# GOVERNMENT OF THE DISTRICT OF COLUMBIA

OFFICE OF THE CHIEF FINANCIAL OFFICER



Jeffrey S. DeWitt Chief Financial Officer

July 26, 2018

The Honorable Muriel Bowser Mayor of the District of Columbia 1350 Pennsylvania Avenue, NW, Suite 306 Washington, DC 20004

The Honorable Phil Mendelson Chairman Council of the District of Columbia 1350 Pennsylvania Avenue, NW, Suite 504 Washington, DC 20004

## SUBJECT: Third Quarter FY 2018 Status Report on the Emergency and Contingency Cash Reserve Funds as of June 30, 2018

Dear Mayor Bowser and Chairman Mendelson:

Enclosed is the status report on the monthly activities and balances in the District of Columbia's Emergency and Contingency Cash Reserve Funds as of June 30, 2018. The numbers contained in this status report are preliminary and unaudited.

## Summary and Background

The District is required to maintain minimum balances (including required replenishment of permitted draws) in the Emergency and Contingency Cash Reserve Funds of 2 percent and 4 percent, respectively, of Local Source operating expenditures less repayment of bonds and interest, for which a separate fund is already established. The minimum levels are based on the operating expenditures contained in the most recently published Comprehensive Annual Financial Report (CAFR) of the District for the fiscal year immediately preceding the current fiscal year.

The year-end FY 2017 CAFR fund balances included \$138.0 million for the Emergency Cash Reserve Fund and \$275.9 million for the Contingency Cash Reserve Fund, for a combined total of \$413.9 million.

As of June 30, 2018, the third quarter FY 2018 reserve fund balances were as follows:

Total	<u>\$273.5 million</u>
Contingency Reserve Fund	<u>134.6 million</u>
Emergency Reserve Fund	\$139.0 million

The following is a discussion of activities for the fiscal year through June 30, 2018 and resulting balances in the Emergency and Contingency Cash Reserve Funds.

#### **Emergency Cash Reserve Fund**

The FY 2017 Emergency Cash Reserve balance increased from \$138.0 million to \$139.0 million because of investment earnings of \$1.0 million.

### Contingency Cash Reserve Fund

The FY 2017 Contingency Cash Reserve balance of \$275.9 million decreased to \$134.6 million as of June 30, 2018, a net decrease of \$141.4. The net decrease was the result of \$143.0 million drawn from the reserve during the first three quarters, partially offset by investment earnings of \$1.7 million.

- In April, a draw of \$5.0 million was made to the Department of Housing and Community Development to fund the unexpected increase in Home Purchase Assistance and Employer Assisted Housing applications.
- In May, a draw of \$28.4 million was made to the Department of General Services for the following purposes: (1) \$17.6 million for facility needs related to summer activities, (2) \$7.2 million for increased citywide security services, (3) \$1.6 million for construction of a parking facility related to the demolition of DC General Hospital, (4) \$1.4 million for waste and hauling services for the District of Columbia Public Schools, and (5) \$0.5 million related to the closure of a District of Columbia Public Charter School.
- In May, a draw of \$0.6 million was made to the Department of Forensic Sciences to fund continued DNA testing and purchase of supplies and equipment for evidence testing.

• In June, a draw of \$10.0 million was made to the Not-for-Profit Hospital Corporation Subsidy for transfer to the United Medical Center, to continue operations of the hospital.

#### June 30, 2018 Combined Balances

In summary, the June 30, 2018 fund balances for the Emergency and Contingency Cash Reserve Funds were \$139.0 million and \$134.6 million, respectively. The combined total was \$273.5 million.

If you have any questions or need additional information, please contact Gordon McDonald, Deputy Chief Financial Officer for Budget and Planning, at 727-1239.

Sincerely, Jeffr

Chief Financial Officer

#### Enclosures

cc: Rashad M. Young, City Administrator

Jennifer Reed, Director, Office of Budget and Performance Management, Office of the City Administrator

Jennifer Budoff, Budget Director, Council of the District of Columbia

Angell Jacobs, Deputy Chief Financial Officer and Chief of Staff, Office of the Chief Financial Officer

David Tseng, General Counsel, Office of the Chief Financial Officer

Gordon McDonald, Deputy Chief Financial Officer, Office of Budget and Planning

Jeffrey Barnette, Deputy Chief Financial Officer and Treasurer

		(\$ in 000s) CAFR Basis
Fiscal Month	Transactions/Balances	Restricted Fund Balance
Sept 2017	FY 2017 ending balance	137,967
Oct	Investment earnings	52
Nov	Investment earnings	189
Dec	Investment earnings	158
Dec	First Quarter ending balance	138,367
Jan. 2018	Investment earnings	117
Feb	Investment earnings	49
Mar	Investment earnings	100
Mar	Second Quarter ending balance	138,633
Apr	Investment earnings	68
	Required Deposits	C
Мау	Investment earnings	81
Jun	Investment earnings	185
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Jun	Third Quarter ending balance Investment earnings, October 2017 - June 2018	138,967

Fiscal Month	Transactions/Balances	(\$ in 000s) CAFR Basis Restricted Fund Balance
Sept.		
2017	FY 2017 ending balance	275,934
Oct	Draw: to the Department of General Services (AM0)	(1,700)
	Draw: to the D. C. Department of Human Resources (BE0)	(434)
	Draw: to the Department of Health Care Finance (HT0)	(10,000)
NI	Investment earnings	141
Nov	Draw: to the Office of the Chief Technology Officer (TO0)	(5,192)
	Investment earnings	125
Dec	Investment earnings	147
Dec	First Quarter ending balance	259,022
Jan. 2018	Draw: to the Office of the Deputy Mayor for Education (GW0)	(950)
2010	Draw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)	(850)
	Draw: to the Metropolitan Police Department (FA0)	(7,000) (2,800)
	Draw: to the Office of the Attorney General for the District of Columbia (CB0)	(2,800) (965)
	Draw: to the Fire and Emergency Medical Services Department (FB0)	(6,778)
	Draw: to the Employees' Compensation Fund (BG0)	(1,150)
	Draw: to the Metropolitan Police Department (FA0)	(6,600)
	Draw: to the Department of Behavioral Health (RM0)	(5,500)
	Draw: to the Board of Elections (DL0)	(1,300)
	Draw: to the Department of Corrections (FL0)	(11,040)
	Draw: to the Department on Disability Services (JM0)	(4,000)
	Draw: to the Department of General Services (AM0)	(12,100)
	Investment earnings	169
Feb	Draw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)	(6,194)
1 00	Draw: to the Office of Neighborhood Safety and Engagement (NS0)	(300)
	Draw: to the Office of the Deputy Mayor for Planning and Economic Development (EB0)	(9,000)
	Investment earnings	210
Mar	Draw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)	(3,700)
	Draw: to the Homeland Security and Emergency Management Agency (BN0)	(2,500)
	Investment earnings	239
Mar	Second Quarter ending balance	177,863
Apr	Draw: to the Department of Housing and Community Development (DB0)	(5,000)
	Investment earnings	253
May	Draw: to the Department of General Services (AM0)	(28,383)
	Draw: to the Department of Forensic Sciences (FR0)	(600)
	Investment earnings	235
Jun	Draw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)	(10,000)
	Investment earnings	207
Jun	Third Quarter ending balance	134,575
	Investment earnings, October 2017 - June 2018 may not add to totals due to rounding.)	1,727

# **GOVERNMENT OF THE DISTRICT OF COLUMBIA** OFFICE OF THE CHIEF FINANCIAL OFFICER



Jeffrey S. DeWitt Chief Financial Officer

July 26, 2018

The Honorable Shelley Moore Capito Chairman Senate Committee on Appropriations Subcommittee on Financial Services and General Government 133 Dirksen Senate Office Building Washington, DC 20510

## SUBJECT: Third Quarter FY 2018 Status Report on the Emergency and Contingency Cash Reserve Funds as of June 30, 2018

Dear Chairman Capito:

Enclosed is the status report on the monthly activities and balances in the District of Columbia's Emergency and Contingency Cash Reserve Funds as of June 30, 2018. The numbers contained in this status report are preliminary and unaudited.

## Summary and Background

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#### June 30, 2018 Combined Balances

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If you have any questions or need additional information, please contact Gordon McDonald, Deputy Chief Financial Officer for Budget and Planning, at 727-1239.

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Jeffrey S. DeWitt Chief Financial Officer

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# **GOVERNMENT OF THE DISTRICT OF COLUMBIA** OFFICE OF THE CHIEF FINANCIAL OFFICER



Jeffrey S. DeWitt Chief Financial Officer

July 26, 2018

The Honorable Christopher Coons Ranking Member Senate Committee on Appropriations Subcommittee on Financial Services and General Government 125 Hart Senate Office Building Washington, DC 20510

## SUBJECT: Third Quarter FY 2018 Status Report on the Emergency and Contingency Cash Reserve Funds as of June 30, 2018

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# **GOVERNMENT OF THE DISTRICT OF COLUMBIA** OFFICE OF THE CHIEF FINANCIAL OFFICER



Jeffrey S. DeWitt Chief Financial Officer

July 26, 2018

The Honorable Tom Graves Chairman House Committee on Appropriations Subcommittee on Financial Services and General Government B-300 Rayburn House Office Building Washington, DC 20515

## SUBJECT: Third Quarter FY 2018 Status Report on the Emergency and Contingency Cash Reserve Funds as of June 30, 2018

Dear Chairman Graves:

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Jeffrey S. DeWitt Chief Financial Officer

July 26, 2018

The Honorable Michael Quigley Ranking Member House Committee on Appropriations Subcommittee on Financial Services and General Government 1016 Longworth House Office Building Washington, DC 20515

## SUBJECT: Third Quarter FY 2018 Status Report on the Emergency and Contingency Cash Reserve Funds as of June 30, 2018

Dear Congressman Quigley:

Enclosed is the status report on the monthly activities and balances in the District of Columbia's Emergency and Contingency Cash Reserve Funds as of June 30, 2018. The numbers contained in this status report are preliminary and unaudited.

### Summary and Background

The District is required to maintain minimum balances (including required replenishment of permitted draws) in the Emergency and Contingency Cash Reserve Funds of 2 percent and 4 percent, respectively, of Local Source operating expenditures less repayment of bonds and interest, for which a separate fund is already established. The minimum levels are based on the operating expenditures contained in the most recently published Comprehensive Annual Financial Report (CAFR) of the District for the fiscal year immediately preceding the current fiscal year.

The year-end FY 2017 CAFR fund balances included \$138.0 million for the Emergency Cash Reserve Fund and \$275.9 million for the Contingency Cash Reserve Fund, for a combined total of \$413.9 million.

As of June 30, 2018, the third quarter FY 2018 reserve fund balances were as follows:

Total	\$273.5 million	
Contingency Reserve Fund	<u>134.6 million</u>	
Emergency Reserve Fund	\$139.0 million	

The following is a discussion of activities for the fiscal year through June 30, 2018 and resulting balances in the Emergency and Contingency Cash Reserve Funds.

### Emergency Cash Reserve Fund

The FY 2017 Emergency Cash Reserve balance increased from \$138.0 million to \$139.0 million because of investment earnings of \$1.0 million.

#### **Contingency Cash Reserve Fund**

The FY 2017 Contingency Cash Reserve balance of \$275.9 million decreased to \$134.6 million as of June 30, 2018, a net decrease of \$141.4. The net decrease was the result of \$143.0 million drawn from the reserve during the first three quarters, partially offset by investment earnings of \$1.7 million.

- In April, a draw of \$5.0 million was made to the Department of Housing and Community Development to fund the unexpected increase in Home Purchase Assistance and Employer Assisted Housing applications.
- In May, a draw of \$28.4 million was made to the Department of General Services for the following purposes: (1) \$17.6 million for facility needs related to summer activities, (2) \$7.2 million for increased citywide security services, (3) \$1.6 million for construction of a parking facility related to the demolition of DC General Hospital, (4) \$1.4 million for waste and hauling services for the District of Columbia Public Schools, and (5) \$0.5 million related to the closure of a District of Columbia Public Charter School.
- In May, a draw of \$0.6 million was made to the Department of Forensic Sciences to fund continued DNA testing and purchase of supplies and equipment for evidence testing.

• In June, a draw of \$10.0 million was made to the Not-for-Profit Hospital Corporation Subsidy for transfer to the United Medical Center, to continue operations of the hospital.

#### June 30, 2018 Combined Balances

In summary, the June 30, 2018 fund balances for the Emergency and Contingency Cash Reserve Funds were \$139.0 million and \$134.6 million, respectively. The combined total was \$273.5 million.

If you have any questions or need additional information, please contact Gordon McDonald, Deputy Chief Financial Officer for Budget and Planning, at 727-1239.

Sincerely, . DeWitt

Jeffrey S. DeWitt Chief Financial Officer

#### Enclosures

cc: Rashad M. Young, City Administrator

Jennifer Reed, Director, Office of Budget and Performance Management, Office of the City Administrator

Jennifer Budoff, Budget Director, Council of the District of Columbia

Angell Jacobs, Deputy Chief Financial Officer and Chief of Staff, Office of the Chief Financial Officer

David Tseng, General Counsel, Office of the Chief Financial Officer

Gordon McDonald, Deputy Chief Financial Officer, Office of Budget and Planning

Jeffrey Barnette, Deputy Chief Financial Officer and Treasurer

Fiscal Month	Transactions/Balances	(\$ in 000s) CAFR Basis Restricted Fund Balance
Sept 2017	FY 2017 ending balance	137,967
Oct	Investment earnings	52
Nov	Investment earnings	189
Dec	Investment earnings	158
Dec	First Quarter ending balance	138,367
Jan. 2018	Investment earnings	117
Feb	Investment earnings	49
Mar	Investment earnings	100
Mar	Second Quarter ending balance	138,633
Apr	Investment earnings	68
	Required Deposits	0
May	Investment earnings	81
Jun	Investment earnings	185
Jun	Third Quarter ending balance	138,967
and the second se	Investment earnings, October 2017 - June 2018	

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(Details may not add to totals due to rounding.)

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2017     FY 2017 ending balance     275,93       Oct     Draw: to the Department of General Services (AM0)     (1,700)       Draw: to the Department of Human Resources (BE0)     (434)       Draw: to the Department of Health Care Finance (HT0)     (10,000)       Investment earnings     144       Now Draw: to the Office of the Chief Technology Officer (TO0)     (55,192)       Investment earnings     122       Dec     First Quarter ending balance     2259,002       Jan.     2018     Draw: to the Office of the Deputy Mayor for Education (GW0)     (850)       Draw: to the Motion-Profit Hospital Corporation Subsidy (HX0)     (7,000)     (7,800)       Draw: to the Office of the Attorney General for the District of Columbia (CB0)     (6,870)     (6,870)       Draw: to the Erie and Emergency Medical Services Department (FB0)     (6,772)     (6,800)     (1,156)       Draw: to the Employees' Compensation Fund (BG0)     (1,156)     (1,1640)     (5,500)       Draw: to the Board of Elections (PL0)     (1,1040)     (1,200)     (1,1040)       Draw: to the Department of General Services (AM0)     (1,2100)     (1,200)     (1,200)     (1,200)     (1,200)     (1,200)	Fiscal Month	Transactions/Balances	(\$ in 000s) CAFR Basis Restricted Fund Balance																																																																																								
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the Homeland Security and Emergency Management Agency (BN0)(2,500Investment earnings23MarSecond Quarter ending balance177,86AprDraw: to the Department of Housing and Community Development (DB0)(5,000Investment earnings25MayDraw: to the Department of General Services (AM0)(28,383Draw: to the Department of Forensic Sciences (FR0)(600Investment earnings23JunDraw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)(10,000Investment earnings23JunDraw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)(10,000Investment earnings23JunDraw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)(10,000Investment earnings20</td><td></td><td></td><td>(9,000)</td></tr> <tr><td>Draw: to the Homeland Security and Emergency Management Agency (BN0)(2,500Investment earnings23MarSecond Quarter ending balance177,86AprDraw: to the Department of Housing and Community Development (DB0)(5,000Investment earnings25MayDraw: to the Department of General Services (AM0)(28,383Draw: to the Department of Forensic Sciences (FR0)(600Investment earnings23JunDraw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)(10,000Investment earnings20</td><td>()</td><td>Investment earnings</td><td>210</td></tr> <tr><td>Draw: to the Homeland Security and Emergency Management Agency (BN0)(2,500Investment earnings23MarSecond Quarter ending balance177,86AprDraw: to the Department of Housing and Community Development (DB0)(5,000Investment earnings25MayDraw: to the Department of General Services (AM0)(28,383Draw: to the Department of Forensic Sciences (FR0)(600Investment earnings23JunDraw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)(10,000Investment earnings20</td><td></td><td></td><td>(3,700)</td></tr> <tr><td>MarSecond Quarter ending balance177,86AprDraw: to the Department of Housing and Community Development (DB0)(5,000Investment earnings25MayDraw: to the Department of General Services (AM0)(28,383Draw: to the Department of Forensic Sciences (FR0)(600Investment earnings23JunDraw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)(10,000Investment earnings20</td><td></td><td></td><td>(2,500)</td></tr> <tr><td>AprDraw: to the Department of Housing and Community Development (DB0)(5,000Investment earnings25MayDraw: to the Department of General Services (AM0)(28,383Draw: to the Department of Forensic Sciences (FR0)(600Investment earnings23JunDraw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)(10,000Investment earnings20</td><td></td><td>Investment earnings</td><td>239</td></tr> <tr><td>Apr   Draw: to the Department of Housing and Community Development (DB0)   (5,000     Investment earnings   25     May   Draw: to the Department of General Services (AM0)   (28,383     Draw: to the Department of Forensic Sciences (FR0)   (600     Investment earnings   23     Jun   Draw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)   (10,000     Investment earnings   20</td><td>Mar</td><td>Second Quarter ending balance</td><td>177,863</td></tr> <tr><td>May   Draw: to the Department of General Services (AM0)   (28,383)     Draw: to the Department of Forensic Sciences (FR0)   (600)     Investment earnings   23     Jun   Draw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)   (10,000)     Investment earnings   20</td><td>Apr</td><td>Draw: to the Department of Housing and Community Development (DB0)</td><td>(5,000)</td></tr> <tr><td>May   Draw: to the Department of General Services (AM0)   (28,383)     Draw: to the Department of Forensic Sciences (FR0)   (600)     Investment earnings   23     Jun   Draw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)   (10,000)     Investment earnings   20</td><td></td><td>Investment earnings</td><td>253</td></tr> <tr><td>Draw: to the Department of Forensic Sciences (FR0)   (600     Investment earnings   23     Jun   Draw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)   (10,000     Investment earnings   20</td><td></td><td></td><td></td></tr> <tr><td>Investment earnings   23     Jun   Draw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)   (10,000     Investment earnings   20</td><td></td><td></td><td>(600)</td></tr> <tr><td>Investment earnings 20</td><td></td><td>Investment earnings</td><td>235</td></tr> <tr><td></td><td>Jun</td><td>Draw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)</td><td>(10,000)</td></tr> <tr><td>Jun Third Quarter ending balance 134,57</td><td></td><td>Investment earnings</td><td>207</td></tr> <tr><td></td><td>Jun</td><td>Third Quarter ending balance</td><td>134,575</td></tr>				Draw: to the Board of Elections (DL0)(1,300Draw: to the Department of Corrections (FL0)(11,040Draw: to the Department on Disability Services (JM0)(4,000Draw: to the Department of General Services (AM0)(12,100Investment earnings16FebDraw: to the Not-for-Profit Hospital Corporation Subsidy (HX0)(6,194Draw: to the Office of Neighborhood Safety and Engagement (NS0)(300Draw: to the Office of the Deputy Mayor for Planning and Economic Development 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