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# Judicial Nomination Commission

[www.jnc.dc.gov](http://www.jnc.dc.gov)

Telephone: 202-879-0478

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Description	FY 2012 Actual	FY 2013 Approved	FY 2014 Proposed	% Change from FY 2013
Operating Budget	\$231,888	\$194,277	\$270,000	39.0
FTEs	2.0	2.0	2.0	0.0

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The mission of the District of Columbia Judicial Nomination Commission (JNC) is to screen, select, and recommend candidates to the President of the United States for his consideration in appointing judges to the District of Columbia Court of Appeals and Superior Court of the District of Columbia. The JNC also appoints the chief judges of both courts.

## Summary of Services

The JNC advertises judicial vacancies; solicits applications; conducts background investigations; carefully reviews investigative materials; reads briefs and other application materials; interviews applicants; solicits and considers input from the bench, bar, and public regarding applicants' fitness to serve; and carefully evaluates each candidate's application and background. The JNC also appoints the chief judges of the District of Columbia Court of Appeals and Superior Court of the District of Columbia.

The agency's FY 2014 proposed budget is presented in the following tables:

## FY 2014 Proposed Gross Funds Operating Budget, by Revenue Type

Table DV0-1 contains the proposed FY 2014 agency budget compared to the FY 2013 approved budget. It also provides FY 2011 and FY 2012 actual expenditures.

**Table DV0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2011	Actual FY 2012	Approved FY 2013	Proposed FY 2014	Change from FY 2013	Percent Change*
<b>General Fund</b>						
Local Funds	0	0	0	65	65	N/A
<b>Total for General Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>65</b>	<b>65</b>	<b>N/A</b>
<b>Federal Resources</b>						
Federal Payments	188	232	194	205	11	5.5
<b>Total for Federal Resources</b>	<b>188</b>	<b>232</b>	<b>194</b>	<b>205</b>	<b>11</b>	<b>5.5</b>
<b>Gross Funds</b>	<b>188</b>	<b>232</b>	<b>194</b>	<b>270</b>	<b>76</b>	<b>39.0</b>

\*Percent change is based on whole dollars.

Notes: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2014 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2014 Proposed Full-Time Equivalents, by Revenue Type

Table DV0-2 contains the proposed FY 2014 FTE level compared to the FY 2013 approved FTE level by revenue type. It also provides FY 2011 and FY 2012 actual data.

**Table DV0-2**

Appropriated Fund	Actual FY 2011	Actual FY 2012	Approved FY 2013	Proposed FY 2014	Change from FY 2013	Percent Change
<b>Federal Resources</b>						
Federal Payments	1.8	2.0	2.0	2.0	0.0	0.0
<b>Total for Federal Resources</b>	<b>1.8</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>1.8</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>	<b>0.0</b>

## FY 2014 Proposed Operating Budget, by Comptroller Source Group

Table DV0-3 contains the proposed FY 2014 budget at the Comptroller Source Group (object class) level compared to the FY 2013 approved budget. It also provides FY 2011 and FY 2012 actual expenditures.

**Table DV0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2011	Actual FY 2012	Approved FY 2013	Proposed FY 2014	Change from FY 2013	Percent Change*
11 - Regular Pay - Continuing Full Time	121	156	155	160	5	3.0
12 - Regular Pay - Other	20	0	0	0	0	N/A
13 - Additional Gross Pay	1	0	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	12	12	13	15	2	13.2
<b>Subtotal Personal Services (PS)</b>	<b>154</b>	<b>168</b>	<b>168</b>	<b>175</b>	<b>6</b>	<b>3.8</b>
20 - Supplies and Materials	10	0	4	4	0	14.3
31 - Telephone, Telegraph, Telegram, Etc.	1	6	7	7	0	5.0
40 - Other Services and Charges	15	14	11	80	69	603.0
41 - Contractual Services - Other	0	4	3	0	-3	-100.0
70 - Equipment and Equipment Rental	8	40	1	4	2	250.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>34</b>	<b>64</b>	<b>26</b>	<b>95</b>	<b>69</b>	<b>268.3</b>
<b>Gross Funds</b>	<b>188</b>	<b>232</b>	<b>194</b>	<b>270</b>	<b>76</b>	<b>39.0</b>

\*Percent change is based on whole dollars.

### Program Description

The Judicial Nomination Commission operates through the following 2 programs:

**Judicial Nomination Commission** – solicits, screens, and recommends candidates to the President of the United States for judicial vacancies on the District of Columbia Court of Appeals and the Superior Court of the District of Columbia.

This program contains the following 2 activities:

- **Advertising Judicial Vacancies** – provides for publishing, posting, and disseminating notices of judicial vacancies so that an expanded and diverse pool of candidates can be identified and considered for judicial vacancies; and
- **Commission Administration and Support** – provides administration and support to ensure that applications are complete, applicant background investigations are conducted, public comments are sought, and applicant materials are readily available for Commission members' review.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

### Program Structure Change

The Judicial Nomination Commission has no program structure changes in the FY 2014 proposed budget.

## FY 2014 Proposed Operating Budget and FTEs, by Program and Activity

Table DV0-4 contains the proposed FY 2014 budget by program and activity compared to the FY 2013 approved budget. It also provides the FY 2012 actual data.

**Table DV0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2012	Approved FY 2013	Proposed FY 2014	Change from FY 2013	Actual FY 2012	Approved FY 2013	Proposed FY 2014	Change from FY 2013
<b>(1000) Agency Management</b>								
(1020) Contracting and Procurement	0	1	0	-1	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Agency Management</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>-1</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(2000) Judicial Nomination</b>								
(2100) Advertising Judicial Vacancies	0	2	1	-1	0.0	0.0	0.0	0.0
(2500) Commission Administration and Support	232	192	269	78	2.0	2.0	2.0	0.0
<b>Subtotal (2000) Judicial Nomination</b>	<b>232</b>	<b>193</b>	<b>270</b>	<b>77</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>232</b>	<b>194</b>	<b>270</b>	<b>76</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the FY 2014 **Operating Appendices** located on the Office of the Chief Financial Officer's website.

### FY 2014 Proposed Budget Changes

The District of Columbia Judicial Nomination Commission's (JNC) proposed FY 2014 gross budget is \$270,000, which represents a 39.0 percent increase over its FY 2013 approved gross budget of \$194,277. The budget is comprised of \$65,000 in Local funds and \$205,000 in Federal Payment.

#### Agency Budget Submission

**Increase:** The agency's budget in Federal Payment includes an increase of \$10,723 to align funding with the FY 2014 President's Budget. In order for the agency to properly align its budget with programmatic needs, JNC's budget includes an increase of \$6,460 to support professional services charges for an interagency agreement with the Federal Bureau of Investigation to perform background checks on candidates seeking to fill vacant judicial positions.

**Decrease:** A reduction of \$3,322 aligns the budget with funding estimates for procurement and IT assessments. The agency further reduced its Contractual Services budget by \$3,138 in order to properly fund professional services.

#### Mayor's Proposed Budget

**Cost-of-Living Adjustment:** This agency received a proposed cost-of-living adjustment (COLA) in non-Local funds. This adjustment includes \$4,726 in Federal Payment.

**Decrease:** The Federal Payments budget was reduced by \$4,726 to offset the proposed cost-of-living adjustment.

## District's Proposed Budget

**Increase:** A one-time allocation of \$65,000 in Local funds has been provided to the agency in FY 2014 to obtain technical resources to enhance the new online application system, which will be built with the assistance of the Office of the Chief Technology Officer.

## FY 2013 Approved Budget to FY 2014 Proposed Budget, by Revenue Type

Table DV0-5 itemizes the changes by revenue type between the FY 2013 approved budget and the FY 2014 proposed budget.

**Table DV0-5**

(dollars in thousands)

	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2013 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
No Changes		0	0.0
<b>LOCAL FUNDS: FY 2014 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
No Changes		0	0.0
<b>LOCAL FUNDS: FY 2014 Mayor's Proposed Budget</b>		<b>0</b>	<b>0.0</b>
Increase: One-time cost increase to upgrade the INTUIT - an online application system	Judicial Nomination	65	0.0
<b>LOCAL FUNDS: FY 2014 District's Proposed Budget</b>		<b>65</b>	<b>0.0</b>
<b>FEDERAL PAYMENTS: FY 2013 Approved Budget and FTE</b>		<b>194</b>	<b>2.0</b>
Increase: An adjustment to align with the FY 2014 President's budget	Multiple Programs	11	0.0
Increase: To support professional services including background checks on judicial nominees	Judicial Nomination	6	0.0
Decrease: Adjust funding for Contractual Services to support professional services	Judicial Nomination	-3	0.0
Decrease: Align Procurement and IT assessment to support professional services	Multiple Programs	-3	0.0
<b>FEDERAL PAYMENTS: FY 2014 Agency Budget Submission</b>		<b>205</b>	<b>2.0</b>
Cost-of-Living Adjustment: FY 2014 proposed adjustment	Judicial Nomination	5	0.0
Decrease: To offset the proposed cost-of-living adjustment	Judicial Nomination	-5	0.0
<b>FEDERAL PAYMENTS: FY 2014 Mayor's Proposed Budget</b>		<b>205</b>	<b>2.0</b>
No Changes		0	0.0
<b>FEDERAL PAYMENTS: FY 2014 District's Proposed Budget</b>		<b>205</b>	<b>2.0</b>
<b>Gross for DV0 - Judicial Nomination Commission</b>		<b>270</b>	<b>2.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objective for FY 2014:

**Objective 1:** Increase the pool of highly qualified applicants to fill each judicial vacancy within the required 60-day period either prior to or following the occurrence of a vacancy in accordance with the agency's statute.

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### KEY PERFORMANCE INDICATORS

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<b>Measure</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Target</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Projection</b>	<b>FY 2014 Projection</b>	<b>FY 2015 Projection</b>
Percentage of candidate panels for judicial vacancies presented within statutory time frames	100%	100%	100%	100%	100%	100%
Percentage of required background investigations conducted and completed on judicial vacancy applicants within statutory time frames	100%	100%	100%	100%	100%	100%