centered thinking	X	Not available	Not available	Not available	Not available	100%

4. Operate effective systems of continuous quality assurance and improvement to ensure the provider network is in compliance with District policies and regulations, ensures health and safety, and mitigates risks. (5 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of applicable waiver providers currently receiving an annual certification		70%	82%	75%	80%	85%
Percent of reported issues that are resolved on time		66%	79%	85%	86%	86%
Percent of investigations that are completed within required timelines		94%	93%	95%	95%	95%
Percent of people with restrictive interventions who have an approved Behavior Support Plan (BSP)		55%	90%	95%	85%	86%
Percent of cases that demonstrate compliance with VR regulations and policies, based on monthly quality case reviews	X	Not available	Not available	Not available	Not available	85%

5. Create and maintain a highly efficient, transparent and responsive District government. (9 Measures)**

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal Funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management-Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E.

***"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

Department of Health Care Finance

www.dhcf.dc.gov

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Table HT0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$2,764,826,309	\$3,005,453,737	\$3,071,090,837	2.2
FTEs	216.7	251.0	250.0	-0.4

The mission of the Department of Health Care Finance (DHCF) is to improve health outcomes by providing access to comprehensive, cost-effective, and quality health care services for residents of the District of Columbia.

Summary of Services

The Department of Health Care Finance provides health care services to low-income children, adults, the elderly, and persons with disabilities. Over 250,000 District of Columbia residents (one-third of all residents) receive health care services through DHCF's Medicaid and Alliance programs. DHCF strives to provide these services in the most appropriate and cost-effective settings possible.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table HT0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table HT0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	739,256	700,011	705,606	5,595	0.8	83.3	103.9	104.4	0.4	0.4
DEDICATED TAXES	62,779	71,345	81,907	10,562	14.8	4.4	6.0	5.5	-0.6	-9.1
SPECIAL PURPOSE REVENUE FUNDS	3,261	2,605	3,493	888	34.1	8.5	10.4	10.9	0.6	5.3
TOTAL FOR GENERAL FUND	805,296	773,961	791,005	17,045	2.2	96.2	120.3	120.8	0.4	0.4

Table HT0-2

(dollars in thousands)

Dollars in Thousands						Full-Time Equivalents				
Appropriated Fund	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change		Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change	
				from FY 2016	Percentage Change*				from FY 2016	Percentage Change
FEDERAL RESOURCES										
FEDERAL GRANT FUNDS	19,537	1,000	2,916	1,916	191.6	11.5	2.0	0.0	-2.0	-100.0
FEDERAL MEDICAID PAYMENTS	1,839,759	2,146,166	2,188,106	41,941	2.0	108.9	128.7	129.3	0.6	0.4
TOTAL FOR FEDERAL RESOURCES	1,859,296	2,147,166	2,191,023	43,857	2.0	120.4	130.7	129.3	-1.4	-1.1
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	100,234	84,327	89,063	4,736	5.6	0.0	0.0	0.0	0.0	N/A
TOTAL FOR INTRA-DISTRICT FUNDS	100,234	84,327	89,063	4,736	5.6	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	2,764,826	3,005,454	3,071,091	65,637	2.2	216.7	251.0	250.0	-1.0	-0.4

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table HT0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table HT0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	14,248	15,534	20,355	18,831	-1,524	-7.5
12 - REGULAR PAY - OTHER	689	1,064	1,243	1,477	234	18.8
13 - ADDITIONAL GROSS PAY	44	280	0	0	0	N/A
14 - FRINGE BENEFITS - CURRENT PERSONNEL	2,853	3,248	4,356	4,335	-21	-0.5
15 - OVERTIME PAY	167	36	0	0	0	N/A
SUBTOTAL PERSONAL SERVICES (PS)	18,000	20,161	25,955	24,643	-1,312	-5.1
20 - SUPPLIES AND MATERIALS	105	59	183	183	0	0.0
30 - ENERGY, COMMUNICATION AND BUILDING RENTALS	218	199	200	263	63	31.5
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	192	183	186	186	0	0.0
34 - SECURITY SERVICES	160	116	111	189	78	69.9
35 - OCCUPANCY FIXED COSTS	359	331	259	340	82	31.6
40 - OTHER SERVICES AND CHARGES	1,140	1,502	1,545	2,143	598	38.7
41 - CONTRACTUAL SERVICES - OTHER	69,124	87,233	71,478	79,439	7,961	11.1
50 - SUBSIDIES AND TRANSFERS	2,536,324	2,654,767	2,905,205	2,962,827	57,623	2.0
70 - EQUIPMENT AND EQUIPMENT RENTAL	126	275	333	878	545	164.0
91 - EXPENSE NOT BUDGETED OTHERS	0	0	0	0	0	N/A
SUBTOTAL NONPERSONAL SERVICES (NPS)	2,607,747	2,744,665	2,979,499	3,046,448	66,949	2.2
GROSS FUNDS	2,625,747	2,764,826	3,005,454	3,071,091	65,637	2.2

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table HT0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table HT0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(0900) UMC OPERATING SUPPORT								
(0910) UMC OPERATING SUPPORT	9,367	0	0	0	0.0	0.0	0.0	0.0
SUBTOTAL (0900) UMC OPERATING SUPPORT	9,367	0	0	0	0.0	0.0	0.0	0.0
(1000) AGENCY MANAGEMENT								
(1010) PERSONNEL	503	838	1,049	211	5.7	11.0	14.0	3.0
(1015) TRAINING AND DEVELOPMENT	6	69	69	0	0.0	0.0	0.0	0.0
(1020) CONTRACTING AND PROCUREMENT	1,407	1,544	1,969	426	4.6	3.0	3.0	0.0
(1030) PROPERTY MANAGEMENT	1,702	1,794	2,792	998	4.5	7.0	5.0	-2.0
(1040) INFORMATION TECHNOLOGY	1,020	2,672	3,253	581	4.5	7.0	8.0	1.0
(1060) LEGAL	680	948	1,044	96	0.0	8.0	8.0	0.0
(1070) FLEET MANAGEMENT	31	5	5	0	0.0	0.0	0.0	0.0
(1080) COMMUNICATIONS	166	568	325	-242	1.8	2.0	1.0	-1.0
(1085) CUSTOMER SERVICE	1,741	1,778	2,117	339	12.8	17.0	17.0	0.0
(1087) LANGUAGE ACCESS	0	2	2	0	0.0	0.0	0.0	0.0
(1090) PERFORMANCE MANAGEMENT	6,081	8,749	6,925	-1,824	21.6	45.0	45.0	0.0
SUBTOTAL (1000) AGENCY MANAGEMENT	13,338	18,967	19,551	584	55.5	100.0	101.0	1.0
(100F) AGENCY FINANCIAL OPERATIONS								
(110F) BUDGETING OPERATIONS	519	692	704	12	3.7	6.0	6.0	0.0
(120F) ACCOUNTING OPERATIONS	3,652	5,547	5,624	77	8.4	7.0	7.0	0.0
(140F) AGENCY FISCAL OFFICER	279	298	310	12	1.8	2.0	2.0	0.0
SUBTOTAL (100F) AGENCY FINANCIAL OPERATIONS	4,450	6,537	6,638	101	13.9	15.0	15.0	0.0
(2000) HEALTHCARE DELIVERY MANAGEMENT								
(2001) CHRONIC AND LONG-TERM CARE	-1	0	0	0	0.0	0.0	0.0	0.0
(2002) MANAGED CARE MGMT	4,145	3,601	5,529	1,928	9.8	10.0	10.0	0.0
(2003) PREVENTIVE AND ACUTE CARE	1,171	1,314	1,605	291	4.9	4.5	4.5	0.0
(2004) DIV OF QUALITY AND HEALTH OUTCOMES	1,028	1,418	2,232	814	3.6	8.0	5.0	-3.0
(2007) CLINICIANS, RX AND ACUTE PROVIDER SVCS	6,577	8,067	8,409	343	5.0	6.5	8.5	2.0
(2010) HEALTH CARE DELIVERY MGMT SUPPORT SVCS	1,444	304	440	135	1.8	2.0	3.0	1.0
NO ACTIVITY ASSIGNED	0	0	0	0	7.3	0.0	0.0	0.0
SUBTOTAL (2000) HEALTHCARE DELIVERY MANAGEMENT	14,363	14,704	18,215	3,511	32.6	31.0	31.0	0.0

Table HT0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(200L) LONG-TERM CARE PROGRAM								
(201L) LONG-TERM CARE SUPPORT SERVICES	35,842	9,654	13,235	3,581	9.7	5.0	5.0	0.0
(202L) ELDERS AND PERSONS W/PHYSICAL DISABILITY	1,267	2,036	1,624	-412	20.3	23.5	23.5	0.0
(203L) DIVISION OF SPECIAL NEEDS POPULATION	783	787	835	47	7.7	8.5	8.5	0.0
NO ACTIVITY ASSIGNED	0	0	0	0	9.7	0.0	0.0	0.0
SUBTOTAL (200L) LONG-TERM CARE PROGRAM	37,891	12,477	15,694	3,216	47.4	37.0	37.0	0.0
(3000) HEALTHCARE POLICY AND PLANNING								
(3001) POLICY UNIT MANAGEMENT	566	639	480	-159	6.3	6.0	6.0	0.0
(3003) DATA ANALYSIS	383	509	553	44	4.5	5.0	5.0	0.0
(3004) MEMBER MANAGEMENT	556	1,124	1,052	-71	3.6	11.0	11.0	0.0
(3010) HEALTH CARE POLICY AND PLANNING SUPPORT	769	926	1,469	543	2.7	4.0	4.0	0.0
SUBTOTAL (3000) HEALTHCARE POLICY AND PLANNING	2,273	3,198	3,554	356	17.0	26.0	26.0	0.0
(5000) HEALTH CARE FINANCE								
(5001) MEDICAID PROVIDER PAYMENT	2,540,024	2,833,680	2,887,565	53,885	0.0	0.0	0.0	0.0
(5002) MEDICAID PUBLIC PROVIDER PAYMENTS	33,917	16,215	18,389	2,174	0.0	0.0	0.0	0.0
(5003) ALLIANCE PROVIDER PAYMENTS	52,314	51,150	57,977	6,827	0.0	0.0	0.0	0.0
SUBTOTAL (5000) HEALTH CARE FINANCE	2,626,255	2,901,045	2,963,931	62,886	0.0	0.0	0.0	0.0
(6000) HEALTH CARE OPERATIONS								
(6001) MEDICAID INFORMATION SYSTEMS	27,837	35,572	34,766	-806	15.4	17.0	17.0	0.0
(6005) DIV OF PROGRAM INTEGRITY (PI/UM/FRAUD)	385	0	0	0	14.4	0.0	0.0	0.0
(6006) DIV. OF PUBLIC AND PRIVATE PROVIDER SVCS	1,584	1,935	1,736	-199	9.8	11.0	11.0	0.0
(6010) HEALTH CARE OPERATIONS SUPPORT	2,305	431	449	18	2.7	3.0	3.0	0.0
SUBTOTAL (6000) HEALTH CARE OPERATIONS	32,111	37,938	36,952	-986	42.4	31.0	31.0	0.0
(8000) HEALTH CARE REFORM AND INNOVATION								
(8001) HEALTH INSURANCE EXCHANGE	16,864	0	0	0	0.0	0.0	0.0	0.0
(8002) AFFORDABLE CARE REFORM AND GRANTS DEV.	7,709	4,067	6,328	2,261	7.1	10.0	8.0	-2.0
(8010) HC REFORM AND INNOVATIVE SUPPORT SVCS	204	6,521	228	-6,293	0.9	1.0	1.0	0.0
SUBTOTAL (8000) HEALTH CARE REFORM AND INNOVATION	24,778	10,588	6,556	-4,032	7.9	11.0	9.0	-2.0
TOTAL PROPOSED OPERATING BUDGET	2,764,826	3,005,454	3,071,091	65,637	216.7	251.0	250.0	-1.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Division Description

The Department of Health Care Finance operates through the following 8 divisions:

Health Care Delivery Management (HCDM) – ensures that quality services and practices pervade all activities that affect the delivery of health care to beneficiaries served by the District’s Medicaid, Children’s Health Insurance Program (CHIP), and Alliance programs. HCDM accomplishes this through informed benefit design; use of prospective, concurrent and retrospective utilization management; ongoing program evaluation; and the application of continuous quality measurement and improvement practices in furnishing preventive, acute, and chronic/long-term care services to children and adults through DHCF’s managed care contractors and institutional and ambulatory fee-for-service providers.

This division contains the following 5 activities:

- **Managed Care Management** – provides oversight, evaluation, and enforcement of contracts with organizations managing the care and service delivery of Medicaid and Alliance beneficiaries, along with providing oversight and enrollment of eligible beneficiaries;
- **Preventive and Acute Care (Children’s Health Services)** – develops, implements, and monitors policies, benefits and practices for children’s health care services, including HealthCheck/EPSTD, CHIP, and the Immigrant Children’s Program;
- **Division of Quality and Health Outcomes** – continuously improves the quality (safe, effective, patient-centered, timely, efficient, and equitable services) of health care delivered by programs administered by DHCF; and ensures that quality and performance improvement principles and practices pervade all the components and activities that impact the delivery and outcomes of health care services to patients served by the District’s Medicaid, CHIP, and Alliance programs;
- **Division of Clinicians, Pharmacy and Acute Provider Services** – develops, implements, and oversees the programming for primary and specialty providers, hospitals, and other acute and preventive care services; and manages the non-emergency transportation contract; and
- **Health Care Delivery Management Support Services** – provides administrative support functions to the Health Care Delivery Management division.

Long-Term Care Administration (LTCA) – provides oversight and monitoring of programs targeted to the elderly, persons with physical disabilities, and persons with intellectual and developmental disabilities. Through program development and day-to-day operations, the LTCA also ensures access to needed cost-effective, high-quality extended and long-term care services for Medicaid beneficiaries residing in home and community-based or institutional settings. The office also provides contract management of the long-term care supports and services contract.

This division contains the following 3 activities:

- **Long-Term Care Support Services** – provides administrative support functions to the Long-Term Care division;
- **Division of Elders and Persons with Physical Disabilities** – develops, implements, and oversees all components of the Elderly and Physically Disabled (EPD) waiver program; oversees the personal care state plan option; and provides oversight and service delivery and reimbursement determinations for nursing home facilities; and
- **Division of Special Needs Population** – provides oversight, evaluation, and enforcement of the Individuals with Developmental Disabilities (ID/DD) waiver program; and provides oversight, service delivery, and reimbursement determinations for intermediate care facilities for individuals with intellectual disabilities (ICF/IID).

Health Care Policy and Planning – maintains the Medicaid and CHIP state plans that govern eligibility, scope of benefits, and reimbursement policies for the District's Medicaid and CHIP programs; develops policy for the Health Care Alliance program and other publicly funded health care programs that are administered or monitored by DHCF based on sound analysis of local and national health care and reimbursement policies and strategies; and ensures coordination and consistency among health care and reimbursement policies developed by the various divisions within DHCF. The division also designs and conducts research and evaluations of health care programs.

This division contains the following 4 activities:

- **Policy Unit Management (Regulation and Policy Management)** – maintains the Medicaid State Plan, which governs the eligibility, scope of benefits, and reimbursement policies of the Medicaid and CHIP programs; creates State Plan Amendments, waivers, and regulations that form the foundation of Medicaid policy and programs administered or monitored by DHCF; and ensures the coordination and consistency of health care and reimbursement policies developed by various divisions within DHCF;
- **Data Analysis (Division of Analytics and Policy Research)** – gathers information, analyzes data, and evaluates all activities related to multiple District-wide components of Medicaid, CHIP, the Alliance, and future healthcare delivery systems, including data collection systems; sets rates and develops payment methodologies for various provider types; and designs and conducts research and evaluation of health care programs, studying their impacts on beneficiaries, providers, plans, and other partners and customers, designing and assessing potential improvements, and developing new measurement tools;
- **Member Management (Eligibility Policy)** – serves as liaison to District and federal agencies regarding eligibility-related matters; ensures collaboration and coordination between the agencies and facilitates compliance by the Department of Human Services' Economic Security Administration with DHCF eligibility policy; interprets federal and state eligibility rules and regulation; establishes eligibility policies and criteria for the Medicaid and CHIP programs, as well as the Health Care Alliance and the Immigrant Children's Program; interprets and helps draft legislative changes, rules and regulations for the District regarding eligibility requirements; and manages the Optional State Supplement Payment Program for eligible District of Columbia residents residing in an adult foster care home; and
- **Health Care Policy and Planning Support (Health Care Policy and Research Support)** – provides administrative support functions to the Health Care Policy and Planning Administration.

Health Care Finance – provides provider payments for the following provider types: Medicaid providers, public providers, and Health Care Alliance providers.

This division contains the following 3 activities:

- **Medicaid Provider Payment** – provides payment to Medicaid providers;
- **Medicaid Public Provider Payment** – provides payment to Medicaid public providers; and
- **Alliance Provider Payment** – provides payment to Alliance providers.

Health Care Operations – ensures the division of programs that pertain to the payment of claims and manages the fiscal agent contract, the administrative contracts, systems, and provider enrollment and requirements. The office provides contract management of the Pharmacy Benefits Manager, the Quality Improvement Organization contract, and the Medicaid Management Information System (MMIS) Fiscal Intermediary contract as well as additional administrative contracts.

This division contains the following 3 activities:

- **Medicaid Information Systems (Claims Management)** – oversees MMIS operations; systems requests; member services, including member out-of-pocket reimbursements; Consolidated Omnibus Budget Reconciliation Act (COBRA) payments; third-party liability processing; and processing of financial transactions. The division also manages all internal and external data requests and data involving agency audits (local and federal), as well as MMIS training for all DHCF employees and system security;
- **Division of Public and Private Provider Services** – manages the Administrative Services Organization contract, provider enrollment and recruitment, and internal and external provider services and inquiries. The office also maintains positive ongoing coordination and continuity with all public provider agencies of the District of Columbia government to enhance each agency's understanding of Medicaid reimbursement policies; is the accountable office within DHCF for implementation of policy that directly impacts other District agencies that serve as Medicaid providers; identifies opportunities to improve the reimbursement procedures of each agency; and works closely with these agencies to review federal policy to ensure that federal reimbursement is being maximized and compliance assured through claims processing and through program development; and
- **Health Care Operations Support (Health Care Operations Support Services)** – provides administrative support functions to the Health Care Operations division.

Health Care Reform and Innovation (HCRIA) – identifies, validates, and disseminates information about new health care models and payment approaches to serve Medicaid beneficiaries seeking to enhance the quality of health and health care and reduce cost through improvement. The division creates and tests new models in clinical care, integrated care, and community health, and creates and tests innovative payment and service delivery models, building collaborative learning networks to facilitate the collection and analysis of innovation, implementing effective practices, and developing necessary technology to support this activity.

This division contains the following 2 activities:

- **Affordable Care Reform and Grants Development** – develops, implements, and monitors the provisions of the Affordable Care Act and is responsible for the development of demonstration projects and submission of grant proposals for various reform-related activities; and
- **Health Care Reform and Innovative Support Services** – HCRIA is responsible for the design, development, implementation, and sustainability of Health Information Exchange (HIE) activities. HIE infrastructure provides the technology, processes, and operations needed to facilitate exchange of health information between health stakeholders. HCRIA's Health Information Technology (HIT) program offers incentives, outreach and technical assistance to drive the adoption and use of Certified Electronic Health Records Technology (CEHRT) by District health care providers. The program aligns with CMS's Meaningful Use (MU) framework.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Program Structure Change

The Department of Health Care Finance has no division structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table HT0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table HT0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		700,011	103.9
Other CSFL Adjustments	Multiple Programs	13,574	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		713,584	103.9
Increase: To align resources with operational spending goals	Healthcare Delivery Management	3,002	0.0
Increase: To align resources with operational spending goals	Health Care Reform and Innovation	486	0.0
Increase: To align resources with operational spending goals	Long-Term Care Program	432	0.0
Increase: To align resources with operational spending goals	Agency Management	330	0.0
Increase: To align resources with operational spending goals	Healthcare Policy and Planning	84	0.0
Decrease: To align resources with operational spending goals	Agency Financial Operations	-183	0.0
Decrease: To align personal services and Fringe Benefits with projected costs	Multiple Programs	-863	0.4
Decrease: To align resources with operational spending goals	Health Care Operations	-2,695	0.0
Decrease: To align resources with operational spending goals	Health Care Finance	-22,275	0.0
Technical Adjustment: To cover five percent of the Medicaid reimbursement rate	Health Care Finance	14,520	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		706,421	104.4
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		706,421	104.4
Reduce: Nursing Facilities In-State Savings	Health Care Finance	-122	0.0
Reduce: Salary Lapse Savings	Agency Management	-693	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		705,606	104.4
DEDICATED TAXES: FY 2016 Approved Budget and FTE		71,345	6.0
Decrease: To align personal services and Fringe Benefits with projected costs	Multiple Programs	-43	-0.6
Decrease: To align budget with projected revenues	Multiple Programs	-6,505	0.0
DEDICATED TAXES: FY 2017 Agency Budget Submission		64,798	5.5
Enhance: Inpatient and outpatient provider fees	Health Care Finance	17,109	0.0
DEDICATED TAXES: FY 2017 Mayor's Proposed Budget		81,907	5.5
No Change		0	0.0
DEDICATED TAXES: FY 2017 District's Proposed Budget		81,907	5.5
FEDERAL GRANT FUNDS: FY 2016 Approved Budget and FTE		1,000	2.0
Increase: To align budget with projected grant awards	Multiple Programs	2,082	0.0
Decrease: To recognize savings from a reduction in FTEs	Health Care Reform and Innovation	-166	-2.0
FEDERAL GRANT FUNDS: FY 2017 Agency Budget Submission		2,916	0.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 Mayor's Proposed Budget		2,916	0.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 District's Proposed Budget		2,916	0.0
FEDERAL MEDICAID PAYMENTS: FY 2016 Approved Budget and FTE		2,146,166	128.7
Increase: To align budget with projected federal Medicaid reimbursements	Multiple Programs	2,370	0.6

Table HT0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
FEDERAL MEDICAID PAYMENTS: FY 2017 Agency Budget Submission		2,148,535	129.3
Enhance: To align budget with projected federal Medicaid reimbursements	Health Care Finance	39,571	0.0
FEDERAL MEDICAID PAYMENTS: FY 2017 Mayor's Proposed Budget		2,188,106	129.3
No Change		0	0.0
FEDERAL MEDICAID PAYMENTS: FY 2017 District's Proposed Budget		2,188,106	129.3
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		2,605	10.4
Increase: To align budget with projected revenues	Multiple Programs	714	0.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	174	0.6
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		3,493	10.9
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		3,493	10.9
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District's Proposed Budget		3,493	10.9
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		84,327	0.0
Increase: To align budget with projected revenues	Health Care Finance	4,736	0.0
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		89,063	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		89,063	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		89,063	0.0
GROSS FOR HT0 - DEPARTMENT OF HEALTH CARE FINANCE		3,071,091	250.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Department of Health Care Finance's (DHCF) proposed FY 2017 gross budget is \$3,071,090,837, which represents a 2.2 percent increase over its FY 2016 approved gross budget of \$3,005,453,737. The budget is comprised of \$705,605,632 in Local funds, \$81,907,017 in Dedicated Taxes, \$2,916,127 in Federal Grant funds, \$2,188,106,393 in Federal Medicaid Payments, \$3,492,739 in Special Purpose Revenue funds, and \$89,062,929 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current divisions and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DHCF's FY 2017 CSFL budget is \$713,584,166, which represents a \$13,573,542, or 1.9 percent, increase over the FY 2016 approved Local funds budget of \$700,010,624.

CSFL Assumptions

The FY 2017 CSFL calculated for DHCF included adjustments that are not described in detail on table 5. These adjustments were made for a net increase of \$387,256 in personal services to account for Fringe Benefit costs based on trend comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$554,221 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent.

DHCF's CSFL funding for the Medicaid Growth Factor reflects adjustments for an increase of \$10,613,860 to account for the District's FY 2017 Medicaid growth rate of 1.6 percent based on the cost of healthcare services in the District projected by the DHCF. The Medicaid growth rate is primarily driven by enrollment forecasts for Medicaid Managed Care and Fee-for-Service. Managed Care coverage includes parents of Medicaid eligible children, pregnant women, children, childless adults with incomes up to 200 percent of Federal Poverty Level (FPL), the Children's Health Insurance Program (CHIP), and Health Services for Children with Special Needs (HSCSN). Other variables impacting the Medicaid Growth Factor include enrollment forecasts for Medicaid waivers, which include the Development Disabilities (DD) and Elderly and Physically Disabled (EPD) waivers. These adjustments also include locally funded programs, such as the Immigrant Children and the D.C. Healthcare Alliance.

Additionally, adjustments were made for increases of \$9,389 for Personal Services Adjustments for the projected impact of new positions requested in the FY 2016 budget, approved union contracts, and corresponding salary and other adjustments; \$108,816 for the Fixed Costs Inflation Factor based on projections provided by the Department of General Services; and \$1,900,000 to reflect the FY 2017 Operating Impact of Capital to account for projected Medicaid Management Information Systems upgrades and the Medicaid Data Warehouse.

Agency Budget Submission

The FY 2017 budget proposal ensures that DHCF will be able to continue to provide health insurance coverage for low-income individuals and families in compliance with federal and District laws without any reduction in eligibility. The budget allows the agency to build upon foundational work begun in 2016 to strengthen care coordination, reduce inappropriate utilization of hospital services, and improve the quality of care by establishing health homes for individuals with chronic conditions including individuals who are homeless. The proposal budget also helps strengthen the Medicaid provider network and improve access by establishing new payment methodologies, rates and performance standards for managed care plans, federally qualified health centers, home health services, and nursing facilities.

Funding in FY 2017 also supports new payment rates for pharmaceuticals including drugs for the treatment of Hepatitis C, and maintains payments for oncology drugs at 100 percent of Medicare. DHCF's budget proposal provides for the continued payment of enhanced rates for primary care services to primary care physicians, psychiatrists, OB/GYNs, and Advance Practice nurses, and supports older adults through the Elderly and Persons with Disabilities Waiver; including Participant-directed Services, personal care assistance services, adult day health, and assistance with transitions from institutional to community-based settings. DHCF proposes the following adjustments in the allocation of available resources, the key elements of which are summarized in the sections below.

Increase: The Local funds budget proposal includes an increase of \$3,001,574 in the Health Care Delivery Management division. These funds will be used to satisfy various contract requirements that impact Managed Care and service delivery for Medicaid and the D.C. Healthcare Alliance patients, children's health services, management of primary and specialty providers, hospitals, and acute preventive care services. This division will make adjustments to the Quality Improvement Organizations (QIO) contract; to the actuarial services contract; and to the Quality Review of Managed Care Organizations (MCO) contract.

An increase of \$486,061 to the Health Care Reform and Innovation division is proposed in Local funds to adequately fund the Health Information Technology and Electronic Health Records project management. DHCF's Local funds budget proposal reflects an increase of \$431,685 to the Long-Term Care division. This increase supports higher costs for enrollment broker services, IT services provided by the Office of the Chief Technology Officer (OCTO) through a Memorandum of Understanding (MOU), and a new transitional services contract in support of the Money Follows the Person Grant. An adjustment in funding allocation for the Agency Management division is reflected in an increase of \$330,332 in Local funds. This adjustment primarily covers the agency's cost projections for equipment purchases, and also includes funding redirected to better align the budget with anticipated expenditures for contractual services and Fixed Costs estimates for Energy and Security.

The budget in Local funds for the Health Care Policy and Planning division is proposed for an increase of \$84,181. The increase supports a temporary staffing contract to assist the Economic Security Administration (ESA) within the Department of Human Services. The ESA has the responsibility to determine Medicaid eligibility for DHCF.

The budget proposal in Federal Grant funds includes the Money Follows the Persons (MFP) grant and the Mobile Technology & Integrated Care grant. Projected revenue from grant awards related to these grants account for an increase of \$2,081,925 in nonpersonal services. The Long-Term Care division is expected to utilize the bulk of this funding to provide services to institutionalized beneficiaries moving into the community. These funds will also be used for an Intra-District agreement with the District Office on Aging to assist with the transition of beneficiaries into community settings.

The budget proposal includes an increase of \$2,369,809 and an additional 0.6 FTE in Federal Medicaid Payments. These adjustments, which impact multiple divisions, are based on the anticipated federal match to the District's expenditures of local resources on Medicaid eligible health care services. A net increase of budgetary funding in Special Purpose Revenue (SPR) funds is anticipated in revenue streams from assessments charged to insurance companies as part of the Health Care Bill of Rights (HCBR) program, and for the repayments from insurers and other payers based on the Medicaid program's status as the payer of last resort. DHCF allocates \$713,887 of this increase in SPR funding for physician services, and \$174,047 for projected salary step increases, and Fringe Benefit costs. SPR personal service adjustments include the transfer of 1.1 FTE from the Health Care Operations division to the Agency Management (AM) division, and an additional 0.6 FTE to the AM division to improve customer service. Within the AM Local funds budget, DHCF has allocated \$3.5m (not reflected on table 5) that will be sub-granted to the United Medical Center in support of services to Medicaid-eligible patients.

In Intra-Districts, the budget proposal includes an increase of \$4,735,524 in the Health Care Finance division based on anticipated MOUs with other District agencies. This adjustment aligns funding with projected revenues from an MOU with Department on Disability Services to provide services to Medicaid eligible consumers via the Home and Community Based Services Waiver for Persons with Intellectual and Developmental Disabilities (HCBS/IDD), and another MOU with the Department of Behavioral Health to provide Mental Health Rehabilitation Services for Medicaid-eligible District residents.

Decrease: The budget proposal in Local funds includes a decrease of \$182,675 in the Agency Financial Operations division, which is caused primarily by a lower projected cost for the single audit assessment. A net decrease of \$863,449 in Local funds impacts funding for personal services across multiple divisions, to account for adjustments for projected salary and Fringe Benefit costs.

The Health Care Operations division realized Local funds savings due to a combination of factors including the shift of operating activities related to Data Warehouse to the Agency Management Program and cost savings realized from moving to a new Pharmacy Benefit Manager. These savings account for a reduction of \$2,695,375. Likewise, a decrease of \$22,275,256 in Local funds in the Health Care Finance division is based on a combination of factors. \$9,861,183 of spending was shifted from Local funds to Dedicated Tax to align spending with projected Dedicated Tax revenue. \$7,200,000 of savings was achieved by tasking the claims processing vendor with making certain payments to the Federally Qualified Health Centers rather than requiring the Managed Care Organizations (MCOs) to address that need. \$1,509,472 in projected savings is due to an increase in the Living Wage in January 2016 that was less than projected in the CSFL. \$1,888,952 in projected savings is due to curtailing the inflation adjustments for nursing facilities and intermediate care facilities (ICFs). \$1,545,337 in saving is the result of the moratorium on the federally required Health Insurance Provider Fee. The remaining \$270,312 in savings is the net effect of updated projections of service utilization. Provider payments are reviewed regularly based on Medicaid enrollment and utilization data.

In Dedicated Taxes, DHCF proposes a decrease of \$42,717 in personal services costs, which includes the reduction of 0.6 FTE from the Health Care Reform and Innovation division. Additionally, a reduction of \$6,504,672 across multiple divisions in nonpersonal services takes into account the expiration of the DC Provider Fee and Hospital Assessment taxes, both of which are set to expire in FY 2016.

In Federal Grant funds, the budget proposal calls for the elimination of the personal services budget through the reduction of 2.0 FTEs, which will save \$165,797 in the Health Care Reform and Innovation division.

Technical Adjustment: The Local funds budget proposal includes an increase of \$14,519,753 in the Health Care Finance division. The increase in funding covers an adjustment to the federal Medicaid reimbursement rate for services to childless adult beneficiaries who became eligible as a result of the Affordable Care Act of 2010. This adjustment accommodates additional local match funding needed when the rate of federal Medicaid reimbursement shifts from 100 percent to 95 percent, effective January 1, 2017. Effectively, the District is responsible for 5 percent of the costs of benefits for a nine-month period in FY 2017.

Mayor's Proposed Budget

Enhance: The budget proposal in Dedicated Taxes is increased by a total of \$17,109,025 in the Health Care Finance division. This increase is comprised of \$10,400,000 that supports the matching funding to prevent the proposed reduction in inpatient rates (Hospital Assessment Tax); and \$6,709,025 that supports the match for supplemental payments for outpatient services (DC Provider Fee). Corresponding to this funding adjustment in Dedicated Taxes, the budget proposal also includes a net increase of \$39,571,059 in Federal Medicaid Payments in the Health Care Finance division based on anticipated federal matching to the District's expenditures of local resources on Medicaid-eligible health care services.

District's Proposed Budget

Reduce: DHCF's proposed budget in Local funds is decreased by \$122,189 in the Health Care Finance division to reflect the actual nursing facility rate being lower than what was originally forecasted. Additionally, the proposed budget in Local funds decreased by \$693,167 in the Agency Management division to reflect salary lapse savings.

Agency Performance Plan*

Department of Health Care Finance (DHCF) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its Mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Provide access to comprehensive healthcare services for District residents.
2. Ensure the delivery of high quality healthcare services to District residents.
3. Deter fraud, waste, and abuse by promoting integrity throughout the Medicaid program.
4. Create and maintain a highly efficient, transparent, and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Provide access to comprehensive healthcare services for District residents. (2 Activities)

Activity Title	Activity Description	Type of Activity
SBE/CBE		
Medicaid State Plan Amendments (SPAs)	The creation of Medicaid State Plan Amendments (SPAs) and promulgation of District regulations occur on a daily basis in the Division of Regulation and Policy Analysis (DRPM). The process begins with issue analysis which leads to SPA and rules drafting, editing, and finalization which transitions to federal agency submission for SPAs and promulgation of rules under the authority of the DC Municipal Regulations (DCMR). The final objective of SPA submission is to receive federal approval that can expand health care services in the District for approximately 240,000 District Medicaid beneficiaries and correlating federal funding that finances the delivery of health care for these beneficiaries.	Daily Service
Implementation of access performance measures	Implement access performance measures to monitor Medicaid beneficiaries’ access to comprehensive healthcare services utilizing continuous quality improvement principles to guide performance improvement efforts. Claims, encounter data and MCO reports are reviewed to determine utilization and trend patterns. Upon identification of minimal utilization or provider and or member complaints of challenges with access to services, outreach efforts are implemented to ensure development and implementation of strategies for improved outcomes.	Daily Service

2. Ensure the delivery of high quality healthcare services to District residents. (2 Activities)

Activity Title	Activity Description	Type of Activity
Implementation of clinical and nonclinical performance measures	Implement clinical and nonclinical performance measures and beneficiary experience of care to monitor healthcare services provided to Medicaid beneficiaries utilizing continuous quality improvement principles to guide performance improvements efforts. Review claims; encounter data and MCO reports to assess compliance of preventive screenings and services.	Daily Service
Health Home and Federally Qualified Health Center performance	Calculate Health Home and Federally Qualified Health Center performance against established metrics.	Daily Service

3. Deter fraud, waste, and abuse by promoting integrity throughout the Medicaid program. (4 Activities)

Activity Title	Activity Description	Type of Activity
Program Integrity	The Program Integrity division, within DHCF, promotes the integrity of Medicaid through audits, policy review and identification and monitoring of program vulnerabilities. These efforts are conducted on a daily basis by implementing proper policies and procedures as well as the development and implementation of a strategic plan and quality assurance.	Daily Service
Conduct SURS audits	Conduct Surveillance and Utilization Review Section (SURS) audits based on data analysis, input from internal and external partners, and other indications of abnormal or suspect claims.	Daily Service
Investigations	Conduct investigations based on complaints data analysis, input from internal and external partners, and other indications of abnormal or suspect claims.	Daily Service
Program Integrity Training	Conduct liaison, education, and training with other DHCF divisions, outside agencies, providers, and other groups in support of program integrity mission.	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Provide access to comprehensive healthcare services for District residents. (5 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
A minimum of three policy training sessions conducted per quarter for DHCF, sister agencies and other external stakeholders on eligibility related policies and procedures to ensure staff and community partners receive the training needed to accurately determine eligibility for Medicaid, and the District's locally funded health care programs	X	Not available	Not available	Not available	Not available	Not available
Percent of children, ages 1 – 20 years, enrolled in the Medicaid program (fee for service and managed care) with 90 days of continuous enrollment that received preventive dental services during the fiscal year		53%	Not available	53%	56%	58%
Percent of children, ages 120 years, enrolled in the Medicaid program (fee for service and managed care) with 90 days of continuous enrollment that received a routine wellchild examination during the fiscal year		63%	Not available	63%	65%	68%
Number of non-commercial consumers served by ombudsman (to include Medicare, Medicaid, Alliance, and DC Health Link)		7,712	8,241	8,000	8,200	8,500
Percent of closed/resolved cases among noncommercial consumers served by the ombudsman (to include Medicare, Medicaid, alliance, and DC Health Link)		95%	96%	95%	95%	95%

2. Ensure the delivery of high quality healthcare services to District residents. (12 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Average time to process Medicaid “low risk provider” application		Not available	30	42	30	30
Average time to process Medicaid “moderate” risk provider application		Not available	60	11	60	60
Percent of hospital admissions due to health conditions that may have been prevented through appropriate outpatient care	X	Not available	Not available	Not available	Not available	Not available
Reported complaints on transportation broker services per 1,000 trips (includes missed/late trips) within the Medicaid fee for service population		2.1	2.1	2.1	1.8	1.7
Number of Elderly & Persons with Disabilities Waiver (EPDW) beneficiaries enrolled in services My Way	X	Not available	Not available	Not available	15	35
Number of beneficiaries receiving a conflict free assessment for long-term care services and supports	X	Not available	Not available	Not available	Not available	Not available
Number of days from the submission of a complete application to receipt of services (service initiation) for EPDW	X	Not available	Not available	Not available	Not available	Not available
Percent of Medicaid beneficiaries with hospital discharges that were followed by a read mission for any diagnosis within 30 days	X	Not available	Not available	Not available	Not available	Not available
Percent of hospital inpatient admissions for Medicaid beneficiaries that could have been avoided through high quality outpatient care and not warrant an inpatient level of care	X	Not available	Not available	Not available	Not available	Not available
Management of pediatric asthma 0-20 years of age: Asthma medication management – remain on asthma controller 50 percent of treatment period		Not available	61.68%	63.29%	65.29%	67.29%
Percent of potentially preventable emergency department visits by Medicaid beneficiaries that may have been avoided or appropriately treated at a lower level of care	X	Not available	Not available	Not available	Not available	Not available
Management of pediatric asthma 0-20 years of age: Asthma medication management – remain on asthma controller 75 percent of treatment period		Not available	34%	36%	38%	40%

3. Deter fraud, waste, and abuse by promoting integrity throughout the Medicaid program. (3 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Complete provider education sessions focused on fraud, waste and abuse	X	Not available	Not available	Not available	20	22
Complete SURS audits	X	40	18	Not available	25	30
Investigations completed	X	21	8	Not available	15	20

4. Create and maintain a highly efficient, transparent and responsive District government. (9 Measures)**

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal Funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E

***"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

Not-For-Profit Hospital Corporation Subsidy

Table HX0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$7,000,000	\$0	\$2,000,000	N/A

The Not-For-Profit Hospital Corporation Subsidy provides a direct payment to the Not-For-Profit Hospital Corporation (NFPHC). The NFPHC is an independent District instrumentality, created by legislation adopted by the Council of the District of Columbia to hold the land, improvements, and equipment of the hospital known as United Medical Center. The NFPHC does not receive a regular subsidy from General Fund taxes and the hospital is expected to operate using its own revenue sources; however, the District did allocate funding in Fiscal Years 2014 and 2015 to support certain hospital functions.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table HX0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table HX0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change		Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change	
				FY 2016	Percentage Change*				FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	7,000	0	2,000	2,000	N/A	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	7,000	0	2,000	2,000	N/A	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	7,000	0	2,000	2,000	N/A	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table HX0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table HX0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
50 - SUBSIDIES AND TRANSFERS	14,841	7,000	0	2,000	2,000	N/A
SUBTOTAL NONPERSONAL SERVICES (NPS)	14,841	7,000	0	2,000	2,000	N/A
GROSS FUNDS	14,841	7,000	0	2,000	2,000	N/A

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table HX0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table HX0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) NOT-FOR-PROFIT HOSPITAL CORP. SUBSIDY								
(1100) NOT-FOR-PROFIT HOSPITAL CORP. SUBSIDY	7,000	0	2,000	2,000	0.0	0.0	0.0	0.0
SUBTOTAL (1000) NOT-FOR-PROFIT HOSPITAL CORP. SUBSIDY	7,000	0	2,000	2,000	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	7,000	0	2,000	2,000	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Not-For-Profit Hospital Corporation Subsidy operates through the following program:

Not-For-Profit Hospital Corporation Subsidy – provides a direct payment to the Not-For-Profit Hospital Corporation (NFPHC).

Program Structure Change

The proposed program structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at www.cfo.dc.gov on the Annual Operating Budget and Capital Plan page.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table HX0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table HX0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		0	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		0	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		0	0.0
Enhance: To support operating costs (one-time)	Not-For-Profit Hospital Corp. Subsidy	2,000	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		2,000	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		2,000	0.0
GROSS FOR HX0 - NOT-FOR-PROFIT HOSPITAL CORP. SUBSIDY		2,000	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Not-For-Profit Hospital Corporation Subsidy's proposed FY 2017 gross budget is \$2,000,000. The budget is comprised entirely of Local funds.

Agency Budget Submission

The agency did not submit a request for a subsidy in FY 2017.

Mayor's Proposed Budget

Enhance: The Not-For-Profit Hospital Corporation Subsidy's proposed budget includes one-time Local funding of \$2,000,000, which will serve as a subsidy to help support the NFPHC's operating expenses. This amount is in addition to the revenue that the NFPHC believes it will collect in FY 2017. The agency chapter for the NFPHC can be found in the Enterprise and Other Funds appropriation title in Volume 4 of the Mayor's FY 2017 Proposed Budget and Financial Plan.

District's Proposed Budget

No Change: The Not-For-Profit Hospital Corporation Subsidy's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

D.C. Health Benefit Exchange Subsidy

Table HE0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$0	\$29,614,000	\$0	-100.0

In FY 2017, the D.C. Health Benefit Exchange Subsidy will be dissolved. The agency was established to reflect the transfer of Dedicated Tax revenues through the District's General Fund to the D.C. Health Benefit Exchange Authority. It was subsequently determined that these revenues should go directly to the Authority, thus no transfer agency is required in the General Fund. Please see the D.C. Health Benefit Exchange Authority agency chapter for a detailed description of services.

The agency's historical data is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table HE0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table HE0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
DEDICATED TAXES	0	29,614	0	-29,614	-100.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	0	29,614	0	-29,614	-100.0	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	0	29,614	0	-29,614	-100.0	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table HE0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table HE0-3

(dollars in thousands)

	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
Comptroller Source Group						
50 - SUBSIDIES AND TRANSFERS	0	0	29,614	0	-29,614	-100.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	0	0	29,614	0	-29,614	-100.0
GROSS FUNDS	0	0	29,614	0	-29,614	-100.0

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table HE0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table HE0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) HEALTH CARE BENEFITS								
EXCHANGE - CONTINGENCY								
(1090) HEALTH CARE BENEFITS								
EXCHANGE - CONTINGENCY ACT	0	29,614	0	-29,614	0.0	0.0	0.0	0.0
SUBTOTAL (1000) HEALTH CARE								
BENEFITS EXCHANGE -CONTINGENCY	0	29,614	0	-29,614	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING								
BUDGET	0	29,614	0	-29,614	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The D.C. Health Benefit Exchange Subsidy will be dissolved in FY 2017.

Program Structure Change

The D.C. Health Benefit Exchange Subsidy will be dissolved in FY 2017.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table HE0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table HE0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
DEDICATED TAXES: FY 2016 Approved Budget and FTE		29,614	0.0
Decrease: To align budget with projected revenues	Health Care Benefits Exchange - Contingency	-29,614	0.0
DEDICATED TAXES: FY 2017 Agency Budget Submission		0	0.0
No Change		0	0.0
DEDICATED TAXES: FY 2017 Mayor's Proposed Budget		0	0.0
No Change		0	0.0
DEDICATED TAXES: FY 2017 District's Proposed Budget		0	0.0
GROSS FOR HE0 - D.C. HEALTH BENEFIT EXCHANGE SUBSIDY		0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The D.C. Health Benefit Exchange Subsidy's proposed FY 2017 gross budget is \$0, which represents a 100 percent decrease from its FY 2016 approved gross budget of \$29,614,000.

Agency Budget Submission

Decrease: The D.C. Health Benefit Exchange Subsidy will be dissolved, and dedicated funds will go directly to the Health Benefit Exchange Authority without going through the District's General Fund. The budget for the Health Benefit Exchange Authority may be found in the District's FY 2017 Proposed Budget and Financial Plan in the Enterprise and Other Funds appropriation title.

Mayor's Proposed Budget

No Change: The D.C. Health Benefit Exchange Subsidy's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The D.C. Health Benefit Exchange Subsidy's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Office of the Deputy Mayor for Health and Human Services

www.dmhhs.dc.gov
Telephone: 202-727-7973

Table HG0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$1,260,796	\$1,390,873	\$2,295,172	65.0
FTEs	9.6	9.0	16.8	86.1

The mission of the Office of the Deputy Mayor for Health and Human Services (DMHHS) is to support the Mayor in coordinating a comprehensive system of benefits, goods and services across multiple agencies to ensure that children, youth and adults, with and without disabilities, can lead healthy, meaningful and productive lives.

Summary of Services

The Office provides leadership for policy and planning; government relations; and communication and community relations for the agencies under its jurisdiction, including:

1. Child and Family Services Agency (CFSA)
2. Department of Behavioral Health (DBH)
3. Department on Disability Services (DDS)
4. Department of Health (DOH)
5. Department of Health Care Finance (DHCF)
6. Department of Human Services (DHS)
7. Department of Youth Rehabilitation Services (DYRS)
8. D.C. Office on Aging (DCOA)

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table HG0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table HG0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	1,261	1,391	2,295	904	65.0	9.6	9.0	16.8	7.8	86.1
TOTAL FOR GENERAL FUND	1,261	1,391	2,295	904	65.0	9.6	9.0	16.8	7.8	86.1
GROSS FUNDS	1,261	1,391	2,295	904	65.0	9.6	9.0	16.8	7.8	86.1

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table HG0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table HG0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	520	632	784	1,751	967	123.3
12 - REGULAR PAY - OTHER	32	112	75	0	-75	-100.0
13 - ADDITIONAL GROSS PAY	5	94	0	0	0	N/A
14 - FRINGE BENEFITS - CURRENT PERSONNEL	102	128	168	362	193	114.9
SUBTOTAL PERSONAL SERVICES (PS)	659	966	1,027	2,113	1,086	105.7
20 - SUPPLIES AND MATERIALS	10	11	15	18	3	19.8
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	10	14	20	41	20	101.4
40 - OTHER SERVICES AND CHARGES	48	40	86	54	-32	-37.3
41 - CONTRACTUAL SERVICES - OTHER	383	212	232	66	-166	-71.7
70 - EQUIPMENT AND EQUIPMENT RENTAL	16	18	10	4	-6	-65.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	467	295	363	182	-181	-49.9
GROSS FUNDS	1,126	1,261	1,391	2,295	904	65.0

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table HG0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table HG0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1090) PERFORMANCE MANAGEMENT ACTIVITY	966	1,027	2,113	1,086	9.6	9.0	16.8	7.8
SUBTOTAL (1000) AGENCY MANAGEMENT	966	1,027	2,113	1,086	9.6	9.0	16.8	7.8
(2000) HUMAN SUPPORT SERVICES								
(2010) AGENCY OVERSIGHT AND SUPPORT	295	363	182	-181	0.0	0.0	0.0	0.0
SUBTOTAL (2000) HUMAN SUPPORT SERVICES	295	363	182	-181	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	1,261	1,391	2,295	904	9.6	9.0	16.8	7.8

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Office of the Deputy Mayor for Health and Human Services operates through the following 2 programs:

Human Support Services – supports the agency's mission to provide oversight and support for all citywide health and human services-related policies, activities, and initiatives under its jurisdiction.

- Developing and supporting policies and programs to improve the delivery of services by government agencies and contracted providers;
- Coordinating interagency activities and initiatives;
- Identifying opportunities for reducing redundancies, leveraging resources, creating economies of scale, and improving outcomes; and
- Ensuring compliance with local and federal mandates.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The Office of the Deputy Mayor for Health and Human Services has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table HG0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table HG0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		1,391	9.0
Other CSFL Adjustments	Multiple Programs	37	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		1,428	9.0
Increase: To align personal services and Fringe Benefits with projected costs	Agency Management	182	0.8
Increase: To align Fixed Costs with proposed estimates	Human Support Services	2	0.0
Decrease: To realize programmatic cost savings in nonpersonal services	Human Support Services	-241	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		1,371	9.8
Enhance: To support additional FTEs	Agency Management	663	6.0
Enhance: To align resources with operational spending goals	Human Support Services	53	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		2,086	15.8
Enhance: To support the Interagency Council on Homelessness	Agency Management	209	1.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		2,295	16.8

GROSS FOR HG0 - OFFICE OF THE DEPUTY MAYOR FOR HEALTH AND HUMAN SERVICES

2,295 16.8

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Office of the Deputy Mayor for Health and Human Services' (DMHHS) proposed FY 2017 gross budget is \$2,295,172, which represents a 65 percent increase over its FY 2016 approved gross budget of \$1,390,873. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2015 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2016 CSFL adjustments to the FY 2015 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DMHHS' FY 2017 CSFL budget is \$1,427,996, which represents a \$37,123, or 2.7 percent, increase over the FY 2016 approved Local funds budget of \$1,390,873.

CSFL Assumptions

The FY 2017 CSFL calculated for DMHHS included adjustment entries that are not described in detail on table 5. These adjustments were made for increases of \$31,793 in personal services to account for Fringe

Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$5,330 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent.

Agency Budget Submission

Increase: DMHHS' budget proposal for personal services reflects a net increase of \$182,141 to the Agency Management program. This adjustment includes funding for an additional 0.8 Full-Time Equivalent (FTE) and the realignment of 1.0 FTE from Temporary to Continuing full-time status. Additionally, an increase of \$1,832 to the Human Support Services program is proposed to align the Fixed Costs budget with Telecommunication estimates.

Decrease: In the Human Support Services program, DMHHS' proposes a reduction of \$241,093 primarily due to reductions in a temporary staffing contract for FY 2017.

Mayor's Proposed Budget

Enhance: The Safer, Stronger DC Community Partnership is an initiative designed to address various persistent neighborhood problems in District communities, and coordinate services in partnership with District agencies to provide solutions that meet the needs of these communities. DMHHS proposes an increase of \$662,577 in Local funds to coordinate the response of multiple District agencies as part of this initiative. The additional funding includes \$550,144 to cover the costs of 6.0 additional FTEs and \$112,433 to support projected Fringe Benefit costs. Additionally, to further support this initiative, the budget proposed in Local funds is increased by \$52,614 to cover anticipated costs primarily for contract services, telecommunication, and employee training.

District's Proposed Budget

Enhance: The proposed budget includes an increase of \$209,104 and 1.0 FTE to support the Interagency Council on Homelessness.

Agency Performance Plan*

Office of the Deputy Mayor for Health and Human Services has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Oversee and facilitate the coordination of interagency activities and initiatives amongst health and human services cluster agencies to eliminate redundancies, leverage resources, create economies of scale, and improve outcomes.
2. Oversee the management of DMHHS led interagency programs to develop shared outcomes and improve the delivery and coordination of supports and services across government on identified policies and goals.
3. Create and maintain a highly efficient, transparent and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Oversee and facilitate the coordination of interagency activities and initiatives amongst health and human services cluster agencies to eliminate redundancies, leverage resources, create economies of scale, and improve outcomes. (5 Activities)

Activity Title	Activity Description	Type of Activity
Communications	Support Executive Office of the Mayor’s (EOM) Communications and the Health and Human Services (HHS) Cluster agency Public Information Officers (PIOs) in the efficient collection and distribution of information within and outside of government.	Daily Service
Legislation and Council Relations	Review and approval of all HHS Cluster agencies’ legislative requests and coordinate with Mayor’s Office of Policy and Legislative Affairs (OPLA) and DC Council on legislative related matters.	Daily Service
Rulemaking	Review and approval of all HHS Cluster agencies’ rulemaking requests.	Daily Service
Budget	Support to HHS Cluster agencies regarding budget needs and priorities to ensure agency and Mayoral priorities.	Daily Service
Interagency and special initiatives	Ongoing broad oversight of and support to - HHS Cluster agencies across special and/or interagency initiatives.	Daily Service

2. Oversee the management of DMHHS led interagency programs to develop shared outcomes and improve the delivery and coordination of supports and services across government on identified policies and goals. (4 Activities)

Activity Title	Activity Description	Type of Activity
Interagency Council on Homelessness (ICH)	Oversee and facilitate the implementation of Homeward DC, the District's Plan to end homelessness and make it a rare, brief, and nonrecurring experience.	Daily Service
Age-Friendly DC	Oversee and facilitate the implementation of Age-Friendly DC Strategic Plan, the District's Plan to make DC an inclusive urban environment that encourages active and healthy living.	Daily Service
Safer Stronger DC Community Partnerships	Oversee and manage the activities associated with fostering a place-based prevention strategy rooted in public health and a community oriented model to crime prevention and public safety.	Daily Service
Short-term Family Housing	Oversee and facilitate the interagency collaboration to build and/or renovate identified short-term family housing sites in each ward of the city by 2018 and thereby close DC General.	Daily Service

3. Create and maintain a highly efficient, transparent and responsive District government. (2 Activities)**

Activity Title	Activity Description	Type of Activity
Performance Planning	Review and approve HHS Cluster agencies' performance plans to ensure improved outcomes, accurate information, and efficiencies at the agency level.	Daily Service
Constituent Relations	Receive, track, and resolve health and human services related constituent issues and concerns brought up to the attention of DMHHS.	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Oversee and facilitate the coordination of interagency activities and initiatives amongst health and human services cluster agencies to eliminate redundancies, leverage resources, create economies of scale, and improve outcomes. (2 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of interagency initiatives reporting progress towards meeting their goals	X	Not available	Not available	Not available	Not available	100%
Percent of cluster agencies that stay within budget	X	100%	100%	100%	100%	100%

2. Oversee the management of DMHHS led interagency programs to develop shared outcomes and improve the delivery and coordination of supports and services across government on identified policies and goals. (3 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of action items in progress or accomplished under Homeward DC	X	Not available	Not available	Not available	Not available	90%
Percent of objectives in progress or accomplished under Age-Friendly DC	X	Not available	Not available	Not available	Not available	95%
Number of community partnerships developed under Safer Stronger DC Community Partnerships	X	Not available	Not available	Not available	Not available	50

(Continued on next page)

5. Create and maintain a highly efficient, transparent, and responsive District government. (11 Measures)**

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal Funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Percent of cluster agencies that meet 85 percent of their performance measures	X	Not available	Not available	Not available	Not available	Not available
Percent of consent decrees where progress is made on meeting exit criteria	X	100%	100%	100%	100%	100%

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E.

***"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

F

Public Works

1. Department of Public Works (KT0)F-1
2. Department of Transportation (KA0).....F-15
3. Department of Motor Vehicles (KV0)F-33
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5. Department of For-Hire Vehicles (TC0)F-57
6. Washington Metropolitan Area Transit Commission (KC0)F-67
7. Washington Metropolitan Area Transit Authority (KE0)F-71

Department of Public Works

www.dpw.dc.gov
Telephone: 202-673-6833

Table KT0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$155,140,792	\$158,045,380	\$172,267,587	9.0
FTEs	1,417.2	1,438.0	1,463.0	1.7

The mission of the Department of Public Works (DPW) is to provide the highest quality sanitation, parking enforcement, and fleet management services that are both ecologically sound and cost-effective.

Summary of Services

The Department of Public Works provides municipal services to District residents and businesses in two distinct program areas: solid waste management and parking enforcement. Behind the scenes, DPW's Fleet Management Administration supports all city services by procuring, fueling, and maintaining thousands of District government vehicles from sedans to heavy equipment.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table KT0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table KT0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	124,804	125,680	137,496	11,816	9.4	1,242.3	1,251.0	1,277.0	26.0	2.1
SPECIAL PURPOSE										
REVENUE FUNDS	5,877	7,675	7,561	-114	-1.5	14.6	29.0	28.0	-1.0	-3.4
TOTAL FOR										
GENERAL FUND	130,682	133,355	145,057	11,702	8.8	1,256.9	1,280.0	1,305.0	25.0	2.0

Table KT0-2

(dollars in thousands)

Dollars in Thousands						Full-Time Equivalents				
Appropriated Fund	FY 2015	FY 2016	FY 2017	Change		FY 2015	FY 2016	FY 2017	Change	
				from FY 2016	Percentage Change*				from FY 2016	Percentage Change
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	24,459	24,690	27,210	2,520	10.2	160.3	158.0	158.0	0.0	0.0
TOTAL FOR										
INTRA-DISTRICT FUNDS	24,459	24,690	27,210	2,520	10.2	160.3	158.0	158.0	0.0	0.0
GROSS FUNDS	155,141	158,045	172,268	14,222	9.0	1,417.2	1,438.0	1,463.0	25.0	1.7

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table KT0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table KT0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	66,833	68,192	75,376	77,094	1,718	2.3
12 - REGULAR PAY - OTHER	4,260	8,203	5,223	7,202	1,979	37.9
13 - ADDITIONAL GROSS PAY	2,195	2,289	3,496	3,325	-171	-4.9
14 - FRINGE BENEFITS - CURRENT PERSONNEL	19,372	20,571	22,705	25,496	2,792	12.3
15 - OVERTIME PAY	7,376	7,575	5,953	6,523	569	9.6
SUBTOTAL PERSONAL SERVICES (PS)	100,036	106,830	112,753	119,641	6,887	6.1
20 - SUPPLIES AND MATERIALS	15,712	5,719	5,761	7,008	1,246	21.6
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	45	107	10	45	35	350.0
40 - OTHER SERVICES AND CHARGES	19,873	20,942	20,726	26,172	5,447	26.3
41 - CONTRACTUAL SERVICES - OTHER	21,242	19,433	16,031	16,054	23	0.1
50 - SUBSIDIES AND TRANSFERS	0	-2	0	1,000	1,000	N/A
70 - EQUIPMENT AND EQUIPMENT RENTAL	2,363	2,112	2,764	2,348	-416	-15.1
SUBTOTAL NONPERSONAL SERVICES (NPS)	59,235	48,310	45,292	52,627	7,335	16.2
GROSS FUNDS	159,272	155,141	158,045	172,268	14,222	9.0

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table KT0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table KT0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1010) PERSONNEL	788	892	2,417	1,525	8.1	7.0	37.0	30.0
(1015) TRAINING AND EMPLOYEE DEVELOPMENT	535	630	762	133	3.0	4.0	5.0	1.0
(1017) LABOR MANAGEMENT PARTNERSHIPS	127	154	0	-154	1.0	1.0	0.0	-1.0
(1020) CONTRACTING AND PROCUREMENT	598	83	0	-83	6.1	1.0	0.0	-1.0
(1030) PROPERTY MANAGEMENT	12,360	12,457	17,322	4,865	6.1	5.0	7.0	2.0
(1040) INFORMATION TECHNOLOGY	1,786	2,301	2,149	-152	12.1	12.0	12.0	0.0
(1055) RISK MANAGEMENT	445	463	549	86	3.0	3.0	4.0	1.0
(1060) LEGAL	781	554	615	61	0.0	4.0	4.0	0.0
(1080) COMMUNICATIONS	334	363	718	355	3.0	3.0	5.0	2.0
(1085) CUSTOMER SERVICE	75	104	0	-104	1.0	1.0	0.0	-1.0
(1090) PERFORMANCE MANAGEMENT	1,100	2,271	1,626	-646	10.1	9.0	5.0	-4.0
(2010) OFFICE OF WASTE DIVERSION	449	637	852	215	6.1	6.0	6.0	0.0
(2020) ORG. EFFECTIVENESS AND CHANGE MANAGEMENT	0	0	453	453	0.0	0.0	3.0	3.0
(SNOW) DISTRICT OF COLUMBIA SNOW PROGRAM	9,276	5,124	4,733	-391	0.0	1.0	0.0	-1.0
SUBTOTAL (1000) AGENCY MANAGEMENT	28,655	26,033	32,196	6,163	59.7	57.0	88.0	31.0
(100F) AGENCY FINANCIAL OPERATIONS								
(110F) BUDGET OPERATIONS	685	915	812	-103	5.1	6.0	5.0	-1.0
(120F) ACCOUNTING OPERATIONS	1,483	1,619	1,825	207	17.2	15.0	16.0	1.0
(130F) ACFO	1,718	2,026	2,146	120	11.1	13.0	13.0	0.0
SUBTOTAL (100F) AGENCY FINANCIAL OPERATIONS	3,886	4,559	4,783	224	33.3	34.0	34.0	0.0
(4000) FLEET MANAGEMENT								
(4010) FLEET CONSUMABLES	1,583	1,615	1,548	-67	9.1	9.0	9.0	0.0
(4020) SCHEDULED FLEET MAINTENANCE	700	889	1,013	124	14.0	13.0	13.0	0.0
(4030) UNSCHEDULED VEHICLE AND EQUIP. REPAIRS	10,246	10,121	10,973	852	74.7	73.0	74.0	1.0
(4040) VEHICLE AND EQUIPMENT ACQUISITIONS	6,620	7,475	8,358	883	26.2	27.0	26.0	-1.0
(4050) FLEET ADMINISTRATIVE SUPPORT	1,492	1,585	1,751	165	20.2	20.0	20.0	0.0
SUBTOTAL (4000) FLEET MANAGEMENT	20,641	21,685	23,643	1,958	144.2	142.0	142.0	0.0

Table KT0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(5000) PARKING ENFORCEMENT MANAGEMENT								
(5010) PARKING REGULATIONS ENFORCEMENT	22,653	25,889	26,868	979	349.0	355.0	353.0	-2.0
(5020) TOWING	3,265	2,809	3,270	461	35.4	34.0	32.0	-2.0
(5030) ABANDONED AND JUNK VEHICLES	1,723	1,637	1,754	117	18.2	19.0	20.0	1.0
SUBTOTAL (5000) PARKING ENFORCEMENT MANAGEMENT	27,642	30,335	31,892	1,557	402.6	408.0	405.0	-3.0
(6000) SOLID WASTE MANAGEMENT								
(6010) ENFORCEMENT OF SANITATION REGULATIONS	5,814	6,109	6,873	764	63.8	65.0	66.0	1.0
(6020) PUBLIC SPACE CLEANING	30,805	30,140	30,899	759	383.5	383.0	382.0	-1.0
(6030) SANITATION COLLECTIONS AND REMOVALS	22,371	23,552	22,598	-954	279.2	291.0	289.0	-2.0
(6040) SANITATION DISPOSAL	15,396	15,633	19,384	3,751	50.8	58.0	57.0	-1.0
SUBTOTAL (6000) SOLID WASTE MANAGEMENT	74,385	75,433	79,754	4,320	777.4	797.0	794.0	-3.0
NO ACTIVITY ASSIGNED	-68	0	0	0	0.0	0.0	0.0	0.0
SUBTOTAL	-68	0	0	0	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	155,141	158,045	172,268	14,222	1,417.2	1,438.0	1,463.0	25.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Division Description

The Department of Public Works (DPW) operates through the following 5 divisions:

Fleet Management – supports all city services by procuring and maintaining more than 3,000 vehicles, excluding those used by the Metropolitan Police Department, the Fire and Emergency Medical Services Department, the Department of Corrections, and D.C. Public Schools. This division fuels all 6,000 District government vehicles, including school buses, fire and trash trucks, and street sweepers.

This division contains the following 5 activities:

- **Fleet Consumables** – provides most District agencies with operational fueling stations, oil, and other lubricants; and installs fuel rings;
- **Scheduled Fleet Maintenance** – performs preventive maintenance actions, including changing oil and filters and checking tires, engines, batteries, and transmissions; and prepares vehicles for seasonal and year-round duties (alley cleaning, snow removal, leaf collection, etc.);
- **Unscheduled Vehicle and Equipment Repairs** – tows inoperable vehicles, diagnoses why vehicles are not operating properly, and makes the necessary repairs or transfers vehicles to vendors for return to service;

- **Vehicle and Equipment Acquisitions** – consults with District government agencies about vehicle needs, ensures these agencies have sufficient budget authority to meet their needs, procures vehicles, and reduces unnecessary vehicles from the fleet; and
- **Fleet Administrative Support** – provides administrative and managerial personnel and nonpersonal services support for District-wide fleet operations, including uniform rentals, office supplies, information technology acquisitions, and information technology software maintenance/license renewals.

Parking Enforcement Management – provides on-street parking enforcement services, including ticketing, towing, booting, removal of abandoned and dangerous vehicles, and auction of impounded vehicles.

This division contains the following 3 activities:

- **Parking Regulations Enforcement** – provides enforcement of the District’s parking regulations to promote vehicular safety and provide smooth traffic flow and increased access to short-term parking at meters and long-term parking on residential streets;
- **Towing** – provides reduced parking congestion in the District by facilitating the timely relocation and/or impoundment of illegally parked vehicles from public space; and
- **Abandoned and Junk Vehicles** – provides oversight of safe streets through the efficient removal of abandoned and dangerous vehicles from public space and nuisance properties within the District.

Solid Waste Management – performs a number of daily operations, including trash, recycling, and bulk collections; sanitation education and enforcement; graffiti removal; public litter can service; fall leaf collection; snow and ice removal; and street and alley cleaning.

This division contains the following 4 activities:

- **Enforcement of Sanitation Regulations** – inspects properties for sanitation violations; enforces sanitation regulations, including commercial recycling; educates residents and businesses about sanitation regulations; collects household hazardous waste and electronic materials; and shreds residents’ personal documents;
- **Public Space Cleaning** – provides comprehensive street and alley cleaning services to residents, visitors, and businesses so that they can live, work, and play in clean neighborhoods. Specific services include mechanical street sweeping, litter can collections, rights-of-way mowing, nuisance and graffiti abatement, seasonal leaf collection, and snow and ice removal;
- **Sanitation Collection and Removals** – provides solid waste (trash, recycling, and bulk) collection services to residents of single-family homes and buildings with no more than three dwelling units so that they can have their trash, recyclables, and bulk items removed conveniently and regularly; and
- **Sanitation Disposal** – provides municipal waste disposal services to DPW, other District agencies, private haulers, and residents so that they can dispose of waste safely, conveniently, and legally.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The Department of Public Works has no division structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table KT0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table KT0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		125,680	1,251.0
Removal of One-Time Funding	Multiple Programs	-480	0.0
Other CSFL Adjustments	Multiple Programs	4,932	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		130,132	1,251.0
Increase: To align resources with operational spending goals	Multiple Programs	2,079	0.0
Increase: To support additional FTEs	Multiple Programs	1,673	7.0
Increase: To support the costs of pre-existing programmatic initiatives	Multiple Programs	706	0.0
Increase: To align Fixed Costs with proposed estimates	Solid Waste Management	35	0.0
Decrease: To realize programmatic cost savings in nonpersonal services	Multiple Programs	-191	0.0
Decrease: To align personal services with projected costs	Multiple Programs	-230	0.0
Decrease: To adjust the Contractual Services budget	Multiple Programs	-4,877	0.0
Technical Adjustment: To adjust contractual services for recycling and trash disposal	Solid Waste Management	2,643	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		131,970	1,258.0
Transfer-In: From DDOT - Pilot program for fleet consolidation	Agency Management	3,990	0.0
Transfer-Out: To EOM for Office of Clean City	Agency Management	-207	-2.0
Enhance/Reduce: LEAP Program/Office of Waste Diversion	Agency Management	542	22.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		136,295	1,278.0
Enhance: For trash compactor grants for businesses (one-time)	Solid Waste Management	1,000	0.0
Enhance: To support additional FTEs for the Office of Waste Diversion	Agency Management	268	3.0
Enhance: To support a Composting Pilot Program in the Office of Waste Diversion	Agency Management	215	0.0
Reduce: To recognize savings from a reduction in FTEs	Multiple Programs	-282	-4.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		137,496	1,277.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		7,675	29.0
Increase: To align resources with operational spending goals	Multiple Programs	342	0.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	208	-1.0
Decrease: To realize programmatic cost savings in nonpersonal services	Solid Waste Management	-313	0.0
Decrease: To adjust the Contractual Services budget	Solid Waste Management	-351	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		7,561	28.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		7,561	28.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District's Proposed Budget		7,561	28.0
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		24,690	158.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	1,816	0.0
Increase: To align resources with operational spending goals	Multiple Programs	704	0.0
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		27,210	158.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		27,210	158.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		27,210	158.0
GROSS FOR KT0 - DEPARTMENT OF PUBLIC WORKS		172,268	1,463.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Department of Public Works' (DPW) proposed FY 2017 gross budget is \$172,267,587 which represents a 9.0 percent increase over its FY 2016 approved gross budget of \$158,045,380. The budget is comprised of \$137,496,202 in Local funds, \$7,561,000 in Special Purpose Revenue funds, and \$27,210,385 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current divisions and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DPW's FY 2017 CSFL budget is \$130,132,389, which represents a \$4,452,418, or 3.5 percent, increase over the FY 2016 approved Local funds budget of \$125,679,971.

CSFL Assumptions

The FY 2017 CSFL calculated for DPW included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$480,000 to account for the removal of one-time funding appropriated in FY 2016 for the purchase of new vehicles, replacement of public space cans, and a residential composting study for the District. Additionally, adjustments were made for an increase of \$3,084,438 in personal services to account for Fringe Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$251,885 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent.

CSFL funding for DPW also reflects adjustments for increases of \$1,380,000 for Recurring Budget Items that account for contractual rate escalations for the disposal of solid waste within the District, \$15,123 for Personal Services Adjustments representing the projected impact of new positions requested in the FY 2016 budget, approved union contracts, and corresponding salary and other adjustments, and \$200,972 for the Fixed Costs Inflation Factor to account for fixed costs estimates for fleet services.

Agency Budget Submission

Increase: DPW's proposed budget in Local funds reflects an increase of \$2,078,561 for services primarily related to fleet maintenance, graffiti abatement, Trackster software maintenance, employee training, and the consolidation of parking funds from contractual services. The proposed budget in Local funds also increased by \$1,672,509 partly to support an additional 7.0 Full-Time Equivalents (FTEs) and to cover projected salary step and Fringe Benefits costs.

In Local funds, an increase of \$706,458 to the Agency Management and the Solid Waste Management divisions supports DPW's consolidation of funds for uniforms and ensures adequate funding for purchase of additional litter cans. In order to align funding with the estimates for Fixed Costs, the proposed budget in Local funds increased by \$35,000.

In Special Purpose Revenue (SPR) funds, the proposed budget includes an increase of \$341,654 to the Solid Waste Management and Fleet Management divisions, related to revenue projections for vehicle maintenance and unscheduled repairs. A net increase of \$207,950 to the Solid Waste Management division in SPR funds supports projected salary steps, Fringe Benefit, and overtime costs, and reflects the net elimination of 1.0 FTE.

In Intra-District funds, the budget proposal reflects increases of \$1,816,270 in personal services based on projected changes in salary step, Fringe Benefit, and overtime costs, and \$703,707 in nonpersonal services costs primarily to the Fleet Management division. Adjustments in the budget for Intra-District funds are impacted by two citywide Memoranda of Understanding (MOU) agreements that DPW maintains with District agencies. One of the MOU agreements is for the disposal of waste at city transfer sites, and the other MOU is for maintenance and repair of agency vehicles.

Decrease: Various adjustments in DPW's budget provide offsets to proposed increases. In Local funds, these adjustments include reductions of \$191,294 for the purchase of new vehicles and \$230,150, primarily from the Parking Enforcement division, based on projected overtime costs. Additionally, the proposed budget includes a reduction \$4,876,801, primarily from the Solid Waste Management division, based on cost savings projected for contractual services.

In SPR funds, the budget is decreased from the Solid Waste Management division based on revenue projections for the Super Can and Solid Waste Disposal Fee funds. In view of this, funding is adjusted to include reductions of \$313,019 for supplies and \$350,585 for contractual services.

Technical Adjustment: The budget proposed in Local funds is adjusted for an increase of \$2,643,280 to the Solid Waste Management division. This adjustment is comprised of \$1,504,000 for contractual rate escalations pertaining to the Waste Management Recycle America contract for the disposal of District recycling waste, and \$1,139,280 for contractual rate escalations with Covanta Fairfax Incorporated for municipal solid waste disposal due to a higher cost per ton for the historic average of 202,000 tons of trash disposed annually by the District.

Mayor's Proposed Budget

Transfer-In: DPW will take over fleet operations from the District Department of Transportation (DDOT) as part of a pilot program that aims to consolidate management of all agency fleet costs under DPW and improve performance of fleet operations. The budget proposed in Local funds includes an increase of \$3,989,970 to account for the transfer of fleet services costs from DDOT.

Transfer-Out: The proposed budget in Local funds is decreased by \$206,921 to account for the transfer of 2.0 FTEs from the Agency Management division to the Executive Office of the Mayor (EOM). The funding supports the Office of Clean City, which serves as the central point of contact with a goal to champion the clean up of the District of Columbia and maintain its cleanliness.

Enhance/Reduce: DPW's proposed budget in Local funds includes a net increase of \$541,753 to the Agency Management division. This adjustment is comprised of an \$887,000 enhancement to support an additional 25.0 FTEs for the Learn Earn Advance Prosper (L.E.A.P.) program, and a reduction of \$345,247 for the elimination of 3.0 FTEs to right-size the Office of Waste Diversion. The budget enhancement supports the continuation of the L.E.A.P. Academy, a network of interconnected partners that will train District residents in fleet maintenance and sanitation services and place them in jobs.

District's Proposed Budget

Enhance: DPW's proposed Local funds budget includes an increase of \$1,000,000 in one-time funding to the Solid Waste Management division in support of the Trash Compactor Tax Incentive Act of 2014. This funding established a commercial trash compactor acquisition grant program to financially assist District-based businesses to acquire, through purchase or lease, a commercial trash compactor. Additionally, the Local funds budget reflect adjustments to the Agency Management division, which include increases of \$268,000 to support 3.0 additional FTEs to fully staff the Office of Waste Diversion and \$215,000 to support a composting drop-off program for District residents.

Reduce: DPW's proposed budget in Local funds includes a net decrease of \$281,551 from the elimination of 4.0 FTEs from the Parking Enforcement Management and Solid Waste Management divisions.

Agency Performance Plan*

Department of Public Works (DPW) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its Mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Enhance Districtwide fleet management systems and services to ensure timely and cost effective availability of vehicles while decreasing our fleet's environmental impact.
2. Ensure access to parking and improve public safety for residents, businesses, and visitors through effective enforcement of parking regulations, enhanced public information, and communication about parking and safety.
3. Launch and implement effective strategies and programs designed to reduce waste, increase impact of recycling efforts, and support greater waste diversion.
4. Provide timely, effective, and ecologically sound waste management, snow removal, street and public space cleaning, and landscaping services to enhance cleanliness and safety for residents, businesses, and visitors of the District of Columbia.
5. Create and maintain a highly efficient, transparent, and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Enhance Districtwide fleet management systems and services to ensure timely and cost effective availability of vehicles while decreasing our fleet's environmental impact. (6 Activities)

Activity Title	Activity Description	Type of Activity
Fleet Administrative Support	Administrative support of District fleet operations.	Daily Service
Fleet Consumables	Fleet consumables/parts.	Daily Service
Scheduled Fleet Maintenance	Management of scheduled District fleet preventative maintenance.	Daily Service
Unscheduled Vehicle and Equipment Repairs	Management of unscheduled District fleet repairs.	Daily Service
Vehicle and Equipment Acquisitions	Assist District agencies with vehicle acquisition.	Key Project
Fuel Services	Operation of District fueling stations and procurement of fuel.	Daily Service

2. Ensure access to parking and improve public safety for residents, businesses, and visitors through effective enforcement of parking regulations and enhanced public information and communication about parking and safety. (4 Activities)

Activity Title	Activity Description	Type of Activity
Abandoned and Junk Vehicles	Towing abandoned and junk vehicles.	Daily Service
Parking Regulations Enforcement	Ticket writing and enforcement.	Daily Service
Towing	Towing of violators.	Daily Service
Property Management	Management of Impound Lot.	Daily Service

3. Launch and implement effective strategies and programs designed to reduce waste, increase impact of recycling efforts, and support greater waste diversion. (1 Activity)

Activity Title	Activity Description	Type of Activity
Office of Waste Diversion	Management of waste diversion efforts.	Daily Service

4. Launch and implement effective strategies and programs designed to reduce waste, increase impact of recycling efforts, and support greater waste diversion. (1 Activity)

Activity Title	Activity Description	Type of Activity
Office of Waste Diversion	Management of waste diversion efforts.	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Enhance Districtwide fleet management systems and services to ensure timely and cost effective availability of vehicles while decreasing our fleet's environmental impact. (4 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Citywide compliance rate with preventative maintenance appointments		73.5%	63.8%	80.4%	80.4%	80%
Percent of light vehicle maintenance completed within 24 hours		72.9%	91.2%	60%	60%	75%
Inventory Loss	X	Not available	Not available	Not available	Not available	5%
Percent of vehicles under five year old	X	Not available	Not available	Not available	Not available	50%

2. Ensure access to parking and improve public safety for residents, businesses, and visitors through effective enforcement of parking regulations, enhanced public information, and communication about parking and safety. (3 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of Residential Parking Permit (RPP) program blocks covered by daily enforcement		67.2%	66.5%	85%	85%	85%
Cost per ticket issued		\$18.50	\$16.57	\$14.50	\$14.50	\$14.50
Percent of parking tickets uncontested or dismissed	X	94.8%	94.3%	Not available	Not available	96%

3. Launch and implement effective strategies and programs designed to reduce waste, increase impact of recycling efforts, and support greater waste diversion. (3 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Residential Diversion Rate	X	Not available	Not available	Not available	Not available	25%
Pounds of refuse (trash) collected per resident served	X	Not available	Not available	Not available	Not available	1.6
Cost of waste diversion per ton	X	Not available	Not available	Not available	Not available	\$70

4. Provide timely, effective, and ecologically sound waste management, snow removal, street and public space cleaning, and landscaping services to enhance cleanliness and safety for residents, businesses, and visitors of the District of Columbia. (5 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of residential recycling collection routes completed on scheduled day		92.9%	92.7%	99.8%	99.8%	99.8%
Complaint rate for missed recycling collections per 10,000 collections		12	9	5	5	4
Percent of mowing/landscaping routes/locations completed as scheduled	X	Not available	Not available	Not available	Not available	85%
Percent of residential trash collection routes completed on the scheduled day		95.5%	94.7%	99.8%	99.8%	99.8%
Complaint rate for missed trash collections per 10,000 collections		16	14	8	8	6

5. Create and maintain a highly efficient, transparent and responsive District government. (9 Measures)**

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E.

***"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

Department of Transportation

www.ddot.dc.gov
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Table KA0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$91,505,661	\$113,676,337	\$111,825,260	-1.6
FTEs	544.3	553.4	572.4	3.4

The District Department of Transportation's (DDOT) mission is to enhance the quality of life for District residents and visitors by ensuring that people and goods move safely with minimal adverse impact on residents and the environment.

Summary of Services

DDOT executes its mission through the work of the following divisions: The Infrastructure Project Management Administration designs and builds roads and bridges, rails, and other transportation projects; the Progressive Transportation Services Administration provides public transportation service through Metro and the Circulator bus system; the Transportation Operations Administration ensures a safe and user-friendly transportation environment; the Planning, Policy and Sustainability Administration develops strategic goals for the agency; the Public Space Regulation Administration manages public space and issues permits; and the Urban Forestry Administration maintains the District's street trees, providing our community with traffic calming, improved air quality, increased ground water retention that minimizes runoff and flooding, temperature moderation, and aesthetics.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table KA0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table KA0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	75,050	85,025	75,405	-9,620	-11.3	544.3	553.4	547.4	-6.0	-1.1
SPECIAL PURPOSE										
REVENUE FUNDS	11,258	20,706	24,418	3,711	17.9	0.0	0.0	5.0	5.0	N/A
TOTAL FOR GENERAL FUND	86,308	105,731	99,822	-5,909	-5.6	544.3	553.4	552.4	-1.0	-0.2
FEDERAL RESOURCES										
FEDERAL GRANT FUNDS	5,198	7,945	11,695	3,750	47.2	0.0	0.0	20.0	20.0	N/A
TOTAL FOR FEDERAL RESOURCES	5,198	7,945	11,695	3,750	47.2	0.0	0.0	20.0	20.0	N/A
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	0	0	308	308	N/A	0.0	0.0	0.0	0.0	N/A
TOTAL FOR INTRA-DISTRICT FUNDS	0	0	308	308	N/A	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	91,506	113,676	111,825	-1,851	-1.6	544.3	553.4	572.4	19.0	3.4

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table KA0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table KA0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	26,327	27,117	26,610	30,438	3,828	14.4
12 - REGULAR PAY - OTHER	4,428	4,562	5,493	3,659	-1,834	-33.4
13 - ADDITIONAL GROSS PAY	510	764	365	365	0	0.0
14 - FRINGE BENEFITS - CURRENT PERSONNEL	7,452	7,833	7,125	8,524	1,399	19.6
15 - OVERTIME PAY	1,189	2,324	755	755	0	0.0
SUBTOTAL PERSONAL SERVICES (PS)	39,906	42,599	40,349	43,742	3,393	8.4

Table KA0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
20 - SUPPLIES AND MATERIALS	1,261	1,019	1,027	1,044	17	1.7
30 - ENERGY, COMMUNICATION AND BUILDING RENTALS	8,250	8,283	8,096	5,246	-2,850	-35.2
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	0	-54	150	150	0	0.0
40 - OTHER SERVICES AND CHARGES	6,486	5,908	5,824	2,920	-2,904	-49.9
41 - CONTRACTUAL SERVICES - OTHER	30,267	31,218	50,554	50,824	270	0.5
50 - SUBSIDIES AND TRANSFERS	1,296	2,149	7,378	7,600	222	3.0
70 - EQUIPMENT AND EQUIPMENT RENTAL	1,002	383	299	299	0	0.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	48,563	48,906	73,328	68,083	-5,245	-7.2
GROSS FUNDS	88,469	91,506	113,676	111,825	-1,851	-1.6

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table KA0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table KA0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1010) PERSONNEL	2,696	2,667	2,491	-176	24.6	28.0	28.0	0.0
(1015) TRAINING AND EMPLOYMENT DEVELOPMENT	215	237	259	22	4.7	3.0	3.0	0.0
(1020) CONTRACTING AND PROCUREMENT	1,249	0	0	0	15.1	0.0	0.0	0.0
(1030) PROPERTY MANAGEMENT	681	757	714	-43	5.7	6.0	6.0	0.0
(1040) INFORMATION TECHNOLOGY	2,874	2,522	2,561	39	17.0	17.0	17.0	0.0
(1050) FINANCIAL MANAGEMENT	1,516	0	0	0	8.5	0.0	0.0	0.0
(1055) RISK MANAGEMENT	594	589	570	-18	3.8	4.0	4.0	0.0
(1060) LEGAL	13	101	113	11	0.0	1.0	1.0	0.0
(1070) FLEET MANAGEMENT	3,359	3,385	44	-3,341	0.0	0.0	0.0	0.0
(1080) COMMUNICATIONS	319	293	381	88	3.8	4.0	4.0	0.0
(1085) CUSTOMER SERVICE	957	814	753	-61	10.4	15.0	14.0	-1.0
(1090) PERFORMANCE MANAGEMENT	830	952	1,186	234	5.7	6.0	7.0	1.0
SUBTOTAL (1000) AGENCY MANAGEMENT	15,303	12,318	9,073	-3,245	99.2	84.0	84.0	0.0

Table KA0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(100F) AGENCY FINANCIAL OPERATIONS								
(110F) BUDGET OPERATIONS	1,559	1,659	1,781	122	12.3	13.0	13.0	0.0
SUBTOTAL (100F) AGENCY FINANCIAL OPERATIONS	1,559	1,659	1,781	122	12.3	13.0	13.0	0.0
(GR00) URBAN FORESTRY ADMINISTRATION								
(GSSM) GREEN PARTNERSHIP AND STEWARDSHIP MGMT	2,124	1,935	2,813	878	10.4	8.0	10.0	2.0
SUBTOTAL (GR00) URBAN FORESTRY ADMINISTRATION	2,124	1,935	2,813	878	10.4	8.0	10.0	2.0
(IS00) INFRASTRUCTURE PROJECT MANAGEMENT ADMIN								
(PRDM) PROJECT DEVELOPMENT AND MANAGEMENT	1,181	1,091	1,060	-31	10.4	15.0	14.0	-1.0
(PREV) PREVENTIVE AND ROUTINE ROADWAY MAINTEN.	528	6,803	6,144	-659	4.7	4.0	4.0	0.0
(RITW) RIGHTS-OF-WAY	484	384	449	64	5.7	6.0	6.0	0.0
SUBTOTAL (IS00) INFRASTRUCTURE PROJECT MANAGEMENT ADMIN	2,194	8,277	7,652	-625	20.8	25.0	24.0	-1.0
(PS00) PUBLIC SPACE OPERATIONS PROJECT								
(OADD) ADMINISTRATIVE SUPPORT	1,367	1,536	1,494	-42	11.3	12.0	11.0	-1.0
(PCSU) CUSTOMER SERVICE UNIT	222	251	275	24	2.8	3.0	3.0	0.0
(PPRU) PLAN AND REVIEW UNIT	58	0	754	754	0.0	0.0	7.0	7.0
(PSPU) PERMITTING UNIT	1,128	1,566	1,404	-162	13.2	17.0	16.0	-1.0
(SYOD) SYSTEMS INSPECTION DIVISION	2,522	3,228	2,592	-636	34.0	36.0	29.0	-7.0
SUBTOTAL (PS00) PUBLIC SPACE OPERATIONS PROJECT	5,297	6,580	6,519	-61	61.4	68.0	66.0	-2.0
(PT00) PROGRESSIVE TRANSPORTATION SERVICES								
(CIRL) CIRCULATOR	212	212	212	0	0.0	0.0	0.0	0.0
(MATR) MASS TRANSIT	2,532	2,078	1,768	-309	12.3	14.0	14.0	0.0
(SCHS) SCHOOL SUBSIDY PROGRAM	298	308	276	-32	2.8	3.0	3.0	0.0
(STRE) STREET CAR	8,858	9,311	8,952	-359	3.8	2.0	2.0	0.0
SUBTOTAL (PT00) PROGRESSIVE TRANSPORTATION SERVICES	11,900	11,909	11,208	-701	18.9	19.0	19.0	0.0
(PU00) PLANNING, POLICY AND SUSTAINABILITY								
(POLD) POLICY DEVELOPMENT	10,517	16,128	14,570	-1,558	17.9	4.0	2.0	-2.0
(SPMG) PUBLIC SPACE MANAGEMENT	2,437	2,309	2,561	252	0.0	35.0	37.0	2.0
(TPLN) PLANNING	5,162	9,120	7,335	-1,785	17.9	0.0	0.0	0.0
SUBTOTAL (PU00) PLANNING, POLICY AND SUSTAINABILITY	18,115	27,557	24,466	-3,091	35.9	39.0	39.0	0.0

Table KA0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(TR00) TRANSPORTATION OPERATIONS								
(CWPS) CITYWIDE PROGRAM SUPPORT	15,434	20,638	17,879	-2,759	5.7	6.0	6.0	0.0
(ITSO) INTELLIGENT TRANSPORTATION SYSTEMS	95	287	304	17	2.8	3.0	3.0	0.0
(OAI) OFFICE OF THE ASSOCIATE DIRECTOR	2,834	1,982	1,716	-266	6.6	6.0	7.0	1.0
(SIOD) SYSTEM INSPECTION AND OVERSIGHT	1,086	1,207	1,198	-9	14.2	14.0	13.0	-1.0
(SPET) SPECIAL EVENTS	430	365	365	0	0.0	0.0	0.0	0.0
(STBM) STREET AND BRIDGE MAINTENANCE	5,208	4,953	5,051	97	58.6	57.0	57.0	0.0
(TOTM) TRANSPORTATION OPS AND TRAFFIC MGMT	8,791	11,298	15,669	4,372	187.4	202.0	222.0	20.0
(TSFO) TRAFFIC SERVICES FIELD OPERATIONS	1,137	2,712	6,133	3,421	10.4	9.4	9.4	0.0
SUBTOTAL (TR00) TRANSPORTATION OPERATIONS	35,014	43,441	48,314	4,872	285.6	297.4	317.4	20.0
TOTAL PROPOSED OPERATING BUDGET	91,506	113,676	111,825	-1,851	544.3	553.4	572.4	19.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Division Description

The District Department of Transportation operates through the following 8 divisions:

Urban Forestry Administration (UFA) – establishes a full population of street trees within the District of Columbia, ensures that the trees lining the District's roadways are maintained in a healthy and safe environment, provides educational information to District residents about the benefits of growing trees, and encourages planting of appropriate tree species in our urban environment. UFA also maintains the network of trails in the District and partners with other DDOT administrations and District agencies to reduce impermeable surfaces to improve the health of trees and help reduce stormwater runoff.

Infrastructure Project Management Administration (IPMA) – manages the design, engineering, and construction of roadways, bridges, traffic signals, and alley projects in the District of Columbia. IPMA also manages special construction projects and all roadway assets.

This division contains the following 3 activities:

- **Project Development and Management** – supports ward-based teams that design and construct transportation infrastructure projects. They manage the condition of the streets, sidewalks, and alleys - DDOT's most visible work. This division is overseen by the Deputy Chief Engineer for Design and Construction Team Management;

- **Preventive and Routine Roadway Maintenance** – protects the quality of the District’s streets, bridges, tunnels, alleys, and sidewalks. This function maintains an inventory and condition assessment of all DDOT assets and tests and evaluates all construction materials used in DDOT projects; and
- **Rights-of-Way** – manages the transfer of funds to the local roads program.

Public Space Regulation Administration (PSRA) – responsible for permitting and enforcing the exclusive use of public space by private entities, including residents, businesses, utilities, and developers.

This division contains the following 5 activities:

- **Administrative Support** – coordinates all the activities of the division;
- **Customer Service** – responsible for the customer service function for the Administration and the primary face of the agency to the public;
- **Plan and Review Unit** – provides civil engineering and traffic engineering review for public space permit applications;
- **Public Space Permits Branch Permitting Unit** – manages the Public Space Committee; issues permits to developers, vendors, and utilities; and assumes responsibility for the overall management of the District’s public space; and
- **Systems Inspection and Oversight** – initiates inspections and monitoring of construction and related activities located in the public right-of-way to minimize the impact on the transportation infrastructure within the District of Columbia.

Progressive Transportation Services (PTSA) – provides the public with efficient, affordable, and diverse means of travel within the District of Columbia by providing funding, policy recommendations, and coordination services to the Washington Metropolitan Area Transit Authority (WMATA).

This division contains the following 4 activities:

- **Circulator** – the Circulator is the product of a unique public/private partnership between the District Department of Transportation, WMATA, and DC Surface Transit, Inc. The system provides a quick, efficient, low-cost public transit system to the residents, workers, and visitors in the Nation’s Capital;
- **Mass Transit** – provides fiduciary and operational oversight in collaboration with WMATA and designs and formulates alternative means of transportation to reduce congestion and parking problems with innovative transportation options, such as bike-sharing and car-sharing;
- **School Subsidy Program** – provides the District of Columbia’s student population with efficient, affordable, and reliable means of travel to and from school. DDOT manages the program in conjunction with WMATA, D.C. Public Schools, and D.C. Public Charter Schools; and
- **Streetcar** – plans, manages, and builds a modern streetcar transportation network that complements the existing transit operations to support and create neighborhood linkages for District residents.

Planning, Policy and Sustainability (PPSA) – establishes broad strategic goals to guide multi-modal program development, formulates the policies necessary to implement these goals, and ensures compliance with these goals and policies through plan review and permitting.

This division contains the following 3 activities:

- **Policy Development** – comprises three branches: the Public Space Policy Branch, which develops policies that govern the use of public space, such as sidewalks, underground vaults, and special projects; the Transportation Systems Policy Branch, which implements thematic programs including safety, pedestrian, and bicycle programs; and the Research and Technology Development Branch, which provides best practices in transportation, manages the DDOT library and archives, and performs program evaluation to measure effectiveness;

- **Public Space Management** – manages the Public Space Committee; issues permits to developers, vendors, and utilities; and assumes responsibility for the overall management of District public space; and
- **Planning** – develops vehicular and non-vehicular transportation projects and activities, including planning and designing bicycle and pedestrian transportation projects and initiatives.

Transportation Operations (TOA) – maintains the integrity of public assets, such as roadways, sidewalks, traffic calming devices, streetlights, and parking meters. TOA also operates the transportation system, ensuring a safe and user-friendly driver, commuter, and pedestrian environment.

This division contains the following 8 activities:

- **Citywide Program Support** – manages operations and condition of single and multi-space parking meters and the District’s street, alley, bridge, tunnel, and navigation lighting systems;
- **Intelligent Transportation Systems** – reviews, assesses, integrates, and implements the latest available technologies to enhance the District of Columbia’s transportation infrastructure;
- **Office of the Associate Director** – provides management for the various functions of the administration, including snow operations, fleet maintenance and repair, and warehouse operations;
- **Systems Inspection and Oversight** – initiates inspections and monitoring of construction and related activities located in the public right-of-way to minimize the impact on the transportation infrastructure within the District of Columbia;
- **Special Events** – provides traffic support and management to special events such as parades, protests, concerts, and sporting events;
- **Street and Bridge Maintenance** – performs proactive and preventive maintenance to ensure safe passage on all District roads, sidewalks, bridges, and alleys;
- **Transportation Operations and Traffic Management** – provides traffic regulation and safety services to pedestrians, cyclists, and motorists in the District of Columbia so that they can move about safely in the city and avoid personal injury and property damage; and
- **Traffic Services Field Operations** – installs and maintains control devices such as signs, pavement markings, traffic signals, and streetlights.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The District Department of Transportation has no division structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table KA0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table KA0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		85,025	553.4
Removal of One-Time Funding	Multiple Programs	-2,105	0.0
Other CSFL Adjustments	Multiple Programs	3,164	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		86,084	553.4
Increase: To align personal services and Fringe Benefits with projected costs	Transportation Operations	262	1.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	233	0.0
Decrease: To align personal services and Fringe Benefits with projected costs	Infrastructure Project Management Admin	-37	-1.0
Decrease: To realize programmatic cost savings in nonpersonal services	Multiple Programs	-1,504	0.0
Decrease: To adjust the Contractual Services budget	Multiple Programs	-2,398	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		82,640	553.4
Shift: To reallocate funding within agency (across funds types)	Planning, Policy and Sustainability	-1,013	-5.0
Reduce: To realize programmatic cost savings in nonpersonal services	Transportation Operations	-2,850	0.0
Transfer-Out: To EOM for MOCRS	Multiple Programs	-352	-4.0
Transfer-Out: To DPW to support new pilot program for fleet consolidation	Multiple Programs	-3,990	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		74,436	544.4
Enhance: To support the implementation of the Tree Canopy Protection Amendment Act	Urban Forestry Administration	1,077	3.0
Enhance: To support the public parking space rental fee waiver	Multiple Programs	120	0.0
Enhance: To implement three new advisory committees for the Transportation Reorganization Amendment Act	Multiple Programs	30	0.0
Reduce: To reflect a reduction in the Kids Ride Free partnership with the DC One Card	Multiple Programs	-258	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		75,405	547.4
FEDERAL GRANT FUNDS: FY 2016 Approved Budget and FTE		7,945	0.0
Increase: To align budget with projected revenues	Multiple Programs	4,000	20.0
Decrease: To align budget with projected revenues	Planning, Policy and Sustainability	-250	0.0
FEDERAL GRANT FUNDS: FY 2017 Agency Budget Submission		11,695	20.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 Mayor's Proposed Budget		11,695	20.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 District's Proposed Budget		11,695	20.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		20,706	0.0
Increase: To align budget with projected revenues	Multiple Programs	2,698	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		23,405	0.0
Shift: To reallocate funding within agency (across funds types)	Multiple Programs	1,013	5.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		24,418	5.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District's Proposed Budget		24,418	5.0

Table KA0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		0	0.0
Increase: To align budget with projected revenues	Transportation Operations	308	0.0
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		308	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		308	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		308	0.0
GROSS FOR KA0 - DISTRICT DEPARTMENT OF TRANSPORTATION		111,825	572.4

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The District Department of Transportation's (DDOT) proposed FY 2017 gross budget is \$111,825,260, which represents a 1.6 percent decrease from its FY 2016 approved gross budget of \$113,676,337. The budget is comprised of \$75,404,779 in Local funds, \$11,695,000 in Federal Grant funds, \$24,417,610 in Special Purpose Revenue funds, and \$307,870 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current divisions and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DDOT's FY 2017 CSFL budget is \$86,083,783, which represents a \$1,058,848, or 1.2 percent, increase over the FY 2016 approved Local funds budget of \$85,024,935.

CSFL Assumptions

The FY 2017 CSFL calculated for DDOT included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$2,105,000 to account for the removal of one-time funding appropriated in FY 2016 to support waiver of Public Parking Space Rental fees, an Aerial Transport Study, a Congestion Management Study, and implementation of provisions of the proposed Transportation Reorganization Act. Additionally, adjustments were made for increases of \$1,532,858 in personal services to account for Fringe Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$620,017 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent.

CSFL funding for DDOT also includes increases of \$1,009,501 for the Fixed Costs Inflation Factor to reflect estimates for Fleet services, and \$1,472 to account for the projected impact of new positions requested in the FY 2016 budget, approved union contracts, and corresponding salary and other adjustments.

Agency Budget Submission

Increase: In Local funds, DDOT's budget proposal includes a net increase of \$262,267 and 1.0 Full-Time Equivalent (FTE) to account for the reallocation of a Deputy Director position from the Infrastructure

Project Management division to the Transportation Operations division. Additionally, an increase of \$233,099 in the budget proposal for Local funds covers projected salary step increases and Fringe Benefits costs across multiple divisions.

In Federal Grant funds, the proposed budget includes an increase of \$4,000,000 and 20.0 FTEs due to revenue from a new Indirect Cost Recovery Grant. Of this amount, \$1,425,803 supports the hiring of an additional 20 traffic Control Officers to help ease the flow of traffic during rush hour periods in the District. The remaining amount of \$2,574,197 will be used for PAYGO capital to help fund Alley Palooza for alley rehab efforts.

DDOT's budget proposal in Special Purpose Revenue funds reflects an increase of \$2,698,105 based on revenue projections associated with the Tree, Bicycle Sharing, Transportation Infrastructure Mitigation, and DDOT Enterprise funds.

In Intra-District funds, the budget proposal includes an increase of \$307,870 based on a Memorandum of Understanding with the Metropolitan Police Department to cover costs related to a Traffic Signalization contract.

Decrease: The budget proposal in Local funds reflects a net decrease of \$37,429 and 1.0 FTE, partly due to the reallocation of a Deputy Director position from the Infrastructure Project Management Administration division to the Transportation Administration division, offset by miscellaneous adjustments to salary and Fringe Benefits costs within the division. Additionally, a decrease of \$1,503,707 in Local funds accounts for programmatic savings in various operational costs across agency divisions. Furthermore, the proposed Local funds budget reflects a reduction of \$2,397,581 due to projected savings in parking operations, school transit subsidy costs, and street and bridge maintenance contracts.

In Federal Grant funds, a decrease of \$250,000 is due to lower projections for the grant award from the National Highway Administration.

Mayor's Proposed Budget

Shift: To support its operational goals, DDOT's budget proposal shifts \$1,013,103 and 5.0 FTEs from Local funds to Special Purpose Revenue funds. Revised revenue projections and fund balance use, primarily in the Bicycle Sharing and Transportation Infrastructure Mitigation funds, allow the agency to use these resources for agency programs.

Reduce: In Local Funds, the proposed budget reflects a reduction of \$2,850,000 due to additional revenue from a new Indirect Cost Recovery Grant in Federal Grant funds.

Transfer-Out: The proposed Local funds budget reflects a reduction of \$351,585 to account for the transfer of 4.0 FTEs to the Office of Community Affairs program in the Executive Office of the Mayor to support the Mayor's Office of Community Relations and Services (MOCRS). The proposed budget also reflects a reduction of \$3,989,970 due to the transfer of fleet services costs to the Department of Public Works, as part of a new pilot program which aims to centrally manage all fleet operations in the District.

District's Proposed Budget

Enhance: The budget proposal in Local funds includes an increase of \$1,077,000 and 3.0 FTEs to support the District's Tree Canopy initiatives. The additional funding expands DDOT's responsibilities to planting and maintenance of trees on District properties as well as public space. The proposed Local funds budget also includes increases of \$120,000 to support the public parking space rental fee waiver program and \$30,000 to support the creation of three new advisory councils that will enable DDOT to provide notices and hold hearings before finalizing proposals to create or adjust fares, routes, or schedules for the local transit system.

Reduce: The budget proposal in Local funds includes a reduction of \$257,995 related to the Kids Ride Free project partnership with the Office of the Chief Technology Officer (OCTO) on the DC One Card project. This funding will now be directly available in OCTO's budget as opposed the prior year arrangement via Intra-District agreement.

Agency Performance Plan*

District Department of Transportation (DDOT) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Enhance productivity utilizing a data-driven approach and technology to improve efficiency and effectiveness.
2. Prioritize safety in building and maintaining an environmentally sustainable, accessible, and connected transportation network across all modes.
3. Plan and deliver projects utilizing an integrated approach, developing project pipelines, and ensuring that programmatic and administrative functions are efficiently coordinated and aligned.
4. Support employee performance through targeted professional development, performance management, and enhanced safety guidelines.
5. As custodians of the District's public realm, develop and enforce laws and regulations designed to maintain a safe and beautiful public realm.
6. Create and maintain a highly efficient, transparent, and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Enhance productivity utilizing a data-driven approach and technology to improve efficiency and effectiveness. (3 Activities)

Activity Title	Activity Description	Type of Activity
Green Partnership and Stewardship Management	Green Infrastructure Maintenance	Daily Service
Green Partnership and Stewardship Management	Street Tree Maintenance	Daily Service
Information Technology	Integration of databases for Performance Management	Daily Service

2. Prioritize safety in building and maintaining an environmentally sustainable, accessible, and connected transportation network across all modes. (14 Activities)

Activity Title	Activity Description	Type of Activity
Circulator	Circulator Operations	Daily Service
Planning	Capital Bikeshare	Key Project
Policy Development	Vision Zero Initiative	Key Project
Circulator	Circulator Bus Procurement	Key Project
Streetcar	Streetcar Vehicle Procurement	Key Project
Streetcar	Streetcar Extensions	Key Project
Project Development and Management	ADA bus stop compliance	Daily Service
Circulator	Circulator Operations	Key Project
Circulator	Circulator Maintenance	Key Project
Policy Development	WMATA Capital Funding Agreement	Key Project
School Subsidy Program	School Transit Subsidy Program	Daily Service
Mass Transit	WMATA Subsidy	Daily Service
Intelligent Transportation Systems	Traffic Signal Maintenance	Daily Service
Streetcar	Streetcar Operations	Daily Service

3. Plan and deliver projects utilizing an integrated approach, developing project pipelines, and ensuring that programmatic and administrative functions are efficiently coordinated and aligned. (36 Activities)

Activity Title	Activity Description	Type of Activity
Project Development and Management	Rehabilitation of I395 HOV Bridge over Potomac River	Key Project
Project Development and Management	16th Street Bridge over Piney Branch Parkway Bridge No. 22	Key Project
Project Development and Management	14th Street SW Ramp Bridges (#1701, 1702, 1703)	Key Project
Project Development and Management	Powerline Undergrounding Engineering (DC PLUG) - Feeder 308	Key Project
Project Development and Management	Rehabilitation of Key Bridge	Key Project
Project Development and Management	Reconstruction of SB Kenilworth Avenue NE	Key Project
Project Development and Management	Rehabilitation of Kenilworth Pedestrian Bridges Douglas Pedestrian Bridge Replacement	Key Project
Project Development and Management	Pennsylvania Avenue NW Bridge over Rock Creek	Key Project
Project Development and Management	Oxon Run Trail from South Capitol to 13th Street SE	Key Project
Project Development and Management	Powerline Undergrounding Engineering (DC PLUG) - Program Management	Key Project
Project Development and Management	Parkside Bridge CM	Key Project
Project Development and Management	Alger Park Watershed and Dix Street Green Infrastructure	Key Project
Project Development and Management	H Street NE Bridge from North Capitol Street to 3rd Street	Key Project
Project Development and Management	11th Street Bridge Park	Key Project
Project Development and Management	I295/DC 295 Longterm Improvements	Key Project

(Continued on next page)

3. Plan and deliver projects utilizing an integrated approach, developing project pipelines, and ensuring that programmatic and administrative functions are efficiently coordinated and aligned. (36 Activities)

Activity Title	Activity Description	Type of Activity
Project Development and Management	Virginia Avenue Tunnel	Key Project
Project Development and Management	Permitting Support Mega Projects	Key Project
Project Development and Management	South Capitol/Frederick Douglass Memorial Bridge D/B Contract	Key Project
Project Development and Management	AWI Program Management	Key Project
Project Development and Management	Rehabilitation of Anacostia NE over Anacostia River Outlet	Key Project
Project Development and Management	Monroe Street, NE Bridge over CSX & WMATA	Key Project
Project Development and Management	Oregon Avenue Watershed LID	Key Project
Project Development and Management	Replacement of 31st Street NW Bridge over C&O Canal	Key Project
Project Development and Management	Anacostia Freeway over Nicholson Street	Key Project
Project Development and Management	Reconstruction of NB Kenilworth Avenue NE	Key Project
Project Development and Management	Replacement of 31st Street NW Bridge over C&O Canal	Key Project
Planning	16th Street NW Transit Priority Planning Study	Key Project
Planning	Union Station to Georgetown Transportation Improvements Environmental Assessment	Key Project
Planning	Eastern Downtown Protected Bike Lane Study	Key Project
Planning	Long Bridge Study	Key Project
Project Development and Management	16th Street Bus Lanes	Key Project
Preventative and Routine Roadway Maintenance	Roadway Repairs	Daily Service
Preventative and Routine Roadway Maintenance	Roadway Preservation	Daily Service
Preventative and Routine Roadway Maintenance	Alley Preservation	Daily Service
Preventative and Routine Roadway Maintenance	Bridge Preservation	Daily Service
Preventative and Routine Roadway Maintenance	Tunnel Preservation	Daily Service

4. Support employee performance through targeted professional development, performance management, and enhanced safety guidelines. (5 Activities)

Activity Title	Activity Description	Type of Activity
Communications	Public Engagement Training	Daily Service
Fleet Management	Fleet Services	Daily Service
Fleet Management	Fleet Operations	Daily Service
Customer Service	Customer Service Correspondence	Daily Service
Personnel	Human Resources	Daily Service

5. As custodians of the District's public realm, develop and enforce laws and regulations designed to maintain a safe and beautiful public realm. (19 Activities)

Activity Title	Activity Description	Type of Activity
Green Partnership and Stewardship Management	Urban Forest Preservation	Daily Service
Project Development and Management	Maryland Avenue Preliminary Design	Daily Service
Project Development and Management	Florida Avenue Preliminary Design	Key Project
Project Development and Management	Eastern Avenue, New Hampshire Avenue to Whittier Street NW	Key Project
Project Development and Management	Broad Branch Road, Beach Drive to Linnean Avenue NW	Key Project
Project Development and Management	Kennedy Street NW Revitalization	Key Project
Project Development and Management	Southern Avenue Phase II	Key Project
Project Development and Management	Cleveland Park Streetscape and Drainage Improvement	Key Project
Project Development and Management	Pennsylvania Avenue/Potomac Avenue Circle	Key Project
Project Development and Management	Green Alleys	Key Project
Project Development and Management	Green Infrastructure Construction	Key Project
Project Development and Management	Martin Luther King Jr. Avenue Corridor Study from South Capitol St. to Milwaukee Place	Key Project
Project Development and Management	Bloomingtondale Green Infrastructure	Key Project
Project Development and Management	14th Street NW Streetscape (Thomas Circle To Florida Ave.)	Key Project
Project Development and Management	17th Street Improvements from Potomac Avenue to Benning Road	Key Project
Project Development and Management	Reconstruction of Oregon Avenue	Key Project
Planning	Metropolitan Branch Trail	Key Project
Public Space Management	Public Space Permitting	Daily Service
Citywide Program Support	Street Light Asset Management	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, "What does the agency need to measure to determine success?"

1. Enhance productivity utilizing a datadriven approach and technology to improve efficiency and effectiveness. (7 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Total number of bike/ped counters installed		Not available	3	3	Not available	7
Percent of Circulator buses arriving on time	X	Not available	Not available	Not available	Not available	90
Percent of traffic signals optimized per year		20%	39%	Not available	20%	23%
Total number of deployment locations covered for traffic control officers (TCOs)	X	Not available	Not available	Not available	Not available	20%
Percent of lighting survey issues resolved	X	Not available	Not available	Not available	Not available	95%
Average percent of parking meters working daily		99.4%	99.5%	98%	99%	97%
Percent of requests for Traffic Control Officers (TCOs) unfulfilled	X	Not available	Not available	Not available	Not available	20%

2. Prioritize safety in building and maintaining an environmentally sustainable, accessible, and connected transportation network across all modes. (15 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent increase in Capital Bikeshare Ridership		1.6%	0.1%	Not available	Not available	2%
Number of crashes with bicyclists involved		863	674	Not available	Not available	Not available
Percent of "high priority" bus stops improved to meet ADA standards	X	Not available	Not available	Not available	Not available	93
Number of safety upgrades at priority intersections	X	Not available	Not available	Not available	Not available	250
Number of vehicle crashes		21,542	24,353	Not available	Not available	Not available
Number of vehicular fatalities		15	10	24	Not available	Not available
Number of pedestrian fatalities		10	15	4	Not available	Not available
Number of bicyclist fatalities		1	1	Not available	Not available	Not available

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2. Prioritize safety in building and maintaining an environmentally sustainable, accessible, and connected transportation network across all modes. (15 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of potholes filled and closed out within 48 hours		91%	32.4%	90%	80%	87%
Percent of streets in "Fair" to "Excellent" condition		80%	80.1%	78%	78%	75%
Number of deficient bridges		11	5	10	5	3
Percent of light emitting diodes (LEDs) installed citywide annually out of 68,000 qualifying lights		11.5%	8%	3%	3.3%	9%
Number of Kids Ride Free on Bus passes picked up by students	X	Not available	Not available	Not available	Not available	16,000
Number of Kids Ride Free on Rail passes picked up by students	X	Not available	Not available	Not available	Not available	15,500

3. Plan and deliver projects utilizing an integrated approach, developing project pipelines, and ensuring that programmatic and administrative functions are efficiently coordinated and aligned. (5 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent increase in miles of bike lanes installed		16%	7.9%	Not available	Not available	10%
Number of alleys resurfaced		185	128	Not available	Not available	64
Percent of miles completed in the paving plan		40%	37%	90%	93%	70%
Percent of sidewalk blocks completed in the sidewalk plan		48%	24.5%	90%	90%	70%
Number of studies requested, prepared, or contracted by DDOT	X	16	21	Not available	Not available	15

4. Support employee performance through targeted professional development, performance management, and enhanced safety guidelines. (6 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Number of incidents/accidents		114	149	Not available	Not available	130
Percent of reported incidents per 100 employees		11%	14%	Not available	Not available	9%
Percent of MSS employees completing mandatory training		Not available	91%	Not available	100%	100%
Percent of non-MSS employees participating in training	X	Not available	Not available	Not available	Not available	87%
Employee retention rate	X	Not available	Not available	Not available	Not available	95%
Percent of DDOT University training requests approved	X	Not available	Not available	Not available	Not available	80%

5. As custodians of the District's public realm, develop and enforce laws and regulations designed to maintain a safe and beautiful public realm. (8 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of networked parking meters		73%	90%	Not available	Not available	97%
Number of trees planted citywide		8,600	8,635	8,600	8,000	7,000
Percent public space applications approved		91%	91%	Not available	91%	92%
Number of public space inspections		34,384	49,009	Not available	Not available	52,000
Percent increase in the number of DDOT green infrastructure sites in the right-of-way		9%	10%	Not available	10%	11%
Percent of conflicting signs service requests resolved		81%	78%	Not available	Not available	87%
Number of lighting surveys requested by the public	X	Not available	Not available	Not available	Not available	60
Percent of notices of violation (NOV) upheld or settled	X	Not available	Not available	Not available	Not available	90%

6. Create and maintain a highly efficient, transparent, and responsive District government. (9 Measures)**

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal Funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E.

**"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

Department of Motor Vehicles

<http://dmv.dc.gov>

Telephone: 202-737-4404

Table KV0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$38,214,792	\$43,147,580	\$45,332,790	5.1
FTEs	263.0	270.0	267.0	-1.1

The mission of the Department of Motor Vehicles (DMV) is to promote public safety by ensuring the safe operation of motor vehicles.

Summary of Services

The DMV provides service to approximately 606,000 licensed drivers and identification card holders (out of a population of nearly 658,000) and 303,000 registered vehicles at four service centers. DMV conducts adjudication services and collects ticket payments for more than 2.4 million tickets each year. DMV also conducts an estimated 187,000 annual vehicle inspections. Combining these services into a customer centered, mission-driven organization is the responsibility of the Agency Management Division. Department performance expectations in FY 2017 are listed by functional division.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table KV0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table KV0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	26,049	28,091	30,199	2,109	7.5	226.8	223.0	217.0	-6.0	-2.7
SPECIAL PURPOSE										
REVENUE FUNDS	8,660	10,014	9,864	-151	-1.5	34.7	45.0	42.0	-3.0	-6.7
TOTAL FOR GENERAL FUND	34,709	38,105	40,063	1,958	5.1	261.5	268.0	259.0	-9.0	-3.4

Table KV0-2

(dollars in thousands)

Dollars in Thousands						Full-Time Equivalents				
Appropriated Fund	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change		Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change	
				from FY 2016	Percentage Change*				from FY 2016	Percentage Change
FEDERAL RESOURCES										
FEDERAL GRANT FUNDS	487	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
TOTAL FOR FEDERAL RESOURCES	487	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	3,018	5,043	5,270	227	4.5	1.5	2.0	8.0	6.0	300.0
TOTAL FOR INTRA-DISTRICT FUNDS	3,018	5,043	5,270	227	4.5	1.5	2.0	8.0	6.0	300.0
GROSS FUNDS	38,215	43,148	45,333	2,185	5.1	263.0	270.0	267.0	-3.0	-1.1

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table KV0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table KV0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	12,676	13,065	16,018	16,655	636	4.0
12 - REGULAR PAY - OTHER	111	447	268	645	378	141.1
13 - ADDITIONAL GROSS PAY	41	82	0	0	0	N/A
14 - FRINGE BENEFITS - CURRENT PERSONNEL	3,121	3,269	4,180	4,585	405	9.7
15 - OVERTIME PAY	363	432	125	0	-125	-100.0
99 - UNKNOWN PAYROLL POSTINGS	0	5	0	0	0	N/A
SUBTOTAL PERSONAL SERVICES (PS)	16,312	17,301	20,591	21,885	1,294	6.3
20 - SUPPLIES AND MATERIALS	161	203	233	416	183	78.8
30 - ENERGY, COMMUNICATION AND BUILDING RENTALS	537	444	512	51	-461	-90.0
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	288	313	277	339	62	22.5
32 - RENTALS - LAND AND STRUCTURES	1,017	112	438	98	-340	-77.6
34 - SECURITY SERVICES	22	1,423	1,353	1,683	331	24.4
40 - OTHER SERVICES AND CHARGES	6,322	5,464	5,448	7,081	1,632	30.0
41 - CONTRACTUAL SERVICES - OTHER	11,915	12,088	13,940	13,292	-648	-4.7
70 - EQUIPMENT AND EQUIPMENT RENTAL	375	866	357	489	132	36.9
SUBTOTAL NONPERSONAL SERVICES (NPS)	20,636	20,914	22,557	23,448	891	4.0
GROSS FUNDS	36,948	38,215	43,148	45,333	2,185	5.1

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table KV0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table KV0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1008) COMMUNICATIONS 11	92	133	465	331	2.0	2.0	6.0	4.0
(1010) PERSONNEL	257	322	322	0	4.1	4.0	3.0	-1.0
(1015) TRAINING	41	103	100	-3	1.0	1.0	1.0	0.0
(1030) PROPERTY MANAGEMENT	2,293	2,602	2,209	-393	0.0	0.0	0.0	0.0
(1060) LEGAL SERVICES	212	271	305	33	0.0	2.0	2.0	0.0
(1070) FLEET MANAGEMENT	23	0	0	0	0.0	0.0	0.0	0.0
(1087) LANGUAGE ACCESS ACT	32	1	2	1	0.0	0.0	0.0	0.0
(1090) PERFORMANCE MANAGEMENT	1,999	2,001	2,847	846	13.3	16.0	19.0	3.0
SUBTOTAL (1000) AGENCY MANAGEMENT	4,948	5,434	6,249	815	20.4	25.0	31.0	6.0
(100F) AGENCY FINANCIAL OPERATIONS								
(110F) BUDGET OPERATIONS	279	280	279	-1	2.0	2.0	2.0	0.0
(120F) ACCOUNTING OPERATIONS	208	300	390	90	4.1	4.0	5.0	1.0
SUBTOTAL (100F) AGENCY FINANCIAL OPERATIONS	486	580	669	89	6.1	6.0	7.0	1.0
(2000) ADJUDICATION SERVICES								
(2010) HEARINGS	2,487	3,083	3,582	499	28.1	28.5	26.0	-2.5
(2020) HEARING SUPPORT	1,497	1,962	1,821	-141	29.1	27.5	24.0	-3.5
(2030) TICKET PROCESSING	9,150	11,421	10,959	-462	2.5	3.0	1.0	-2.0
SUBTOTAL (2000) ADJUDICATION SERVICES	13,133	16,466	16,363	-103	59.8	59.0	51.0	-8.0
(3000) VEHICLE SERVICES								
(3010) INSPECTIONS	3,401	3,949	5,091	1,142	33.2	43.0	40.0	-3.0
(3020) REGISTRATIONS	3,422	3,527	1,407	-2,120	47.0	46.0	19.0	-27.0
(3030) REGISTRATIONS - OUT OF STATE VEHICLE	271	325	250	-75	0.0	0.0	0.0	0.0
(3040) INTERNATIONAL REGISTRATION PLAN	2,939	3,138	3,148	10	1.5	2.0	2.0	0.0
SUBTOTAL (3000) VEHICLE SERVICES	10,033	10,939	9,896	-1,043	81.7	91.0	61.0	-30.0
(4000) DRIVER SERVICES								
(4010) LICENSING	4,811	5,740	7,379	1,639	80.7	78.0	105.0	27.0
SUBTOTAL (4000) DRIVER SERVICES	4,811	5,740	7,379	1,639	80.7	78.0	105.0	27.0

Table KV0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(7000) SERVICE INTEGRITY								
(1055) RISK MANAGEMENT	6	0	0	0	0.0	0.0	0.0	0.0
(7010) INTEGRITY	173	0	0	0	3.1	0.0	0.0	0.0
SUBTOTAL (7000) SERVICE INTEGRITY	179	0	0	0	3.1	0.0	0.0	0.0
(8000) TECHNOLOGY SERVICES								
(1040) INFORMATION TECHNOLOGY	4,297	3,658	4,442	785	10.2	10.0	11.0	1.0
(8010) DRIVER AND VEHICLE SYSTEMS	328	303	304	2	1.0	1.0	1.0	0.0
(8020) TICKET INFORMATION SYSTEMS	0	28	29	1	0.0	0.0	0.0	0.0
SUBTOTAL (8000) TECHNOLOGY SERVICES	4,625	3,988	4,776	788	11.2	11.0	12.0	1.0
TOTAL PROPOSED OPERATING BUDGET	38,215	43,148	45,333	2,185	263.0	270.0	267.0	-3.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Division Description

The Department of Motor Vehicles (DMV) operates through the following 6 divisions:

Adjudication Services – provides ticket processing, notices, and hearing and hearing support services to residents and non-residents, in order to render legally sound decisions on parking, photo, and moving violations, and to ensure proper processing of violation and penalty payments for those infractions.

This division contains the following 3 activities:

- **Hearings** – provides fair and equitable reviews of ticket and permit violations for respondents so that they can resolve outstanding issues of liability;
- **Hearing Support** – provides intake, data review, records management, and administrative support functions to ensure accurate records and transmittal of information in support of adjudication hearings; and
- **Ticket Processing** – provides processed ticket information to create and maintain DMV's database, provides scheduled notifications and information to residents and non-residents of the District of Columbia, and processes and tracks fines and penalty payments for tickets issued by traffic enforcement authorities.

Vehicle Services – provides certification and inspection services to residents, businesses, and government entities so that they may legally park, drive, and sell their vehicles in the District of Columbia.

This division contains the following 4 activities:

- **Inspections** – provides safety and emission inspection services to residents and non-residents so that they can receive a timely vehicle inspection to facilitate reduced auto emissions (all vehicles) and safer vehicles (for-hire and commercial vehicles only). The air emission inspections meet the requirements of the District’s Air Quality Attainment State Implementation Plan;
- **Registrations** – provides legal certification services to residents and non-residents by providing timely documentations of ownership and authority to operate, allowing them to legally drive, park, or sell their vehicles;
- **Registrations – Out of State Vehicles** – provides registration services for “for hire” vehicles whose owner is based outside of the District; and
- **International Registration Plan** – administers the District of Columbia's participation in the U.S.-based plan, which allows for the distribution of registration fees for commercial motor vehicles travelling inter-jurisdictionally through member states and provinces.

Driver Services – provides driver certification and identification services to residents to ensure they have the proper credentials to reflect identity, residence, and driving qualifications so that they may legally operate their vehicles.

Technology Services – provides integrated and reliable information systems for all DMV services and complies with District-wide technology standards and requirements.

This division contains the following 3 activities:

- **Information Technology** – operates and maintains the automated systems specific to DMV operations support, including wait-queuing, digital photos, and hearing recordings;
- **Driver and Vehicle Systems** – operates and maintains the automated systems providing support for driver and vehicle databases and service functions; and
- **Ticket Information Systems** – operates and maintains the automated systems providing support for ticketing and adjudication services.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The Department of Motor Vehicles has no division structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table KV0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table KV0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		28,091	223.0
Other CSFL Adjustments	Multiple Programs	776	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		28,866	223.0
Increase: To align Fixed Costs with proposed estimates	Agency Management	674	0.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	602	10.0
Increase: To align resources with operational spending goals	Multiple Programs	129	0.0
Decrease: To align personal services and Fringe Benefits with projected costs	Multiple Programs	-372	-16.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		29,899	217.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		29,899	217.0
Enhance: To support the Self-Service Inspection Station (one-time)	Vehicle Services	300	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		30,199	217.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		10,014	45.0
Increase: To align budget with projected revenues	Multiple Programs	82	0.0
Decrease: To align personal services and Fringe Benefits with projected costs	Vehicle Services	-233	-3.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		9,864	42.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		9,864	42.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District's Proposed Budget		9,864	42.0
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		5,043	2.0
Increase: To align personal services and Fringe Benefits with projected costs	Adjudication Services	705	6.0
Decrease: To adjust the Contractual Services budget	Multiple Programs	-478	0.0
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		5,270	8.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		5,270	8.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		5,270	8.0
GROSS FOR KV0 - DEPARTMENT OF MOTOR VEHICLES		45,333	267.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Department of Motor Vehicles' (DMV) proposed FY 2017 gross budget is \$45,332,790, which represents a 5.1 percent increase over its FY 2016 approved gross budget of \$43,147,580. The budget is comprised of \$30,199,232 in Local funds, \$9,863,693 in Special Purpose Revenue funds, and \$5,269,865 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current divisions and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DMV'S FY 2017 CSFL budget is \$28,866,125, which represents a \$775,511, or 2.8 percent, increase over the FY 2016 approved Local funds budget of \$28,090,614.

CSFL Assumptions

The FY 2017 CSFL calculated for DMV included adjustment entries that are not described in detail on table 5. These adjustments were made for an increase of \$590,789 in personal services to account for Fringe Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$159,708 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent.

CSFL funding for DMV also reflects adjustments for an increase of \$25,014 for the Fixed Costs Inflation Factor to account for estimates for Fleet services.

Agency Budget Submission

Increase: DMV proposes an increase of \$673,947 to the Agency Management division in the Local funds budget to cover projected expenses for security services, an agency-managed Fixed Cost. An increase of \$602,195 adjusts the budget in Local funds to support position reclassification of 10.0 FTEs from Continuing Full Time to Temporary Full Time. This adjustment aligns DMV's personal services budget with its operational goals and supports projected salary step increases and Fringe Benefits costs. The budget in Local funds is further adjusted for a net increase of \$128,844 that enables DMV to cover projected expenses for procurement of office supplies and Information Technology (IT) hardware and software.

In Special Purpose Revenue funds, DMV proposes an increase of \$82,119 across multiple divisions. This increase aligns funding with revenue projections for the Motor Vehicle Inspection Station fund.

In Intra-District funds, DMV proposes an increase of \$705,492 to the Adjudication Services division. This adjustment reclassifies funding to support 6.0 FTEs currently supported by Local funds to Intra-District funds. DMV's Intra-District funds budget is supported by a Memorandum of Understanding with the Metropolitan Police Department for ticket processing costs associated with the photo traffic enforcement program.

Decrease: The proposed budget in DMV's Local funds is adjusted for a decrease of \$371,879 across multiple divisions. This adjustment accounts for position reclassification of 10.0 FTEs Continuing Full Time to Temporary Full Time and reclassification of funding for 6.0 FTEs currently supported by Local funds to Intra-District funds. Also included in this adjustment is a reduction to overtime payment.

In Special Purpose Revenue funds, DMV proposes adjustments in the Vehicle Services division, which include a reduction of \$232,669 based on revenue projections for vehicle licensing, registration, and other fees, and the elimination of 3.0 FTEs.

In Intra-District funds, DMV proposes a reduction of \$478,351 across multiple divisions for projected reductions in contractual services primarily for the ticket processing contract.

Mayor's Proposed Budget

No Change: The Department of Motor Vehicles' budget proposal reflects no change from the agency budget submission to the Mayor's Proposed Budget.

District's Proposed Budget

Enhance: The budget in Local funds includes an increase of \$300,000 in one-time funding to support the establishment of new automated self-service emissions inspection station kiosks for District residents' biennial vehicle emissions inspections.

Agency Performance Plan*

Department of Motor Vehicles (DMV) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Make it easier, faster, and friendlier to do business with DMV.
2. Ensure a skilled and diverse workforce for quality customer service.
3. Ensure the integrity, security and safety of DMV's in-person, by mail, and online processes and operations.

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Make it easier, faster and friendlier to do business with DMV. (4 Activities)

Activity Title	Activity Description	Type of Activity
Issue driver licenses and identification cards	Issue driver licenses and identification cards by providing driver certification and identification services to residents to ensure they have the proper credentials to reflect identity, residency, and driving qualifications so they may legally operate their vehicles.	Daily Service
Adjudicate parking, moving and photo enforcement tickets	Adjudicate parking, moving and photo enforcement services to residents and non residents to facilitate reduced auto emissions (all vehicles) and safer vehicles (for hire and commercial vehicles only).	Daily Service
Inspect vehicles for emissions and safety	Inspect vehicles for emissions and safety inspection enforcement tickets by providing fair and equitable reviews of ticket and permit violations for respondents so they can resolve outstanding issues of liability.	Daily Service
Title and register vehicles	Titles and registers vehicles by providing legal certification services to residents and nonresidents by providing timely documentations of ownership and authority to operate, allowing them to legally drive, park, park, or sell their vehicles.	Daily Service

2. Ensure a skilled and diverse workforce for quality customer service. (1 Activity)

Activity Title	Activity Description	Type of Activity
Provide customer service training	Provide customer service training to all DMV employees to ensure they provide friendly and professional service during all transactions.	Daily Service

3. Ensure the integrity, security and safety of DMV's inperson, by mail and online processes and operations. (2 Activities)

Activity Title	Activity Description	Type of Activity
New Ticket Processing System	DMV is proposing the replacement to the existing ' contractor hosted ticket processing system with a new state of the art technology solution for processing/ adjudicating tickets. DMV will seek the service of a contractor to develop, license, install, maintain, and support a webbased ticket processing system which contains data, images, video and transactions for tickets issued to drivers and vehicles in the District. This is a multiyear capital project with an estimated implementation date of 2021.	Key Project
New licensing and registration system	DMV has a requirement for a modernized, state of ' the art driver license and motor vehicle information system. DMV seeks to acquire contract services for the development, customization and systems integration for new application software for the licensing/registration system. This is a multiyear capital project with an estimated implementation date of 2020.	Key Project

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, "What does the agency need to measure to determine success?"

1. Make it easier, faster and friendlier to do business with DMV. (5 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of mail adjudication hearings for parking and moving violations completed within 90 days of request		97%	71%	80%	80%	85%
Percent of mail adjudication hearings for photo violations completed within 150 days of request		46%	99%	75%	75%	80%
Average adjudication customer wait time in minutes		13	11	25	25	20
Average service center customer wait time in minutes		27	25	35	35	30
Average cost per license/ID issued		Not available	Not available	Not available	\$39.39	Not available

(Continued on next page)

2. Ensure a skilled and diverse workforce for quality customer service. (4 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of customers rating Adjudication Services as satisfactory or better		94%	96%	84%	84%	88%
Percent of customers rating Vehicle Services as satisfactory or better		93%	94%	87%	87%	90%
Percent of customers rating Driver Services as satisfactory or better		84%	84%	85%	85%	85%
Percent of customers rating overall DMV service as satisfactory or better		27	25	35	35	30
Average cost per license/ID issued		85%	86%	85%	85%	85%

5. Create and maintain a highly efficient, transparent, and responsive District government.** (10 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of correspondence addressed within citywide standard of 15 days		98%	97%	95%	95%	95%
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal Funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E.

***"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

Department of Energy and Environment

www.doe.dc.gov

Telephone: 202-535-2600

Table KG0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$80,054,835	\$106,214,699	\$108,912,455	2.5
FTEs	325.3	372.8	380.8	2.1

The mission of the Department of Energy and Environment (DOEE) is to improve the quality of life for the residents and natural inhabitants of the nation's capital by protecting and restoring the environment, conserving our natural resources, mitigating pollution, increasing access to clean and renewable energy, and educating the public on ways to secure a sustainable future.

Summary of Services

The agency's core responsibilities include, but are not limited to, enforcing environmental regulations; monitoring and assessing environmental risks; developing energy and environmental policies; issuing permits; and providing residents and local businesses with funding, technical assistance, and information on initiatives designed to ensure a more resilient and sustainable city.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table KG0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table KG0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	18,727	17,156	18,126	971	5.7	107.2	112.5	108.6	-3.9	-3.5
SPECIAL PURPOSE										
REVENUE FUNDS	39,502	60,807	60,975	168	0.3	103.6	136.3	148.3	12.0	8.8
TOTAL FOR GENERAL FUND	58,229	77,963	79,101	1,138	1.5	210.9	248.8	256.9	8.1	3.3
FEDERAL RESOURCES										
FEDERAL PAYMENTS	138	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
FEDERAL GRANT FUNDS	19,972	26,579	27,937	1,358	5.1	107.3	110.8	110.7	0.0	0.0
TOTAL FOR FEDERAL RESOURCES	20,110	26,579	27,937	1,358	5.1	107.3	110.8	110.7	0.0	0.0
PRIVATE FUNDS										
PRIVATE GRANT FUNDS	105	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
TOTAL FOR PRIVATE FUNDS	105	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	1,611	1,673	1,875	201	12.0	7.2	13.3	13.2	-0.1	-0.7
TOTAL FOR INTRA-DISTRICT FUNDS	1,611	1,673	1,875	201	12.0	7.2	13.3	13.2	-0.1	-0.7
GROSS FUNDS	80,055	106,215	108,912	2,698	2.5	325.3	372.8	380.8	8.0	2.1

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table KG0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table KG0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	7,943	12,486	20,935	21,451	516	2.5
12 - REGULAR PAY - OTHER	10,819	9,013	8,051	9,174	1,123	13.9
13 - ADDITIONAL GROSS PAY	145	130	15	21	6	39.2
14 - FRINGE BENEFITS - CURRENT PERSONNEL	4,255	4,440	6,933	7,196	263	3.8
15 - OVERTIME PAY	3	3	50	10	-40	-79.8
SUBTOTAL PERSONAL SERVICES (PS)	23,164	26,072	35,983	37,851	1,868	5.2

Table KG0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
20 - SUPPLIES AND MATERIALS	393	396	509	473	-35	-7.0
30 - ENERGY, COMMUNICATION AND BUILDING RENTALS	0	2	26	2	-24	-92.2
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	11	11	119	81	-38	-31.9
32 - RENTALS - LAND AND STRUCTURES	0	2	0	0	0	N/A
34 - SECURITY SERVICES	0	0	7	7	0	0.0
40 - OTHER SERVICES AND CHARGES	4,773	3,931	6,421	6,247	-173	-2.7
41 - CONTRACTUAL SERVICES - OTHER	22,337	22,090	26,785	26,347	-439	-1.6
50 - SUBSIDIES AND TRANSFERS	26,310	27,097	35,880	37,258	1,378	3.8
70 - EQUIPMENT AND EQUIPMENT RENTAL	547	452	484	646	161	33.3
SUBTOTAL NONPERSONAL SERVICES (NPS)	54,372	53,983	70,231	71,061	830	1.2
GROSS FUNDS	77,536	80,055	106,215	108,912	2,698	2.5

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table KG0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table KG0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1010) PERSONNEL	242	592	597	5	6.0	6.0	6.0	0.0
(1015) TRAINING AND EMPLOYMENT DEVELOPMENT	11	9	9	0	0.0	0.0	0.0	0.0
(1020) CONTRACTING AND PROCUREMENT	162	434	441	6	4.0	4.0	4.0	0.0
(1030) PROPERTY MANAGEMENT	335	559	594	35	6.0	6.0	6.0	0.0
(1040) INFORMATION TECHNOLOGY	397	918	751	-166	4.9	6.0	5.5	-0.5
(1055) RISK MANAGEMENT	31	182	189	7	1.0	1.0	1.0	0.0
(1060) LEGAL	1,089	1,630	1,698	68	0.0	10.6	11.8	1.2
(1070) FLEET MANAGEMENT	89	164	146	-18	0.0	0.0	0.0	0.0
(1085) CUSTOMER SERVICE	59	113	116	3	1.0	1.0	1.0	0.0
(1090) PERFORMANCE MANAGEMENT	939	1,786	1,925	139	8.9	10.0	12.0	2.0
SUBTOTAL (1000) AGENCY MANAGEMENT	3,352	6,387	6,466	79	31.8	44.6	47.3	2.7

Table KG0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(100F) AGENCY FINANCIAL OPERATIONS								
(110F) BUDGET OPERATIONS	305	898	916	18	5.8	6.0	6.0	0.0
(120F) ACCOUNTING OPERATIONS	130	435	451	16	4.0	4.0	4.0	0.0
(130F) ACFO	49	375	386	11	0.0	0.0	0.0	0.0
SUBTOTAL (100F) AGENCY FINANCIAL OPERATIONS	485	1,708	1,753	45	9.8	10.0	10.0	0.0
(2000) NATURAL RESOURCES								
(2030) FISHERIES AND WILDLIFE	2,599	3,061	3,120	59	21.3	21.4	21.4	0.0
(2070) WATER QUALITY	3,830	6,912	6,930	18	32.1	36.4	37.4	1.0
(2080) WATERSHED PROTECTION	6,258	11,564	12,399	835	45.1	52.2	53.8	1.5
(2090) STORM WATER ADMINISTRATION	6,891	11,830	10,910	-920	18.8	24.6	26.6	2.0
SUBTOTAL (2000) NATURAL RESOURCES	19,577	33,367	33,359	-8	117.4	134.8	139.2	4.5
(3000) ENVIRONMENTAL SERVICES								
(3050) TOXIC SUBSTANCES	5,352	6,321	6,210	-112	37.6	42.8	42.8	0.0
(3080) AIR QUALITY	3,717	4,080	4,331	251	29.9	30.0	29.0	-1.0
(3090) LEAD-SAFE AND HEALTHY HOUSING	2,431	2,500	2,680	180	24.4	24.0	24.0	0.0
SUBTOTAL (3000) ENVIRONMENTAL SERVICES	11,500	12,901	13,220	319	91.9	96.8	95.8	-1.0
(4000) POLICY AND SUSTAINABILITY								
(4010) POLICY AND SUSTAINABILITY	1,697	1,919	0	-1,919	10.8	15.0	0.0	-15.0
SUBTOTAL (4000) POLICY AND SUSTAINABILITY	1,697	1,919	0	-1,919	10.8	15.0	0.0	-15.0
(5000) COMMUNITY RELATIONS								
(5010) COMMUNITY RELATIONS	688	845	1,021	176	5.8	6.0	7.0	1.0
SUBTOTAL (5000) COMMUNITY RELATIONS	688	845	1,021	176	5.8	6.0	7.0	1.0
(6000) ENERGY								
(6010) ENERGY EFFICIENCY AND CONSERVATION	2,219	2,428	2,357	-70	8.8	9.0	9.0	0.0
(6020) ENERGY AFFORDABILITY	2,101	2,653	2,655	2	22.8	25.2	25.0	-0.2
(6030) ENERGY ASSISTANCE BENEFIT PAYMENTS	15,259	12,385	13,885	1,500	0.0	0.0	0.0	0.0
(6040) UTILITIES MANAGEMENT	22,551	30,681	30,844	164	18.2	21.5	23.0	1.5
SUBTOTAL (6000) ENERGY	42,129	48,145	49,741	1,596	49.8	55.7	57.0	1.3
(7000) ENFORCEMENT AND ENVIRONMENTAL JUSTICE								
(7010) ENFORCEMENT AND ENVIRONMENTAL JUSTICE	367	612	597	-14	6.0	6.0	6.0	0.0
SUBTOTAL (7000) ENFORCEMENT AND ENVIRONMENTAL JUSTICE	367	612	597	-14	6.0	6.0	6.0	0.0
(8000) GREEN ECONOMY								
(8010) GREEN ECONOMY	20	0	0	0	1.0	0.0	0.0	0.0
(8020) GREEN JOBS AND YOUTH PROGRAMS	239	331	535	204	1.0	4.0	4.0	0.0
SUBTOTAL (8000) GREEN ECONOMY	259	331	535	204	2.0	4.0	4.0	0.0

Table KG0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(8500) URBAN SUSTAINABILITY								
(8510) URBAN SUSTAINABILITY	0	0	2,220	2,220	0.0	0.0	14.5	14.5
SUBTOTAL (8500) URBAN SUSTAINABILITY	0	0	2,220	2,220	0.0	0.0	14.5	14.5
TOTAL PROPOSED OPERATING BUDGET	80,055	106,215	108,912	2,698	325.3	372.8	380.8	8.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Division Description

The Department of Energy and Environment operates through the following 9 divisions:

Natural Resources – conserves, protects, and improves the soil, water, and living resources of the District of Columbia, and protects its aquatic resources from pollution and degradation.

This division contains the following 4 activities:

- **Fisheries and Wildlife** – develops, supports and implements programs for urban fish and wildlife conservation, protection, recreation, and sustainability;
- **Water Quality** – restores and protects the surface and ground waters of the District by setting and enforcing water quality standards, monitoring and assessing the quality of the waters and aquatic resources, and developing and implementing policies to protect and restore water quality and aquatic resources;
- **Watershed Protection** – conserves the soil and water resources of the District and protects its watersheds from nonpoint source pollution; and
- **Stormwater Administration** – administers the Municipal Separate Storm Sewer System (MS4) permit issued to the District by the United States Environmental Protection Agency under the National Pollution Discharge Elimination System (NPDES), and ensures that permit compliance activities are prioritized, budgeted and implemented.

Environmental Services – protects public health and the environment in areas related to air quality, hazardous waste, lead, pesticides, and underground storage of petroleum products.

This division contains the following 3 activities:

- **Toxic Substances** – protects human health and the environment from the potential hazards associated with toxic substances (pesticides), hazardous waste, underground storage of petroleum products, and the redevelopment of environmentally contaminated properties;
- **Air Quality** – ensures the implementation of, and compliance with, the District's air quality laws; and

- **Lead-Safe and Healthy Housing** – protects the health of District residents by monitoring lead safety throughout the District’s housing stock and by raising awareness of other residential environmental and safety hazards.

Community Relations – manages public affairs and community education programs for DOEE. The division coordinates educational outreach activities including promotional events, educational workshops, and seminars, to engage the regulated community, businesses, and residents of the District on DOEE programs and services. The division also develops printed materials and manages DOEE’s doee.dc.gov website.

Energy – is a single resource for energy efficiency and renewable energy programs, products and services for residential, commercial, institutional, and government sectors in the District of Columbia. The division develops energy-related policies and plans, and coordinates and facilitates the overall effort of the District government to achieve reliable, clean and affordable energy. The division also provides direct financial assistance and discounts to low-income residents to help offset their energy bills.

This division contains the following 4 activities:

- **Energy Efficiency and Conservation** – helps residents and businesses reduce their energy consumption by providing technical and financial assistance to help identify and install audit-recommended energy efficiency measures, provides financing solutions to help commercial property owners implement energy efficiency improvements, and educates District residents about the efficient and safe use of energy;
- **Energy Affordability** – assists low-income residents with their energy and utility bills, including emergency and non-emergency financial assistance and utility discounts;
- **Energy Assistance Benefit Payments** – identifies funding available for Low-Income Home Energy Assistance Program (LIHEAP) payments; and
- **Utilities Management** – directs and coordinates the implementation of energy efficiency and renewable energy programs administered by DOEE, administers the District of Columbia Sustainable Energy Utility contract, develops and recommends energy policies, provides advice on current or future utility rate cases, and drafts the District’s energy assurance and resiliency plans.

Enforcement and Environmental Justice – develops and implements effective practices to support DOEE enforcement efforts. The office works directly with DOEE’s environmental enforcement programs by coordinating planning, providing training, developing standard procedures, and managing the civil infractions program. The office serves as the lead agency contact for enforcement matters involving U.S. Environmental Protection Agency (EPA) Region 3.

Green Economy – drives growth of the green economy by encouraging green businesses, green buildings, and green jobs, and pursues the research and creation of market-based incentives that jointly promote environmental sustainability and economic development. The division provides environmental education, community outreach, hands-on field experience, and green job skill development to District residents between the ages of 14 and 21.

Urban Sustainability – develops innovative policies and programs to address sustainability, green building, climate change, equity, and sustainable materials management. The division also oversees the implementation of Sustainable DC, the District’s sustainability plan.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The proposed division structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at www.cfo.dc.gov on the Annual Operating Budget and Capital Plan page.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table KG0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table KG0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		17,156	112.5
Other CSFL Adjustments	Multiple Programs	325	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		17,481	112.5
Increase: To align resources with operational spending goals	Multiple Programs	12	0.0
Decrease: To align Fixed Costs with proposed estimates	Multiple Programs	-4	0.0
Decrease: To realize programmatic cost savings in nonpersonal services	Multiple Programs	-35	0.0
Decrease: To align resources with operational spending goals	Multiple Programs	-50	0.0
Decrease: To align personal services and Fringe Benefits with projected costs	Multiple Programs	-332	-3.4
LOCAL FUNDS: FY 2017 Agency Budget Submission		17,071	109.1
Enhance: To support Airplane Noise study	Environmental Services	100	0.0
Enhance: To support DC Water Anaerobic Digester Use study	Urban Sustainability	100	0.0
Reduce: To recognize savings from a reduction in FTE	Agency Management	-44	-0.5
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		17,226	108.6
Enhance: To support the study of municipally owned public electric utility (one-time)	Energy	250	0.0
Enhance: To support Airplane Noise study (one-time)	Environmental Services	200	0.0
Enhance: To support Anacostia River clean-up project (one-time)	Green Economy	200	0.0
Enhance: To support the Kingman Island Environmental Center Design (one-time)	Natural Resources	200	0.0
Shift: To reallocate funding within agency (across funds types)	Energy	50	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		18,126	108.6
FEDERAL GRANT FUNDS: FY 2016 Approved Budget and FTE		26,579	110.8
Increase: To align budget with projected grant awards	Multiple Programs	1,082	0.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	293	0.0
Decrease: To align Fixed Costs with proposed estimates	Multiple Programs	-17	0.0
FEDERAL GRANT FUNDS: FY 2017 Agency Budget Submission		27,937	110.7
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 Mayor's Proposed Budget		27,937	110.7
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 District's Proposed Budget		27,937	110.7
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		60,807	136.3
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	1,644	12.0
Increase: To align resources with operational spending goals	Multiple Programs	144	0.0
Decrease: To align budget with projected revenues	Multiple Programs	-2,781	0.0

Table KG0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		59,814	148.3
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		59,814	148.3
Enhance: To support the Low Income Home Energy Assistance Program (LIHEAP)	Energy	1,211	0.0
Shift: To reallocate funding within agency (across funds types)	Energy	-50	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District's Proposed Budget		60,975	148.3
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		1,673	13.3
Increase: To align resources with operational spending goals	Multiple Programs	201	-0.1
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		1,875	13.2
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		1,875	13.2
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		1,875	13.2
GROSS FOR KG0 - DEPARTMENT OF ENERGY AND ENVIRONMENT		108,912	380.8

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Department of Energy and Environment's (DOEE) proposed FY 2017 gross budget is \$108,912,455, which represents a 2.5 percent increase over its FY 2016 approved gross budget of \$106,214,699. The budget is comprised of \$18,126,168 in Local funds, \$27,936,708 in Federal Grant funds, \$60,975,042 in Special Purpose Revenue funds, and \$1,874,537 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current divisions and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DOEE's FY 2017 CSFL budget is \$17,480,565, which represents a \$324,915, or 1.9 percent, increase over the FY 2016 approved Local funds budget of \$17,155,650.

CSFL Assumptions

The FY 2017 CSFL calculated for DOEE included adjustment entries that are not described in detail on table 5. These adjustments were made for increases of \$318,006 in personal services to account for Fringe Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$1,828 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent. CSFL funding for DOEE also includes an increase of \$5,081 for Personal Services adjustments to account for the projected impact of new positions requested in the FY 2016 budget, approved union contracts, and corresponding salary and other adjustments.

Agency Budget Submission

Increase: The DOEE budget proposes an increase of \$11,543 in Local funds to support higher rental costs and to cover equipment purchases that will primarily be used to implement District's sustainability plan initiatives.

In Federal Grant funds, the budget proposal reflects a net increase of \$1,082,163 in the nonpersonal services budget across multiple divisions to cover projected costs for Supplies, Contractual Services, and Subsidies. The increase is primarily due to the use of grant carryover, which is the allowable use of the unspent portion of prior-year grant funding, and new Environmental Protection Agency awards including the Chesapeake Bay Regulatory and Implementation grant. In addition, an increase of \$293,306 supports projected salary and Fringe Benefits costs.

In Special Purpose Revenue funds (SPR), the budget proposal reflects a net increase of \$1,643,697 and 12.0 FTEs and covers an additional 8.6 FTEs that were supported through programmatic savings and 3.4 FTEs that were moved from the Local funds budget. The positions support various initiatives within the agency, primarily in the Agency Management, Natural Resources, and Environmental Services divisions. Also, the DOEE budget proposal supports an increase of \$144,213 to cover Information Technology costs related to stormwater control initiatives and the purchase of specialized laboratory equipment.

In Intra-District funds, DOEE proposes a budget increase of \$201,452 to support Memorandum of Understanding agreements with the Department of Consumer and Regulatory Affairs for the implementation of the Green Building Act requirements, the Child and Family Services Agency for lead inspection services, the Department of Motor Vehicles for air quality inspections, and the Department of Employment Services to support the Youth Green Zone Employment program.

Decrease: In Local funds, the proposed budget reflects a reduction of \$3,882 to align it with agency managed telecommunication-related estimates. Also, the DOEE budget proposes a decrease of \$35,269 in Local Funds because of reduced demand for rain barrel and cistern requests in its RiverSmart Homes program, primarily in the Bloomingdale neighborhood. Other reductions include a decrease of \$50,211 to align the budget with projected spending primarily to reduce supplies across divisions. Lastly, the budget reflects a decrease of \$332,181 in Local funds due to the reclassification of 3.4 FTEs to the SPR funds budget.

The proposed Federal Grants budget reflects a decrease of \$17,355 due to savings in projected fuel-related costs.

In SPR funds, the proposed budget contains a net reduction of \$2,781,238, primarily due to a projected decrease in revenue in the Soil Erosion and Sediment Control Fund.

Mayor's Proposed Budget

Enhance: The DOEE budget proposal in Local funds reflects an increase of \$100,000 to the Environmental Services division to support the Airplane Noise study project and an increase of \$100,000 to the Urban Sustainability division to support the District's Water Anaerobic Digester Use study.

Reduce: The proposed budget in Local funds includes a reduction of \$44,397 and 0.5 FTE from the Agency Management division due to projected savings from the elimination of a vacant position.

District's Proposed Budget

Enhance: DOEE's proposed budget in Local funds include increases of \$250,000 in one-time funding to support a study examining the benefits of a municipally-owned public electric utility; \$200,000 in one-time funding to support the Airplane Noise study project, in addition to the \$100,000 already included in the Mayor's Proposed Budget; \$200,000 in one-time funding to establish sub-granting resources for engagement of unemployed District youth in the clean-up along the Anacostia River; and \$200,000 in one-time funding to support an environmental education center on Kingman Island.

The proposed Special Purpose Revenue budget includes an increase of \$1,211,000 to enable DOEE to fully fund the Low Income Home Energy Assistance Program (LIHEAP).

Shift: The proposed budget includes a shift of \$50,000 in expenditures from SPR to Local funds. These adjustments align budgets for the Sustainable Energy Trust Fund, Energy Assistance Trust Fund, and Residential Aid Discount programs to revenue projections, and offset the cost to the proposed budget of implementing the Community Renewable Energy Credit Rate Clarification Amendment Act of 2016.

Agency Performance Plan*

Department of Energy and Environment (DOEE) has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Conserve the natural environment and wildlife of the District, and restore and protect aquatic resources from pollution and degradation
2. Protect the public health of all District residents by improving the environment in areas related to air, soil, and indoor pollution
3. Enhance the environmental performance of energy systems in the District by increasing renewable energy usage and energy efficiency, particularly for the most vulnerable and low income populations
4. Ensure the District remains a national leader in sustainability, including green building practices and climate change, by implementing cutting edge policies and programs and increasing public engagement in meaningful and equitable ways
5. Administer efficient and effective environmental enforcement operations, strategies, and outreach that bring polluters into compliance with the District's environmental laws.
6. Create and maintain a highly efficient, transparent, and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into "daily services" (ex. sanitation disposal), and long-term "key projects" that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Conserve the natural environment and wildlife of the District, and restore and protect aquatic resources from pollution and degradation. (1 Activity)

Activity Title	Activity Description	Type of Activity
Natural resources services performed by agency	DOEE oversees fisheries and wildlife, water quality, watershed protection, and stormwater management in the District. It provides certification, review and technical analysis services to businesses, Federal and District governments, and District residents through licensing, inspections, monitoring, permitting, and technical assistance. It also provides natural resources education and outreach and demonstrates new technologies to protect natural resources.	Daily Service

2. Protect the public health of all District residents by improving the environment in areas related to air, soil, and indoor pollution. (1 Activity)

Activity Title	Activity Description	Type of Activity
Environmental health services performed by agency	DOEE works to reduce hazards and contaminants in District land, air, water, and homes by certifying facilities and professional service providers, reviewing plans, issuing permits, conducting inspections, and recommending new policy directions. Specific programs include lead poisoning prevention, healthy homes, air quality, pesticides, hazardous waste, underground storage tanks, and contaminated site remediation.	Daily Service

3. Enhance the environmental performance of energy systems in the District by increasing renewable energy usage and energy efficiency, particularly for the most vulnerable and low income populations. (1 Activity)

Activity Title	Activity Description	Type of Activity
Energy services provided by agency	DOEE provides advice and recommendations to the Mayor on current or impending energy related and implement a comprehensive long range District energy plan to achieve maximum effective management and use of present and future sources of energy. It administers energy efficiency and renewable energy programs that help District residents use less energy and generate onsite clean energy, and provides direct financial assistance and discounts to low income residents to help offset their energy bills.	Daily Service

4. Ensure the District remains a national leader in sustainability, including green building practices and climate change, by implementing cutting edge policies and programs and increasing public engagement in meaningful and equitable ways. (1 Activity)

Activity Title	Activity Description	Type of Activity
Sustainability and engagement activities performed by the agency	DOEE develops and implements effective practices to support DOEE enforcement efforts. The office works directly with DOEE's environmental enforcement programs by coordinating planning, providing training, developing standard procedures, and managing the civil infractions program. The office serves as the lead agency contact for enforcement matters involving U.S. Environmental Protection Agency (EPA) Region 3.	Daily Service

5. Administer efficient and effective environmental enforcement operations, strategies, and outreach that bring polluters into compliance with the District’s environmental laws. (1 Activity)

Activity Title	Activity Description	Type of Activity
Enforcement services performed by the agency	DOEE develops and implements effective practices to support DOEE enforcement efforts. The office works directly with DOEE’s environmental enforcement programs by coordinating planning, providing training, developing standard procedures, and managing the civil infractions program. The office serves as the lead agency contact for enforcement matters involving U.S. Environmental Protection Agency (EPA) Region 3.	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Conserve the natural environment and wildlife of the District, and restore and protect aquatic resources from pollution and degradation. (2 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Square footage of green roofs installed		148,818	135,275	175,000	200,000	225,000
Percent of District land retrofitted with green infrastructure that prevents stormwater runoff from becoming pollution		available	Not available	Not available	Not available	2.2%

2. Protect the public health of all District residents by improving the environment in areas related to air, soil, and indoor pollution. (5 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of properties with identified leadbased paint hazards that are µg/dL or greater, out of all District children less than six years old, who had a blood lead test during the fiscal year	X	Not available	1.3%	Not available	1.2%	1.1%
Number of days in which ozone levels exceed the National Ambient Air Quality Standards		1	3	12	12	12
Compliance rate of permitted minor sources, e.g., gas stations and drycleaners, inspected		100%	100%	70%	80%	85%
Compliance rate of underground storage tanks inspected		75%	79%	83%	83%	85%

3. Enhance the environmental performance of energy systems in the District by increasing renewable energy usage and energy efficiency, particularly for the most vulnerable and low income populations. (4 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Number of low income units weatherized		190	398	220	220	220
Compliance rate of energy benchmarking		64%	83%	85%	90%	90%
Percent of renewable energy usage in the District		13%	13%	13.5%	14.5%	13.5%
Number of solar installations incentivized for renewable energy for low income residents		Not available	151	100	140	140

4. Ensure the District remains a national leader in sustainability, including green building practices and climate change, by implementing cutting edge policies and programs and increasing public engagement in meaningful and equitable ways. (3 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Percent of actions in the Sustainable DC Plan completed or under way		62%	69%	65%	87%	89%
Percent of greenhouse gas emissions ireduction from the 2006 baseline year to meet 2050 goal		15%	23%	16%	25%	27%
Number of LEED certified projects in the District		489	572	550	600	600

5. Administer efficient and effective environmental enforcement operations, strategies, and outreach that bring polluters into compliance with the District's environmental laws. (1 Measure)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Compliance rate achieved through Notices of Infraction	X	62%	50%	65%	55%	60%

(Continued on next page)

6. Create and maintain a highly efficient, transparent and responsive District government.**
(9 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal Funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E.

***"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

Department of For-Hire Vehicles

www.dctaxi.dc.gov

Telephone: 202-645-6018

Table TC0-1

Description	FY 2015	FY 2016	FY 2017	% Change
	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$8,032,360	\$8,598,976	\$12,109,966	40.8
FTEs	53.6	64.0	64.0	0.0

Note: The agency's name changed from District of Columbia Taxicab Commission to Department of For-Hire Vehicles in FY 2017, however, its financial structure remains the same.

The mission of the Department of For-Hire Vehicles (DFHV) is to ensure that the citizens and visitors of the District of Columbia have a safe, comfortable, efficient and affordable taxicab experience in well-equipped vehicles operated by highly qualified individuals who have knowledge of the District's streets, boundaries and tourist destinations. It also assures that the public vehicle-for-hire industry is economically sound.

Summary of Services

The DFHV provides services to approximately 8,500 taxicab drivers including 1,400 independent owner operators and 116 taxicab companies who together operate 6,500 taxis, as well as 103 independent limousine drivers and 27 limousine companies. DFHV participates in and/or conducts adjudication services and imposes fines for complaints that are filed against taxicab drivers. DFHV Public Vehicle Enforcement (Hack) Inspectors conduct daily taxicab inspections. DFHV also resolves more than 1,000 customer complaints annually and responds to more than 6,000 inquiries annually about lost items.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table TC0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table TC0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	963	1,100	4,068	2,968	269.8	0.0	0.9	0.0	-0.9	-100.0
SPECIAL PURPOSE										
REVENUE FUNDS	6,325	7,299	7,842	543	7.4	53.6	62.4	64.0	1.6	2.6
TOTAL FOR GENERAL FUND	7,288	8,399	11,910	3,511	41.8	53.6	63.3	64.0	0.7	1.1
INTRA-DISTRICT FUNDS										
INTRA-DISTRICT FUNDS	744	200	200	0	0.0	0.0	0.7	0.0	-0.7	-100.0
TOTAL FOR INTRA-DISTRICT FUNDS	744	200	200	0	0.0	0.0	0.7	0.0	-0.7	-100.0
GROSS FUNDS	8,032	8,599	12,110	3,511	40.8	53.6	64.0	64.0	0.0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table TC0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table TC0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	1,717	2,758	3,869	4,448	579	15.0
12 - REGULAR PAY - OTHER	322	330	474	364	-110	-23.2
13 - ADDITIONAL GROSS PAY	56	130	24	35	11	43.3
14 - FRINGE BENEFITS - CURRENT PERSONNEL	459	684	1,105	972	-133	-12.0
15 - OVERTIME PAY	69	77	40	75	35	87.5
SUBTOTAL PERSONAL SERVICES (PS)	2,624	3,979	5,512	5,894	382	6.9
20 - SUPPLIES AND MATERIALS	62	30	90	110	20	22.3
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	5	6	0	0	0	N/A
40 - OTHER SERVICES AND CHARGES	1,066	1,394	1,538	2,084	545	35.5
41 - CONTRACTUAL SERVICES - OTHER	136	636	208	150	-58	-28.0
50 - SUBSIDIES AND TRANSFERS	311	1,617	940	3,872	2,932	311.9
70 - EQUIPMENT AND EQUIPMENT RENTAL	204	372	311	1	-310	-99.8
SUBTOTAL NONPERSONAL SERVICES (NPS)	1,784	4,053	3,087	6,216	3,129	101.4
GROSS FUNDS	4,407	8,032	8,599	12,110	3,511	40.8

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table TC0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table TC0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1010) PERSONNEL	540	267	125	-142	1.9	3.2	1.0	-2.2
(1015) TRAINING AND EDUCATION	12	10	0	-10	0.0	0.0	0.0	0.0
(1020) CONTRACTING AND PROCUREMENT	146	116	79	-37	1.1	1.2	1.0	-0.2
(1030) PROPERTY MANAGEMENT	31	26	72	46	0.1	0.2	1.0	0.8
(1040) INFORMATION TECHNOLOGY	14	0	513	513	0.9	0.0	3.0	3.0
(1050) FINANCIAL MANAGEMENT	49	42	0	-42	0.2	0.2	0.0	-0.2
(1060) LEGAL	0	363	524	161	0.0	3.0	3.0	0.0
(1070) FLEET MANAGEMENT	0	0	79	79	0.0	0.0	0.0	0.0
(1080) COMMUNICATIONS	251	348	57	-292	0.9	4.0	0.0	-4.0
(1090) PERFORMANCE MANAGEMENT	31	26	1,767	1,741	0.1	0.2	9.0	8.8
SUBTOTAL (1000) AGENCY MANAGEMENT	1,075	1,197	3,214	2,017	5.3	12.0	18.0	6.0
(100F) AGENCY FINANCIAL OPERATIONS								
(110F) BUDGET OPERATIONS	0	0	125	125	0.0	0.0	1.0	1.0
SUBTOTAL (100F) AGENCY FINANCIAL OPERATIONS	0	0	125	125	0.0	0.0	1.0	1.0
(2000) OPERATIONS								
(2010) COMPLAINTS	210	102	451	349	4.4	1.0	3.0	2.0
(2020) COMMUNITY OUTREACH	2,650	2,584	1,000	-1,584	1.3	4.5	0.0	-4.5
(2030) DRIVER ASSISTANCE	1,087	710	0	-710	8.4	7.5	0.0	-7.5
(2040) CUSTOMER SERVICE	107	281	46	-235	2.0	2.2	0.0	-2.2
(2050) PUBLIC ADJUDICATION	0	0	231	231	0.0	0.0	2.0	2.0
(2060) RESEARCH	0	0	494	494	0.0	0.0	0.0	0.0
SUBTOTAL (2000) OPERATIONS	4,054	3,677	2,222	-1,455	16.0	15.2	5.0	-10.2
(3000) RESEARCH PROGRAM								
(3010) RESEARCH	181	477	0	-477	1.8	2.1	0.0	-2.1
SUBTOTAL (3000) RESEARCH PROGRAM	181	477	0	-477	1.8	2.1	0.0	-2.1
(4000) ENFORCEMENT								
(4010) FIELD ENFORCEMENT	2,194	2,587	2,148	-439	28.8	29.8	27.0	-2.8
(4020) COMPANY AUDIT	64	118	50	-68	0.4	0.4	0.0	-0.4
(4030) FLEET MANAGEMENT	43	103	0	-103	0.2	0.2	0.0	-0.2
SUBTOTAL (4000) ENFORCEMENT	2,301	2,808	2,198	-610	29.4	30.4	27.0	-3.4
(5000) CLIENT SERVICES								
(5010) PUBLIC ADJUDICATION	44	270	0	-270	0.0	3.0	0.0	-3.0
SUBTOTAL (5000) CLIENT SERVICES	44	270	0	-270	0.0	3.0	0.0	-3.0

Table TC0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(6000) LEGAL PROGRAM								
(6010) LEGAL PROGRAM	241	26	0	-26	0.1	0.1	0.0	-0.1
SUBTOTAL (6000) LEGAL PROGRAM	241	26	0	-26	0.1	0.1	0.0	-0.1
(7000) MARKETING AND OUTREACH								
(7010) MARKETING	136	143	297	154	1.0	1.1	2.0	0.9
(7020) OUTREACH	0	0	2,946	2,946	0.0	0.0	0.0	0.0
SUBTOTAL (7000) MARKETING AND OUTREACH	136	143	3,243	3,100	1.0	1.1	2.0	0.9
(8000) CLIENT SERVICES								
(8010) DRIVER/ CUSTOMER SERVICE	0	0	814	814	0.0	0.0	8.0	8.0
(8020) COMPANY SERVICES	0	0	294	294	0.0	0.0	3.0	3.0
SUBTOTAL (8000) CLIENT SERVICES	0	0	1,108	1,108	0.0	0.0	11.0	11.0
TOTAL PROPOSED OPERATING BUDGET	8,032	8,599	12,110	3,511	53.6	64.0	64.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Department of For-Hire Vehicles operates through the following 6 programs:

Operations – provides responses to resolve issues of passengers and drivers.

This program contains the following 5 activities:

- **Complaints** – documents and investigates the validity of information and prepares regulatory language to process and seek resolution to determine effective remedies;
- **Community Outreach** – communicates with groups, organizations, and individuals to inform them of agency procedures and regulations and solicits feedback to enhance public awareness;
- **Customer Service** – assists with the retrieval of lost items and takes action to fulfill service inquiries;
- **Public Adjudication** – hears appeals on findings of complaints and notices of infractions, and administers orders of suspension or revocation of licenses to ensure consistent, safe, and non-discriminatory transportation services; and
- **Research** – provides industry data, knowledge, and awareness of trends for the purpose of planning, assessment, and rulemaking.

Enforcement– provides enforcement, compliance, and oversight of public vehicle-for-hire companies, and conducts training courses for license applicants and refresher courses for existing license holders to ensure behavioral standards and adherence to District law and DFHV regulations.

This program contains the following 2 activities:

- **Field Enforcement** – performs field inspections and issues notices of infractions; and
- **Company Audit** – reviews vehicle records of public vehicle-for-hire companies to ensure compliance with regulatory requirements of Title 31.

Marketing and Outreach – provides updated facts pertaining to operations, rulemaking, and media through various communication platforms including press releases, testimony and speech preparation, and website management; monitors news to maintain awareness of the market; and coordinates the promotion of a positive public image.

This program contains the following 2 activities:

- **Marketing** – monitors news to maintain awareness of the market and coordinates the promotion of a positive public image; and
- **Outreach** – communicates with groups, organizations, and individuals to inform them of agency procedures and regulations and solicits feedback to enhance public awareness.

Client Services – provides licensing, customer services, operator training courses and operating authority to stakeholders.

This program contains the following 2 activities:

- **Driver/Customer Service** – accepts applications for driver licensing and vehicle registration, and issues new licenses and renewals; and
- **Company Services** – accepts and reviews operating authority applications, fleet licensing, and registered agent transactions; and manages strategic account relationships.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The proposed program structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at www.cfo.dc.gov on the Annual Operating Budget and Capital Plan page.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table TC0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table TC0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		1,100	0.9
Other CSFL Adjustments	Multiple Programs	83	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		1,183	0.9
Increase: To align resources with operational spending goals	Multiple Programs	41	0.0
Decrease: To align personal services and Fringe Benefits with projected costs	Agency Management	-88	-0.9
LOCAL FUNDS: FY 2017 Agency Budget Submission		1,136	0.0
Enhance: To support Transport DC Initiative	Marketing and Outreach	2,932	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		4,068	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		4,068	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		7,299	62.4
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	547	1.6
Increase: To align resources with operational spending goals	Multiple Programs	343	0.0
Increase: To align resources with operational spending goals	Agency Management	20	0.0
Decrease: To adjust the Contractual Services budget	Research Program	-56	0.0
Decrease: To align budget with projected revenues	Multiple Programs	-310	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		7,842	64.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		7,842	64.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District's Proposed Budget		7,842	64.0
INTRA-DISTRICT FUNDS: FY 2016 Approved Budget and FTE		200	0.7
Increase: To align resources with operational spending goals	Multiple Programs	83	0.0
Decrease: To align resources with operational spending goals	Multiple Programs	-2	0.0
Decrease: To align personal services and Fringe Benefits with projected costs	Agency Management	-81	-0.7
INTRA-DISTRICT FUNDS: FY 2017 Agency Budget Submission		200	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 Mayor's Proposed Budget		200	0.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2017 District's Proposed Budget		200	0.0

GROSS FOR TC0 - DEPARTMENT OF FOR-HIRE VEHICLES	12,110	64.0
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(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Department of For-Hire Vehicles' (DFHV) proposed FY 2017 gross budget is \$12,109,966, which represents a 40.8 percent increase over its FY 2016 approved gross budget of \$8,598,976. The budget is comprised of \$4,067,518 in Local funds, \$7,842,448 in Special Purpose Revenue funds, and \$200,000 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DFHV's FY 2017 CSFL budget is \$1,182,831, which represents a \$82,855, or 7.5 percent, increase over the FY 2016 approved Local funds budget of \$1,099,976.

CSFL Assumptions

The FY 2017 CSFL calculated for DFHV included adjustment entries that are not described in detail on table 5. These adjustments were made for a net increase of \$4,218 in personal services to account for Fringe Benefit costs based on trend and comparative analyses, the impact of cost-of-living adjustments, and approved compensation agreements, and an increase of \$78,637 in nonpersonal services based on the Consumer Price Index factor of 2.3 percent.

Agency Budget Submission

Increase: DFHV increased its Local funds budget by \$40,855 to support professional services. Proposed adjustments in Special Purpose Revenue funds include an increase of \$546,856 and an additional 1.6 Full-Time Equivalents (FTEs). Other increases include \$342,607 to cover projected costs for travel and vehicle maintenance and \$20,000 in the Agency Management program to procure supplies and materials.

DFHV's proposed budget includes Intra-District funds based on a Memorandum of Understanding with the Department of Motor Vehicles for out-of-state licensing. In Intra-District funds, the agency proposes to increase its nonpersonal services budget by \$83,227 to support procurement of adequate printing materials and to cover anticipated spending requirements for professional services.

Decrease: The proposed Local funds budget reflects a decrease of \$88,168 and 0.9 FTE in the Agency Management program due to the reclassification of funding for an attorney position to Special Purpose Revenue funds.

In Special Purpose Revenue funds, a decrease of \$56,015 is based on DFHV's projection to reduce contractual services costs related to the PCard and Taxicab Database Management System contracts. The budget proposed for this fund also includes a decrease of \$310,000 across multiple programs to align funding with revenue projections for FY 2017, and enable DFHV to support other programmatic priorities by eliminating funding for vehicle purchases and upgrades to the agency's Hearing Room, since these projects were completed in the prior year.

The proposed Intra-District funds budget reduction of \$2,206 in nonpersonal services is based on reduced projections for contractual services costs. Intra-District funds are also decreased by \$81,021 and 0.7 FTE in the Agency Management program. These adjustments allow DFHV to accommodate the projected increased costs of professional services.

Mayor's Proposed Budget

Enhance: The Department of For-Hire Vehicles' budget proposal in Local funds reflects an increase of \$2,932,000 to support the Transport DC initiative, which provides alternative taxicab transportation to MetroAccess customers. This program allows eligible District residents to receive transportation services to and from anywhere in the District and offers efficient, curb-to-curb taxicab or wheelchair accessible vehicle service.

District's Proposed Budget

No Change: The Department of For-Hire Vehicles' budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Agency Performance Plan*

Department of For-Hire Vehicles has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its Mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objectives

1. Ensure passengers have safe and excellent riding experiences.
2. Ensure economic viability and expand economic opportunities for the vehicleforhire industry
3. Create and maintain a highly efficient, transparent, and responsive District government. **

Activities

Activities include the work that happens on a daily basis to help achieve the strategic objectives. Activity names come from the Budget line items. This is further divided into “daily services” (ex. sanitation disposal), and long-term “key projects” that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have daily services, whereas some agencies that are more capital-based will have several key projects.

1. Ensure passengers have safe and excellent riding experiences. (3 Activities)

Activity Title	Activity Description	Type of Activity
Field Enforcement	Performs field inspections and issues notice of infractions.	Daily Service
Complaints	Documents, investigates the validity of information, conducts resolution conferences to seek resolution to determine effective remedies, and prepares notices of infractions for unresolved complaints.	Daily Service
Lost and Found	Assists with the retrieval of lost items and takes action to fulfill service inquiries.	Daily Service

2. Ensure economic viability and expand economic opportunities for the vehicleforhire industry (1 Activity)

Activity Title	Activity Description	Type of Activity
Research	Provides industry data, knowledge, and awareness of trends for the purpose of planning, assessment, and rulemaking.	Daily Service

3. Create and maintain a highly efficient, transparent and responsive District government.** (1 Activity)

Activity Title	Activity Description	Type of Activity
Driver Services	Accepts applications for driver licensing and vehicle registration and issues new licenses and renewals.	Daily Service

KEY PERFORMANCE INDICATORS

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

1. Ensure passengers have safe and excellent riding experiences. (4 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Number of Notification of Infractions (NOIs) issued	X	9,333	10,397	Not available	Not available	9,000
Percent of complaints processed on time	X	Not available	Not available	Not available	Not available	90%
Number of licenses processed	X	Not available	Not available	Not available	Not available	10,000
Number of impressions made from passenger rights materials	X	Not available	Not available	Not available	Not available	8,000,000

2. Ensure economic viability and expand economic opportunities for the vehicleforhire industry (3 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Number of trips by vehicle-for-hire	X	Not available	Not available	Not available	No available	16,200,000
Number of public research reports completed	X	Not available	2	Not available	Not available	2
Number of active drivers	X	Not available	Not available	Not available	Not available	9,000

3. Create and maintain a highly efficient, transparent and responsive District government.** (9 Measures)

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
Contracts/Procurement Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement Contracts lapsed into retroactive status	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Local funds unspent	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget Federal Funds returned	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service Meeting Service Level Agreements	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Vacancy Rate	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E.

***Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.

Washington Metropolitan Area Transit Commission

www.wmatc.gov

Telephone: 301-588-5260

Table KC0-1

	FY 2015	FY 2016	FY 2017	% Change
Description	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$126,569	\$126,569	\$139,038	9.9

The mission of the Washington Metropolitan Area Transit Commission (WMATC) is to help assure that the public is provided passenger transportation services by fit and responsible, privately owned, for-hire licensed carriers to service the metropolitan region. This budget reflects only the District of Columbia government appropriation to the agency.

The WMATC assumed its jurisdiction in March 1961. The commission administers the delegated powers of the Washington Metropolitan Area Transit Regulation Compact, Pub. L. No. 86-794, § 1, 74 Stat. 1031 (1960), as amended by Pub. L. No. 87-767, 76 Stat. 764 (1962), Pub. L. No. 101-505, § 1, 104 Stat. 1300 (1990), and Pub. L. No. 111-160, 124 Stat. 1124 (2010). The latest amended compact is codified at District of Columbia Official Code Section 9-1103.01.

A three-member Board of Commissioners directs the WMATC. One commissioner is appointed from a District of Columbia agency with oversight of matters relating to the Commission by the Mayor of the District of Columbia; one commissioner is appointed from the Maryland Public Service Commission by the Governor of Maryland; and one commissioner is appointed from the Department of Motor Vehicles of the Commonwealth of Virginia by the Governor of Virginia. Daily operations are directed by the Executive Director and carried out by WMATC staff. The Washington Metropolitan Area Transit District (Metropolitan District) consists of the following jurisdictions:

- Arlington County, Virginia;
- City of Alexandria, Virginia;
- City of Falls Church, Virginia;
- District of Columbia;
- Fairfax County, Virginia;
- Montgomery County, Maryland;
- Prince George's County, Maryland; and
- Washington-Dulles International Airport, Loudoun County, Virginia.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table KC0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table KC0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	127	127	139	12	9.9	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	127	127	139	12	9.9	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	127	127	139	12	9.9	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table KC0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table KC0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
50 - SUBSIDIES AND TRANSFERS	126	127	127	139	12	9.9
SUBTOTAL NONPERSONAL SERVICES (NPS)	126	127	127	139	12	9.9
GROSS FUNDS	126	127	127	139	12	9.9

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table KC0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table KC0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) WASHINGTON METRO TRANSIT COMMISSION (CC)								
(1100) WASHINGTON METRO TRANSIT COMMISSION (CC)	127	127	139	12	0.0	0.0	0.0	0.0
SUBTOTAL (1000) WASHINGTON METRO TRANSIT COMMISSION (CC)	127	127	139	12	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	127	127	139	12	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Washington Metropolitan Area Transit Commission's (WMATC) budget represents the District's subsidy payment to the multi-jurisdictional agency. The subsidy budget is shown in this program format for comparison purposes only. The WMATC operates through the following program:

Washington Metro Transit Commission – governs the operating authority, rates, and insurance of private-sector, for-hire passenger carriers in the metropolitan region. Specifically, the agency grants operating authority to carriers such as airport shuttles, charter group buses, tour buses, handicapped transport vehicles, businesses with private and government shuttle contracts, and carriers for conventions. As part of its regulatory program, WMATC also establishes interstate taxicab rates, which are used when taxicabs cross from one signatory jurisdiction to another. WMATC's staff is a source for determination of fares for taxicab trips between the District of Columbia and area airports or other points in Maryland or Virginia that are in the metropolitan region. Staff is also available to mediate taxicab overcharge complaints regarding interstate travel.

Program Structure Change

The Washington Metropolitan Area Transit Commission has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table KC0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table KC0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		127	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		127	0.0
Technical Adjustment: To reflect the District's proportionate share of WMATC's annual operating costs	Washington Metro Transit Commission (CC)	12	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		139	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		139	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		139	0.0
GROSS FOR KC0 - WASHINGTON METROPOLITAN AREA TRANSIT COMMISSION		139	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Washington Metropolitan Area Transit Commission's (WMATC) proposed FY 2017 gross budget is \$139,038, which represents a 9.9 percent increase over its FY 2016 approved gross budget of \$126,569. The budget is comprised entirely of Local funds.

Agency Budget Submission

Technical Adjustment: The District of Columbia, Maryland, and Virginia share the annual operating cost of WMATC. For FY 2017, the District's proportionate share of WMATC's annual operating cost was increased by \$12,469.

Mayor's Proposed Budget

No Change: The Washington Metropolitan Area Transit Commission's budget proposal reflects no changes from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The Washington Metro Transit Commission's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Washington Metropolitan Area Transit Authority

www.wmata.com

Telephone: 202-637-7000

Table KE0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from
				FY 2016
OPERATING BUDGET	\$335,702,790	\$372,213,105	\$367,170,726	-1.4

The mission of the Washington Metropolitan Area Transit Authority (WMATA) is to provide the public with an efficient, affordable and safe means of travel, under the direction of the District's Department of Transportation (Progressive Transportation Services Administration), which provides funding, policy recommendations, and coordination of services to the agency.

WMATA was created February 20, 1967. It is an interstate compact agency and, by the terms of its enabling legislation, an agency and instrumentality of the District of Columbia, State of Maryland, and Commonwealth of Virginia. This compact agency was created by the aforementioned states and the District of Columbia to plan, finance, construct, and operate a comprehensive public transit system for the Washington metropolitan area. A Board of Directors, with representatives from each of the three jurisdictions and the federal government, governs WMATA. The District has two voting members and two non-voting members on WMATA's Board. The Progressive Transportation Services Administration of the District's Department of Transportation (DDOT) oversees the District's funding of WMATA and recommends policy direction, develops service initiatives, and monitors service quality. DDOT's role is inclusive of all transit modes including Metrobus, Metrorail, and MetroAccess Paratransit service.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table KE0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table KE0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	221,317	257,389	246,901	-10,488	-4.1	0.0	0.0	0.0	0.0	N/A
DEDICATED TAXES	71,648	66,664	66,670	6	0.0	0.0	0.0	0.0	0.0	N/A
SPECIAL PURPOSE										
REVENUE FUNDS	42,737	48,160	53,600	5,440	11.3	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	335,703	372,213	367,171	-5,042	-1.4	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	335,703	372,213	367,171	-5,042	-1.4	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table KE0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table KE0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
50 - SUBSIDIES AND TRANSFERS	310,412	335,703	372,213	367,171	-5,042	-1.4
SUBTOTAL NONPERSONAL SERVICES (NPS)	310,412	335,703	372,213	367,171	-5,042	-1.4
GROSS FUNDS	310,412	335,703	372,213	367,171	-5,042	-1.4

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table KE0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table KE0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(DC00) DC PROJECTS ONLY								
(CIRC) CIRCULATOR	20,443	29,393	25,093	-4,300	0.0	0.0	0.0	0.0
(REDF) REDUCED FARES	800	800	800	0	0.0	0.0	0.0	0.0
(SCHS) SCHOOL SUBSIDY	12,874	18,572	18,600	28	0.0	0.0	0.0	0.0
SUBTOTAL (DC00) DC PROJECTS ONLY	34,118	48,766	44,493	-4,272	0.0	0.0	0.0	0.0
(DS00) DEBT SERVICE								
(DS01) DEBT SERVICE - SERIES	10,726	10,672	10,589	-83	0.0	0.0	0.0	0.0
SUBTOTAL (DS00) DEBT SERVICE	10,726	10,672	10,589	-83	0.0	0.0	0.0	0.0
(MA00) METRO ACCESS								
(PARA) PARA-TRANSIT	26,243	29,322	23,822	-5,500	0.0	0.0	0.0	0.0
SUBTOTAL (MA00) METRO ACCESS	26,243	29,322	23,822	-5,500	0.0	0.0	0.0	0.0
(OP00) WMATA OPERATIONS								
(BUS1) METROBUS	184,765	182,967	187,541	4,574	0.0	0.0	0.0	0.0
(RAIL) METRORAIL	79,852	100,486	100,726	239	0.0	0.0	0.0	0.0
SUBTOTAL (OP00) WMATA OPERATIONS	264,617	283,453	288,267	4,813	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	335,703	372,213	367,171	-5,042	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Washington Metropolitan Area Transit Authority (WMATA) operates through the following 4 programs:

D.C.-Specific (Reimbursable to WMATA) Projects – are not part of the regular jurisdictional share of the WMATA subsidy; they are programs or projects that the District pays WMATA to operate or construct. Examples of D.C.-Specific Projects include the following: the D.C. Circulator bus system, the fare buy-down on bus-to-rail and rail-to-bus transfers, and the School Subsidy program.

This program contains the following 3 activities:

- **Circulator**– provides oversight and management for the D.C. Circulator bus system;
- **Reduced Fares** – operates a special fare buy-down on bus-to-rail and rail-to-bus transfers in Southeast Washington; and
- **School Subsidy** – operates services associated with the School Subsidy program.

Debt Service – covers the District's annual share of financing costs for bonds sold by WMATA for the construction of the original system and for ongoing transit infrastructure rehabilitation and replacement. This payment is consistent with the Ancillary Bond Repayment Participation Agreement entered between the District of Columbia, the State of Maryland, the Commonwealth of Virginia, and the United States Secretary of Transportation.

MetroAccess – provides curb-to-curb wheelchair lift-equipped van service for persons unable to use accessible conventional bus or rail services. In the District, the service has nearly 9,200 certified riders who make approximately 54,000 trips per month. WMATA contracts with private carriers for the Paratransit service.

WMATA Operations – ensures that Metrorail and Metrobus operate efficiently and timely within the District of Columbia.

This program contains the following 2 activities:

- **Metrobus Operations** – operates approximately 350 bus routes on 135 lines throughout the metropolitan area, serving an average yearly ridership of 135 million. The District has the most concentrated level of Metrobus service in the region and the largest share of Metrobus ridership. Over half of Metrobus riders are District residents; and
- **Metrorail Operations** – operates approximately 38 miles of the Metrorail system and 40 stations in the District. It provides approximately 226.5 million trips per year. WMATA manages a total of 118 miles of track in the metropolitan area with 91 stations.

Program Structure Change

The Washington Metropolitan Area Transit Authority has no program structure changes in FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table KE0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table KE0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		257,389	0.0
Removal of One-Time Funding	Multiple Programs	-7,000	0.0
Other CSFL Adjustments	Multiple Programs	4,244	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		254,633	0.0
Decrease: To reallocate funding within agency (across funds types)	Multiple Programs	-6,272	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		248,361	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		248,361	0.0
Enhance: To establish the G9 Metrobus for Rhode Island Ave	Multiple Programs	1,040	0.0
Reduce: To reflect projected savings from a lower utilization of Metro Access Services	Multiple Programs	-2,500	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		246,901	0.0

Table KE0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
DEDICATED TAXES: FY 2016 Approved Budget and FTE		66,664	0.0
Increase: To align budget with projected revenues	Multiple Programs	6	0.0
DEDICATED TAXES: FY 2017 Agency Budget Submission		66,670	0.0
No Change		0	0.0
DEDICATED TAXES: FY 2017 Mayor's Proposed Budget		66,670	0.0
No Change		0	0.0
DEDICATED TAXES: FY 2017 District's Proposed Budget		66,670	0.0
 SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		 48,160	 0.0
Increase: To reallocate funding within agency (across funds types)	Multiple Programs	5,440	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		53,600	0.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		53,600	0.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District's Proposed Budget		53,600	0.0

**GROSS FOR KE0 - WASHINGTON METROPOLITAN AREA TRANSIT
AUTHORITY**

367,171 0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Washington Metropolitan Area Transit Authority's (WMATA) proposed FY 2017 gross budget is \$367,170,726, which represents a 1.4 percent decrease from its FY 2016 approved gross budget of \$372,213,105. The budget is comprised of \$246,900,726 in Local funds, \$66,670,000 in Dedicated Taxes funds, and \$53,600,000 in Special Purpose Revenue funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

WMATA's FY 2017 CSFL budget is \$254,633,138, which represents a \$2,755,607, or 1.1 percent, decrease from the FY 2016 approved Local funds budget of \$257,388,745.

CSFL Assumptions

The FY 2017 CSFL calculated for WMATA included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$7,000,000 to account for the removal of one-time funding appropriated in FY 2016 to support the Kids Ride Free initiative.

CSFL funding for WMATA also includes an increase of \$4,244,393 for Other Adjustments to account for FY 2016 Financial Plan projection in subsidies and transfers.

Agency Budget Submission

Annually, the District of Columbia, the states of Maryland and Virginia, and other counties within the Greater Metropolitan Washington Area subsidize part of the operating costs of the Metro System. In FY 2017, WMATA reallocates funding along appropriated funds to ensure that each program receives its total share of funding.

Increase: The FY 2017 budget proposed by WMATA includes an increase of \$6,000 in Dedicated Taxes due to a projected increase in parking taxes. The Special Purpose Revenue funds budget reflects an increase of \$5,439,640 based on FY 2017 revenue projections for parking meters. This increase will accommodate the movement of certain operational expenditures from Local funds to Special Purpose Revenue.

Decrease: WMATA's Local funds budget proposal reflects a decrease of \$6,272,412 due to the agency's plan to move operational expenses to Special Purpose Revenue funds in FY 2017.

Mayor's Proposed Budget

No Change: The Washington Metropolitan Area Transit Authority's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

Enhance: The FY 2017 proposed budget includes an enhancement of \$1,040,000 to support a new rush-hour bus service along Rhode Island Avenue. The new bus line, called the G9, will provide services to the neighborhoods of Woodridge, Langdon, Brookland, Brentwood, Edgewood, Eckington, Bloomingdale, Ledroit Park, and Shaw.

Reduce: The FY 2017 proposed budget was reduced by \$2,500,000 in Local funds because of projected lower utilization of Metro Access services due to increased utilization of Transport DC services.

G

Financing and Other

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Debt Service

Repayment of Loans and Interest (DS0)

Repayment of Revenue Bonds (DT0)

Schools Modernization Fund (SM0)

Repayment of Interest on Short-Term Borrowings (ZA0)

Debt Service - Issuance Costs (ZB0)

Table-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
Repayment of Loans and Interest (DS)	\$586,571,812	\$615,002,695	\$642,681,238	4.5
Repayment of Revenue Bonds (DT)	\$7,829,189	\$7,832,389	\$7,835,339	0.0
Schools Modernization Fund (SM)	\$11,411,712	\$14,275,513	\$13,522,513	-5.3
Repayment of Interest on Short-Term Borrowings (ZA)	\$723,172	\$3,750,000	\$1,250,000	-66.7
Debt Service - Issuance Costs (ZB)	\$5,637,962	\$6,000,000	\$6,000,000	0.0
Total Operating Budget	\$612,173,847	\$646,860,597	\$671,289,090	3.8

The mission of Debt Service administration is to finance the District's capital and cash flow needs, minimize the costs associated with such financing, exercise fiscally responsible debt management practices, and make timely payments of all debt service.

Summary of Services

Timely debt service payments are necessary to satisfy the District's commitments to its investors (bondholders) and maintain a good credit standing in the financial marketplace. Under the District of Columbia Home Rule Act, the District may issue debt to finance capital projects or seasonal cash needs, subject to certain limitations. Specifically, no long-term debt may be issued that would cause total debt service on all tax-supported debt to exceed 12 percent of total General Fund expenditures in any year during the 6-year capital plan period. No short-term debt may be issued in an amount that would cause total outstanding short-term debt to exceed 20 percent of the projected revenue of the fiscal year in which the debt is issued. Short-term debt must be repaid by the end of the fiscal year in which it is issued. The District's total outstanding tax-supported long-term debt as of January 1, 2016 was \$9.56 billion. The District issued \$250 million of short-term debt in FY 2016, which will be repaid by September 30, 2016. Appropriations are budgeted from Local funds in amounts sufficient to meet the required payments for various types of debt service.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table DS0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table DS0-2

(dollars in thousands)

Repayment of Loans and Interest

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	538,214	591,627	619,100	27,474	4.6	0.0	0.0	0.0	0.0	N/A
SPECIAL PURPOSE										
REVENUE FUNDS	29,918	5,114	5,319	205	4.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	568,132	596,741	624,419	27,679	4.6	0.0	0.0	0.0	0.0	N/A
FEDERAL RESOURCES										
FEDERAL GRANT FUNDS	18,440	18,262	18,262	0	0.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR FEDERAL RESOURCES	18,440	18,262	18,262	0	0.0	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	586,572	615,003	642,681	27,679	4.5	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table DT0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table DT0-2

(dollars in thousands)

Repayment of Revenue Bonds

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
DEDICATED TAXES	7,829	7,832	7,835	3	0.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	7,829	7,832	7,835	3	0.0	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	7,829	7,832	7,835	3	0.0	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table SM0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table SM0-2

(dollars in thousands)

Schools Modernization Fund

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	11,412	14,276	13,523	-753	-5.3	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	11,412	14,276	13,523	-753	-5.3	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	11,412	14,276	13,523	-753	-5.3	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table ZA0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table ZA0-2

(dollars in thousands)

Repayment of Interest on Short-Term Borrowings

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	723	3,750	1,250	-2,500	-66.7	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	723	3,750	1,250	-2,500	-66.7	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	723	3,750	1,250	-2,500	-66.7	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table ZB0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table ZB0-2

(dollars in thousands)

Debt Service - Issuance Costs

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	5,638	6,000	6,000	0	0.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	5,638	6,000	6,000	0	0.0	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	5,638	6,000	6,000	0	0.0	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table DS0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table DS0-3

(dollars in thousands)

Repayment of Loans and Interest

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
80 - DEBT SERVICE	520,508	586,572	615,003	642,681	27,679	4.5
SUBTOTAL NONPERSONAL SERVICES (NPS)	520,508	586,572	615,003	642,681	27,679	4.5
GROSS FUNDS	520,508	586,572	615,003	642,681	27,679	4.5

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table DT0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table DT0-3

(dollars in thousands)

Repayment of Revenue Bonds

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
80 - DEBT SERVICE	7,824	7,829	7,832	7,835	3	0.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	7,824	7,829	7,832	7,835	3	0.0
GROSS FUNDS	7,824	7,829	7,832	7,835	3	0.0

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table SM0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table SM0-3

(dollars in thousands)

Schools Modernization Fund

	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
Comptroller Source Group						
80 - DEBT SERVICE	11,863	11,412	14,276	13,523	-753	-5.3
SUBTOTAL NONPERSONAL SERVICES (NPS)	11,863	11,412	14,276	13,523	-753	-5.3
GROSS FUNDS	11,863	11,412	14,276	13,523	-753	-5.3

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table ZA0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table ZA0-3

(dollars in thousands)

Repayment of Interest on Short-Term Borrowings

	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
Comptroller Source Group						
80 - DEBT SERVICE	943	723	3,750	1,250	-2,500	-66.7
SUBTOTAL NONPERSONAL SERVICES (NPS)	943	723	3,750	1,250	-2,500	-66.7
GROSS FUNDS	943	723	3,750	1,250	-2,500	-66.7

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table ZB0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table ZB0-3

(dollars in thousands)

Debt Service - Issuance Costs

	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
Comptroller Source Group						
80 - DEBT SERVICE	983	5,638	6,000	6,000	0	0.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	983	5,638	6,000	6,000	0	0.0
GROSS FUNDS	983	5,638	6,000	6,000	0	0.0

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table DS0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table DS0-4 Repayment of Loans and Interest

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) REPAYMENT OF LOANS AND INTEREST								
(1100) REPAYMENT OF LOANS AND INTEREST	568,132	615,003	642,681	27,679	0.0	0.0	0.0	0.0
(2100) BAD DEBT EXPENSE	18,440	0	0	0	0.0	0.0	0.0	0.0
SUBTOTAL (1000) REPAYMENT OF LOANS AND INTEREST	586,572	615,003	642,681	27,679	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	586,572	615,003	642,681	27,679	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table DT0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table DT0-4 Repayment of Revenue Bonds

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) REPAYMENT OF REVENUE BONDS								
(1100) REPAYMENT OF REVENUE BONDS	7,829	7,832	7,835	3	0.0	0.0	0.0	0.0
SUBTOTAL (1000) REPAYMENT OF REVENUE BONDS	7,829	7,832	7,835	3	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	7,829	7,832	7,835	3	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table SM0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table SM0-4 Schools Modernization Fund

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) SCHOOLS MODERNIZATION FUND								
(1100) SCHOOLS MODERNIZATION FUND	11,412	14,276	13,523	-753	0.0	0.0	0.0	0.0
SUBTOTAL (1000) SCHOOLS MODERNIZATION FUND	11,412	14,276	13,523	-753	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	11,412	14,276	13,523	-753	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table ZA0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table ZA0-4 Repayment of Interest on Short-Term Borrowings

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) SHORT-TERM BORROWINGS								
(1100) SHORT-TERM BORROWINGS	723	3,750	1,250	-2,500	0.0	0.0	0.0	0.0
SUBTOTAL (1000) SHORT-TERM BORROWINGS	723	3,750	1,250	-2,500	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	723	3,750	1,250	-2,500	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table ZB0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table ZB0-4 Debt Service - Issuance Costs

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) DEBT SERVICE - ISSUANCE COSTS								
(1100) DEBT SERVICE - ISSUANCE COSTS	5,638	6,000	6,000	0	0.0	0.0	0.0	0.0
SUBTOTAL (1000) DEBT SERVICE - ISSUANCE COSTS	5,638	6,000	6,000	0	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	5,638	6,000	6,000	0	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table DS0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table DS0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		591,627	0.0
Other CSFL Adjustments	Repayment of Loans and Interest	53,086	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		644,712	0.0
Technical Adjustment: To align budget with projected debt service payments	Repayment of Loans and Interest	-24,521	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		620,191	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		620,191	0.0
Reduce: To align budget with scheduled debt service payments	Repayment of Loans and Interest	-1,091	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		619,100	0.0
FEDERAL GRANT FUNDS: FY 2016 Approved Budget and FTE		18,262	0.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 Agency Budget Submission		18,262	0.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 Mayor's Proposed Budget		18,262	0.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2017 District's Proposed Budget		18,262	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		5,114	0.0
Increase: To align budget with projected revenues	Repayment of Loans and Interest	205	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		5,319	0.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		5,319	0.0
No Change		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District's Proposed Budget		5,319	0.0
GROSS FOR DS0 - REPAYMENT OF LOANS AND INTEREST		642,681	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Repayment of Loans and Interest's proposed FY 2017 gross budget is \$642,681,238, which represents a 4.5 percent increase over its FY 2016 approved gross budget of \$615,002,695. The budget is comprised of \$619,100,061 in Local funds, \$18,262,177 in Federal Grant funds, and \$5,319,000 in Special Purpose Revenue funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Repayment of Loans and Interest's FY 2017 CSFL budget is \$644,712,135, which represents a \$53,085,617, or 9.0 percent, increase over the FY 2016 approved Local funds budget of \$591,626,518.

CSFL Assumptions

The FY 2017 CSFL calculated for the Repayment of Loan and Interest included adjustment entries that are not described in detail on table 5. These adjustments include an increase of \$53,085,617 to account for revised debt service projections. The overall increase of Local funds is due to the annual bond issuance to fund the District's Capital Improvements Plan (CIP). Based on the current CIP, the Local funds in the Repayment of Loans and Interest will increase in each of the next 6 years. The projected increases range from \$20 million to over \$150 million annually. In addition, long-term tax-exempt interest rates are projected to rise over the next fiscal year.

Agency Budget Submission

Increase: The projected FY 2017 budget proposal for Special Purpose Revenue funds reflects an increase of \$205,000 in debt service payments. The increase is based on an established lease payment schedule for an agreement between the District Department of Transportation and Clear Channel for bus shelter advertising.

Technical Adjustment: The projected FY 2017 budget proposal for Local funds reflects a decrease of \$24,520,824 in debt service payments. The decrease is to align the budget with updated projections for debt service costs.

Mayor's Proposed Budget

No Change: The Repayment of Loans and Interest's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

Reduce: The Repayment of Loans and Interest's budget proposal reflects a reduction of \$1,091,250 in Local funds to align the budget with scheduled debt service payments.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table DT0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table DT0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
DEDICATED TAXES: FY 2016 Approved Budget and FTE		7,832	0.0
Increase: To align budget with scheduled debt service payments	Multiple Programs	3	0.0
DEDICATED TAXES: FY 2017 Agency Budget Submission		7,835	0.0
No Change		0	0.0
DEDICATED TAXES: FY 2017 Mayor's Proposed Budget		7,835	0.0
No Change		0	0.0
DEDICATED TAXES: FY 2017 District's Proposed Budget		7,835	0.0
GROSS FOR DT0 - REPAYMENT OF REVENUE BONDS		7,835	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Repayment of Revenue Bonds' proposed FY 2017 gross budget is \$7,835,339, which represents less than a 0.1 percent increase over its FY 2016 approved gross budget of \$7,832,389. The budget is comprised entirely of Dedicated Taxes.

Agency Budget Submission

Increase: The FY 2017 budget proposal for Dedicated Tax funds reflects an increase of \$2,950 to align the budget with debt service projections for Housing Production Trust Fund-related borrowing. The repayment schedule for the outstanding Deed Tax Revenue Bonds will fluctuate between \$7.82 million and \$7.84 million over the next 10 years.

Mayor's Proposed Budget

No Change: The Repayment of Revenue Bonds' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The Repayment of Revenue Bonds' budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table SM0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table SM0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		14,276	0.0
Other CSFL Adjustments	Schools Modernization Fund	-753	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		13,523	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		13,523	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		13,523	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		13,523	0.0
GROSS FOR SM0 - SCHOOLS MODERNIZATION FUND		13,523	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Schools Modernization Fund's proposed FY 2017 gross budget is \$13,522,513, which represents a 5.3 percent decrease from its FY 2016 approved gross budget of \$14,275,513. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Schools Modernization Fund's FY 2017 CSFL budget is \$13,522,513, which represents a \$753,000, or 5.3 percent, decrease from the FY 2016 approved Local funds budget of \$14,275,513.

CSFL Assumptions

The Schools Modernization Fund's CSFL funding for Debt Service adjustments reflects an adjustment for a decrease of \$753,000 to account for revised debt service projections.

Agency Budget Submission

No Change: The Schools Modernization Fund's budget proposal reflects no change from the Current Services Funding Level to the agency budget submission.

Mayor's Proposed Budget

No Change: The Schools Modernization Fund's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The Schools Modernization Fund's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table ZA0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table ZA0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		3,750	0.0
Other CSFL Adjustments	Short-Term Borrowings	5,250	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		9,000	0.0
Technical Adjustment: To align budget with scheduled debt service payments	Short-Term Borrowings	-6,500	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		2,500	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		2,500	0.0
Reduce: To align budget with scheduled debt service payments	Short-Term Borrowings	-1,250	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		1,250	0.0
GROSS FOR ZA0 - REPAYMENT OF INTEREST ON SHORT-TERM BORROWINGS		1,250	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Repayment of Interest on Short-Term Borrowings' proposed FY 2017 gross budget is \$1,250,000, which represents a 66.7 percent decrease from its FY 2016 approved gross budget of \$3,750,000. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Repayment of Interest on Short-Term Borrowings' FY 2017 CSFL budget is \$9,000,000, which represents a \$5,250,000, or 140.0 percent, increase over the FY 2016 approved Local funds budget of \$3,750,000.

CSFL Assumption

The Repayment of Interest on Short-Term Borrowings' CSFL funding reflects an adjustment for an increase of \$5,250,000 to account for revised debt service projections.

Agency Budget Submission

Technical Adjustment: The FY 2017 budget proposal for the Repayment of Interest on Short-Term Borrowings reflects a decrease of \$6,500,000 to properly align the budget with scheduled interest repayments.

Mayor's Proposed Budget

No Change: The Repayment of Interest on Short-Term Borrowings' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

Reduce: The Repayment of Interest on Short-Term Borrowings' budget proposal reflects a reduction of \$1,250,000 due to savings on short-term borrowing interest. This budget reduction aligns the budget with scheduled interest repayments.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table ZB0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table ZB0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		6,000	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		6,000	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		6,000	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		6,000	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		6,000	0.0
GROSS FOR ZB0 - DEBT SERVICE - ISSUANCE COSTS		6,000	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Debt Service - Issuance Costs' proposed FY 2017 gross budget is \$6,000,000, which represents no change from its FY 2016 approved gross budget of \$6,000,000. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency

to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Debt Service - Issuance Costs' FY 2017 CSFL budget is \$6,000,000, which represents no change from the FY 2016 approved Local funds budget of \$6,000,000.

Agency Budget Submission

No Change: The Debt Service - Issuance Costs' budget proposal reflects no change from the Current Services Funding Level to the agency budget submission.

Mayor's Proposed Budget

No Change: The Debt Service - Issuance Costs' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: Debt Service - Issuance costs' budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Settlements and Judgments

Table ZH0-1

Description				% Change
	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	from FY 2016
OPERATING BUDGET	\$17,221,912	\$21,292,448	\$21,292,448	0.0

Settlements and Judgments provides fiscal resources to settle claims and lawsuits and pay judgments in most types of civil cases filed against the District of Columbia.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table ZH0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table ZH0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	17,222	21,292	21,292	0	0.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	17,222	21,292	21,292	0	0.0	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	17,222	21,292	21,292	0	0.0	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table ZH0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table ZH0-3

(dollars in thousands)

	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
Comptroller Source Group						
40 - OTHER SERVICES AND CHARGES	21,292	17,222	21,292	21,292	0	0.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	21,292	17,222	21,292	21,292	0	0.0
GROSS FUNDS	21,292	17,222	21,292	21,292	0	0.0

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table ZH0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table ZH0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) SETTLEMENT AND JUDGMENTS								
(1100) SETTLEMENT AND JUDGMENTS	17,222	21,292	21,292	0	0.0	0.0	0.0	0.0
SUBTOTAL (1000) SETTLEMENT AND JUDGMENTS	17,222	21,292	21,292	0	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	17,222	21,292	21,292	0	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

Settlements and Judgments operates through the following program:

Settlements and Judgments - addresses litigation against the District government. The fund is managed and administered by the District's Office of Risk Management. The authority to settle a case is limited to \$500,000. For amounts greater than \$500,000, the settlement decision rests with the Mayor.

Program Structure Change

Settlements and Judgments has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table ZH0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table ZH0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		21,292	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		21,292	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		21,292	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		21,292	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		21,292	0.0
GROSS FOR ZH0 - SETTLEMENTS AND JUDGMENTS		21,292	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

Settlements and Judgments has no changes from the FY 2016 approved budget to the FY 2017 proposed budget.

John A. Wilson Building Fund

Table ZZ0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$4,336,067	\$4,744,649	\$4,369,093	-7.9

The mission of the John A. Wilson Building Fund is to provide an efficient, clean, and safe working environment for District employees in a modernized century-old historic building. Easily accessible to the public, the Wilson Building is an emblem of District pride showcased on the elegant Pennsylvania Avenue corridor within the Federal Triangle, just blocks from the White House.

Culminating a five-year renovation, expansion, and restoration, the Wilson Building reopened to acclaim in late 2001. Built in 1904 and later named after the long-term District Council member and Chairman, the building had suffered from neglect and had to be closed in 1996. Preservation-minded District officials emerged with a redevelopment plan and, starting in 1996, the Wilson Building underwent a renovation based on plans from architect Shalom Baranes. The result is a modern workplace for District government that retains much of its historic flavor and texture.

Housed in the building are the Executive Office of the Mayor, the District Council, the Office of the Chief Financial Officer, and a number of other District agencies. The Wilson Building will serve the District for many years, while preserving a link to the past.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table ZZ0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table ZZ0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change		Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change	
				from FY 2016	Percentage Change*				from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	4,336	4,745	4,369	-376	-7.9	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	4,336	4,745	4,369	-376	-7.9	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	4,336	4,745	4,369	-376	-7.9	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table ZZ0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table ZZ0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
30 - ENERGY, COMMUNICATION AND BUILDING RENTALS	834	888	1,172	1,019	-153	-13.0
34 - SECURITY SERVICES	1,844	1,296	2,088	1,722	-366	-17.5
35 - OCCUPANCY FIXED COSTS	1,249	2,152	1,485	1,628	143	9.6
SUBTOTAL NONPERSONAL SERVICES (NPS)	3,926	4,336	4,745	4,369	-376	-7.9
GROSS FUNDS	3,926	4,336	4,745	4,369	-376	-7.9

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table ZZ0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table ZZ0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) WILSON BUILDING								
(1100) WILSON BUILDING	4,336	4,745	4,369	-376	0.0	0.0	0.0	0.0
SUBTOTAL (1000) WILSON BUILDING	4,336	4,745	4,369	-376	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	4,336	4,745	4,369	-376	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The John A. Wilson Building Fund operates through the following program:

John A. Wilson Building – provides office space for the Executive Office of the Mayor, the District Council, the Office of the Chief Financial Officer, and a number of other District agencies.

Program Structure Change

The John A. Wilson Building Fund has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table ZZ0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table ZZ0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		4,745	0.0
Other CSFL Adjustments	Wilson Building	-474	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		4,270	0.0
Technical Adjustment: Reforecast of the centralized Fixed Costs assessment	Wilson Building	99	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		4,369	0.0
No Change		0	0.0

Table ZZ0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		4,369	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		4,369	0.0

GROSS FOR ZZ0 - JOHN A. WILSON BUILDING FUND	4,369	0.0
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(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The John A. Wilson Building Fund's proposed FY 2017 gross budget is \$4,369,093, which represent a 7.9 percent decrease from its FY 2016 approved gross budget of \$4,774,649. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The John A. Wilson Building Fund's FY 2017 CSFL budget is \$4,270,301, which represents a \$474,348, or 10.0 percent, decrease from the FY 2016 approved Local funds budget of \$4,744,649.

CSFL Assumptions

The John A. Wilson Building Fund's CSFL funding for the Fixed Costs Inflation Factor, which is not described in the detail on table 5, reflects an adjustment for a decrease of \$474,348 to account for projected Fixed Costs estimates from the Department of General Services.

Agency Budget Submission

Technical Adjustment: The agency's budget proposal reflects an increase of \$98,782 to ensure adequate funding for projected security services and energy-related Fixed Costs.

Mayor's Proposed Budget

No Change: The John A. Wilson Building Fund's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The John A. Wilson Building Fund's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Workforce Investments

Table UP0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$0	\$17,815,276	\$18,025,000	1.2

The mission of Workforce Investments is to pay compensation increases for nonunion and union District employees and retirement reform initiative costs.

Summary of Services

The District budgets an amount for Workforce Investments for pay increases and reforms that are expected in the budgeted year but are not finalized. Employees covered and dollar amounts vary from year to year, depending on what compensation changes are final or still outstanding. The Office of Budget and Planning develops estimates for the Workforce Investments budget in consultation with the D.C. Department of Human Resources, the Office of Labor Relations and Collective Bargaining, and the Office of the City Administrator.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table UP0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table UP0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	0	17,815	18,025	210	1.2	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	0	17,815	18,025	210	1.2	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	0	17,815	18,025	210	1.2	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table UP0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table UP0-3

(dollars in thousands)

	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
Comptroller Source Group						
11 - REGULAR PAY - CONTINUING FULL TIME	0	0	15,993	18,025	2,032	12.7
14 - FRINGE BENEFITS - CURRENT PERSONNEL	0	0	1,822	0	-1,822	-100.0
SUBTOTAL PERSONAL SERVICES (PS)	0	0	17,815	18,025	210	1.2
GROSS FUNDS	0	0	17,815	18,025	210	1.2

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table UP0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table UP0-4

(dollars in thousands)

Division/Program and Activity (1000)	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) WORKFORCE INVESTMENTS								
(1100) WORKFORCE INVESTMENTS	0	17,815	18,025	210	0.0	0.0	0.0	0.0
SUBTOTAL (1000) WORKFORCE INVESTMENTS	0	17,815	18,025	210	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	0	17,815	18,025	210	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

Workforce Investments operates through the following program:

Workforce Investments – includes salary and benefits related to pay raises that are expected in the budgeted year but are not finalized.

Program Structure Change

Workforce Investments has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table UP0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table UP0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		17,815	0.0
Other CSFL Adjustments	Workforce Investments	-17,815	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		0	0.0
Increase: To support costs associated with compensation and reclassification reform and pay increases for certain unions	Workforce Investments	18,025	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		18,025	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		18,025	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		18,025	0.0
GROSS FOR UP0 - WORKFORCE INVESTMENTS		18,025	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

Workforce Investment's proposed FY 2017 gross budget is \$18,025,000, which represents a 1.2 percent increase over its FY 2016 approved gross budget of \$17,815,276. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs/divisions, and it estimates how much it would cost an agency to continue its current programs/divisions and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

Workforce Investments' FY 2017 CSFL budget is \$0, which represents a \$17,815,276, or 100 percent, decrease from the FY 2016 approved Local funds budget of \$17,815,276.

CSFL Assumptions

Workforce Investments' CSFL funding for Other Adjustments reflects an adjustment for a decrease of \$17,815,276 to account for prior year funding of the FY 2016 COLA that is not carried forward because it is now included in each agency's budget.

Agency Budget Submission

Increase: The FY 2017 budget proposal for Local funds reflects an increase in the amount of \$18,025,000 to cover the Local funds portion of the estimated salary increases related to the Compensation and Reclassification Reform project as well as potential increases for certain small unions not approved as of January 2016.

Mayor's Proposed Budget

No Change: Workforce Investments' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: Workforce Investments' budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Non-Departmental

Table DO0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$0	\$21,286,104	\$7,223,786	-66.1
FTEs	0.0	40.0	44.0	10.0

The mission of Non-Departmental is to budget for anticipated costs that were not allocated to specific agencies during the development of the proposed budget to ensure that specific use requirements are met.

Summary of Services

Use of a Non-Departmental account is a common practice to include specific costs in the budget, while providing the flexibility to project and allocate these costs. Use of Non-Departmental improves budget formulation by ensuring that certain use criteria are met by agencies before the funds are released to those agencies.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table DO0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table DO0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	0	2,754	3,804	1,050	38.1	0.0	40.0	44.0	4.0	10.0
SPECIAL PURPOSE										
REVENUE FUNDS	0	18,532	3,420	-15,112	-81.5	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	0	21,286	7,224	-14,062	-66.1	0.0	40.0	44.0	4.0	10.0
GROSS FUNDS	0	21,286	7,224	-14,062	-66.1	0.0	40.0	44.0	4.0	10.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table DO0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table DO0-3

(dollars in thousands)

	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
Comptroller Source Group						
11 - REGULAR PAY - CONTINUING FULL TIME	0	0	2,245	2,004	-241	-10.7
14 - FRINGE BENEFITS - CURRENT PERSONNEL	0	0	259	0	-259	-100.0
SUBTOTAL PERSONAL SERVICES (PS)	0	0	2,504	2,004	-500	-20.0
50 - SUBSIDIES AND TRANSFERS	0	0	18,782	5,220	-13,562	-72.2
SUBTOTAL NONPERSONAL SERVICES (NPS)	0	0	18,782	5,220	-13,562	-72.2
GROSS FUNDS	0	0	21,286	7,224	-14,062	-66.1

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table DO0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table DO0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) NON-DEPARTMENTAL								
(1100) NON-DEPARTMENTAL	0	21,286	7,224	-14,062	0.0	40.0	44.0	4.0
SUBTOTAL (1000)								
NON-DEPARTMENTAL	0	21,286	7,224	-14,062	0.0	40.0	44.0	4.0
TOTAL PROPOSED OPERATING BUDGET	0	21,286	7,224	-14,062	0.0	40.0	44.0	4.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

Non-Departmental operates through the following program:

Non-Departmental - budgets for anticipated costs not allocated to agencies.

Program Structure Change

Non-Departmental has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table DO0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table DO0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		2,754	40.0
Removal of One-Time Funding	Non-Departmental	-250	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		2,504	40.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		2,504	40.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		2,504	40.0
Enhance: To support Universal Paid Leave Program (one-time)	Non-Departmental	500	4.0
Enhance: To support the UDC fund-raising match	Non-Departmental	500	0.0
Enhance: To support the Cherry Blossom Festival (one-time)	Non-Departmental	300	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		3,804	44.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		18,532	0.0
Decrease: To reduce prior year unbudgeted/certified funds	Non-Departmental	-18,532	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		0	0.0
Increase: To align the budget with projected revenue	Non-Departmental	3,142	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		3,142	0.0
Increase: To align budget with projected revenue	Non-Departmental	278	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District's Proposed Budget		3,420	0.0
GROSS FOR DO0 - NON-DEPARTMENTAL		7,224	44.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

Non-Departmental's proposed FY 2017 gross budget is \$7,223,786, which represents a 66.1 percent decrease from its FY 2016 approved gross budget of \$21,286,104. The budget is comprised of \$3,804,080 in Local funds and \$3,419,706 in Special Purpose Revenue funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

Non-Departmental's FY 2017 CSFL budget is \$2,504,080, which represents a \$250,000, or 9.1 percent, decrease from the FY 2016 approved Local funds budget of \$2,754,080.

CSFL Assumptions

The FY 2017 CSFL calculated for Non-Departmental included an adjustment entry that is not described in detail on table 5. This adjustment reflects a reduction of \$250,000 to account for the removal of one-time funding appropriated in FY 2016 for the support of the Cherry Blossom Festival.

Agency Budget Submission

Decrease: In Special Purpose Revenue funds, the budget is initially adjusted to \$0 to remove the FY 2016 estimate of \$18,532,024 in unbudgeted funds.

Mayor's Proposed Budget

Increase: In Special Purpose Revenue funds, otherwise unbudgeted FY 2017 revenues of \$3,142,022 are added so that the District has budget authority for the full amount of its certified revenues. This funding represents the unbudgeted Special Purpose Revenue funds of various District agencies.

District's Proposed Budget

Enhance: Non-Departmental's Local budget proposal reflects an overall increase of \$1,300,000. This enhancement includes one-time funding of \$500,000 and 4.0 Full-Time Equivalent (FTE) positions to support the Universal Paid Leave program, \$500,000 to increase the University of the District of Columbia's (UDC) fund-raising match allocation, and one-time funding of \$300,000 to be dispersed to the Washington Convention and Sports Authority to administer a matching grants program to support the National Cherry Blossom Festival.

Increase: In Special Purpose Revenue funds, otherwise unbudgeted FY 2017 revenues totaling \$277,684 are added so that the District has budget authority for the full amount of its certified revenues. This funding represents the unbudgeted Special Purpose Revenue funds of various District agencies.

Emergency Planning and Security Fund

Table EP0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$19,008,598	\$13,000,000	\$34,895,000	168.4

The mission of the Emergency Planning and Security Fund (EPSF) is to record expenses for which federal funding has been approved under the authority found in the federal payment for “Emergency Planning and Security Costs in the District of Columbia” section of the District’s annual Appropriations Act.

The costs shown below are generally related to:

- Providing public safety at events related to the presence of the Nation’s Capital in the District;
- Providing response support to immediate and specific terrorist threats or attacks in the District; and
- Providing support for requests from the United States Secret Service.

The Consolidated and Further Continuing Appropriations Act, 2015, Public Law No. P.L. 113-235 (December 16, 2014) authorized a direct federal payment to the District in the amount of \$12,500,000, which is available until expended, and continued the authorization for reimbursement of expenditures related to support requested by the Director of the United States Secret Service.

EPSF funds available in FY 2015 consisted of:

Unexpended Balance carried forward from FY 2014	\$ 22,131,500
FY 2015 approved budget:	\$ 12,500,000
Total Available in FY 2015:	\$ 34,631,500

The three tables below detail the FY 2015 EPSF activity:

1. FY 2015 approved expenditures by agency:

Agency	Amount
Metropolitan Police Department (MPD)	\$15,411,212
Fire and Emergency Medical Services (FEMS)	3,512,956
Department of Public Works (DPW)	49,383
Homeland Security and Emergency Management (HSEMA)	22,942
Office of Chief Medical Examiner (OCME)	11,160
Department of Forensic Sciences (DFS)	944
Total	\$19,008,597

2. FY 2015 approved expenditures by event:

Event	Amount
MPD Demonstrations/ Special Events	\$11,657,443
FEMS, Hazmat/Federal Property	2,016,477
MPD Presidential/First Lady Protection	1,255,874
FEMS Presidential Helicopter Landings	896,983
MPD Foreign Dignitary Protection	741,528
MPD All Others	623,853
MPD Vice Presidential Protection	543,568
MPD Vehicular Costs	505,862
FEMS demonstrations, Other Events	401,810
FEMS Presidential Escort	209,513
MPD Infrastructure Surveillance	71,259
DPW Papal Visit	49,383
HSEMA Papal Visit	22,942
OCME Papal Visit	11,160
DFS Others	944
Total	\$19,008,597

(Numbers may not add up due to rounding)

3. FY 2015 approved expenditures by quarter:

Quarter	Amount
1st Quarter	\$6,275,704
2nd Quarter	4,736,586
3rd Quarter	4,051,495
4th Quarter	3,944,813
Total	\$19,008,597

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table EP0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table EP0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change		Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change	
				FY 2016	Percentage Change*				FY 2016	Percentage Change
FEDERAL RESOURCES										
FEDERAL PAYMENTS	19,009	13,000	34,895	21,895	168.4	0.0	0.0	0.0	0.0	N/A
TOTAL FOR FEDERAL RESOURCES	19,009	13,000	34,895	21,895	168.4	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	19,009	13,000	34,895	21,895	168.4	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table EP0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table EP0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
50 - SUBSIDIES AND TRANSFERS	7,584	19,009	13,000	34,895	21,895	168.4
SUBTOTAL NONPERSONAL SERVICES (NPS)	7,584	19,009	13,000	34,895	21,895	168.4
GROSS FUNDS	7,584	19,009	13,000	34,895	21,895	168.4

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table EP0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table EP0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) EMERGENCY PLANNING AND SECURITY COST								
(1100) EMERGENCY PLANNING AND SECURITY COST	19,009	13,000	34,895	21,895	0.0	0.0	0.0	0.0
SUBTOTAL (1000) EMERGENCY PLANNING AND SECURITY COST	19,009	13,000	34,895	21,895	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	19,009	13,000	34,895	21,895	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Emergency Planning and Security Fund operates through the following program:

Emergency Planning and Security Cost – provides recordination of expenses for which federal reimbursement/payment has been approved under the authority found in the federal payment for Emergency Planning and Security Costs section of the District's annual Appropriations Act.

Program Structure Change

The Emergency Planning and Security Fund has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table EP0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table EP0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
FEDERAL PAYMENTS: FY 2016 Approved Budget and FTE		13,000	0.0
Increase: To align with the President's FY 2017 Budget Request	Emergency Planning and Security Cost	21,895	0.0
FEDERAL PAYMENTS: FY 2017 Agency Budget Submission		34,895	0.0
No Change		0	0.0
FEDERAL PAYMENTS: FY 2017 Mayor's Proposed Budget		34,895	0.0
No Change		0	0.0
FEDERAL PAYMENTS: FY 2017 District's Proposed Budget		34,895	0.0
GROSS FOR EP0 - EMERGENCY PLANNING AND SECURITY FUND		34,895	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Emergency Planning and Security Fund's proposed FY 2017 gross budget is \$34,895,000, which represents a 168.4 percent increase over its FY 2016 approved gross budget of \$13,000,000. The budget is comprised entirely of Federal Payment funds.

Agency Budget Submission

Increase: The FY 2017 Federal Payments request for the Emergency Planning and Security Fund is increased by \$21,895,000 to align the budget with the President's budget request. This amount includes \$19,995,000 to support the Presidential Inauguration in FY 2017.

Mayor's Proposed Budget

No Change: The Emergency Planning and Security Fund's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The Emergency Planning and Security Fund's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Master Equipment Lease/Purchase Program

www.cfo.dc.gov
Telephone: 202-727-2476

Table ELO-1

	FY 2015	FY 2016	FY 2017	% Change
Description	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$43,778,178	\$48,413,196	\$29,380,873	-39.3

The mission of the Master Equipment Lease/Purchase Program (the program) is to provide District agencies with access to low cost, tax-exempt financing for short-term capital equipment needs. The program also enables the District to improve its asset/liability management by matching the useful life of the asset being financed to the amortization of the liability.

Equipment financed through the program must have a useful life of at least 5 years. The repayment (amortization) will not exceed the useful life of the equipment being financed. The maximum financing term that may be requested is 10 years. The program finances equipment such as rolling stock (e.g., automobiles, trucks, public safety vehicles) and computer hardware and software. Under the District of Columbia Home Rule Act, the District may issue various obligations to finance its capital needs.

Financing through the program begins with a financing company paying for the purchase of equipment for the District's use. The District makes lease payments to the financing company for such equipment, which are in effect principal and interest payments on the amount financed, and the District gains ownership of the equipment upon completion of the payments. As of September 30, 2015, the District had financed approximately \$526 million of its capital equipment needs through the program.

Timely payments are necessary to satisfy the District's commitments to its investors and creditors and to maintain a good credit standing in the financial markets. Appropriations for the program are budgeted from Local funds in amounts sufficient to meet the required payments.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table ELO-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table ELO-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	43,778	48,413	29,381	-19,032	-39.3	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	43,778	48,413	29,381	-19,032	-39.3	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	43,778	48,413	29,381	-19,032	-39.3	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table ELO-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table ELO-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
80 - DEBT SERVICE	45,617	43,778	48,413	29,381	-19,032	-39.3
SUBTOTAL NONPERSONAL SERVICES (NPS)	45,617	43,778	48,413	29,381	-19,032	-39.3
GROSS FUNDS	45,617	43,778	48,413	29,381	-19,032	-39.3

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table ELO-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table ELO-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) EQUIPMENT LEASE								
(1100) EQUIPMENT LEASE	43,778	48,413	29,381	-19,032	0.0	0.0	0.0	0.0
SUBTOTAL (1000) EQUIPMENT LEASE	43,778	48,413	29,381	-19,032	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	43,778	48,413	29,381	-19,032	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Master Equipment Lease/Purchase Program operates through the following program:

Equipment Lease – provides financing for short-term capital equipment needs.

Program Structure Change

The Master Equipment Lease/Purchase Program has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table ELO-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table ELO-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		48,413	0.0
Other CSFL Adjustments	Equipment Lease	-13,772	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		34,641	0.0
Technical Adjustment: To align with debt service cost projections	Equipment Lease	-4,632	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		30,009	0.0

Table ELO-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		30,009	0.0
Reduce: To realize greater-than-anticipated savings in debt service costs	Equipment Lease	-628	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		29,381	0.0
GROSS FOR ELO - MASTER EQUIPMENT LEASE/PURCHASE PROGRAM		29,381	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Master Equipment Lease/Purchase Program's proposed FY 2017 gross budget is \$29,380,873, which represents a 39.3 percent decrease from its FY 2016 approved gross budget of \$48,413,196. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Master Equipment Lease/Purchase Program's FY 2017 CSFL budget is \$34,641,463, which represents a \$13,771,733, or 28.4 percent, decrease from the FY 2016 approved Local funds budget of \$48,413,196.

CSFL Assumptions

The Master Equipment Lease/Purchase Program's CSFL funding for debt service adjustments, which is not listed in detail on table 5, reflects an adjustment for a decrease of \$13,771,733 to account for revised debt service projections.

Agency Budget Submission

Technical Adjustment: The Master Equipment Lease/Purchase Program's proposed budget reflects a decrease of \$4,632,100 in the Equipment Lease program to align the budget with current debt service cost projections for proposed activities in the Capital Improvements Plan.

Mayor's Proposed Budget

No Change: The Master Equipment Lease/Purchase Program's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

Reduce: The Master Equipment Lease/Purchase Program's budget proposal reflects a reduction of \$628,489 to align the budget with current debt service costs.

Pay-As-You-Go Capital Fund

Table PA0-1

Description	FY 2015	FY 2016	FY 2017	% Change
	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$136,244,785	\$72,465,602	\$120,541,890	66.3

The mission of the Pay-As-You-Go Capital Fund is to provide an additional funding source and offset long-term bond borrowing costs for capital projects.

Summary of Services

The Mayor and Council can request the use of Pay-As-You-Go (Paygo) Capital funds following the determination and certification by the Chief Financial Officer that the funds are available and necessary for the designated purpose. Operating funds may be transferred to the capital fund through a Pay-As-You-Go Capital funds budget transfer to support the Capital Improvements Plan (CIP), and the proposed FY 2017 budget includes such a transfer.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table PA0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table PA0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change		Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change	
				FY 2016	Percentage Change*				FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	98,238	21,449	66,614	45,165	210.6	0.0	0.0	0.0	0.0	N/A
SPECIAL PURPOSE										
REVENUE FUNDS	38,007	51,017	53,928	2,911	5.7	0.0	0.0	0.0	0.0	N/A
TOTAL FOR										
GENERAL FUND	136,245	72,466	120,542	48,076	66.3	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	136,245	72,466	120,542	48,076	66.3	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table PA0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table PA0-3

(dollars in thousands)

	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
Comptroller Source Group						
50 - SUBSIDIES AND TRANSFERS	59,798	136,245	72,466	120,542	48,076	66.3
SUBTOTAL NONPERSONAL SERVICES (NPS)	59,798	136,245	72,466	120,542	48,076	66.3
GROSS FUNDS	59,798	136,245	72,466	120,542	48,076	66.3

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table PA0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table PA0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) PAY-GO CAPITAL								
(1100) PAY-GO CAPITAL	136,245	72,466	120,542	48,076	0.0	0.0	0.0	0.0
SUBTOTAL (1000) PAY-GO CAPITAL	136,245	72,466	120,542	48,076	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	136,245	72,466	120,542	48,076	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Pay-As-You-Go Capital Fund operates through the following program:

Pay-Go Capital – allows for the transfer of revenue and budget authority between the operating funds budget (General Fund) and the capital funds budget (Capital Improvements Fund).

Program Structure Changes

The Pay-As-You-Go Capital Fund agency has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table PA0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table PA0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		21,449	0.0
Removal of One-Time Funding	Pay-Go Capital	-175	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		21,274	0.0
Increase: Technical Adjustments	Pay-Go Capital	21,700	0.0
Increase: To align resources with operational spending goals	Pay-Go Capital	24,726	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		67,700	0.0
Increase: One-Time Mayor's Enhancements	Pay-Go Capital	8,005	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		75,705	0.0
Decrease: To align resources with operational spending goals	Pay-Go Capital	-13,857	0.0
Enhance/Reduce: To align resources with operational spending goals	Pay-Go Capital	4,766	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		66,614	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2016 Approved Budget and FTE		51,017	0.0
Decrease: To align resources with operational spending goals	Pay-Go Capital	-428	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Agency Budget Submission		50,589	0.0
Decrease: To align resources with operational spending goals	Pay-Go Capital	-1,000	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 Mayor's Proposed Budget		49,589	0.0
Increase: To align resources with operational spending goals	Pay-Go Capital	3,887	0.0
Enhance/Reduce: To align resources with operational spending goals	Pay-Go Capital	452	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2017 District's Proposed Budget		53,928	0.0
GROSS FOR PA0 - PAY-AS-YOU-GO CAPITAL FUND		120,542	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Pay-As-You-Go (Paygo) Capital Fund's proposed FY 2017 gross budget is \$120,541,890, which represents a 66.3 percent increase over its FY 2016 approved gross funds budget of \$72,465,602. The budget is comprised of \$66,613,875 in Local funds and \$53,928,015 in Special Purpose Revenue funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Paygo Capital Fund's proposed FY 2017 CSFL budget is \$21,274,000, which is a decrease of \$175,000 from the FY 2016 approved Local funds budget of \$21,449,000.

CSFL Assumptions

The FY 2017 CSFL calculated for the Paygo Capital Fund included an adjustment entry that is not described in detail on table 5. This adjustment reflects a reduction of \$175,000 to account for the removal of one-time funding appropriated in FY 2016 for the Rewriting of Zoning Regulations capital project.

Agency Budget Submission

The Paygo Capital agency supports funding transfers to various capital improvement program projects.

Increase: The total Local funds Paygo Capital budget is increased by a net amount of \$46,425,597 across various projects.

Decrease: In Special Purpose Revenue (SPR) funds, the Paygo Capital budget proposal reflects a decrease of \$427,873, which includes a decrease of \$927,873 in lower Rights-of-Way fee revenue transferred to the District Department of Transportation's (DDOT) local transportation projects, partially offset by an increase of \$500,000 in the Department of Energy and Environment's (DOEE) Waterway Restoration project.

Mayor's Proposed Budget

Enhance: In Local funds, the Paygo Capital Fund's budget increased \$2,500,000 for DDOT's Alley Rehabilitation project, \$2,814,000 for the Tree Planting project, and \$2,691,403 for the East End Medical Center project.

Decrease: In Special Purpose Revenue funds, Paygo's budget proposal decreased \$1,000,000 in DOEE's Waterway Restoration capital project.

District's Proposed Budget

The District's proposed Local funds Paygo budget of \$66,613,875 supports the following projects:

- \$21,700,000 in support of the District's contribution to the Washington Metropolitan Area Transit Authority's capital program;
- \$15,254,000 to the United Medical Center project;
- \$6,224,000 to the Power Line Undergrounding project;
- \$6,000,000 to the Integrated Tax System Modernization project;
- \$5,000,000 to the Murch Elementary School Renovation;
- \$2,928,654 to the Office of the State Superintendent of Education's Data Infrastructure project;
- \$2,248,000 in local funding to DDOT's Tree Planting project;
- \$1,836,904 to DDOT's Streetcar project;
- \$1,441,403 for the Francis/Stevens Elementary School Modernization;
- \$1,400,000 to the Department of Parks and Recreation's (DPR) General Improvements project;
- \$1,340,000 to DDOT's Alley Rehabilitation and Alley Maintenance projects;
- \$450,000 to the Cleveland Park Library project;
- \$303,000 to DDOT's Street Sign Improvements project;
- \$237,914 to DPR's Park Improvements-Project Management;
- \$200,000 to DDOT's Greenspace Management project; and
- \$50,000 to DDOT's Stormwater Management project.

The District's proposed Special Purpose Revenue funds budget for Paygo of \$53,928,015 supports the following projects:

- \$48,976,015 for various DDOT Local Transportation projects;
- \$4,500,000 for DOEE's Stormwater Retrofit Implementation project; and
- \$452,000 for DDOT's Tree Planting project.

District Retiree Health Contribution

Table RH0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$91,400,000	\$95,400,000	\$31,000,000	-67.5

The mission of the District Retiree Health Contribution is to contribute to the funding of the District's other post-employment benefits (OPEB) liabilities.

District government retirees who were first employed after September 30, 1987 ("post-87") may obtain health insurance (pursuant to D.C. Code 1-622) and life insurance (pursuant to D.C. Code 1-623) from the District. The federal government is responsible for funding OPEB costs for District government retirees who were first employed prior to October 1, 1987 ("pre-87").

In 1999, the Council of the District of Columbia established the Annuitants' Health and Life Insurance Employer Contribution Trust Fund ("Trust Fund") to pay the District's portion of post-87 retirees' health and life insurance premiums. Through FY 2007, the District contributed to the Trust Fund from available funds. Beginning in FY 2008, the Governmental Accounting Standards Board requires state and local governments, including the District, to recognize any OPEB liability in their financial statements. The District is budgeting an actuarially determined annual OPEB contribution to gradually reduce its unfunded accrued liability. The proposed budget of the District Retiree Health Contribution represents the District's FY 2017 contribution to the funding of its OPEB liabilities.

The District passed permanent legislation effective in FY 2011 changing the calculation of its contribution to the cost of health, vision and dental insurance premiums for retirees and their dependents to a scale based on the amount of creditable service of the retiree. The District's contribution to the cost of any health benefits plan under the District of Columbia Health Benefit Plan (DCHB) shall be a maximum amount equal to 72 percent for any retiree. It also passed permanent legislation setting the District contribution at 72 percent of the cost of selected health benefit plans for eligible spouses and dependents of police officers and fire fighters who retired after being injured in the line of duty or who were killed in the line of duty. In FY 2013, District's maximum contribution for the cost of healthcare for retirees increased to 75 percent, similar to the contribution for all current employees.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table RH0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table RH0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	91,400	95,400	31,000	-64,400	-67.5	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	91,400	95,400	31,000	-64,400	-67.5	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	91,400	95,400	31,000	-64,400	-67.5	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table RH0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table RH0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
50 - SUBSIDIES AND TRANSFERS	86,600	91,400	95,400	31,000	-64,400	-67.5
SUBTOTAL NONPERSONAL SERVICES (NPS)	86,600	91,400	95,400	31,000	-64,400	-67.5
GROSS FUNDS	86,600	91,400	95,400	31,000	-64,400	-67.5

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table RH0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table RH0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) DISTRICT RETIREE HEALTH CONTRIBUTION								
(1100) DISTRICT RETIREE HEALTH CONTRIBUTION	91,400	95,400	31,000	-64,400	0.0	0.0	0.0	0.0
SUBTOTAL (1000) DISTRICT RETIREE HEALTH CONTRIBUTION	91,400	95,400	31,000	-64,400	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	91,400	95,400	31,000	-64,400	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The District Retiree Health Contribution operates through the following program:

District Retiree Health Contribution - provides the contribution to the funding of the District's OPEB liabilities.

Program Structure Change

The District Retiree Health Contribution has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table RH0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table RH0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		95,400	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		95,400	0.0
Technical Adjustment: To align budget with Financial Plan	District Retiree Health Contribution	6,400	0.0
Technical Adjustment: To reflect an actuarial adjustment	District Retiree Health Contribution	-70,800	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		31,000	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		31,000	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		31,000	0.0

GROSS FOR RH0 - DISTRICT RETIREE HEALTH CONTRIBUTION	31,000	0.0
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(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The District Retiree Health Contribution's (OPEB) proposed FY 2017 gross budget is \$31,000,000, which represents a 67.5 percent decrease from its FY 2016 approved gross budget of \$95,400,000. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

OPEB's FY 2017 CSFL budget is \$95,400,000, which represents no change from the FY 2016 approved Local funds budget of \$95,400,000.

Agency Budget Submission

Technical Adjustment: The District Retiree Health Contribution's budget includes two technical adjustments with the net effect of a decrease of \$64,400,000 to reflect the actuarial valuation of the District of Columbia Annuitants' Health and Life Insurance Employee Contribution Plan. The purpose of the valuation is to provide an estimate of the actuarial accrued liabilities of the Plan and develop the Annual Required Contribution in accordance with Governmental Accounting Standard Board (GASB) statement numbers 43 and 45.

Mayor's Proposed Budget

No Changes: The District Retiree Health Contribution's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The District Retiree Health Contribution's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Highway Transportation Fund - Transfers

Table KZ0-1

				% Change
Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	from FY 2016
OPERATING BUDGET	\$40,210,173	\$22,504,000	\$24,753,575	10.0

The Highway Transportation Fund - Transfers agency records the transfer of motor fuel tax and Rights-of-Way revenues from the District's General Fund to the Highway Trust Fund.

Summary of Services

This agency reflects the flow of the dedicated revenues through the General Fund and was first budgeted in FY 2010, when it included motor fuel and parking taxes. Starting in FY 2012, parking taxes no longer went to the Highway Trust Fund, but the motor fuel tax and a portion of Rights-of-Way revenue, as necessary to ensure needed fund balance, are transferred. More information on the Highway Trust Fund is available in Appendix H of the FY 2017 to FY 2022 Capital Improvements Plan (Including the Highway Trust Fund).

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table KZ0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table KZ0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
DEDICATED TAXES	25,256	22,504	24,754	2,250	10.0	0.0	0.0	0.0	0.0	N/A
SPECIAL PURPOSE										
REVENUE FUNDS	14,954	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	40,210	22,504	24,754	2,250	10.0	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	40,210	22,504	24,754	2,250	10.0	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table KZ0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table KZ0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
50 - SUBSIDIES AND TRANSFERS	41,488	40,210	22,504	24,754	2,250	10.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	41,488	40,210	22,504	24,754	2,250	10.0
GROSS FUNDS	41,488	40,210	22,504	24,754	2,250	10.0

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table KZ0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table KZ0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) TRANSFER TAX TO HIGHWAY TRUST FUND								
(1100) TRANS MOTOR FUEL TAX TO HIGHWAY TRUST FUND	25,256	22,504	24,754	2,250	0.0	0.0	0.0	0.0
(1300) SPECIAL PURPOSE REVENUE - (ROW)	14,954	0	0	0	0.0	0.0	0.0	0.0
SUBTOTAL (1000) TRANSFER TAX TO HIGHWAY TRUST FUND	40,210	22,504	24,754	2,250	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	40,210	22,504	24,754	2,250	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Highway Transportation Fund - Transfers operates through the following program:

Transfer Tax to Highway Trust Fund – records the transfer of dedicated revenue to the local Highway Trust Fund.

This program contains the following activity:

- **Transfer Motor Fuel Tax to Highway Trust Fund** – records the transfer of motor fuel tax revenue to the local Highway Trust Fund.

Program Structure Change

The Highway Transportation Fund - Transfers has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table KZ0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table KZ0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
DEDICATED TAXES: FY 2016 Approved Budget and FTE		22,504	0.0
Increase: To align budget with projected revenues	Transfer Tax to Highway Trust Fund	2,250	0.0
DEDICATED TAXES: FY 2017 Agency Budget Submission		24,754	0.0
No Change		0	0.0
DEDICATED TAXES: FY 2017 Mayor's Proposed Budget		24,754	0.0
No Change		0	0.0
DEDICATED TAXES: FY 2017 District's Proposed Budget		24,754	0.0
GROSS FOR KZ0 - HIGHWAY TRANSPORTATION FUND - TRANSFERS		24,754	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Highway Transportation Fund - Transfer's proposed FY 2017 gross budget is \$24,753,575, which represents a 10.0 percent increase over its FY 2016 approved gross budget of \$22,504,000. The budget is comprised entirely of Dedicated Taxes.

Agency Budget Submission

Increase: The FY 2017 budget proposal for Dedicated Taxes reflects an increase of \$2,249,575, which aligns the budget with revenue projections for the motor fuel tax. The increase is based on the requirements for the transfer of revenue generated from the motor fuel tax to the Highway Trust Fund. This adjustment is confirmed with February 2016 revenue certification by the Office of Revenue Analysis (ORA).

Mayor's Proposed Budget

No Change: The Highway Transportation Fund - Transfers' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The Highway Transportation Fund - Transfers' budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Convention Center Transfer - Dedicated Taxes

www.dcconvention.com
Telephone: 202-249-3000

Table EZ0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$120,448,328	\$125,053,592	\$122,286,228	-2.2

The Convention Center Transfer – Dedicated Taxes agency records the transfer of certain sales tax revenues from the District’s General Fund to the Washington Convention and Sports Authority for the Walter E. Washington Convention Center.

This budget entity reflects the flow of the dedicated revenues to the Convention Center through the General Fund, as authorized by the District of Columbia Official Code: Division I, Title 10, Subtitle IV, Chapter 12. It also reflects the flow of Local funds to support Destination DC advertising programs.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table EZ0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table EZ0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
LOCAL FUNDS	4,000	8,115	3,186	-4,928	-60.7	0.0	0.0	0.0	0.0	N/A
DEDICATED TAXES	116,448	116,939	119,100	2,161	1.8	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	120,448	125,054	122,286	-2,767	-2.2	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	120,448	125,054	122,286	-2,767	-2.2	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer’s website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table EZ0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table EZ0-3

(dollars in thousands)

	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
Comptroller Source Group						
50 - SUBSIDIES AND TRANSFERS	108,701	120,448	125,054	122,286	-2,767	-2.2
SUBTOTAL NONPERSONAL SERVICES (NPS)	108,701	120,448	125,054	122,286	-2,767	-2.2
GROSS FUNDS	108,701	120,448	125,054	122,286	-2,767	-2.2

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table EZ0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table EZ0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) TRANSFER TAX TO CONVENTION CENTER								
(1100) TRANSFER SALES TAX TO CONVENTION CENTER	120,448	125,054	122,286	-2,767	0.0	0.0	0.0	0.0
SUBTOTAL (1000) TRANSFER TAX TO CONVENTION CENTER	120,448	125,054	122,286	-2,767	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	120,448	125,054	122,286	-2,767	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Convention Center Transfer – Dedicated Taxes operates through the following program:

Transfer Sales Tax to Convention Center – records the transfer of revenue to the Walter E. Washington Convention Center.

Beginning in FY 2013 and each successive year, the Convention Center Transfer receives \$3,000,000 in Local funds, adjusted for inflation, to support Destination DC advertising programs. The programs consist of various marketing campaigns geared toward promoting the District of Columbia as a major tourist destination for personal, business, and convention travel.

Program Structure Change

The Convention Center Transfer - Dedicated Taxes has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table EZ0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table EZ0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2016 Approved Budget and FTE		8,115	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Current Services Funding Level (CSFL) Budget		8,115	0.0
Decrease: To align resources with operational spending goals	Transfer Tax to Convention Center	-5,000	0.0
Technical Adjustment: To support the costs of pre-existing programmatic initiatives	Transfer Tax to Convention Center	72	0.0
LOCAL FUNDS: FY 2017 Agency Budget Submission		3,186	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 Mayor's Proposed Budget		3,186	0.0
No Change		0	0.0
LOCAL FUNDS: FY 2017 District's Proposed Budget		3,186	0.0
DEDICATED TAXES: FY 2016 Approved Budget and FTE		116,939	0.0
Increase: To align budget with projected revenues	Transfer Tax to Convention Center	2,161	0.0
DEDICATED TAXES: FY 2017 Agency Budget Submission		119,100	0.0
No Change		0	0.0
DEDICATED TAXES: FY 2017 Mayor's Proposed Budget		119,100	0.0
No Change		0	0.0
DEDICATED TAXES: FY 2017 District's Proposed Budget		119,100	0.0
GROSS FOR EZ0 - CONVENTION CENTER TRANSFER-DEDICATED TAXES		122,286	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Convention Center Transfer - Dedicated Taxes' (CCTDT) proposed FY 2017 gross budget is \$122,286,228, which represents a 2.2 percent decrease from its FY 2016 approved gross budget of \$125,053,592. The budget is comprised of \$3,186,228 in Local funds and \$119,100,000 in Dedicated Taxes.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2016 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2017 CSFL adjustments to the FY 2016 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

CCTDT's FY 2017 CSFL budget is \$8,114,592, which represents no change from the FY 2016 approved Local funds budget.

Agency Budget Submission

Increase: CCTDT's budget proposal reflects an increase of \$2,161,000 in Dedicated Taxes to align the budget with projected revenue.

Decrease: The proposed budget in Local funds is decreased by \$5,000,000 to remove a one-time FY 2016 expenditure item added in the Fiscal Year 2015 and Fiscal Year 2016 Revised Budget Request Emergency Adjustment Act of 2015 (A21-153).

Technical Adjustment: The budget proposal in Local funds is adjusted for an increase of \$71,636 to reflect a statutory adjustment for inflation. The prior year base funding is adjusted by the consumer price index factor of 2.3 percent as determined for the District of Columbia metropolitan area, and provided by the Office of Revenue Analysis.

Mayor's Proposed Budget

No Change: CCTDT's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: CCTDT's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

H

Enterprise and Other Funds

1. District of Columbia Water and Sewer Authority (LA0)	H-1
2. Washington Aqueduct (LB0)	H-7
3. D.C. Lottery and Charitable Games Control Board (DC0)	H-11
4. District of Columbia Retirement Board (DY0)	H-17
5. Washington Convention and Sports Authority (ES0)	H-23
6. Housing Finance Agency (HF0).....	H-29
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14. Not-For-Profit Hospital Corporation (HW0)	H-71
15. D.C. Health Benefit Exchange Authority (HI0)	H-75

District of Columbia Water and Sewer Authority

www.dcwater.com

Telephone: 202-787-2000

Table LA0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from
				FY 2016
OPERATING BUDGET	\$0	\$541,605,000	\$535,825,000	-1.1

Note: Prior year actuals are not reported for the District of Columbia Water and Sewer Authority (WASA), also known as DC Water, because the agency does not use the District's financial system for its actual transactions.

The vision of the District of Columbia Water and Sewer Authority (DC Water) is to be a world-class water utility, with the mission to exceed expectations by providing high quality water services in a safe, environmentally friendly, and efficient manner.

History: In 1996, the District of Columbia Water and Sewer Authority was created by District law, with the approval of the United States Congress, as an independent authority of the District government with a separate legal existence. In June 2010, the agency adopted a new logo and brand name, DC Water, while its official name remained District of Columbia Water and Sewer Authority. Beginning in FY 2013, for accounting purposes, DC Water was no longer reported as a component unit of the District government.

Governance: DC Water's Board of Directors establishes policies and guides the strategic planning process. The Board is composed of eleven members and eleven alternates, representing the District, Montgomery and Prince George's Counties in Maryland, and Fairfax County in Virginia. District members establish policies, set rates and charges for District services. The entire Board votes and establishes policies for joint-use services. The General Manager/CEO reports to the Board and manages the operations and performance of the enterprise.

The DC Water's FY 2017 Board-approved budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table LA0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table LA0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
ENTERPRISE AND OTHER										
ENTERPRISE AND OTHER FUNDS	0	541,605	535,825	-5,780	-1.1	0.0	0.0	0.0	0.0	N/A
TOTAL FOR ENTERPRISE AND OTHER	0	541,605	535,825	-5,780	-1.1	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	0	541,605	535,825	-5,780	-1.1	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table LA0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table LA0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	0	0	101,759	103,911	2,152	2.1
14 - FRINGE BENEFITS - CURRENT PERSONNEL	0	0	31,642	34,096	2,454	7.8
15 - OVERTIME PAY	0	0	6,633	6,754	121	1.8
SUBTOTAL PERSONAL SERVICES (PS)	0	0	140,034	144,761	4,727	3.4
20 - SUPPLIES AND MATERIALS	0	0	35,951	34,709	-1,242	-3.5
30 - ENERGY, COMMUNICATION AND BUILDING RENTALS	0	0	35,018	28,670	-6,348	-18.1
40 - OTHER SERVICES AND CHARGES	0	0	30,740	29,278	-1,462	-4.8
41 - CONTRACTUAL SERVICES - OTHER	0	0	79,243	82,760	3,517	4.4
50 - SUBSIDIES AND TRANSFERS	0	0	20,744	21,057	313	1.5
70 - EQUIPMENT AND EQUIPMENT RENTAL	0	0	1,465	1,230	-235	-16.0
80 - DEBT SERVICE	0	0	198,410	193,360	-5,050	-2.5
SUBTOTAL NONPERSONAL SERVICES (NPS)	0	0	401,571	391,064	-10,507	-2.6
GROSS FUNDS	0	0	541,605	535,825	-5,780	-1.1

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table LA0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table LA0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) WASA								
(1100) WASA	0	541,605	535,825	-5,780	0.0	0.0	0.0	0.0
SUBTOTAL (1000) WASA	0	541,605	535,825	-5,780	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	0	541,605	535,825	-5,780	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website and the DC Water website at www.dewater.com. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

Service Area: Providing more than 672,000 residents and 20.2 million annual visitors in the District of Columbia with retail water and wastewater (sewer) service, DC Water has a total service area of approximately 725 square miles. In addition, DC Water treats wastewater for approximately 1.6 million people in neighboring jurisdictions, including Montgomery and Prince George's Counties in Maryland, and Fairfax and Loudoun Counties in Virginia.



Drinking Water Quality: With a strong emphasis on water quality, DC Water maintains an annual flushing program, regulatory and voluntary water quality testing, and ongoing system upgrades. In partnership with the U.S. Army Corps of Engineers' Washington Aqueduct, DC Water ensures a high quality treatment process for delivering outstanding drinking water throughout the year.

Pumped and Treated Water Storage: During Fiscal Year 2015, DC Water pumped an average of 117 million gallons of water per day. In addition, DC Water stores 61 million gallons of treated water at its eight facilities. The Washington Aqueduct stores an additional 49 million gallons.

Water Distribution System: DC Water delivers water through 1,350 miles of interconnected pipes, four pumping stations, five reservoirs, three elevated water tanks, 43,860 valves, and 9,452 fire hydrants.

Blue Plains Advanced Wastewater Treatment Plant: Blue Plains, located at the southernmost tip of the District, is the largest advanced wastewater treatment facility in the world, covering 153 acres along the Potomac River. Blue Plains treats an annual average of 300 million gallons per day (MGD) and has a design capacity of 370 MGD, with a peak design capacity to treat more than one billion gallons per day.

Sewer System: 1,800 miles of sanitary and combined sewers, 22 flow-metering stations, nine off-site waste-water pumping stations, 16 storm water pumping stations, 12 inflatable dams and a swirl facility comprise the DC Water sewer system.

Program Structure Change

DC Water has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table LA0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table LA0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
ENTERPRISE AND OTHER FUNDS: FY 2016 Approved Budget and FTE		541,605	0.0
Increase: To align resources with operational spending goals	WASA	8,557	0.0
Decrease: To align budget with projected debt service payments	WASA	-5,050	0.0
Decrease: To align resources with operational spending goals	WASA	-9,287	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Agency Budget Submission		535,825	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Mayor's Proposed Budget		535,825	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 District's Proposed Budget		535,825	0.0
GROSS FOR LA0 - WATER AND SEWER AUTHORITY		535,825	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The District of Columbia Water and Sewer Authority's (DC Water) FY 2017 gross budget is \$535,825,000, which represents a 1.1 decrease from its FY 2016 approved budget of \$541,605,000. The budget is comprised of Enterprise and Other funds.

Agency Budget Submission

Increase: The budget includes operational spending increase of \$8,557,000. This amount is comprised of increases of \$4,727,000 in the personal services budget to maintain a high performance workforce, \$3,517,000 for contractual services and \$313,000 for Payment in Lieu of Taxes based on projected disbursements to the District of Columbia.

Decrease: The budget includes decreases of \$14,337,000. This amount includes a \$5,050,000 decrease in debt service costs associated with the decline in DC Water's capital improvement program. In addition, the decrease in operational spending of \$9,287,000 is comprised of \$6,348,000 for utilities, \$1,462,000 for procurement of water, \$1,242,000 for supplies and chemicals, and \$235,000 for equipment.

Mayor's Proposed Budget

No Change: The District of Columbia Water and Sewer Authority's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The District of Columbia Water and Sewer Authority's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Washington Aqueduct

www.nab.usace.army.mil/missions/washingtonaqueduct

Telephone: 202-764-2753

Table LB0-1

Description	FY 2015	FY 2016	FY 2017	% Change
	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$0	\$62,727,720	\$59,769,966	-4.7

Note: Prior year actuals are not reported for the Washington Aqueduct because the agency does not use the District's financial system for its actual transactions.

The mission of Washington Aqueduct is to collect, purify, and pump an adequate supply of portable water to the distribution system managed by the District of Columbia Water and Sewer Authority (DC Water), Arlington County, and Fairfax County Water Authority (Fairfax Water), in Virginia.

The agency plans to fulfill its mission by achieving the following strategic goals:

- Provide an adequate supply of high quality potable water;
- Provide potable water at an equitable, economical rate that covers all costs; and
- Protect the drinking water consumer from both microbial risk and adverse health effects due to chemicals in the drinking water.

Washington Aqueduct owns and operates intake facilities on the Potomac River at Great Falls and Little Falls, Maryland. Washington Aqueduct also owns and operates two 10-mile gravity conduit systems with a combined 200 million gallon per day (mgd) capacity, a 525-mgd raw water pumping station and transmission system, two major treatment plants with 320-mgd capacity, three booster pumping stations, a 480-mgd finished water pumping station, seven finished storage reservoirs, and many large diameter transmission mains.

Washington Aqueduct is owned and operated by the U.S. Army Corps of Engineers and is governed by a Wholesale Customer Board. It sells water to three wholesale customers: DC Water, Arlington County, Virginia, and Fairfax County Water Authority, in Virginia.

In FY 2015, Washington Aqueduct pumped 50.6 billion gallons of purified water to its customers, an increase of 5.6 percent from FY 2014. This increase may indicate a bottoming of the decline in water demand over the last few years. The FY 2014 to FY 2015 increase is likely a result of the growth in the population served. In Fiscal Years 2016 and 2017, Washington Aqueduct is projecting the same pumpage as in FY 2015.

Washington Aqueduct does not receive appropriated funding from the District of Columbia or the federal government.

DC Water funds the District of Columbia's portion of the costs of the Washington Aqueduct. As a whole-sale customer, DC Water purchases potable water and makes payments to Washington Aqueduct based on the number of gallons provided. Washington Aqueduct charges a rate based on water sale agreements with DC Water, Arlington County, and Fairfax County Water Authority. The individual wholesale customers are responsible for water distribution.

Water Quality

Water being produced by Washington Aqueduct treatment plants has consistently met and surpassed all Environmental Protection Agency (EPA) drinking water standards.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table LB0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table LB0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change		Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change	
				from FY 2016	Percentage Change*				from FY 2016	Percentage Change
ENTERPRISE AND OTHER										
ENTERPRISE AND OTHER FUNDS	0	62,728	59,770	-2,958	-4.7	0.0	0.0	0.0	0.0	N/A
TOTAL FOR ENTERPRISE AND OTHER	0	62,728	59,770	-2,958	-4.7	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	0	62,728	59,770	-2,958	-4.7	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table LB0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table LB0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
50 - SUBSIDIES AND TRANSFERS	0	0	62,728	59,770	-2,958	-4.7
SUBTOTAL NONPERSONAL SERVICES (NPS)	0	0	62,728	59,770	-2,958	-4.7
GROSS FUNDS	0	0	62,728	59,770	-2,958	-4.7

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table LB0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table LB0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) WASHINGTON AQUEDUCT								
(1100) WASHINGTON AQUEDUCT	0	62,728	59,770	-2,958	0.0	0.0	0.0	0.0
SUBTOTAL (1000) WASHINGTON AQUEDUCT	0	62,728	59,770	-2,958	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	0	62,728	59,770	-2,958	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Washington Aqueduct operates through the following program:

Sale of Water – The main program at Washington Aqueduct is the sale of drinking water to its three customers for further distribution to the distribution systems they serve. The Wholesale Customer Board also approves Washington Aqueduct's budget. During Fiscal Years 2016 and 2017, Washington Aqueduct expects to pump an estimated 50.6 billion gallons of purified to its customers each year.

Program Structure Change

The Washington Aqueduct has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table LB0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table LB0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
ENTERPRISE AND OTHER FUNDS: FY 2016 Approved Budget and FTE		62,728	0.0
Decrease: To align resources with operational spending goals	Washington Aqueduct	-2,958	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Agency Budget Submission		59,770	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Mayor's Proposed Budget		59,770	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 District's Proposed Budget		59,770	0.0
GROSS FOR LB0 - WASHINGTON AQUEDUCT		59,770	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Washington Aqueduct's FY 2017 gross budget is \$59,769,966, which represents a 4.7 percent decrease from its FY 2016 approved gross budget of \$62,727,720. The budget is comprised entirely of Enterprise and Other funds.

Agency Budget Submission

Decrease: The agency's FY 2017 budget includes an overall decrease of \$2,957,754, compared to FY 2016. The decrease is primarily due to anticipated reductions in chemical and energy prices.

Mayor's Proposed Budget

No Change: Washington Aqueduct's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: Washington Aqueduct's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

D.C. Lottery and Charitable Games Control Board

www.lottery.dc.gov
Telephone: 202-645-8000

Table DC0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change
				from FY 2016
OPERATING BUDGET	\$212,190,209	\$220,000,000	\$215,000,000	-2.3
FTEs	65.8	73.5	73.5	0.0

The mission of the D.C. Lottery and Charitable Games Control Board (DCLB) is to generate revenue for the District's General Fund through the sale of lottery games and to regulate charitable gaming.

Since its inception in 1982, DCLB has contributed over \$1.8 billion to the District's General Fund. The DCLB annual transfer to the General Fund remains a vital component in aiding the city's economy, thereby benefiting all residents of the District of Columbia. The General Fund supports services such as education, recreation and parks, public safety, housing, and senior and child services. The DCLB directly benefits its players by paying out more than 50 percent of annual sales in prize money. It also directly benefits local businesses by providing commissions to retailers licensed to sell D.C. Lottery games and offering contracting opportunities.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table DC0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table DC0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
SPECIAL PURPOSE REVENUE FUNDS	-232	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	-232	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
ENTERPRISE AND OTHER										
ENTERPRISE AND OTHER FUNDS	212,423	220,000	215,000	-5,000	-2.3	65.8	73.5	73.5	0.0	0.0
TOTAL FOR ENTERPRISE AND OTHER	212,423	220,000	215,000	-5,000	-2.3	65.8	73.5	73.5	0.0	0.0
GROSS FUNDS	212,190	220,000	215,000	-5,000	-2.3	65.8	73.5	73.5	0.0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table DC0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table DC0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	5,461	5,534	6,616	6,717	102	1.5
12 - REGULAR PAY - OTHER	22	133	80	193	113	141.4
13 - ADDITIONAL GROSS PAY	114	91	16	16	0	0.0
14 - FRINGE BENEFITS - CURRENT PERSONNEL	1,115	1,149	1,486	1,582	96	6.5
15 - OVERTIME PAY	36	61	123	156	33	26.9
SUBTOTAL PERSONAL SERVICES (PS)	6,748	6,968	8,321	8,664	344	4.1
20 - SUPPLIES AND MATERIALS	19	51	85	503	418	494.7
30 - ENERGY, COMMUNICATION AND BUILDING RENTALS	192	77	355	328	-27	-7.5
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	256	234	312	294	-17	-5.5
32 - RENTALS - LAND AND STRUCTURES	2,556	2,855	2,547	2,067	-480	-18.8
34 - SECURITY SERVICES	0	540	31	1,368	1,338	4,363.7
35 - OCCUPANCY FIXED COSTS	0	0	8	0	-8	-100.0

Table DC0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
40 - OTHER SERVICES AND CHARGES	13,559	6,535	7,511	8,665	1,154	15.4
41 - CONTRACTUAL SERVICES - OTHER	1,916	10,174	13,042	13,822	780	6.0
50 - SUBSIDIES AND TRANSFERS	190,416	184,643	187,306	178,752	-8,553	-4.6
70 - EQUIPMENT AND EQUIPMENT RENTAL	0	112	484	535	51	10.5
SUBTOTAL NONPERSONAL SERVICES (NPS)	208,914	205,222	211,679	206,336	-5,344	-2.5
GROSS FUNDS	215,662	212,190	220,000	215,000	-5,000	-2.3

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table DC0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table DC0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1010) HUMAN RESOURCES	647	699	677	-22	6.1	7.0	6.0	-1.0
(1015) EXECUTIVE DIRECTION AND SUPPORT	2,408	747	774	27	3.5	3.0	4.0	1.0
(1030) PROPERTY AND FLEET MANAGEMENT	345	714	587	-127	2.6	3.0	3.0	0.0
(1040) INFORMATION TECHNOLOGY	724	1,433	8,952	7,519	2.6	3.0	3.0	0.0
(1050) FINANCIAL SERVICES	3,117	4,549	5,657	1,108	0.0	0.0	0.0	0.0
(1060) LEGAL SERVICES	0	10	8	-2	0.0	0.0	0.0	0.0
(1075) SECURITY	1,331	1,000	1,037	37	3.5	4.0	4.0	0.0
(1080) COMMUNICATIONS	654	801	865	64	4.3	5.0	5.0	0.0
SUBTOTAL (1000) AGENCY MANAGEMENT	9,225	9,953	18,556	8,603	22.5	25.0	25.0	0.0
(100F) AGENCY FINANCIAL OPERATIONS								
(110F) BUDGET OPERATIONS	107	127	132	4	0.9	1.0	1.0	0.0
(120F) ACCOUNTING OPERATIONS	611	669	702	33	5.2	6.0	6.0	0.0
(130F) FISCAL OFFICER	185,199	187,748	179,586	-8,162	2.6	3.0	4.0	1.0
SUBTOTAL (100F) AGENCY FINANCIAL OPERATIONS	185,917	188,545	180,420	-8,125	8.7	10.0	11.0	1.0
(2000) INSTANT GAMES								
(2100) INSTANT GAMES (ACTIVITY)	-56	0	0	0	0.0	0.0	0.0	0.0
SUBTOTAL (2000) INSTANT GAMES	-56	0	0	0	0.0	0.0	0.0	0.0

Table DC0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(3000) ON LINE GAMES								
(3100) LUCKY NUMBERS	-40	0	0	0	0.0	0.0	0.0	0.0
(3300) DC FOUR	-60	0	0	0	0.0	0.0	0.0	0.0
(3600) POWERBALL	-39	0	0	0	0.0	0.0	0.0	0.0
(3800) KENO	-8	0	0	0	0.0	0.0	0.0	0.0
(4200) HOT LOTTO	-8	0	0	0	0.0	0.0	0.0	0.0
(4400) DC FIVE	-14	0	0	0	0.0	0.0	0.0	0.0
(4600) MEGA MILLION	-7	0	0	0	0.0	0.0	0.0	0.0
(4700) RACE 2 RICHES	-4	0	0	0	0.0	0.0	0.0	0.0
SUBTOTAL (3000) ON LINE GAMES	-179	0	0	0	0.0	0.0	0.0	0.0
(6000) GAMING OPERATIONS								
(6200) MARKETING	7,019	7,533	7,752	219	6.9	8.0	8.0	0.0
(6300) TRADE DEVELOPMENT	2,069	3,682	4,380	698	9.5	11.0	11.0	0.0
(6400) DRAW DIVISION	6,768	8,358	2,025	-6,333	3.5	3.5	3.5	0.0
(6500) LICENSING AND CHARITABLE GAMES	645	771	784	13	5.2	5.0	5.0	0.0
(6600) INFORMATION TECHNOLOGY (GAMES)	707	1,068	989	-79	8.7	10.0	9.0	-1.0
(6700) CLAIM CENTER	76	89	94	5	0.9	1.0	1.0	0.0
SUBTOTAL (6000) GAMING OPERATIONS	17,283	21,502	16,024	-5,478	34.6	38.5	37.5	-1.0
TOTAL PROPOSED OPERATING BUDGET	212,190	220,000	215,000	-5,000	65.8	73.5	73.5	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The D.C. Lottery and Charitable Games Control Board operates through the following 3 programs:

Gaming Operations – provides support services to lottery retail agents and the gaming public so that they can benefit from the portfolio of games offered by DCLB. Gaming Operation oversees 2 types of games: Instant Games – provides a portfolio of instant lottery games to the gaming public so that they can experience the entertainment value and potential reward of playing and winning with scratch-off style lottery tickets; and Online Games – provides online lottery-type games and services, which are lottery game tickets sold to the gaming public by lottery retail agents and video gaming machines, and played by the public at social settings targeted to the gaming public, so that the District can experience a steady source of revenue through the transfer of net proceeds from lottery sales. Online games are comprised of 11 games: DC3, DC4, DC5, Powerball, Mega Millions, Hot Lotto, D.C. Keno, Race 2 Riches, Lucky for Life, Tap-N-Play, and D.C. Fast Play – provides online (kiosk-based) lottery gaming experience for the gaming public so that they can experience the entertainment value of the DCLB's portfolio of games and potential rewards of playing and winning.

This program contains the following 6 activities:

- **Marketing** – provides advertising and promotional information to eligible players. The goal is to attract eligible players to purchase lottery tickets so that they may enjoy the entertainment value offered by the D.C. Lottery and Charitable Games Control Board's portfolio of games;

- **Trade Development (Sales Department)** – provides sales goals and retail development services to lottery retail agents. The goals are to assist lottery retail agents in reaching established minimum sales volume levels and to achieve sustained growth;
- **Draw Division** – provides draw-related services to the gaming public. The goal is to maintain the public trust through ensuring unbiased and random draws;
- **Licensing and Charitable Games** – provides licensing and regulatory compliance services to existing and prospective lottery retail agents and non-profit charitable organizations. The goals are to ensure that lottery retail agents and non-profit charitable organizations receive appropriate licenses to sell lottery products and conduct charitable gaming activities in accordance with the laws and regulations set forth by the District;
- **Information Technology** – provides technical coordination and oversight services to lottery retail agents, customers, and internal DCLB operations. The goals are for retail agents, customers and internal operations to deliver, play and provide an uncompromised portfolio of lottery products; and
- **Claim Center** – provides claims processing and gaming information services to the gaming public. The goals are for the public to redeem prizes and enjoy a positive gaming experience.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides for comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The D.C. Lottery and Charitable Games Control Board has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table DC0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table DC0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
ENTERPRISE AND OTHER FUNDS: FY 2016 Approved Budget and FTE		220,000	73.5
Increase: To align resources with operational spending goals	Multiple Programs	1,154	0.0
Increase: To align Fixed Costs with proposed estimates	Multiple Programs	806	0.0
Increase: To adjust the Contractual Services budget	Multiple Programs	780	0.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	344	0.0
Decrease: To align resources with operational spending goals	Multiple Programs	-8,084	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Agency Budget Submission		215,000	73.5
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Mayor's Proposed Budget		215,000	73.5
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 District's Proposed Budget		215,000	73.5
GROSS FOR DC0 - D.C. LOTTERY AND CHARITABLE GAMES CONTROL BOARD		215,000	73.5

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2016 Proposed Budget Changes

The D.C. Lottery and Charitable Games Control Board's (DCLB) proposed FY 2017 gross budget is \$215,000,000, which represents a 2.3 percent decrease from its FY 2016 approved gross budget of \$220,000,000. The budget is comprised entirely of Enterprise and Other Funds. The DCLB budget reflects the impact of declining sales, specifically; a reduction instant game ticket sales.

Agency Budget Submission

Increase: For FY 2017, DCLB realigned its proposed Special Purpose Revenue budget to more accurately reflect spending in the agency's core activities. As such, Other Services and Charges is increased by \$1,154,458 across multiple programs to support anticipated increases in professional service fees, which include payments to vendors and lottery game agents. Additionally, the proposed budget includes the following increases across multiple programs: a net increase of \$806,260 to align the budget with the Fixed Costs estimates primarily in Security Services; \$780,023 to support Contractual Services costs for the purchase of instant game tickets and certain gaming services; and \$343,669 in personal services to cover salaries, Fringe Benefits, overtime, costs and the conversion of one Full-Time Equivalent position from Continuing to Term Full-Time status.

Decrease: The DCLB proposed budget reflects a net decrease of \$8,084,410 across multiple programs, primarily in Subsidies and Transfers, because of a projected reduction in the estimated revenues from Instant Games sales.

Mayor's Proposed Budget

No Change: D.C. Lottery and Charitable Games Control Board's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: D.C. Lottery and Charitable Games Control Board's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget

District of Columbia Retirement Board

www.dcrb.dc.gov

Telephone: 202-343-3200

Table DY0-1

	FY 2015	FY 2016	FY 2017	% Change
Description	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$0	\$32,301,624	\$39,095,618	21.0
FTEs	0.0	62.6	69.6	11.2

Note: Prior year actuals are not reported for the District of Columbia Retirement Board because the agency does not use the District's financial system for its actual transactions.

The mission of the District of Columbia Retirement Board (DCRB) is to invest prudently the assets of the police officers, firefighters, and teachers of the District of Columbia, while providing those employees with retirement services.

Summary of Services

DCRB is an independent agency that has exclusive authority and discretion to administer the District's retirement funds for teachers, police officers, and firefighters (hereinafter referred to as the "Fund") pursuant to Section 1-711(a) of the District of Columbia Official Code. In 2005, the responsibility of administering the teachers', police officers' and firefighters' retirement programs was transferred to DCRB.

The federal government assumed the District's unfunded liability for the retirement plans of teachers, police officers, firefighters, and judges under provisions of the National Capital Revitalization and Self-Government Improvement Act of 1997. Under this law, the federal government pays the retirement benefits and death benefits, and a share of disability payments, for members for years of service earned up to the freeze date of June 30, 1997. The District of Columbia government is responsible for all subsequently earned benefits for the members of the retirement plans.

The DCRB Board of Trustees is comprised of 12 voting trustees: 3 appointed by the Mayor, 3 appointed by the District Council, and 6 elected by employee participation groups. In addition, the District's Treasurer serves on the Board as an ex-officio member, representing the District's Chief Financial Officer.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table DY0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table DY0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
ENTERPRISE AND OTHER										
ENTERPRISE AND OTHER FUNDS	0	32,302	39,096	6,794	21.0	0.0	62.6	69.6	7.0	11.2
TOTAL FOR ENTERPRISE AND OTHER	0	32,302	39,096	6,794	21.0	0.0	62.6	69.6	7.0	11.2
GROSS FUNDS	0	32,302	39,096	6,794	21.0	0.0	62.6	69.6	7.0	11.2

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table DY0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table DY0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	0	0	6,172	7,020	848	13.7
13 - ADDITIONAL GROSS PAY	0	0	221	273	52	23.6
14 - FRINGE BENEFITS - CURRENT PERSONNEL	0	0	1,622	1,843	221	13.6
15 - OVERTIME PAY	0	0	51	32	-19	-37.3
SUBTOTAL PERSONAL SERVICES (PS)	0	0	8,066	9,168	1,102	13.7
20 - SUPPLIES AND MATERIALS	0	0	121	117	-5	-4.1
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	0	0	73	74	1	1.5
32 - RENTALS - LAND AND STRUCTURES	0	0	1,679	1,679	0	0.0
34 - SECURITY SERVICES	0	0	18	0	-18	-100.0
40 - OTHER SERVICES AND CHARGES	0	0	20,936	26,330	5,394	25.8
41 - CONTRACTUAL SERVICES - OTHER	0	0	1,200	1,400	200	16.7
70 - EQUIPMENT AND EQUIPMENT RENTAL	0	0	208	328	121	58.2
SUBTOTAL NONPERSONAL SERVICES (NPS)	0	0	24,235	29,928	5,692	23.5
GROSS FUNDS	0	0	32,302	39,096	6,794	21.0

*Percent change is based on whole dollars.

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table DY0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table DY0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(3000) DCRB AGENCY MANAGEMENT								
(3001) EXECUTIVE	0	1,704	1,611	-94	0.0	9.0	9.0	0.0
(3002) INVESTMENTS	0	13,010	13,240	230	0.0	6.0	6.0	0.0
(3003) TRUSTEES	0	466	594	127	0.0	0.0	0.0	0.0
(3004) GENERAL COUNSEL	0	1,215	1,572	357	0.0	3.0	4.0	1.0
(3005) BENEFITS	0	2,465	2,952	487	0.0	22.6	26.6	4.0
(3006) OPERATIONS	0	3,649	3,721	72	0.0	11.0	11.0	0.0
(3007) INFORMATION TECHNOLOGY	0	5,423	6,724	1,301	0.0	10.0	12.0	2.0
(3008) PROJECTS	0	4,370	8,682	4,312	0.0	1.0	1.0	0.0
SUBTOTAL (3000) DCRB AGENCY MANAGEMENT	0	32,302	39,096	6,794	0.0	62.6	69.6	7.0
TOTAL PROPOSED OPERATING BUDGET	0	32,302	39,096	6,794	0.0	62.6	69.6	7.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The District of Columbia Retirement Board (DCRB) operates through the following program:

DCRB Agency Management – provides administrative support and the required tools to achieve operational and programmatic results.

This program contains the following 8 activities:

- **Executive** – provides executive direction for all activities to achieve the mission of the agency. Executive activity expenses are paid from two sources: (1) earnings derived from the Fund; and (2) reimbursements from the United States Department of the Treasury (Treasury) for services provided by DCRB for programs for which the federal government is responsible;
- **Investments** – manages all activities and resources dedicated to the investment of the assets of the Fund. Investment activity expenses are paid from the earnings derived from the Fund;
- **Board of Trustees** – determines the overall investment strategy for the Fund and monitors staff implementation of the strategy. The Board of Trustees' activity expenses are paid from the earnings derived from the Fund;
- **General Counsel** – provides legal support to the agency. General Counsel activity expenses are paid from the earnings derived from the Fund;

- **Benefits** – provides administrative services for members and timely and accurate payment of benefits to retirees and survivors. Benefits activity expenses are paid from two sources: (1) earnings derived from the Fund; and (2) reimbursements from the Treasury for services provided by DCRB for programs for which the federal government is responsible;
- **Operations** – provide operational and accounting support. Operations activity expenses are paid from two sources: (1) earnings derived from the Fund; and (2) reimbursements from the Treasury for services provided by DCRB for programs for which the federal government is responsible;
- **Information Technology** – provides technology systems support to achieve programmatic results. Information Technology activity expenses are paid from the earnings derived from the Fund; and
- **Projects** – manages the special projects undertaken by the agency. Projects activity expenses are paid from the earnings derived from the fund.

Program Structure Change

The District of Columbia Retirement Board has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table DY0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table DY0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
ENTERPRISE AND OTHER FUNDS: FY 2016 Approved Budget and FTE		32,302	62.6
Increase: To align resources with operational goals	DCRB Agency Management	5,714	0.0
Increase: To support additional FTEs	DCRB Agency Management	1,121	7.0
Increase: To align Fixed Costs with proposed estimates	DCRB Agency Management	1	0.0
Decrease: To streamline operation efficiency	DCRB Agency Management	-5	0.0
Decrease: To align funding with nonpersonal services costs	DCRB Agency Management	-18	0.0
Decrease: To reduce overtime	DCRB Agency Management	-19	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Agency Budget Submission		39,096	69.6
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Mayor's Proposed Budget		39,096	69.6
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 District's Proposed Budget		39,096	69.6
GROSS FOR DY0 - DISTRICT OF COLUMBIA RETIREMENT BOARD		39,096	69.6

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The District of Columbia Retirement Board's (DCRB) proposed FY 2017 gross budget is \$39,095,618, which represents a 21.0 percent increase over its FY 2016 approved gross budget of \$32,301,624. The budget is comprised entirely of Enterprise and Other Funds.

Agency Budget Submission

Increase: The proposed budget includes an increase of \$5,714,300, to support the following: \$5,393,500 for professional services fees associated with the Pension Information Management System (PIMS) and the Data Quality Assurance project for the eventual hosting and maintenance of members' information; \$200,000 to cover DCRB's share of the maintenance expenses for the U.S. Department of Treasury's STAR (System to Administer Retirements); and \$120,800 to support IT software and hardware costs for new system implementations. PIMS is a multi-year project that will require collaboration with other District agencies and other stakeholders and will enable DCRB to provide a full range of retirement services for members including benefit statements, benefit estimates, member self-service, and pension payments. Additionally, personal services costs increased by \$1,120,524 to cover projected salaries and Fringe Benefits for 7.0 new Full-Time Equivalents (FTEs) in the Agency Management program, of which, 4.0 FTEs will support the retirement modernization project, 2.0 FTEs will support member services, and 1.0 FTE will support legal services. Lastly, the increase of \$1,100 is to support additional Telecommunication fixed costs.

Decrease: The proposed budget includes decreases of: \$4,930 in Supplies and Materials due to the removal of duplicate publications and subscriptions; \$18,000 in Security Services to align costs with actual expenses; and \$19,000 in Overtime costs as a result of staff hires in the Benefits department, thereby reducing the need for overtime.

Mayor's Proposed Budget

No Change: The District of Columbia Retirement Board's budget proposal reflects no change from the agency's budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The District of Columbia Retirement Board's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Washington Convention and Sports Authority

www.eventsdc.com

Telephone: 202-249-3000

Table ES0-1

	FY 2015	FY 2016	FY 2017	% Change
Description	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$0	\$134,670,491	\$146,958,776	9.1

Note: Prior year actuals are not reported for the Washington Convention and Sports Authority because the agency does not use the District's financial system for its actual transactions.

The mission of Events DC is to promote the District as a location for conventions, trade shows, meetings, sports, entertainment and recreational events; promote tourism and leisure travel to the District; and encourage and support youth activities, including through sports. Through these activities, Events DC serves as an economic engine for the Nation's Capital.

Summary of Services

In 1994, the Washington Convention Center Authority (WCCA) was created as a corporate body and an independent authority of the District of Columbia government responsible for managing and operating the District's convention center and for bringing national and international conventions, trade shows, and meetings to the District of Columbia. ["Washington Convention Center Authority Act of 1994," D.C. Law 10-188, effective September 28, 1994]. Pursuant to the Fiscal Year 2010 Budget Support Second Emergency Act of 2009 and the Fiscal Year 2010 Budget Support Act, the District of Columbia Sports and Entertainment Commission was merged into WCCA to form a new organization known as the Washington Convention and Sports Authority (WCSA). The merger created one umbrella organization with a broadened charter to also promote the District as a key sports, entertainment and special events destination. Also, as part of the merger, WCSA gained control over the Nationals Park, the Robert F. Kennedy Memorial Stadium (RFK), and the non-military portions of the DC Armory. Facility maintenance for RFK and the Armory, previously performed by the D.C. Sports and Entertainment Commission, was assumed by the Department of Real Estate Services, now the Department of General Services.

In June 2011, the Washington Convention and Sports Authority launched a new brand name, “Events DC.” The new brand entity fully encompasses the event experience in the city, elevates the organization’s core assets and portfolio, and perhaps most importantly, aligns with the existing brands for Washington D.C. and the city’s promotional arm, Destination DC.

Events DC is governed by a 12-member Board of Directors. Three members, including the Chief Financial Officer of the District, the chief executive of the Hotel Association of Washington D.C., and the third person designated by the Mayor, serve as voting ex-officio members. The remaining nine public members are appointed by the Mayor with the advice and consent of the Council of the District of Columbia and represent certain sectors of the community. The Mayor designates one public member as chairperson with the advice and consent of the Council.

The agency’s FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table ES0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table ES0-2

(dollars in thousands)

	Dollars in Thousands					Full-Time Equivalents				
	Actual	Approved	Proposed	Change	Percentage	Actual	Approved	Proposed	Change	Percentage
Appropriated Fund	FY 2015	FY 2016	FY 2017	FY 2016	Change*	FY 2015	FY 2016	FY 2017	FY 2016	Change
<u>ENTERPRISE AND OTHER</u>										
ENTERPRISE AND OTHER FUNDS	0	134,670	146,959	12,288	9.1	0.0	0.0	0.0	0.0	N/A
TOTAL FOR ENTERPRISE AND OTHER	0	134,670	146,959	12,288	9.1	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	0	134,670	146,959	12,288	9.1	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer’s website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table ES0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table ES0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	0	0	16,350	19,115	2,765	16.9
12 - REGULAR PAY - OTHER	0	0	1,020	1,172	152	14.9
14 - FRINGE BENEFITS - CURRENT PERSONNEL	0	0	5,687	7,120	1,433	25.2
15 - OVERTIME PAY	0	0	576	576	0	0.0
SUBTOTAL PERSONAL SERVICES (PS)	0	0	23,633	27,983	4,350	18.4
20 - SUPPLIES AND MATERIALS	0	0	587	587	0	0.0
30 - ENERGY, COMMUNICATION AND BUILDING RENTALS	0	0	6,276	7,224	948	15.1
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	0	0	125	125	0	0.0
41 - CONTRACTUAL SERVICES - OTHER	0	0	16,406	23,058	6,651	40.5
50 - SUBSIDIES AND TRANSFERS	0	0	27,290	23,116	-4,173	-15.3
60 - LAND AND BUILDINGS	0	0	8,495	13,007	4,512	53.1
70 - EQUIPMENT AND EQUIPMENT RENTAL	0	0	330	366	36	10.9
80 - DEBT SERVICE	0	0	51,529	51,493	-36	-0.1
SUBTOTAL NONPERSONAL SERVICES (NPS)	0	0	111,038	118,976	7,938	7.1
GROSS FUNDS	0	0	134,670	146,959	12,288	9.1

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table ES0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table ES0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) WASH CONVENTION CENTER								
(1100) WASH CONVENTION CENTER	0	134,670	146,959	12,288	0.0	0.0	0.0	0.0
SUBTOTAL (1000) WASH CONVENTION CENTER	0	134,670	146,959	12,288	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	0	134,670	146,959	12,288	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

Although it appears as a single program in the District's financial system, the Washington Convention and Sports Authority operates through the following 3 programs:

Washington Convention Center Operations – provides for the operation of the Walter E. Washington Convention Center, in whole or in part, directly or under contract, and engages in such activities as deemed appropriate to promote trade shows, conventions, and other events. This program also constructs, equips, and maintains the facility.

The convention center opened in April 2003 and was later named in honor of the first Mayor of the District under the present Home Rule Charter. Since opening, it has hosted the following number of events per fiscal year:

<u>Fiscal Year</u>	<u>Convention Center Events</u>
2004	201
2005	185
2006	106
2007	150
2008	185
2009	204
2010	214
2011	231
2012	201
2013	209
2014	204
2015	233

A total of 13.08 million people attended events at the Convention Center during the period of FY 2004 through FY 2015. Currently, the Convention Center has booked or tentatively booked approximately 400 events from 2016-2018. These events are projected to attract 1 million attendees every year. The Center has a total of 2.3 million square feet of space, including 703,000 square feet of exhibit space; 118,670 square feet of meeting space (which is divisible into 77 meeting rooms); 44,000 square feet of retail space and street-level restaurants; and a 52,000 square-foot ballroom, which is one of the largest on the East Coast.

Sports and Entertainment Division – promotes attractions and the development of new events for the Robert F. Kennedy Memorial Stadium and the surrounding festival grounds, non-military events at the District of Columbia Armory, and sporting and entertainment events at other sites around the city. These events include the D.C. United Major League Soccer team, the Eagle Bank Bowl football game, Nations Football Classic, local athletic games, various concerts, and other events. The Department of General Services maintains the stadium and the armory through revenue collected from events, rent, advertising, and other sources of revenue derived from these facilities.

Carnegie Library at Mount Vernon Square – as a special event venue, the Carnegie Library showcases its versatility by hosting galas, weddings, receptions, holiday parties, and press events. The Library is comprised of seven ornate rooms, including the L'Enfant Map Room, which features an illuminated floor map of Washington, D.C.

Program Structure Change

The Washington Convention and Sports Authority has no structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table ES0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table ES0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
ENTERPRISE AND OTHER FUNDS: FY 2016 Approved Budget and FTE		134,670	0.0
Increase: To adjust the Contractual Services budget	Wash Convention Center	6,651	0.0
Increase: To support the costs of pre-existing programmatic initiatives	Wash Convention Center	4,512	0.0
Increase: To align personal services and Fringe Benefits with projected costs	Wash Convention Center	4,350	0.0
Increase: To align Fixed Costs with proposed estimates	Wash Convention Center	948	0.0
Increase: To align resources with operational spending goals	Wash Convention Center	36	0.0
Decrease: To align budget with scheduled debt service payments	Wash Convention Center	-36	0.0
Decrease: To align resources with operational spending goals	Wash Convention Center	-4,173	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Agency Budget Submission		146,959	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Mayor's Proposed Budget		146,959	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 District's Proposed Budget		146,959	0.0
GROSS FOR ES0 - WASHINGTON CONVENTION AND SPORTS AUTHORITY		146,959	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Washington Convention and Sports Authority's (WCSA) proposed FY 2017 gross budget is \$146,958,776, which represents a 9.1 percent increase over its FY 2016 approved gross budget of \$134,670,491. The budget is comprised entirely of Enterprise and Other funds.

Agency Budget Submission

Increase: WCSA's budget proposal reflects an increase of \$6,651,383 for contractual services, specifically to support the implementation of short and medium-term strategic initiatives; additional property insurance for the Convention Center building; contract escalators; and program enhancements for the human resource department, to include employee wellness programs, training, recruitment, and engagement benefits. The proposed budget also includes an increase of \$4,512,000 to support a 5-year Capital Budget Plan and new strategic initiatives.

In order to align personal services and Fringe Benefits with projected costs, the proposed budget increased by \$4,350,124. The increase provides funding for 15 positions to enhance marketing and community outreach efforts in support of the Special Events Division, and 7 positions for Convention Center operations to meet the significant increase in event programming in the years ahead. Additionally, the funding supports additional part-time and casual employees that will be hired to enhance public safety and event services.

The proposed budget increased by \$948,022 to align Fixed Costs with proposed estimates related to the DC Water Clean Rivers Impervious Area charge and Storm Water fee. Of this amount, \$9,825 will support an irrigation system for the Carnegie Library. Finally, the proposed budget is adjusted for an increase of \$36,000 to support security equipment purchases for the new hires.

Decrease: The proposed budget decreased by \$35,759 to align the budget with FY 2017 projections for scheduled debt service payments. Additionally, a reduction of \$4,173,485 reflects nonrecurring budget items in FY 2017. The funding was appropriated in FY 2016 for payments related to marketing and promotions.

Mayor's Proposed Budget

No Change: The Washington Convention and Sports Authority's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The Washington Convention and Sports Authority's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Housing Finance Agency

www.dchfa.org

Telephone: 202-777-1600

Table HF0-1

Description	FY 2015	FY 2016	FY 2017	% Change
	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$0	\$10,798,000	\$11,740,000	8.7

Note: Prior year actuals are not reported for the Housing Finance Agency, because the agency does not use the District's financial system for its actual transactions

The Housing Finance Agency (HFA) was established in 1979 as a corporate body with a legal existence separate from the Government of the District of Columbia to stimulate and expand homeownership and rental housing opportunities for low-and moderate-income families in the District.

The Housing Financing Agency issues taxable and tax-exempt mortgage revenue bonds to lower the costs of financing single-family housing and of acquiring, constructing, and rehabilitating rental housing. In addition, HFA administers the issuance of four percent low-income housing tax credits to achieve its affordable housing preservation, rehabilitation, and development objectives on behalf of the Department of Housing and Community Development (DHCD).

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table HF0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table HF0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
ENTERPRISE AND OTHER										
ENTERPRISE AND OTHER FUNDS	0	10,798	11,740	942	8.7	0.0	0.0	0.0	0.0	N/A
TOTAL FOR ENTERPRISE AND OTHER	0	10,798	11,740	942	8.7	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	0	10,798	11,740	942	8.7	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table HF0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table HF0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	0	0	4,984	5,233	249	5.0
14 - FRINGE BENEFITS - CURRENT PERSONNEL	0	0	1,486	1,635	149	10.0
15 - OVERTIME PAY	0	0	20	30	10	50.0
SUBTOTAL PERSONAL SERVICES (PS)	0	0	6,490	6,898	408	6.3
20 - SUPPLIES AND MATERIALS	0	0	100	110	10	10.0
30 - ENERGY, COMMUNICATION AND BUILDING RENTALS	0	0	120	135	15	12.5
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	0	0	70	100	30	42.9
33 - JANITORIAL SERVICES	0	0	78	82	4	5.1
34 - SECURITY SERVICES	0	0	10	25	15	150.0
40 - OTHER SERVICES AND CHARGES	0	0	1,200	1,800	600	50.0
41 - CONTRACTUAL SERVICES - OTHER	0	0	2,200	2,400	200	9.1
70 - EQUIPMENT AND EQUIPMENT RENTAL	0	0	170	190	20	11.8
80 - DEBT SERVICE	0	0	360	0	-360	-100.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	0	0	4,308	4,842	534	12.4
GROSS FUNDS	0	0	10,798	11,740	942	8.7

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table HF0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table HF0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) HOUSING FINANCE AGENCY								
(1100) HOUSING FINANCE AGENCY	0	10,798	11,740	942	0.0	0.0	0.0	0.0
SUBTOTAL (1000) HOUSING FINANCE AGENCY	0	10,798	11,740	942	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	0	10,798	11,740	942	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

Although the Housing Finance Agency appears as a single entity in the District's financial system, it operates through the following 3 programs:

Multi-Family Development – provides tax-exempt and taxable bonds, tax credits, and McKinney Act Savings Loan funds as financial tools that are integral to development of the community's ability to provide affordable, safe and decent housing to low-income and special needs populations. The multi-family mortgage revenue bond and tax credit products serve as vehicles for developers to access low-cost institutional debt and equity tools that enhance return on investment. When combined with 4 percent Low-Income Housing Tax Credits and other subsidies, the HFA's mortgage revenue bond product, which is offered in enhanced structures, provides competitive, below-market rate pricing and helps to preserve, rehabilitate, or construct affordable and mixed-income housing in the District.

This program contains the following 2 activities:

- **Technical Assistance** – provides technical assistance on all aspects of underwriting to developers who produce affordable housing, and acts as facilitators with city and federal government agencies to help expedite the permitting process and other approvals. In addition, HFA's staff provides ongoing construction monitoring to ensure construction is successfully completed and properly managed; and
- **Financing Assistance** – provides several financing programs, including the Multi-family Mortgage Revenue Bond Program, Low-Income Housing Tax Credit Program, and McKinney Act Savings Loan Fund. Depending on a project's eligibility, tax-exempt bonds, taxable bonds or low-interest

loans can be used for pre-development activities, as well as the acquisition, construction and renovation of multifamily buildings. Financing can be used for the rehabilitation or construction of rental housing, cooperatives, assisted-living facilities, and transitional housing.

Single Family Development – provides low-interest mortgages for persons purchasing a home in the District at or below the national and local conventional rates.

This program contains the following 2 activities:

- **Homebuyer Assistance** – provides 30-year fixed rate mortgages and assistance with down payment and closing costs, as funds are available; and
- **Homeownership Education** – provides regular seminars and community outreach in an effort to empower persons seeking to become homeowners in the District. Through the HFA, information is made available to residents on the Single Family Bond products, financing options, the District government's employer assistance program, tax credits, tax abatements, the Home Purchase Assistance Program (HPAP), other programs to help with closing costs, and other incentives for homebuyers.

Home Saver Program – is a U.S. Treasury Hardest Hit Fund Initiative, which is federally funded and provides forgivable mortgage loans to homeowners of the District of Columbia who are at risk of foreclosure and who have experienced involuntary job loss.

Program Structure Change

The Housing Finance Agency has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table HF0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table HF0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
ENTERPRISE AND OTHER FUNDS: FY 2016 Approved Budget and FTE		10,798	0.0
Increase: To align resources with operational spending goals	Housing Finance Agency	894	0.0
Increase: To align personal services and Fringe Benefits with projected costs	Housing Finance Agency	408	0.0
Decrease: To align budget with projected debt service payments	Housing Finance Agency	-360	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Agency Budget Submission		11,740	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Mayor's Proposed Budget		11,740	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 District's Proposed Budget		11,740	0.0
GROSS FOR HF0 - HOUSING FINANCE AGENCY		11,740	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Housing Finance Agency's (HFA) proposed FY 2017 gross budget is \$11,740,000, which represents a 8.7 percent increase over its FY 2016 approved gross budget of \$10,798,000. The budget is comprised entirely of Enterprise and Other funds.

Agency Budget Submission

Increase: The HFA's budget reflects a net increase of \$894,000 to support the expanded scope associated with Request for Proposal agreements (RFPs), required by the Disadvantage Small Local Business Department that complies with D.C. Law 20-108; D.C. Official Code 2-218.01 et.seq., to award a percentage of contracts to small businesses. The increase includes \$600,000 in Other Services and Charges, \$265,000 primarily in Contractual Services and, \$29,000 to support the projected increase in Fixed Costs and Supplies and Materials. Additionally, salaries increased by \$408,000, which includes Cost-of-Living Adjustments (COLA) and Fringe Benefits.

Decrease: The proposed budget includes a decrease of \$360,000 in Debt Service.

Mayor's Proposed Budget

No Change: The Housing Finance Agency's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The Housing Finance Agency's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

University of the District of Columbia

www.udc.edu

Telephone: 202-274-5000

Table GF0-1

Description	FY 2016	FY 2017	% Change
	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$153,967,906	\$162,543,336	5.6
FTEs	968.4	968.4	0.0

Note: The University of the District of Columbia does not use the District's financial system for its transactions. For FY 2015 actual expenditures, see the FY 2015 District of Columbia Comprehensive Annual Financial Report.

The University of the District of Columbia (UDC) is an urban land grant institution of higher education. Through its community college, flagship, and graduate schools, UDC offers affordable post-secondary education to District of Columbia residents at the certificate, baccalaureate, professional, and graduate levels. These programs prepare students for immediate entry into the workforce, the next level of education, specialized employment opportunities, and life-long learning.

Summary of Services

The University of the District of Columbia provides high-quality learning, research, and public service experience, meeting the needs and interest of students, employees, and research organizations in the District and the surrounding area. The University is governed by a board of trustees as set forth in District of Columbia Official Code Section 38-1202.01, with duties as set forth in Code Section 38-1202.06. The provisions of law applicable to the University's land-grant status are listed in Code Section 38-1202.09.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table GF0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table GF0-2

(dollars in thousands)

	Dollars in Thousands				Full-Time Equivalents			
	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
Appropriated Fund								
<u>ENTERPRISE AND OTHER</u>								
ENTERPRISE AND OTHER FUNDS	153,968	162,543	8,575	5.6	968.4	968.4	0.0	0.0
TOTAL FOR ENTERPRISE AND OTHER	153,968	162,543	8,575	5.6	968.4	968.4	0.0	0.0
GROSS FUNDS	153,968	162,543	8,575	5.6	968.4	968.4	0.0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table GF0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table GF0-3

(dollars in thousands)

	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
Comptroller Source Group				
11 - REGULAR PAY - CONTINUING FULL TIME	0	63,695	63,695	N/A
13 - ADDITIONAL GROSS PAY	0	0	0	N/A
14 - FRINGE BENEFITS - CURRENT PERSONNEL	0	15,069	15,069	N/A
SUBTOTAL PERSONAL SERVICES (PS)	0	78,764	78,764	N/A
20 - SUPPLIES AND MATERIALS	0	1,415	1,415	N/A
30 - ENERGY, COMMUNICATION AND BUILDING RENTALS	0	3,733	3,733	N/A
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	0	601	601	N/A
32 - RENTALS - LAND AND STRUCTURES	0	5,728	5,728	N/A
33 - JANITORIAL SERVICES	0	2,347	2,347	N/A
34 - SECURITY SERVICES	0	140	140	N/A
40 - OTHER SERVICES AND CHARGES	0	7,356	7,356	N/A
41 - CONTRACTUAL SERVICES - OTHER	0	7,815	7,815	N/A
50 - SUBSIDIES AND TRANSFERS	153,968	53,169	-100,799	-65.5
70 - EQUIPMENT AND EQUIPMENT RENTAL	0	1,474	1,474	N/A
SUBTOTAL NONPERSONAL SERVICES (NPS)	153,968	83,780	-70,188	-45.6
GROSS FUNDS	153,968	162,543	8,575	5.6

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table GF0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table GF0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands			Full-Time Equivalents			
	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(0001) UNIVERSITY FUND LEVELS							
(001A) FUNDING LEVELS	153,968	0	-153,968	17.5	968.4	0.0	-968.4
SUBTOTAL (0001) UNIVERSITY FUND LEVELS	153,968	0	-153,968	17.5	968.4	0.0	-968.4
(1000) AGENCY MANAGEMENT							
(1010) HUMAN RESOURCE MANAGEMENT	0	2,457	2,457	0.0	0.0	14.0	14.0
(1020) CONTRACTING AND PROCUREMENT	0	3,070	3,070	0.0	0.0	11.0	11.0
(1022) RECORDS MANAGEMENT	0	418	418	0.0	0.0	1.0	1.0
(1025) INSTITUTIONAL RESEARCH	0	322	322	0.0	0.0	4.0	4.0
(1030) PROPERTY MANAGEMENT	0	9,653	9,653	0.0	0.0	39.0	39.0
(1040) INFORMATION TECHNOLOGY	0	3,567	3,567	0.0	0.0	17.0	17.0
(1044) REGISTRAR	0	2,144	2,144	0.0	0.0	24.0	24.0
(1050) FINANCIAL SERVICES	0	13,120	13,120	0.0	0.0	0.0	0.0
(1060) LEGAL SERVICES	0	124	124	0.0	0.0	0.0	0.0
(1065) CHIEF OPERATING OFFICER	0	573	573	0.0	0.0	3.0	3.0
(1075) INSTITUTIONAL EFFECTIVENESS	0	239	239	0.0	0.0	2.0	2.0
(1095) ENROLLMENT MANAGEMENT	0	1,175	1,175	0.0	0.0	12.0	12.0
SUBTOTAL (1000) AGENCY MANAGEMENT	0	36,862	36,862	0.0	0.0	127.0	127.0
(100F) AGENCY FINANCIAL OPERATIONS							
(101F) AGENCY FISCAL OFFICER OPERATIONS	0	410	410	0.0	0.0	2.0	2.0
(110F) BUDGET OPERATIONS	0	1,180	1,180	0.0	0.0	8.0	8.0
(120F) ACCOUNTING OPERATIONS	0	2,195	2,195	0.0	0.0	19.0	19.0
SUBTOTAL (100F) AGENCY FINANCIAL OPERATIONS	0	3,785	3,785	0.0	0.0	29.0	29.0
(2000) STUDENT AFFAIRS							
(2030) CAREER SERVICES	0	196	196	0.0	0.0	2.0	2.0
(2040) STUDENT SERVICES ADMINISTRATION	0	792	792	0.0	0.0	10.0	10.0
(2060) FINANCIAL AID	0	0	0	0.0	0.0	0.0	0.0
(2080) HEALTH SERVICES	0	347	347	0.0	0.0	3.0	3.0
(2090) STUDENT LIFE AND SERVICES	0	3,493	3,493	0.0	0.0	27.0	27.0
(2093) STUDENT CENTER	0	1,296	1,296	0.0	0.0	6.0	6.0
(2403) HOUSING PROGRAM	0	23	23	0.0	0.0	0.0	0.0
SUBTOTAL (2000) STUDENT AFFAIRS	0	6,146	6,146	0.0	0.0	48.0	48.0

Table GF0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands			Full-Time Equivalents			
	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(4000) ACADEMIC AFFAIRS							
(4001) ACADEMIC SUPPORT (PROVOST/VPAA)	0	26,947	26,947	0.0	0.0	6.0	6.0
(4003) LEARNING RESOURCES	0	3,445	3,445	0.0	0.0	30.0	30.0
(4006) APPLIED RESEARCH AND URBAN PLANNING	0	28	28	0.0	0.0	0.0	0.0
(4008) CAUSES	0	3,940	3,940	0.0	0.0	201.4	201.4
(4010) ENGINEERING	0	14,414	14,414	0.0	0.0	35.0	35.0
(4020) BUSINESS AND PUBLIC ADMINISTRATION	0	4,308	4,308	0.0	0.0	41.0	41.0
(4030) DAVID A. CLARKE SCHOOL OF LAW	0	8,573	8,573	0.0	0.0	65.0	65.0
(4040) COLLEGE OF ARTS AND SCIENCES	0	13,420	13,420	0.0	0.0	127.0	127.0
SUBTOTAL (4000) ACADEMIC AFFAIRS	0	75,075	75,075	0.0	0.0	505.4	505.4
(6000) UNIVERSITY PRESIDENT							
(6001) OFFICE OF THE PRESIDENT	0	1,466	1,466	0.0	0.0	8.0	8.0
(6004) LEGAL SERVICES	0	839	839	0.0	0.0	4.0	4.0
(6005) ATHLETICS DEPARTMENT	0	3,014	3,014	0.0	0.0	28.0	28.0
(6008) COMMUNICATION AND BRANDING CABLE TV	0	3	3	0.0	0.0	0.0	0.0
(6009) COMMUNICATIONS AND PUBLIC AFFAIRS	0	1,552	1,552	0.0	0.0	10.0	10.0
(6010) PUBLIC SAFETY AND AWARENESS	0	2,064	2,064	0.0	0.0	29.0	29.0
(6011) GOVERNMENTAL AFFAIRS SERVICES	0	5	5	0.0	0.0	0.0	0.0
SUBTOTAL (6000) UNIVERSITY PRESIDENT	0	8,944	8,944	0.0	0.0	79.0	79.0
(8000) COMMUNITY COLLEGE (CCI)							
(C100) OFFICE OF CEO	0	2,677	2,677	0.0	0.0	24.0	24.0
(C150) STUDENT ACHIEVEMENT	0	169	169	0.0	0.0	0.0	0.0
(C200) ACADEMIC AFFAIRS - (CCI)	0	8,102	8,102	0.0	0.0	75.0	75.0
(C300) WORKFORCE DEVELOPMENT AND LIFE LONG	0	13,530	13,530	0.0	0.0	81.0	81.0
(C600) PLANT OPERATIONS	0	7,252	7,252	0.0	0.0	0.0	0.0
SUBTOTAL (8000) COMMUNITY COLLEGE (CCI)	0	31,731	31,731	0.0	0.0	180.0	180.0
TOTAL PROPOSED OPERATING BUDGET	153,968	162,543	8,575	17.5	968.4	968.4	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The University of the District of Columbia ("the University" or "UDC") operates through the following 6 programs:

Student Affairs – provides enrichment opportunities and assistance to students in an out-of-classroom environment. These services are designed to prepare students to be successful in achieving their educational, career, and lifelong goals. This program offers outreach, support, and leadership development services to UDC students and other members of the community so that they can experience academic success, participate in University life, and develop leadership skills that will enable successful integration into the global community.

This program contains the following 6 activities:

- **Career Services** – provides a centralized source for job and career information, preparation, and support services for UDC students, alumni, and other members of the University community enabling them to obtain employment and other post-graduate opportunities;
- **Student Services Administration** – provides leadership development training, opportunities, and experiences to UDC students so that they can develop leadership skills and participate in the effective and timely resolution of student complaints;
- **Health Services** – provides preventive health and limited medical care services to the University and public health community so that they can prevent the spread of communicable diseases and respond to emerging health issues;
- **Student Life and Services** – provides outreach, intervention, and academic and non-academic support services to UDC students so that all students can experience academic success, participate in University life, and develop life and leadership skills that will enable successful integration into the global community;
- **Student Center** – offers program elements to enhance student life, welcome people to our campus, elevate the University's profile, and further enrich its relationship with the surrounding community; and
- **Housing** – provides information, guidance, direction, and programming to meet the housing needs of students at the University. The ultimate goal of this activity is to foster an environment that supports each student's academic success and participation in the life of the University.

Academic Affairs – provides quality, affordable post-secondary educational services to students to prepare them for entry into the job market and allow them to successfully achieve professional and personal goals.

This program contains the following 8 activities:

- **Academic Support** – houses the Office of the Provost and promotes educational quality and effectiveness. This activity provides oversight, leadership, and service to achieve the academic mission of the University. It also works to provide recommendations to the University President on resource allocations for academic units, articulates the academic values and functions of the University, and represents the institution in various settings;
- **Learning Resources** – provides access to books, multi-media materials and equipment, research and reference materials, and consultation and support services to students, faculty, District residents, and Washington Research Consortium members to utilize on-site and online, and provides information and resources to support teaching, learning, and research;
- **Graduate Studies and Research (Applied Research)** – provides research, training, and technical assistance services to District and federal funding agencies, programs and organizations so that they can apply research results toward resolution of urgent urban problems and UDC students and faculty can gain experience and expertise in research;

- **CAUSES** – provides instruction, funded research, and public research services to residents of the Washington metropolitan area for healthier lifestyle choices, improved literacy levels, and full access to economic opportunities;
- **Engineering** – provides instructional, research, public outreach, and support services to UDC students and the community so that students can have engineering-related employment and career opportunities;
- **Business and Public Administration** – provides a curriculum of study and research in modern administration for both private business and government;
- **David A. Clarke School of Law** – provides instructional, research, public outreach, and support services to UDC students and the community so that students can have employment and career opportunities in the legal profession; and
- **College of Arts and Sciences** – provides broad range of instructional, research, public outreach, and support services to UDC students and the community across the liberal arts and sciences such that students gain career opportunities, or are prepared for graduate or professional school.

University President – provides leadership for central executive activities concerned with management and long-range planning and management for the entire institution. This program develops and implements UDC’s strategic plan to ensure successful accomplishment of its overall mission.

This program contains the following 7 activities:

- **Office of the President** – administers policies and procedures; plans, operates, and maintains plant facilities; manages the University’s financial affairs, faculty, staff, visitors, and facilities; enhances UDC’s efficiency and effectiveness through information technology utilization; improves and expands services offered to University clientele; and supports UDC’s overall mission;
- **Legal Services** – the Office of General Counsel provides first class legal services to the University of the District of Columbia. The objective is to keep questions from becoming problems and problems from becoming lawsuits. Through timely and knowledgeable advice, the office aids the University in avoiding or reducing exposure to legal risks;
- **Athletics Department** – provides intercollegiate participation, intramural games, and fitness and recreation services to students and other members of the University family and community so that athletically talented students can gain access to an education and stay in school, and all members of the University family can experience an enhanced sense of community;
- **Communication and Branding (Cable TV)** – provides publicity and media services to constituents, locally and nationally, such that they can be accurately informed about, form a positive image of, and be supportive of UDC and its mission, goals, and programs;
- **Communications and Public Affairs** – fosters the exchange of talents and resources of alumni, students, parents, faculty, administration, and friends to advance the mission of the University of the District of Columbia. This unit provides oversight of alumni relations, major gifts and development, communication and branding, and governmental affairs;
- **Public Safety and Awareness** – the Department of Public Safety is a professional, full-service campus law enforcement agency committed to promoting a safe and secure educational, cultural, and working environment for students, faculty, staff, and visitors; and
- **Governmental Affairs** – provides assistance to UDC by acting as liaison between the University, the District government, and its constituents.

The University of the District of Columbia Community College (UDC-CC) – serves the District’s residents by integrating workforce preparation, employability, skill development, quality education and remediation, economic development and employer linkages, school-to-career training – providing a seamless transition from K-12 to adult education and literacy to college prep – and continuous lifelong learning.

This program contains the following 5 activities;

- **Office of the CEO** – ensures the timely and effective delivery of workforce and academic programs to UDC-CC students;
- **Student Achievement** – contains all student service activities, including advising, counseling, and career services, as well as student activities funds, the Student Government Administration (SGA), and any other student life programming;
- **Academic Affairs** – provides affordable post-secondary educational services to UDC-CC students to prepare for entry into the job market and allow them to successfully achieve professional and personal goals;
- **Workforce Development and Life Long Learning** – provides short-term educational and training programs that enhance professional options for students; and
- **Plant Operations** – manages the fixed costs payments for UDC-CC's various locations, including rent, utilities, building and land maintenance, and security costs.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The proposed program structure changes are provided in the Agency Realignment appendix to the proposed budget, which located at www.cfo.dc.gov on the Annual Operating Budget and Capital Plan page.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table GF0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table GF0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
ENTERPRISE AND OTHER FUNDS: FY 2016 Approved Budget and FTE		153,968	968.4
Increase: To align resources with operational spending goals	Multiple Programs	3,327	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Agency Budget Submission		157,295	968.4
Enhance: To provide additional resources to enhance the quality of education To support elder law programming (one-time)	Agency Management	3,500	0.0
Enhance: To enhance pre-existing initiatives To support elder law programming (one-time)	Agency Management	1,748	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Mayor's Proposed Budget		162,543	968.4
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 District's Proposed Budget		162,543	968.4
GROSS FOR GF0 - UNIVERSITY OF THE DISTRICT OF COLUMBIA		162,543	968.4

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The University of the District of Columbia's (UDC) proposed FY 2017 gross budget is \$162,543,336 which represents a 5.6 percent increase over its FY 2016 approved gross budget of \$153,967,906. The budget is comprised entirely of Enterprise and Other funds.

Agency Budget Submission

For presentation purposes, the FY 2015 and FY 2016 annual budget submissions for the University of the District of Columbia (UDC) were combined into one fund, program, and Comptroller Source Group (CSG). For the FY 2017 submission, the University's budget is presented by program, activity, and CSGs.

Increase: UDC's FY 2017 proposed budget reflects a net increase of \$3,327,268 across multiple programs. The adjustment includes an allocation of \$1,967,424 through the subsidy to support operational expenditures and \$1,359,844 for funds generated through tuition and fees to support additional expenditures.

Mayor's Proposed Budget

Enhance: UDC's FY 2017 proposed budget includes a one-time net increase of \$5,248,162 across multiple programs. This amount includes a one-time increase of \$3,500,000 to provide additional resources to enhance the quality of education and a one-time increase of \$1,748,162 to enhance pre-existing initiatives for the University of the District Columbia.

District's Proposed Budget

No Change: The University of the District of Columbia's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

District of Columbia Public Library Trust Fund

www.dclibrary.org
Telephone: 202-727-1101

Table UW0-1

Description	FY 2015	FY 2016	FY 2017	% Change
	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$0	\$17,000	\$17,000	0.0

The District of Columbia Public Library Trust Fund includes two bequests that are administered by the District of Columbia Public Library and enables the Fund's budget presentation to conform to that of the District's Comprehensive Annual Financial Report (CAFR).

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table UW0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table UW0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
ENTERPRISE AND OTHER										
ENTERPRISE AND OTHER FUNDS	0	17	17	0	0.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR ENTERPRISE AND OTHER	0	17	17	0	0.0	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	0	17	17	0	0.0	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table UW0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table UW0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
20 - SUPPLIES AND MATERIALS	0	0	4	4	0	0.0
40 - OTHER SERVICES AND CHARGES	3	0	10	10	0	0.0
70 - EQUIPMENT AND EQUIPMENT RENTAL	0	0	3	3	0	0.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	3	0	17	17	0	0.0
GROSS FUNDS	3	0	17	17	0	0.0

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table UW0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table UW0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(0001) DCPL TRUST FUNDS								
(0010) THEODORE NOYES TRUST FUNDS	0	7	7	0	0.0	0.0	0.0	0.0
SUBTOTAL (0001) DCPL TRUST FUNDS	0	7	7	0	0.0	0.0	0.0	0.0
(0002) DCPL TRUST FUNDS								
(0020) PEABODY TRUST FUNDS	0	10	10	0	0.0	0.0	0.0	0.0
SUBTOTAL (0002) DCPL TRUST FUNDS	0	10	10	0	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	0	17	17	0	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The District of Columbia Public Library Trust Fund operates through the following program:

Library Trust Funds – for accounting purposes, agency trust funds are classified as fiduciary funds that show assets held by the District in a trustee capacity or as an agent for individuals, private organizations, and other governments. Such trust funds are custodial in nature, reporting only assets and liabilities. Since fiduciary funds cannot be used for the operations of the government, they are not included in the District's government wide financial statements. Prior to FY 2005, the budget authority for agency trust funds was included in the operating budgets of the agencies that administered them. Since FY 2005, these trust funds have been shown as separate budget agencies so that the District's budget structure would show these trust funds in a manner consistent with their presentation in the District's CAFR.

This program contains the following 2 activities:

- **Theodore W. Noyes Trust Fund** – is comprised of a bequest of \$7,000; and
- **The Georgetown Peabody Trust Fund** – is comprised of a bequest of \$10,000. The Peabody Library Association of Georgetown provided the funds by deed, gift of securities, cash, and other valuables in 1979, to support the Georgetown library branch and for other designated purposes.

Program Structure Change

The District of Columbia Public Library Trust Fund has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table UW0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table UW0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
ENTERPRISE AND OTHER FUNDS: FY 2016 Approved Budget and FTE		17	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Agency Budget Submission		17	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Mayor's Proposed Budget		17	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 District's Proposed Budget		17	0.0
GROSS FOR UW0 - D.C. PUBLIC LIBRARY AGENCY TRUST FUND		17	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The District of Columbia Public Library Trust Fund has no changes from the FY 2016 approved budget to the FY 2017 proposed budget.

Unemployment Insurance Trust Fund

www.does.dc.gov
Telephone: 202-724-7000

Table UI0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$118,777,731	\$235,000,000	\$194,147,200	-17.4

The Unemployment Insurance Trust Fund, administered by the Department of Employment Services (DOES), represents the proceeds from unemployment taxes paid by private sector employers and reimbursements from the District and federal governments deposited in the Unemployment Trust Fund (the “Fund”). The Fund is used to pay benefits for private and public sector employees during periods of unemployment. Payments include transfers to other governments to reimburse unemployment benefits paid to District residents.

Trust funds are fiduciary funds that are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, and other governments. Such trust funds are custodial in nature, reporting only assets and liabilities. Because fiduciary funds cannot be used for the operations of the government, they are not included in the District's government-wide financial statements.

Prior to FY 2005, these agency trust funds were included in the operating budgets of the agencies that administered the trust funds. The District created a separate agency fund in FY 2005 so that the District's budget structure would report these trust funds pursuant to the District's accounting structure. The Unemployment Insurance Trust Fund was separated from the DOES budget for improved fiscal transparency and to enable the District's budget format to more closely follow the presentation of the Comprehensive Annual Financial Report.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table UI0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table UI0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
ENTERPRISE AND OTHER										
ENTERPRISE AND OTHER FUNDS	118,778	235,000	194,147	-40,853	-17.4	0.0	0.0	0.0	0.0	N/A
TOTAL FOR ENTERPRISE AND OTHER	118,778	235,000	194,147	-40,853	-17.4	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	118,778	235,000	194,147	-40,853	-17.4	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table UI0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table UI0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
50 - SUBSIDIES AND TRANSFERS	160,403	118,778	235,000	194,147	-40,853	-17.4
SUBTOTAL NONPERSONAL SERVICES (NPS)	160,403	118,778	235,000	194,147	-40,853	-17.4
GROSS FUNDS	160,403	118,778	235,000	194,147	-40,853	-17.4

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table UI0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table UI0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(2000) UNEMPLOYMENT TRUST FUND								
(2200) BENEFITS TRUST FUND	118,777	235,000	194,147	-40,853	0.0	0.0	0.0	0.0
SUBTOTAL (2000) UNEMPLOYMENT TRUST FUND	118,777	235,000	194,147	-40,853	0.0	0.0	0.0	0.0
(9960) YR END CLOSE								
NO ACTIVITY ASSIGNED	1	0	0	0	0.0	0.0	0.0	0.0
SUBTOTAL (9960) YR END CLOSE	1	0	0	0	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	118,778	235,000	194,147	-40,853	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Unemployment Insurance Trust Fund operates through the following program:

Unemployment Trust Fund – pays benefits for private and public sector employees during periods of unemployment.

Program Structure Change

The Unemployment Insurance Trust Fund has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table UI0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table UI0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
ENTERPRISE AND OTHER FUNDS: FY 2016 Approved Budget and FTE		235,000	0.0
Decrease: To realize programmatic cost savings in nonpersonal services	Unemployment Trust Fund	-40,853	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Agency Budget Submission		194,147	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Mayor's Proposed Budget		194,147	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 District's Proposed Budget		194,147	0.0
GROSS FOR UI0 - UNEMPLOYMENT INSURANCE TRUST FUND		194,147	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Unemployment Insurance Trust Fund's (UITF) proposed FY 2017 gross budget is \$194,147,200, which represents a 17.4 percent decrease from its FY 2016 approved gross budget of \$235,000,000. The budget is comprised entirely of Enterprise and Other funds.

Agency Budget Submission

Decrease: The budget proposal for UITF reflects a decrease of \$40,852,800 in the Unemployment Trust Fund program, primarily due to the robust job market in the District, which suggests that unemployment filings will continue to trend downward in FY 2017.

Mayor's Proposed Budget

No Change: The Unemployment Insurance Trust Fund's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The Unemployment Insurance Trust Fund's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Housing Production Trust Fund

www.dhcd.dc.gov
Telephone: 202-442-7200

Table UZ0-1

	FY 2015	FY 2016	FY 2017	% Change
Description	Actual	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$73,009,245	\$100,000,000	\$100,000,000	0.0

The mission of the Housing Production Trust Fund (HPTF) is to provide financial assistance to a variety of affordable housing programs and opportunities across the District of Columbia. The HPTF funds initiatives to build affordable rental housing, preserve expiring federally-assisted housing, and help provide affordable homeownership opportunities for low-income families.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table UZ0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table UZ0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
ENTERPRISE AND OTHER										
ENTERPRISE AND OTHER FUNDS- DEDICATED TAXES	73,009	49,821	44,946	-4,875	-9.8	0.0	0.0	0.0	0.0	N/A
ENTERPRISE AND OTHER FUNDS	0	50,179	55,054	4,875	9.7	0.0	0.0	0.0	0.0	N/A
TOTAL FOR ENTERPRISE AND OTHER	73,009	100,000	100,000	0	0.0	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	73,009	100,000	100,000	0	0.0	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table UZ0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table UZ0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
41 - CONTRACTUAL SERVICES - OTHER	61,438	73,009	100,000	100,000	0	0.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	61,438	73,009	100,000	100,000	0	0.0
GROSS FUNDS	61,438	73,009	100,000	100,000	0	0.0

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table UZ0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table UZ0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) HOUSING PRODUCTION TRUST FUND								
(1100) HOUSING PRODUCTION TRUST FUND (ADMIN)	4,357	4,982	10,000	5,018	0.0	0.0	0.0	0.0
(1101) HOUSING PRODUCTION TRUST FUND	68,652	95,018	90,000	-5,018	0.0	0.0	0.0	0.0
SUBTOTAL (1000) HOUSING PRODUCTION TRUST FUND	73,009	100,000	100,000	0	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	73,009	100,000	100,000	0	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Housing Production Trust Fund operates through the following program:

Housing Production Trust Fund – provides financial assistance to a variety of affordable housing programs and opportunities across the District.

This program contains the following 2 activities:

- **Housing Production Trust Fund (Administration)** – provides administrative services associated with the operation of the HPTF; and
- **Housing Production Trust Fund** – provides financial assistance to promote and enable affordable rental housing and residential housing in the District.

Program Structure Change

The Housing Production Trust Fund has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table UZ0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table UZ0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
ENTERPRISE AND OTHER FUNDS-DEDICATED TAXES: FY 2016 Approved Budget and FTE			
		49,821	0.0
Decrease: To align budget with projected revenues	Housing Production Trust Fund	-4,875	0.0
ENTERPRISE AND OTHER FUNDS-DEDICATED TAXES: FY 2017 Agency Budget Submission			
		44,946	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS-DEDICATED TAXES: FY 2017 Mayor's Proposed Budget			
		44,946	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS-DEDICATED TAXES: FY 2017 District's Proposed Budget			
		44,946	0.0
ENTERPRISE AND OTHER FUNDS: FY 2016 Approved Budget and FTE			
		50,179	0.0
Increase: To align budget with projected revenues	Housing Production Trust Fund	4,875	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Agency Budget Submission			
		55,054	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Mayor's Proposed Budget			
		55,054	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 District's Proposed Budget			
		55,054	0.0
GROSS FOR UZ0 - HOUSING PRODUCTION TRUST FUND		100,000	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: The total going to the HPTF in the FY 2017 budget is \$100 million. There is \$52.8 million of dedicated revenue for affordable housing, and to this the Mayor added \$55.1 million of Local funds to further stimulate the production of affordable housing. By law, \$7.8 m of the total is used to pay debt service on borrowing for New Communities projects (see the Debt Service chapter in "Financing and Other").

FY 2017 Proposed Budget Changes

The Housing Production Trust Fund's (HPTF) proposed FY 2017 gross budget is \$100,000,000, which represents no change from its FY 2016 approved gross budget. The budget is comprised of \$44,945,776 of Enterprise and Other Fund – Dedicated Taxes and \$55,054,224 of Enterprise and Other Funds.

Agency Budget Submission

Increase: As part of the Mayor's commitment to increase affordable housing opportunities in the District, the proposed budget includes an increase of \$4,874,835 for a total of \$55,054,224 in Contractual Services in Enterprise and Other Funds in the Housing Production Trust Fund. These funds provide financial assistance to non-profit and for-profit developers that support the construction, rehabilitation and acquisition of affordable housing for rental or homeownership in the District of Columbia

Decrease: The HPTF receives 15 percent of the Deed Recordation and Deed Transfer taxes, less the portion dedicated to debt service on prior-year borrowings for all HPTF projects. The proposed budget includes a decrease of \$4,874,835 from these revenues.

Mayor's Proposed Budget

No Change: The Housing Production Trust Fund's budget proposal reflects no change from the the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The Housing Production Trust Fund's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Tax Increment Financing (TIF) Program

Table TX0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$57,499,086	\$70,006,229	\$54,755,587	-21.8

Tax Increment Financing (TIF) is a program through which the District provides economic development project funds by borrowing against future tax receipts expected to be generated as a result of the construction and operation of projects partially funded by these funds.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table TX0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table TX0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
ENTERPRISE AND OTHER										
ENTERPRISE AND OTHER										
FUNDS-DEDICATED TAXES	56,133	70,006	54,756	-15,251	-21.8	0.0	0.0	0.0	0.0	N/A
ENTERPRISE AND OTHER FUNDS	1,366	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
TOTAL FOR ENTERPRISE AND OTHER	57,499	70,006	54,756	-15,251	-21.8	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	57,499	70,006	54,756	-15,251	-21.8	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table TX0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table TX0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
50 - SUBSIDIES AND TRANSFERS	38,894	46,800	56,853	37,818	-19,036	-33.5
80 - DEBT SERVICE	10,692	10,699	13,153	16,938	3,785	28.8
SUBTOTAL NONPERSONAL SERVICES (NPS)	49,586	57,499	70,006	54,756	-15,251	-21.8
GROSS FUNDS	49,586	57,499	70,006	54,756	-15,251	-21.8

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table TX0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table TX0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) TAX INCREMENT FINANCING (TIF)								
(1100) TAX INCREMENT FINANCING (TIF)	54,749	70,006	54,756	-15,251	0.0	0.0	0.0	0.0
SUBTOTAL (1000) TAX INCREMENT FINANCING (TIF)	54,749	70,006	54,756	-15,251	0.0	0.0	0.0	0.0
(9960) YR END CLOSE								
(9961) YR END CLOSE	2,750	0	0	0	0.0	0.0	0.0	0.0
SUBTOTAL (9960) YR END CLOSE	2,750	0	0	0	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	57,499	70,006	54,756	-15,251	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Tax Increment Financing Program operates through the following program:

Tax Increment Financing – provides budget authority pursuant to the Tax Increment Financing Act of 1998, which established a TIF program and authorized the issuance of up to \$300 million in debt to support economic development projects that would not be developed "but for" public financial assistance. The initiative was reauthorized by the Tax Increment Financing Reauthorization Act of 2002, which included an increase in TIF authority to a total of \$500 million. In addition, the District Council approved other project-based tax-supported revenue bonds, including Tax Increment Financings, outside the scope of the TIF Act.

This program contains the following 7 projects:

- **Gallery Place**– a mixed-use project that opened in the summer of 2004 and has an estimated debt service payment of \$4,312,750;
- **The Mandarin Oriental Hotel**– opened in March 2004 and has an estimated debt service payment of \$4,504,125;
- **Verizon Center**– funded arena improvements to be repaid using an incremental tax of 4.25 percent on merchandise and tickets sold at the venue, with an estimated debt service payment of \$3,550,423;
- **City Market at O Street**– a mixed-use development project under construction that has an estimated debt service payment of \$2,170,531;
- **Special Retail and Great Streets**– smaller TIF financings issued under a special retail TIF program in the downtown area and retail or mixed-use projects located in Great Streets areas. Estimated debt service for debt issued under these programs is \$1,928,359, which includes \$140,773 from the Downtown TIF reserve;
- **Convention Center Hotel**– the project opened in May of 2014 and has an estimated debt service of \$10,024,230; and
- **Waterfront Park Maintenance Fund**– has been established to deposit sales tax revenues and special property assessments attributable to the Waterfront Park Retail Area in order to pay the Capitol Riverfront BID for costs of maintaining “Yards Park.” In FY 2017, these funds are estimated to be \$478,430.

In addition, the budget includes estimated debt service for the following projects under construction in FY 2016:

- **Skyland**– a mixed-use development project with an estimated debt service payment of \$2,400,000 to be paid from capitalized interest; and
- **Fort Lincoln Phase II**– a retail strip mall in Ward 5 with an estimated debt service of \$537,972.

For certain projects, a revenue contingency totaling \$24,848,767 is budgeted if projected revenues are higher than minimum debt service payments, in accordance with the bond agreements. Depending on the structure of bond documents, such additional revenues may be used to pre-pay principal on TIF financings, reserved for future debt service payments, or returned to the District’s General Fund. For FY 2017, the District is expected to be entitled to refunds from the Gallery Place and Mandarin bond trustees totaling \$9,999,445. This is the amount by which estimated tax increments from the Gallery Place and Mandarin projects exceed scheduled bond debt service. This will be funded within the revenue contingency budget.

Program Structure Change

The Tax Increment Financing (TIF) Program has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table TX0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table TX0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
ENTERPRISE AND OTHER FUNDS-DEDICATED TAXES: FY 2016 Approved Budget and FTE			
		70,006	0.0
Decrease: To align budget with projected revenues	Tax Increment Financing (TIF)	-15,251	0.0
ENTERPRISE AND OTHER FUNDS-DEDICATED TAXES: FY 2017 Agency Budget Submission			
		54,756	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS-DEDICATED TAXES: FY 2017 Mayor's Proposed Budget			
		54,756	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS-DEDICATED TAXES: FY 2017 District's Proposed Budget			
		54,756	0.0
GROSS FOR TX0 - TAX INCREMENT FINANCING (TIF) PROGRAM		54,756	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Tax Increment Financing (TIF) Program's proposed FY 2017 gross budget is \$54,755,587, which represents a 21.8 percent decrease from its FY 2016 approved gross budget of \$70,006,229. The budget is comprised entirely of Enterprise and Other Funds - Dedicated Taxes.

Agency Budget Submission

Decrease: The proposed budget for Tax Increment Financing includes a net decrease of \$15,250,642 primarily in Subsidies and Transfers, to align the budget with projected tax revenues and the latest revenue estimates provided by the Office of Revenue Analysis.

The decrease of the budget is primarily attributable to the following:

- Two TIF projects under the Special Retail and Great Streets program no longer require budgeted debt service. This is due to loan repayment for one project and cancellation of the note for the other project;
- The Southwest Waterfront (The Wharf) is categorized as a Payment in Lieu of Taxes (PILOT) borrowing and has now been budgeted in the Repayment of PILOT Financing budget chapter (TY0); and
- The FY 2016 budget included fund balance from the H Street Retail Priority Area to be transferred to the General Fund in the amount of \$12,750,000. The FY 2017 budget does not include this expense.

Mayor's Proposed Budget

No Change: The Tax Increment Financing Program's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The Tax Increment Financing Program's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Ballpark Revenue Fund

Table BK0-1

Description				% Change
	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	from FY 2016
OPERATING BUDGET	\$66,303,740	\$67,507,000	\$68,485,000	1.4

The Ballpark Revenue Fund is a non-lapsing special fund that was established to pay certain costs of the development, construction, and renovation of a stadium that has as its primary purpose the hosting of professional athletic events in the District. The Ballpark Omnibus Financing and Revenue Act of 2004 created the fund, effective April 8, 2005 (D.C.Law 15-320; D.C. Official Code §10-1601.01 et seq.). The District of Columbia owns the stadium.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table BK0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table BK0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
ENTERPRISE AND OTHER										
ENTERPRISE AND OTHER										
FUNDS-DEDICATED TAXES	55,160	56,171	56,947	776	1.4	0.0	0.0	0.0	0.0	N/A
ENTERPRISE AND OTHER FUNDS	11,144	11,336	11,538	202	1.8	0.0	0.0	0.0	0.0	N/A
TOTAL FOR ENTERPRISE AND OTHER	66,304	67,507	68,485	978	1.4	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	66,304	67,507	68,485	978	1.4	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table BK0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table BK0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
50 - SUBSIDIES AND TRANSFERS	73,367	34,023	34,766	35,265	499	1.4
80 - DEBT SERVICE	53,604	32,281	32,741	33,220	479	1.5
SUBTOTAL NONPERSONAL SERVICES (NPS)	126,971	66,304	67,507	68,485	978	1.4
GROSS FUNDS	126,971	66,304	67,507	68,485	978	1.4

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table BK0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table BK0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(4000) OFFICE OF THE CHIEF FINANCIAL OFFICER								
(4100) OFFICE OF FINANCE AND TREASURY	5,572	5,668	5,769	101	0.0	0.0	0.0	0.0
(4200) OFFICE OF TAX AND REVENUE	28,451	29,098	29,496	398	0.0	0.0	0.0	0.0
SUBTOTAL (4000) OFFICE OF THE CHIEF FINANCIAL OFFICER	34,023	34,766	35,265	499	0.0	0.0	0.0	0.0
(8000) CAPITAL PROJECT - BALLPARK								
(8008) BASEBALL DEBT SERVICE	32,281	32,741	33,220	479	0.0	0.0	0.0	0.0
SUBTOTAL (8000) CAPITAL PROJECT - BALLPARK	32,281	32,741	33,220	479	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	66,304	67,507	68,485	978	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Ballpark Revenue Fund operates through the following 2 programs:

Office of the Chief Financial Officer – collects applicable taxes related to baseball in the District, including a ballpark fee on businesses within the District with over \$5,000,000 in gross receipts, a sales tax at the point of sale on tickets of admission to certain events at the ballpark, a sales tax on certain personal property and services at the ballpark, a sales tax on food and beverages, a tax on parking at the ballpark, lease payments from the Washington Nationals team to occupy the baseball stadium, and a utility tax collected from non-residential users.

Capital Project – Ballpark – provides for anticipated monetary debt service payments and ancillary long-term costs related to the construction of the District's baseball stadium.

Program Structure Change

The Ballpark Revenue Fund has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table BK0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table BK0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
ENTERPRISE AND OTHER FUNDS-DEDICATED TAXES: FY 2016 Approved Budget and FTE			
		56,171	0.0
Increase: To align budget with projected revenues	Office of the Chief Financial Officer	398	0.0
Increase: To align budget with projected debt service payments	Capital Project - Ballpark	378	0.0
ENTERPRISE AND OTHER FUNDS-DEDICATED TAXES: FY 2017 Agency Budget Submission			
		56,947	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS-DEDICATED TAXES: FY 2017 Mayor's Proposed Budget			
		56,947	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS-DEDICATED TAXES: FY 2017 District's Proposed Budget			
		56,947	0.0
ENTERPRISE AND OTHER FUNDS: FY 2016 Approved Budget and FTE			
		11,336	0.0
Increase: To align budget with projected revenues	Office of the Chief Financial Officer	101	0.0
Increase: To align budget with scheduled debt service payments	Capital Project - Ballpark	101	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Agency Budget Submission			
		11,538	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Mayor's Proposed Budget			
		11,538	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 District's Proposed Budget			
		11,538	0.0
GROSS FOR BK0 - BALLPARK REVENUE FUND		68,485	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Ballpark Revenue Fund's proposed FY 2017 gross budget is \$68,485,000, which represents a 1.4 percent increase from its FY 2016 approved gross budget of \$67,507,000. The budget is comprised of \$56,947,000 in Enterprise and Other Funds - Dedicated Taxes and \$11,538,000 in Enterprise and Other Funds.

Agency Budget Submission

Increase: The proposed Enterprise and Other Funds - Dedicated Taxes budget supports an increase of \$776,000. Of that amount, \$398,000 supports the collection of dedicated taxes related to ballpark activities and \$378,000 reflects changes to debt service payments for the financial obligations associated with the construction of the District's baseball stadium. The proposed budget for Enterprise and Other Funds reflects an increase of \$202,000. Of that amount, \$101,000 supports the collection of certified revenue from ballpark lease payments and applicable income from other ballpark activities and \$101,000 supports changes to debt service payments.

Mayor's Proposed Budget

No Change: The Ballpark Revenue Fund's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The Ballpark Revenue Fund's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Repayment of PILOT Financing

Table TY0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$15,901,383	\$18,740,916	\$31,113,441	66.0

Repayment of PILOT Financing is a program through which the District provides economic development project funds by borrowing against the future receipts from Payment-in-Lieu-of-Taxes (PILOT).

A PILOT payment on debt issued under the District's PILOT Act equals the amount the property owner would otherwise pay in property taxes, based on the assessed value of the property. The repayment of the borrowing against this future PILOT revenue is budgeted in this program. This borrowing is similar in concept to Tax Increment Financing, in which the District borrows against future tax receipts and uses the proceeds to spur economic development.

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table TY0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table TY0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
ENTERPRISE AND OTHER										
ENTERPRISE AND OTHER										
FUNDS-DEDICATED TAXES	15,901	18,741	31,113	12,373	66.0	0.0	0.0	0.0	0.0	N/A
TOTAL FOR										
ENTERPRISE AND OTHER	15,901	18,741	31,113	12,373	66.0	0.0	0.0	0.0	0.0	N/A
GROSS FUNDS	15,901	18,741	31,113	12,373	66.0	0.0	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table TY0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table TY0-3

(dollars in thousands)

	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
Comptroller Source Group						
50 - SUBSIDIES AND TRANSFERS	3,174	2,146	0	6,369	6,369	N/A
80 - DEBT SERVICE	10,549	13,756	18,741	24,745	6,004	32.0
SUBTOTAL NONPERSONAL SERVICES (NPS)	13,723	15,901	18,741	31,113	12,373	66.0
GROSS FUNDS	13,723	15,901	18,741	31,113	12,373	66.0

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table TY0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table TY0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) REPAYMENT OF PILOT FINANCING								
(1100) REPAYMENT OF PILOT FINANCING	15,901	18,741	31,113	12,373	0.0	0.0	0.0	0.0
SUBTOTAL (1000) REPAYMENT OF PILOT FINANCING	15,901	18,741	31,113	12,373	0.0	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	15,901	18,741	31,113	12,373	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

Repayment of PILOT Financing operates through the following program:

Repayment of PILOT Financing – provides budget authority for debt borrowed against the following PILOT projects:

- U.S. Department of Transportation headquarters building – PILOT bond proceeds supported the District's park and infrastructure improvements in the Anacostia Waterfront Initiative (AWI) area. The debt service payment in FY 2017 is estimated to be \$10,550,662;

- Southeast Federal Center – PILOT debt issued under this program supports public infrastructure paid for by the developer of The Yards project, a multi-stage, mixed use development near the Navy Yard. The first issuance was in FY 2010, and it has an estimated debt service payment of \$2,441,627 in FY 2017;
- Rhode Island Metro Plaza – The Rhode Island Metro Plaza project contains new residential apartments and retail shops as well as a parking garage for the Washington Metropolitan Area Transit Authority. The debt service payment in FY 2017 is estimated to be \$536,033; and
- Southwest Waterfront – PILOT debt issued under this project support the multi-stage, mixed use development located in Southwest DC known as the Wharf. The debt service payment in FY 2017 will be paid from capitalized interest as well as from site specific tax levied on a portion of phase I development. The total FY 2017 debt service is \$9,789,362.

In addition, the program budget contains a contingency of \$7,795,757 if projected PILOT revenues are higher than minimum debt service and must be paid to the bond holder, or returned to the District for AWI capital projects, in accordance with bond agreements. This amount includes \$800,000 of trust account balance available for AWI capital projects. Of the total amount, an estimated \$2,800,000 is anticipated to be returned to the General Fund for Anacostia Waterfront capital projects.

Program Structure Change

Repayment of PILOT Financing has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table TY0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table TY0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
ENTERPRISE AND OTHER FUNDS-DEDICATED TAXES: FY 2016 Approved Budget and FTE			
		18,741	0.0
Increase: To align budget with scheduled debt service payments	Repayment of Pilot Financing	12,373	0.0
ENTERPRISE AND OTHER FUNDS-DEDICATED TAXES: FY 2017 Agency Budget Submission			
		31,113	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS-DEDICATED TAXES: FY 2017 Mayor's Proposed Budget			
		31,113	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS-DEDICATED TAXES: FY 2017 District's Proposed Budget			
		31,113	0.0
GROSS FOR TY0 - REPAYMENT OF PILOT FINANCING		31,113	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

Repayment of PILOT Financing's proposed FY 2017 gross budget is \$31,113,441, which represents a 66.0 percent increase over its FY 2016 approved gross budget of \$18,740,916. The budget is comprised entirely of Enterprise and Other Funds - Dedicated Taxes.

Agency Budget Submission

Increase: The Repayment of PILOT Financing provides budget authority for debt borrowed against multiple PILOT projects. The budget requested for FY 2017 increased by \$12,372,525 to align the budget with projected dedicated revenues and scheduled debt service payments. This budget increase is primarily attributed to the issuance of debt for the Southwest Waterfront (The Wharf).

Mayor's Proposed Budget

No Change: Repayment of PILOT Financing's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: Repayment of PILOT Financing's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Not-For-Profit Hospital Corporation

www.united-medicalcenter.com
Telephone: 202-574-6000

Table HW0-1

Description	FY 2016	FY 2017	% Change
	Approved	Proposed	from FY 2016
OPERATING BUDGET	\$129,000,000	\$132,000,000	2.3

Note: Prior year actuals are not reported for the Not-For-Profit Hospital Corporation because the agency does not use the District's financial system for its actual transactions.

The mission of the Not-For-Profit Hospital Corporation (NFPHC) is dedicated to the health and well-being of individuals and communities entrusted to our care. NFPHC will be an efficient, high value, patient-focused provider of high-quality healthcare to improve the lives of District residents. We will employ innovative approaches that yield excellent experiences and will empower healthcare professionals as they work to care for our patients. We will pursue this vision through collaboration with other providers and as part of a larger District-based delivery system.

NFPHC, commonly known as United Medical Center (UMC) and United Medical Nursing Center, is an independent District instrumentality, created by legislation adopted by the Council of the District of Columbia. It provides inpatient, outpatient, psychiatric, and emergency care, and a skilled nursing facility (SNF). NFPHC is located east of the Anacostia River in the Southeast section of Washington, D.C. Its primary service market includes residents of Wards 7 and 8 and the state of Maryland's Prince George's County. Approximately 80 percent of United Medical Center's hospital admissions were paid for by the public programs Medicare or Medicaid.

NFPHC is governed by a 14-member Board of Directors, 11 of whom are voting members and three of whom are non-voting members. Six members are appointed by the Mayor and three members are appointed by the Council of the District of Columbia. The Chief Financial Officer of the District, or his or her designee, and a representative of the entity maintaining the largest collective bargaining agreement with the corporation serve as ex officio voting members. The Chief Executive Officer and Chief Medical Officer of NFPHC and the President of the District of Columbia Hospital Association serve as non-voting ex officio members.

The Board of Directors of NFPHC adopted a new Strategic Vision and Plan on August 2, 2013, and this Plan was approved by the Mayor and endorsed by the District Council. The Council in that endorsement urged the Board and the Executive to carry out the Plan, including recommendations from Huron Consulting, “swiftly.” Five major areas within this plan of focus remain:

- Align with a partner(s) and position UMC to thrive under healthcare reform;
- Achieve financial stability;
- Recruit, deploy, and retain talented and enthusiastic personnel focused on providing excellent patient experiences;
- Achieve superior quality and patient safety outcomes; and
- Contribute to overall health within the communities that UMC serves.

The NFPHC has made several advancements with regard to financial stability and recruiting highly qualified personnel. These advancements have seen the quality measures increase over the last three years. The Hospital continues to work with local officials to align with a partner and position UMC to thrive under healthcare reform.

The agency’s FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table HW0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table HW0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands				Full-Time Equivalents			
	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
<u>ENTERPRISE AND OTHER</u>								
ENTERPRISE AND OTHER FUNDS	129,000	132,000	3,000	2.3	0.0	0.0	0.0	N/A
TOTAL FOR ENTERPRISE AND OTHER	129,000	132,000	3,000	2.3	0.0	0.0	0.0	N/A
GROSS FUNDS	129,000	132,000	3,000	2.3	0.0	0.0	0.0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer’s website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table HW0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table HW0-3

(dollars in thousands)

	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
Comptroller Source Group				
50 - SUBSIDIES AND TRANSFERS	129,000	132,000	3,000	2.3
SUBTOTAL NONPERSONAL SERVICES (NPS)	129,000	132,000	3,000	2.3
GROSS FUNDS	129,000	132,000	3,000	2.3

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table HW0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table HW0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands			Full-Time Equivalents		
	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) NOT-FOR-PROFIT HOSPITAL CORPORATION						
(1001) NOT-FOR-PROFIT HOSPITAL CORPORATION	129,000	132,000	3,000	0.0	0.0	0.0
SUBTOTAL (1000) NOT-FOR-PROFIT HOSPITAL CORPORATION	129,000	132,000	3,000	0.0	0.0	0.0
TOTAL PROPOSED OPERATING BUDGET	129,000	132,000	3,000	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Not-For-Profit Hospital Corporation operates through revenues generated primarily, though not exclusively, through its Hospital patient and SNF resident operations.

Hospital Services – NFPHC operates an acute care program with 234 licensed acute care beds, which provides medical, surgical, psychiatric, and obstetric care. Other hospital services include adult emergency care and outpatient and Land diagnostic services. Children's National Medical Center, through a lease arrangement and as a separately licensed organization, provides pediatric emergency care on the campus of NFPHC.

SNF Services – With a capacity of 120 beds, the SNF provides skilled nursing services to chronically ill residents, with a significant percentage of the patients being the elderly.

Program Structure Change

The Not-For-Profit Hospital Corporation has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table HW0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table HW0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
ENTERPRISE AND OTHER FUNDS: FY 2016 Approved Budget and FTE		129,000	0.0
Decrease: To align budget with projected resources	Not-For-Profit Hospital Corporation	-2,500	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Agency Budget Submission		126,500	0.0
Enhance: To support NFPHC's operating expenses	Not-For-Profit Hospital Corporation	5,500	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Mayor's Proposed Budget		132,000	0.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 District's Proposed Budget		132,000	0.0
GROSS FOR HW0 - NOT-FOR-PROFIT HOSPITAL CORPORATION		132,000	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Not-For-Profit Hospital Corporation's (NFPHC) proposed FY 2017 gross budget is \$132,000,000, which represents a 2.3 percent increase over its FY 2016 approved gross budget of \$129,000,000. The budget is comprised entirely of Enterprise and Other funds.

Agency Budget Submission

Decrease: The proposed budget is decreased by \$2,500,000, which is based on the hospital's projected resources of \$126,500,000.

Mayor's Proposed Budget

Enhance: The budget proposal for NFPHC includes a one-time increase of \$2,000,000 from the Not-For-Profit Hospital Corporation Subsidy and a grant of \$3,500,000 from the Healthy D.C. Fund in the Department of Health Care Finance. This funding provides budget authority to support NFPHC's operating expenditures.

District's Proposed Budget

No Change: The Not-For-Profit Hospital Corporation's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.

Health Benefit Exchange Authority

www.hbx.dc.gov

Telephone: 202-715-7576

Table HI0-1

Description	FY 2015 Actual	FY 2016 Approved	FY 2017 Proposed	% Change from FY 2016
OPERATING BUDGET	\$55,121,502	\$32,513,186	\$34,521,266	6.2
FTEs	29.9	73.0	92.0	26.0

The mission of the D.C. Health Benefit Exchange Authority is to implement a health care exchange program in the District of Columbia in accordance with the Patient Protection and Affordable Care Act, thereby ensuring access to quality and affordable health care to all District of Columbia residents.

Summary of Services

In March of 2010, the Patient Protection and Affordable Care Act of 2010 was signed into law with the central goal of ensuring that all Americans have access to quality, affordable health care. In 2014, significant health insurance reforms were implemented including the establishment of Health Benefit Exchanges nationwide. The D.C. Health Benefit Exchange Authority is a quasi-governmental agency of the District of Columbia government charged with implementing and operating the District's Health Benefit Exchange. The Health Benefit Exchange operates DC Health Link, an online marketplace for District residents and small businesses to compare private health insurance plans, learn if they are eligible for tax credits or subsidies to purchase private insurance or qualify for public health programs such as Medicaid, and enroll in a health plan that best meets their needs. The Health Benefit Exchange enables individuals and small businesses and their employees to find affordable and easier-to-understand health insurance. The District of Columbia Health Benefit Exchange Authority is now in its third year of operation and concluded its third open enrollment period for people purchasing individual insurance on January 31, 2016.

The agency's FY 2017 proposed budget is presented in the following tables:

FY 2017 Proposed Gross Funds Operating Budget and FTEs, by Revenue Type

Table HI0-2 contains the proposed FY 2017 budget by revenue type compared to the FY 2016 approved budget. It also provides FY 2015 actual data.

Table HI0-2

(dollars in thousands)

Appropriated Fund	Dollars in Thousands					Full-Time Equivalents				
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change
GENERAL FUND										
SPECIAL PURPOSE										
REVENUE FUNDS	-924	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
TOTAL FOR GENERAL FUND	-924	0	0	0	N/A	0.0	0.0	0.0	0.0	N/A
ENTERPRISE AND OTHER										
ENTERPRISE AND										
OTHER FUNDS	56,046	32,513	34,521	2,008	6.2	29.9	73.0	92.0	19.0	26.0
TOTAL FOR ENTERPRISE AND OTHER	56,046	32,513	34,521	2,008	6.2	29.9	73.0	92.0	19.0	26.0
GROSS FUNDS	55,122	32,513	34,521	2,008	6.2	29.9	73.0	92.0	19.0	26.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2017 Proposed Operating Budget, by Comptroller Source Group

Table HI0-3 contains the proposed FY 2017 budget at the Comptroller Source Group (object class) level compared to the FY 2016 approved budget. It also provides FY 2014 and FY 2015 actual expenditures.

Table HI0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
11 - REGULAR PAY - CONTINUING FULL TIME	4,052	4,688	6,903	8,354	1,451	21.0
12 - REGULAR PAY - OTHER	25	992	834	1,540	706	84.7
13 - ADDITIONAL GROSS PAY	111	212	111	190	79	71.6
14 - FRINGE BENEFITS - CURRENT PERSONNEL	635	973	1,912	2,444	532	27.8
15 - OVERTIME PAY	28	111	0	0	0	N/A
SUBTOTAL PERSONAL SERVICES (PS)	4,851	6,976	9,760	12,528	2,769	28.4

Table HI0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2014	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Percentage Change*
20 - SUPPLIES AND MATERIALS	26	44	63	112	49	76.7
31 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC.	97	9	301	407	106	35.3
32 - RENTALS - LAND AND STRUCTURES	465	1,033	1,801	2,016	215	11.9
40 - OTHER SERVICES AND CHARGES	257	1,923	2,175	2,241	66	3.0
41 - CONTRACTUAL SERVICES - OTHER	22,736	42,410	18,388	17,193	-1,195	-6.5
50 - SUBSIDIES AND TRANSFERS	4,520	2,267	0	0	0	N/A
70 - EQUIPMENT AND EQUIPMENT RENTAL	81	460	25	23	-2	-6.9
SUBTOTAL NONPERSONAL SERVICES (NPS)	28,183	48,145	22,753	21,993	-761	-3.3
GROSS FUNDS	33,034	55,122	32,513	34,521	2,008	6.2

*Percent change is based on whole dollars.

FY 2017 Proposed Operating Budget and FTEs, by Division/Program and Activity

Table HI0-4 contains the proposed FY 2017 budget by division/program and activity compared to the FY 2016 approved budget. It also provides FY 2015 actual data. For a more comprehensive explanation of divisions/programs and activities, please see the Division/Program Description section, which follows the table.

Table HI0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(1000) AGENCY MANAGEMENT								
(1010) PERSONNEL	455	261	314	53	0.6	1.0	1.0	0.0
(1015) TRAINING	-30	15	32	18	0.0	0.0	0.0	0.0
(1020) CONTRACTS AND PROCUREMENT	-104	623	592	-32	2.8	5.0	4.0	-1.0
(1030) PROPERTY MANAGEMENT	881	1,467	1,173	-294	0.0	0.0	0.0	0.0
(1040) INFORMATION TECHNOLOGY	26,403	110	123	13	2.8	1.0	1.0	0.0
(1055) RISK MANAGEMENT	-127	0	0	0	0.0	0.0	0.0	0.0
(1060) LEGAL SERVICES	484	886	833	-53	2.8	3.5	4.0	0.5
(1080) COMMUNICATIONS	1	0	0	0	1.7	0.0	0.0	0.0
(1085) CUSTOMER SERVICE	-21	0	0	0	2.2	0.0	0.0	0.0
(1090) PERFORMANCE MANAGEMENT	14,577	1,242	1,697	455	6.1	5.5	8.0	2.5
SUBTOTAL (1000) AGENCY MANAGEMENT	42,519	4,605	4,764	159	18.8	16.0	18.0	2.0
(100F) AGENCY FINANCIAL OPERATIONS								
(110F) BUDGET OPERATIONS	129	133	159	27	0.6	1.0	1.0	0.0
(120F) ACCOUNTING OPERATIONS	136	137	159	23	0.6	1.0	1.0	0.0
(140F) AGENCY FISCAL OFFICER	327	436	389	-47	1.1	2.0	1.0	-1.0
SUBTOTAL (100F) AGENCY FINANCIAL OPERATIONS	592	706	708	3	2.2	4.0	3.0	-1.0

Table HI0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(2000) PLAN MANAGEMENT PROGRAM								
(2010) PLAN MANAGEMENT SUPPORT SERVICE	3,288	0	0	0	2.2	0.0	0.0	0.0
SUBTOTAL (2000) PLAN MANAGEMENT PROGRAM	3,288	0	0	0	2.2	0.0	0.0	0.0
(3000) ELIGIBILITY AND ENROLLMENT PROGRAM								
(3010) ELIGIBILITY AND ENROLLMENT SUPPORT SERVICES	382	0	0	0	1.1	0.0	0.0	0.0
SUBTOTAL (3000) ELIGIBILITY AND ENROLLMENT PROGRAM	382	0	0	0	1.1	0.0	0.0	0.0
(4000) S.H.O.P. OPERATIONS PROGRAM								
(4010) S.H.O.P. OPERATIONS SUPPORT SERVICES	383	0	0	0	1.7	0.0	0.0	0.0
SUBTOTAL (4000) S.H.O.P. OPERATIONS PROGRAM	383	0	0	0	1.7	0.0	0.0	0.0
(5000) CONSUMER EDUCATION AND OUTREACH								
(5010) CONSUMER EDUC. AND OUTREACH SUPPORT SERVICES	7,755	738	911	173	1.1	3.0	4.0	1.0
(5020) MARKETING AND COMMUNICATION	0	315	411	95	0.0	2.0	1.0	-1.0
(5040) NAVIGATORS COUNSELORS AND IPA	0	244	655	411	0.0	0.5	0.0	-0.5
SUBTOTAL (5000) CONSUMER EDUCATION AND OUTREACH	7,755	1,297	1,977	680	1.1	5.5	5.0	-0.5
(6000) BUSINESS DEVELOPMENT PROGRAM								
(6010) BUSINESS DEVELOPMENT SUPPORT SVC	203	0	0	0	2.8	0.0	0.0	0.0
SUBTOTAL (6000) BUSINESS DEVELOPMENT PROGRAM	203	0	0	0	2.8	0.0	0.0	0.0
(7000) MARKETPLACE INNOVATION POLICY AND OPERATIONS								
(7010) CONTACT CENTER	0	4,882	3,755	-1,127	0.0	1.0	1.0	0.0
(7020) PLAN MANAGEMENT	0	2,150	1,526	-624	0.0	4.0	3.5	-0.5
(7030) ELIGIBILITY AND ENROLLMENT	0	3,304	2,323	-981	0.0	5.5	6.0	0.5
(7040) MEMBER SERVICES	0	1,357	1,396	40	0.0	12.0	12.5	0.5
(7050) DATA ANALYTICS AND REPORTING	0	389	296	-92	0.0	3.0	2.0	-1.0
(7060) S.H.O.P OPERATIONS	0	2,429	2,831	402	0.0	11.0	16.0	5.0
SUBTOTAL (7000) MARKETPLACE INNOVATION POLICY AND OPERATIONS	0	14,510	12,127	-2,383	0.0	36.5	41.0	4.5

Table HI0-4

(dollars in thousands)

Division/Program and Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016	Actual FY 2015	Approved FY 2016	Proposed FY 2017	Change from FY 2016
(8000) IT RELATED OPERATIONS								
(8010) IT RELATED OPERATIONS	0	11,396	14,945	3,550	0.0	11.0	25.0	14.0
SUBTOTAL (8000) IT RELATED OPERATIONS	0	11,396	14,945	3,550	0.0	11.0	25.0	14.0
TOTAL PROPOSED OPERATING BUDGET	55,122	32,513	34,521	2,008	29.9	73.0	92.0	19.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2017 Operating Appendices** located on the Office of the Chief Financial Officer's website. "No Activity Assigned" indicates budget or actuals that are recorded at the division/program level.

Program Description

The Health Benefit Exchange Authority operates through the following 5 programs:

Consumer Education and Outreach – educates and informs District residents, small business owners, and small business employees about health coverage options available through DC Health Link by organizing special events, participating in sponsored activities, conducting educational seminars, partnering with other District agencies and organizations as well as conducting intensive outreach through all of these methods.

This program contains the following 3 activities:

- **Consumer Education and Outreach Support Services** – educates District residents, small business owners and small business employees about health coverage options available through DC Health Link by organizing special events, participating in outside events, conducting educational seminars, partnering with other District agencies and organizations, and conducting intensive outreach through all of these methods;
- **Marketing and Communication** – provides support and awareness for DC Health Link through development of an earned media plan, printed materials for distribution, paid media campaigns that may include outdoor advertising, broadcast, newspapers and other publications, digital, and social media avenues; and
- **Navigators, Counselors, and In-Person Assisters (IPA)**– required for state-based marketplaces and is a condition for certification as a state-based marketplace. Navigators, Certified Application Counselors, and In-Person Assisters provide people one-on-one help with enrollment.

Marketplace Innovation Policy and Operations – performs functions required of all state-based marketplaces, including plan management eligibility determinations, and certification of qualified health and dental plans, as well as to ensure the efficient operation of an online insurance marketplace where individuals, families, small businesses, and their employees can shop and enroll in health insurance.

This program contains the following 6 activities:

- **Contact Center** – required for state-based marketplaces and is a condition for certification as a state-based marketplace. Contact center takes calls to assist consumers with DC Health Link questions and on-line applications. Processes paper applications and provides information for escalated cases to the HBX and Economic Security Administration (ESA);
- **Plan Management** – required for state-based marketplaces and is a condition for certification as a state-based marketplace. Working in conjunction with local and federal regulatory bodies, establishes and oversees the process to certify, recertify, and decertify Qualified Health Plans and Qualified Dental Plans available through DC Health Link. Also manages enrollment issues with Qualified Health Plan and Qualified Dental Plan carriers including the coordination of all Electronic Data Interchange (EDI)-related transactions to and from DC Health Link;
- **Eligibility and Enrollment** – required for state-based marketplaces and is a condition for certification as a state-based marketplace. With the support of IT, designs and manages the eligibility and enrollment process through a seamless, web-based application to determine individual and family member eligibility for Medicaid and/or advanced premium tax credits and to enable individuals and families to enroll in qualified health plans and qualified dental plans available through DC Health Link, manages and facilitates a legally required consumer appeals process; and, as required by federal law, provides tax reporting information to consumers and the IRS;
- **Member Services** – responsible for core customer service responsibilities essential to successful Exchange operations and evaluated as part of the state-based marketplace certification process. Researches complex customer service problems and works with multiple stakeholders to resolve those issues. Provides assistance to consumers with complex circumstances and to those needing extra help navigating the DC Health Link online marketplace, resolving any technical difficulties a customer may experience, ensuring that changes to eligibility and enrollment information are quickly updated and processed, enabling consumers to conduct certain services (such as address changes, reporting of life events, or special enrollment period transactions) over the phone, and resolving all escalated cases from the Contact Center and other sources;
- **Data Analytics and Reporting** – responsible for the development and implementation of federally required data reporting requirements and consumer-related surveys. This team manages the end-to-end process of developing functionality for electronic federal data reporting as well as the creation and dissemination of required IRS 1095A forms for tax reporting purposes. Develops consumer-related surveys around enrollment and satisfaction with DC Health Link; and
- **S.H.O.P. Operations** – required for state-based marketplaces and is a condition for certification as a state-based marketplace. Develops, operates and manages DC Health Link's Small Business Health Options Program (SHOP). The SHOP facilitates enrollment into qualified health plans for employees of small businesses that purchase coverage through DC Health Link. This team manages that process from end-to-end, designs system improvements, and troubleshoots systems issues to ensure effective operation of the SHOP Marketplace. Works with IT on design, manages broker relationships, training, certification, and cases. Conducts outreach and works with the small business community.

IT Related Operations – provides critical development, maintenance and support for DC Health Link. The work includes providing operations and maintenance of both HBX-only systems and shared systems with Medicaid, managing the team of consultants that develop functionality for DC Health Link, and managing the EDI Operations team that oversees information transmitted between carriers and DC Health Link.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The Health Benefit Exchange Authority has no program structure changes in the FY 2017 proposed budget.

FY 2016 Approved Budget to FY 2017 Proposed Budget, by Revenue Type

Table HI0-5 itemizes the changes by revenue type between the FY 2016 approved budget and the FY 2017 proposed budget. For a more comprehensive explanation of changes, please see the FY 2017 Proposed Budget Changes section, which follows the table.

Table HI0-5

(dollars in thousands)

DESCRIPTION	DIVISION/PROGRAM	BUDGET	FTE
ENTERPRISE AND OTHER FUNDS: FY 2016 Approved Budget and FTE		32,513	73.0
Increase: To support additional FTEs	Multiple Programs	2,158	19.0
Increase: To align personal services and Fringe Benefits with projected costs	Multiple Programs	611	0.0
Increase: To align Fixed Costs with proposed estimates	Multiple Programs	321	0.0
Increase: To align resources with operational spending goals	Multiple Programs	113	0.0
Decrease: To adjust the Contractual Services budget	Multiple Programs	-1,195	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Agency Budget Submission		34,521	92.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 Mayor's Proposed Budget		34,521	92.0
No Change		0	0.0
ENTERPRISE AND OTHER FUNDS: FY 2017 District's Proposed Budget		34,521	92.0
GROSS FOR HI0 - D.C. HEALTH BENEFIT EXCHANGE AUTHORITY		34,521	92.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2017 Proposed Budget Changes

The Health Benefit Exchange Authority's proposed FY 2017 gross budget is \$34,521,266, which represents a 6.2 percent increase over its FY 2016 approved gross budget of \$32,513,186. The budget is comprised entirely of Enterprise and Other funds.

Agency Budget Submission

The Health Benefit Exchange (the Exchange) supports the primary goals of the Affordable Care Act, which was signed into law in March of 2010. DC Health Link opened for business on October 1, 2013. From Oct 1, 2013 to February 8, 2016, the Exchange has served more than 200,000 people: 33,379 District residents enrolled in private health insurance; 26,249 people (including Congress) obtained health insurance coverage through the SHOP marketplace, and 147,567 people have been found eligible for Medicaid. To continue to expand health coverage in the District, the Exchange proposes the following adjustments to its FY 2017 budget:

Increase: The Exchange's proposed budget for personal services reflects an increase of \$2,157,800 to support an additional 19.0 Full-Time Equivalents (FTEs) allocated across multiple programs. Of these FTEs, 14.0 positions are allocated in the IT Related Operations program to support and improve the operability of DC Health Link, which provides an on-line health insurance marketplace for small businesses and their employees and District residents to find, compare, and select the insurance policy that best meets their needs. The other 5.0 FTEs are allocated across multiple programs. The personal services budget also increased by \$610,991 across multiple programs, primarily for Fringe Benefits

adjustments. Fixed Costs are expected to increase by \$321,263, and includes \$214,965 in rent for the L'Enfant Plaza location in S.W. Washington, DC and \$106,298 in telecommunication charges. An increase of \$112,541 in nonpersonal services across multiple programs aligns the budget with projected expenditures and provides additional support to the IT Related Operations program.

Decrease: The agency's proposed budget reflects a net decrease of \$1,194,517 in Contractual Services, which aligns the budget with projected expenditures. The adjustment is a result of realized savings across multiple programs, primarily from call center operations, the certification process, eligibility determination and appeals, and provider directory contracts, partially offset to support the increased needs of Information Technology Operations.

Mayor's Proposed Budget

No Change: The Health Benefit Exchange Authority's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

District's Proposed Budget

No Change: The Health Benefit Exchange Authority's budget proposal reflects no change from the Mayor's proposed budget to the District's proposed budget.



GOVERNMENT OF THE
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