



Appendix Q

Resumes



Ildefonso Burgos, PE

PO Box 7154 · San Carlos, CA 94070 · (650) 759-6111 · ildeburgos@gmail.com

OBJECTIVE

Utilize my skills and experience to effectively deliver projects and programs of the highest quality and in a timely and fiscally responsible manner for an organization that has a sound strategic direction and room for advancement based on performance.

PROFESSIONAL PROFILE

Professional Engineer with over 13 years of combined planning, design, project and program management experience on highway transportation, transit and commuter railroad infrastructure projects. Proven senior-level managerial experience with excellent technical, interpersonal and communication skills. Strategic thinker able to provide outstanding leadership and motivate others to engage in a collaborative, team spirited work environment and contribute to the project's overall success. A hands-on problem solver with the ability to choose appropriate courses of action from multiple alternatives and anticipate the impact of such decisions.

EMPLOYMENT HISTORY

Acting Program Manager (Senior Project Manager)

September 2006 – Present

Supervisor: Liria Larano, PE (Deputy Director for Capital Programs)

Peninsula Corridor Joint Powers Board (Caltrain), San Carlos, CA

- Provide day to day administration and management to all delivery aspects of a \$100 million railroad bridge program with high degree of technical complexity, with emphasis in safety and a high quality train service.
- Apply project management best practices and follow the organization's policies to keep projects within scope, schedule and budget (eg. Project Management Plans, Risk Management, Earned Value, etc.).
- Develop new project management procedures based on industry best practices to successfully deliver the program.(eg. Design Variance, Risk Management).
- Manage project team coordination, including the development of projects staffing plans, project status meetings, design review and comments resolution, constructability reviews, contract changes, etc.
- Manage all aspects of client-consultant relations getting involved in scope development for consultant support, request for proposals preparation, contractual negotiation and, design and production meetings.
- Prepare project monthly reports and occasionally make presentations to brief the executive team on the status of projects.
- Interface with external stakeholders and community leaders to coordinate project-related issues.

Program Manager (Special Assistant to the Secretary)

February 2006 – August 2006

Supervisor: Gabriel D. Alcaraz, PhD, PE (Secretary of Transportation)

Puerto Rico Highway and Transportation Authority, San Juan, PR

- Provided day to day administration and leadership to the project management team in charge of the two new rail projects in design process, a LRT system from Caguas to San Juan and a Metro system from Carolina to San Juan, both connecting to Tren Urbano and with design budgets of over \$22 million and estimated construction cost of over \$2 billion.
 - Established relations with consultants and got involved in scope development for consultant support, contractual negotiation and, design and production meetings.
 - Served as liaison between the Secretary and the Governor's Infrastructure Advisor.
 - Interface with external stakeholders and community leaders to coordinate project-related issues.
-

Director, Highways and Bridges Design Area

February 2005 – January 2006

Supervisor: Jose E. Hernandez, PE (Deputy Executive Director for Infrastructure)

Puerto Rico Highway and Transportation Authority, San Juan, PR

- Provided day to day administration and leadership to a highway and bridges design division with over 100-employees, comprised of the Bridge Design, Roads and Highways Design, Utilities and Geotechnical Engineering offices.
- Oversaw Senior and Junior Project Managers on over 150 Highway transportation and transit projects totaling more than \$3 billion in construction costs.
- Managed all aspects of client-consultant relations and internal project team coordination, including scope development for consultant support, contract changes, payment authorization and project issues resolution.
- Established relations with consultants and got involved in contractual, design, and production meetings.
- Interface with external stakeholders and community leaders to coordinate project-related issues.

Director, Engineering Services Area

September 2002 – February 2005

Supervisor: Jose E. Hernandez, PE (Deputy Executive Director for Infrastructure)

Puerto Rico Highway and Transportation Authority, San Juan, PR

- Provided day to day administration and leadership to an engineering support division with over 50-employees, comprised of the Bridge Engineering, Pavement Management, Research and Standards, and Photogrammetry offices. Coordinated the integration of those offices to improve the quality of different engineering services and focus the work to accomplish the DOT mission.
- Led a multidisciplinary team to implement the new AASHTO LRFD Bridge Design Code.
- Managed the Emergency Relief Program for authorization of FHWA funds.
- Provided professional assistance to the executive management as an expert on bridge engineering issues related to evaluation, repair and rehabilitation of in-service bridges.
- Organized the logistic of technical conferences and seminars.

Bridge Engineer (Engineer IV)

August 1996 - September 2002

Supervisor: Roberto Pizarro, PE (Chief, Bridge Engineering Office)

Puerto Rico Highway and Transportation Authority, San Juan, PR

- Planned and assigned inspection work schedules and tasks for bridge inspection teams and bridge evaluator engineers performing island wide bridge inspection.
- Inspected existing bridges for structural deficiencies, prepared corrective actions and findings reports, and assisted in the determination of the maintenance and repair needs.
- Implemented different NDE methods for the evaluation of bridges.
- Implemented the evaluation and rating of steel, pre-stressed and R/C bridges, rating more than 90% of the bridges on the National Highway System.
- Studied bridge inspection reports and analysis to write reports on rehabilitation and replacement as needed. Saved the Authority over a \$1,000,000 in a deck replacement with a claim made to a contractor.
- Occasionally, served as project manager for bridge preservation and rehabilitation projects. Projects over \$2,000,000 for historic preservation and rehabilitation were bid for the first time in the Office's history.

EDUCATION

Master of Engineering in Civil Engineering, University of Puerto Rico, Mayaguez, May 2002

- Concentrations: Bridge Engineering, Structural Engineering

Bachelor of Science in Civil Engineering, University of Puerto Rico, Mayaguez, 1996

- Concentrations: Structures, Transportation, Environmental
-

SPECIAL PROFESSIONAL ACTIVITIES

Innovative Techniques in Planning and Financing of Public Transportation Projects. Fall 2005 TCRP International Transit Studies Program. Barcelona, Spain; Copenhagen, Denmark; Shanghai, China; and Osaka, Japan. October 20, 2005 – November 5, 2005.

Bridge Engineering Fellowship awarded by the National Steel Bridge Alliance/American Institute of Steel Construction and the Department of Civil, Structural and Environmental Engineering, University at Buffalo. June 1998.

LANGUAGES

Fluent in oral and written English and Spanish.

LICENCES AND CERTIFICATES

Project Management Certificate, UC Berkeley Extension, CA, April 2010
Registered Professional Civil Engineer in California (License No. 75152)
Model Law Engineer (NCEES Certificate No. 30428)
Registered Professional Engineer in Puerto Rico (License No. 16088)
NBIS Certified Bridge Inspection Team Leader

PROFESSIONAL AFFILIATIONS

American Railway Engineering and Maintenance-of-Way Association (AREMA), 2006 – Present
Project Management Institute, 2006 – Present
International Concrete Repair Institute (ICRI), 2003 – 2006
Prestressed/Precasted Concrete Institute (PCI), 2003 – 2006
International Association for Bridge Maintenance and Safety (IABMAS), 2001 – 2006
International Association of Bridge and Structural Engineers (IABSE), 2000 – 2006
Institute of Civil Engineers, Puerto Rico College of Engineers and Surveyors, 1996 – Present
American Concrete Institute - International (ACI), 1998 – 2006

PROFESSIONAL APPOINTMENTS

Member, AREMA Committee 10 – Structures, Maintenance and Construction, 2007 - Present
President, Puerto Rico Highway and Transportation Authority (PRHTA), VE Committee, 2005 - 2006
Voting Member, PRHTA Change Orders and Extra Work Orders Evaluation Committee, 2005 - 2006
Member, PRHTA, Design Project Scoping Committee, 2005 - 2006
Member, ACI International Chapter Activities Committee, 2004-2007
Secretary, American Concrete Institute – Puerto Rico 2007 Convention Committee, 2003 - 2006
President, American Concrete Institute – Puerto Rico, 2006
Vice-president, American Concrete Institute – Puerto Rico, 2004-2006
Secretary, American Concrete Institute – Puerto Rico, 2002-2004
Chairman, SASHTO 2005, Convention 2003 - 2005
State Representative, Transportation Research Board (TRB), 2003 - 2006
Member, AASHTO Research Advisory Committee (RAC), 2003 - 2006
Member Representative, AASHTO Subcommittee on Bridges and Structures, 2003 – 2006

PUBLICATIONS

Catbas, F.N., K.A Grimmelsman, S.K.Ciloglu, I. Burgos-Gil, and M. Coll-Borgo, "Static Dynamic Testing of a Concrete T-Beam Bridge Before and After Carbon Fiber Reinforced Polymers (CFRP) Retrofit", Transportation Research Record, Volume 1976, Transportation Research Board, 2006.

Burgos, I., "Innovative Techniques in Planning and Finance of Public Transportation Projects: Lessons Learned and its Applications", Latin American and Caribbean Consortium of Engineering Institutions, Mayaguez, PR, 2006.

Coll, M., Burgos, I. and H. Laureano, "Evaluation of the External FRP Retrofit of a R/C T-Beam Bridge", Latin American and Caribbean Consortium of Engineering Institutions, Mayaguez, PR, 2006.

Burgos, I., *Proceedings of the First Congress on Design and Construction of Highways and Bridges in Puerto Rico*, Fajardo, PR, 2002.

Burgos, I. and M. Coll, "Inspection and Evaluation of Highway Bridges in Puerto Rico: Implementation of New Technologies," *Proceedings of the First Congress on Design and Construction of Highways and Bridges in Puerto Rico*, Fajardo, PR, 2002.

Coll, M. and I. Burgos, "Fatigue Evaluation of the Steel Bridge Over Martín Peña Channel in PR-22 Expressway," *Proceedings of the First Congress on Design and Construction of Highways and Bridges in Puerto Rico*, Fajardo, PR, 2002.

PRESENTATIONS AT CONFERENCES

Bridges and Pavements in Puerto Rico: Their Condition and Evaluation Methodology. Presented at the Puerto Rico Engineers Society 100th Anniversary Conference, San Juan, PR, 2004.

Current Technologies Applied in the Evaluation, Repair and Rehabilitation of Highway Bridges in Puerto Rico. Presented at the Dr. Ramon L. Carrasquillo Scholarship Seminar, San Juan, PR, 2003.

Inspection and Evaluation of Highway Bridges in Puerto Rico: Implementation of New Technologies. Presented at the First Congress on Design and Construction of Highways and Bridges in Puerto Rico, Fajardo, PR, 2002.

PROFESSIONAL DEVELOPMENT

Bridge Engineering

- International Bridge Conference, Pittsburg, PA, June 2008
- Fifth National Seismic Conference on Bridges and Highways: Innovations in Earthquake Engineering for Highway Structures, San Francisco, CA, September 2006
- AASHTO Subcommittee on Bridges and Structures, Orlando, June 2004
- PCA Concrete Bridge Conference, North Carolina, May 2004
- Seismic Design and Rehabilitation of Highway Bridges - ACI, San Diego, November 2003
- AASHTO Subcommittee on Bridges and Structures, New Mexico, June 2003
- LRFD Pre-stressed Concrete Design Workshop, San Juan, 2002
- Pontis 4 Bridge Management System, San Juan, 2002
- Assessment of Physical Condition of Concrete Bridge Components, San Juan, 2000

Construction

- First International Conference on Transportation Construction Management, Orlando, FL, February 2009
- How to Keep Construction Projects From Going Bad - And What to Do When They Do, San Francisco, CA, November 2008
- The CM@Risk Contractor, Walnut Creek, CA, May 2008

Management

- Project Planning and Control, UC Berkeley Extension, Online, April 2010
 - Human Factors and Team Dynamics for Project Management, UC Berkeley Extension, Online, April 2010
 - Project Quality Management, UC Berkeley Extension, Online, August 2009
 - FHWA 4-HR Risk Management Training Workshop, Orlando, FL, February 2009
 - Project Risk Management, UC Berkeley Extension, Online, August 2007
-

- Project Contract Management, UC Berkeley Extension, Online, August 2007
- Project Management, UC Berkeley Extension, Online, April 2007
- The Strategic Leader: Pointing the Organization to its Strategy, Change, Transformation and Organizational Success, San Juan, 2001
- Working with Dream Teams and Effective Communication, San Juan 2001
- Management and Supervision Skills, San Juan, 2001
- Integrated Management Development: The Engineer as a Supervisor or Manager and the Leadership Challenge, San Juan, 2001

Research

- Transportation Research Board State Representatives Meeting, Washington D.C., May 2005
- Transportation Research Board Annual Meeting, Washington D.C., January 2005
- Transportation Research Board Annual Meeting, Washington D.C., January 2004
- Transportation Research Board State Representatives Meeting, Washington D.C., April 2003
- Transportation Research Board Annual Meeting, Washington D.C., January 2003

Structures and Materials

- American Concrete Institute – Fall Convention, San Francisco, October 2004
- American Concrete Institute – Spring Convention, Washington D.C., March 2004
- World of Concrete, Orlando, February 2004
- American Concrete Institute – Fall Convention, Boston, 2003
- Design and Construction of Concrete Floors and Pavements, San Juan, 2003
- Troubleshooting Concrete Construction, San Juan, 2003
- American Concrete Institute – Spring Convention, Boston, March 2003
- ASCE 2nd International Forensic Engineering Congress, San Juan, 2000
- Potential Disaster Assessment 101, San Juan, 2000
- Basic Concepts, Evaluation and Testing of Concrete, San Juan, 2000

Transit and Rail

- AREMA Annual Conference, Salt Lake City, Utah, September 2008
- AREMA Annual Conference, Chicago, IL, September 2007
- PCJPB Track Inspection, January 2007
- AREMA Committee 10 Meeting, San Jose, CA, January 2007
- Roadway Worker On-Track Safety Protection, Caltrain, September 2006
- Maintenance of Way General Code of Operating Rules, Caltrain, December 2006
- APTA Annual Conference, November 2006
- AREMA Introduction to Practical Railway Engineering, November 2006
- Standard Procedures for Track Maintenance and Construction, Caltrain, September 2006
- Transportation Systems Modeling, San Juan, May 2006
- Mass Transport System Integration, San Juan, May 2006
- Light Rail Transit Systems Design, Oregon, May 2005
- First Congress on Design and Construction of Highways and Bridges in Puerto Rico, Puerto Rico, August 2002

Ronaldo T. “Nick” Nicholson, P.E.

1930 I Street, NE, Apt. 1

Washington DC, 20002

(703) 362-1169 (M)

nickn8@aol.com (e-mail)

PROFESSIONAL EXPERIENCE

April 2010 to
Present

District of Columbia Department of Transportation

Chief Engineer/Associate Director Infrastructure Project Management Administration

- Program Administrator for the delivery of transportation and infrastructure programs in the District of Columbia. Lead technical administrator of federal and local transportation funding programs. Provides executive leadership and strategic planning to meet the objectives of local and regional transportation plans. Senior technical representative for AASHTO and other national Transportation Organization.

June 2007 to
April 2010

Virginia Department of Transportation

Program Director, NoVA Regional Transportation Program

- Program executive for a \$7 Billion transportation improvement program (VA MegaProjects) to address traffic congestion in Northern Virginia. Projects includes Public-Private Partnerships (P3) to construct and operate High Occupancy Toll (HOT) lanes on the 14-miles Capital Beltway (I-495) and 56-miles Shirley Memorial Highway (I-395/I-95), extend 23-miles of Heavy Rail Line (METRO) through Tyson Corner, Virginia to the Dulles Airport, Manage a Regional Transportation Plan, General Engineering Consultant (GEC) contracts and other Design-Build/Design-Bid-Build transportation projects.

July 2001 to
April 2010

Virginia Department of Transportation

Project Manger, Woodrow Wilson Bridge Replacement Project

- Program Manager for the Commonwealth of Virginia for the \$2.5 billion replacement of the Woodrow Wilson Bridge and 4 approaching interchanges along the I-95/I-495 corridor in Virginia and Maryland. Responsibilities include project and financial planning, project development and design, environmental mitigation/construction contract development, construction contract administration and claims resolution.
- VDOT liaison with local, state, federal agencies, elected officials, transportation agencies and impacted community. Provide timely update of project status to all stakeholders. Director of Public outreach and congestion management plans.

July 1995 to
July 2001

Virginia Department of Transportation

Northern Virginia District, Structures and Bridge Section

District Structure and Bridge Engineer

- Structure and Bridge Section Manager responsible for providing bridge design, bridge construction, bridge safety inspection, and bridge maintenance programs for highway transportation systems of the Northern Virginia District. Additional responsibilities included planning and supervision of bridge section staff (50 total), overseeing State Force bridge construction crews, providing technical assistance to the district's Construction Program,

- and managing structure and bridge design activities.
 - Administered the District's Bridge Ordinary Maintenance, Maintenance Replacement, and National Bridge Safety Inspections.
- February 1993 to
July 1995
- Virginia Department of Transportation
Northern Virginia District, Fairfax Residency
Assistant Resident Engineer (Construction and Preliminary Engineering)
- Management of highway construction program within the Fairfax Residency. Responsible for supervision of project engineering and inspection staff (120 total), administration of highway construction and maintenance contracts (approximately \$400 million bi-annually), resolution of contract disputes, and claim analysis.
 - Negotiation and administration of participation agreements between VDOT and local jurisdictions. Review and approval of local jurisdiction highway improvement plans.
- November 1988 to
February 1993
- Fairfax County, Department of Public Works
Office of Road Program Management, Design Branch
Engineer III- Senior Engineer
- Supervision of 5 engineers and 4 technicians in the development of highway improvement plans. Program Manager of major Highway and Transportation Facility funding programs.
 - Responsibilities included determining and tracking annual program budgets, conducting feasibility studies, project estimating, design/design review, and coordination with developers, design and design review of bridge and structural related plans and specifications, coordinating projects with utility companies, local, and state agencies, selection, negotiation, and administration of outside A/E contracts.
- November 1984 to
November 1988
- Fairfax County, Department of Public Works
Office of Road Program Management, Design Branch
Engineer II
- Estimating, design, and construction support of Roadway Highway Improvement Projects, including project engineer/management, survey and utility coordination, right-of-way plat preparation, conducting public meetings, design contract administration, and negotiating agreements.
 - Use of engineering design, hydraulics, structural analysis, project management, survey and CADD computer software packages.
- June 1983 to
November 1984
- Federal Highway Administration/U.S. Department of Transportation
Highway Engineer Trainee
- Design of simple and continuous span Highway Bridges; Design of urban and rural Highway Projects.
 - Bridge and Highway Construction contract administration; Quality Control Inspection and Testing of Materials.
 - Assisted Area Engineer in the administration of the Federal Aid Program.

EDUCATION

September 1985 to
May 1991 George Washington University, Washington, DC
Masters of Science in Structural Engineering

June 1979 to
May 1983 University of Kansas, Lawrence, Kansas
Bachelor of Science in Civil Engineering

PROFESSIONAL TRAINING

July 2010 AASHTO Executive Transportation Finance
July 2006 AASHTO Executive Transportation Management
2003-2005 ESI Project Management Professional Training
November 1998 American Society of Civil Engineers
 - Design and Evaluation of Historic Highway Bridges

February 1997 National Highway Institute
 - Mechanically stabilized Earth walls and reinforced slopes

February 1995 Virginia Polytechnic Institute and State University, Blacksburg, Virginia
 - Transportation Construction Management Institute

LICENSES AND CERTIFICATIONS

District of Columbia Department of Consumer and Regulatory Affairs- Professional Engineer – Pending
Virginia Department of Commerce- Professional Engineer - License No. 18251, 1988
Six Sigma Black Belt- 2010
AASHTO In-Service Bridge Safety Inspection-1995

RECENT HONORS

2008 Outstanding Civil Engineering Achievement, OPAL Award
 American Society of Civil Engineers

2006 Commissioners Award for Outstanding Achievement
 Virginia Department of Transportation

2006 Governors Team Award - Office of the Governor, Commonwealth of Virginia

PAPERS PUBLISHED

January 2007 **Implementing a Major Traffic Switch; Opening the New Woodrow Wilson Bridge**
 84th Annual Meeting; Transportation Research Board

June 2003 **Historic Rehabilitation of and Strengthening of the Aldie Bridge, Virginia**
 International Bridge Conference, Pittsburgh, Pennsylvania

January 2001 **Nighttime Bridge Deck Replacement with Full-Depth Precast**
 80th Annual Meeting; Transportation Research Board

January 2000 **Case History: I-66 Mechanically Stabilized Earth Retaining Wall Collapse**
 ASCE Proceedings; Legal topics in Geotechnical Engineering

ORGANIZATIONS

American Society of Civil Engineering, National Capital Section
Transportation Research Board - Committee Member Bridge Maintenance
Kappa Alpha Psi Fraternity Inc. - Life Member
 - George Mason University Undergraduate Advisor

Professional References and Personal Data - available upon request.

Ralph W. Burns

(202) 251-3083 (personal cell)

51 Q Street NE, Washington, D.C. 20002

ralph.burns.dc@gmail.com

EXECUTIVE SUMMARY

Self-motivated and accomplished professional with experience in management, public administration, business development, marketing, politics/grassroots organizing and sales. Excellent communication skills matched with an ability to effectively negotiate and close a deal. Team leader with extensive experience in bringing people together to get the job done, who thrives in a fast-paced environment and who works well under pressure. Track record of successfully meeting and exceeding objectives.

WORK HISTORY

April 2010 – Present

Deputy Associate Director, Progressive Transportation Services Administration. District Department of Transportation

- DC Streetcar system, responsible for Operation to vehicle procurement
- Citywide carsharing program, responsible management of entire program (policy, contracting, oversight and operations).
- Capital Bikeshare, responsible for operations, growth, financing, oversight and negotiation with other jurisdictions.

Feb 2008 – Mar 2010

Vehicle Control Officer, Office of the City Administrator, District of Columbia Government

- Design, implement and provide oversight to programs that reduce cost while maintaining service levels. Example; Citywide Fleet Reduction Project, Fleet Realignment Program and DC Fleet Share (advanced motor pool).
- Develop and maintain a vehicle/equipment replacement policy for the DC Govt. Fleet. Additionally responsible for creating and submitting for all DC Agencies a fleet replacement plan for each budget cycle.
- Manage the Vehicle and Acquisition Department. This department creates specification, orders and receives all DC equipment under Company 001. Additional responsibilities include: ensuring that the equipment is properly registered and licensed through the DMV; maintaining the inventory of the entire District Govt. Fleet via a vehicle inventory database system; providing annual audit of inventor; and managing the Property Disposal Action (PDA) unit.

July 2005 – Dec 2007

General Manager, Flexcar DC

- Responsible for managing operations, forecasting, budgeting, sales, marketing, staffing, and customer service for the entire DC region including Maryland, Virginia and the District of Columbia.
- Grew operations from 4 staff and fleet of 127 vehicles to 26 staff and a fleet of 350 vehicles and tripled membership in less than two years.
- Met or exceeded performance goals and measures for market.
- Responsible for the overall development of the DC team, through hiring, on the job training and coaching.
- Established and managed key partnerships with government agencies, universities, employers and developers in the market.
- Developed and executed a strategic plan for vehicle locations that resulted in strong revenue growth and high vehicle utilization.
- Managed the sales cycle from lead development, sales tours, marketing to negotiating and closing deals with prospective clients.
- Developed and implemented a localized marketing plan.
- Led the Member Relations team in ensuring member satisfaction and loyalty.

- Nov 2003 – June 2005* ***Snow & Street Operations Manager, DC Department of Transportation***
- ***Winter Maintenance Program:*** Developed and managed a comprehensive action plan for the removal and disposal of snow for the District of Columbia.
 - Managed \$4 million dollar annual budget and coordinated delivery of service between multiple agencies and administrations.
 - Coordinated training for all Winter Maintenance Program employees.
 - Managed operations of over a thousand DC employees during all snow and ice events (including the Presidential inauguration 2005).
 - Responsible for all Winter Maintenance Program and DDOT fleet contracts with vendors and suppliers.
 - ***DDOT Fleet Management:*** Developed a department-wide inventory system for 600-plus vehicles including accountability and usage program.
 - Managed building equipment specification and purchasing of equipment.
 - Analyzed monthly fleet invoices for accuracy and facilitated adjustments with vendors and agency departments.
 - ***Automatic Vehicle Locator Program:*** Implemented Automatic Vehicle Locator GPS tracking system for all DC winter maintenance vehicles. Coordinated development of application to allow remote monitoring of progressive road network treatment. This program was so successful that it was expanded to two other agencies to monitor the delivery of services.
- Jan.-Feb.2003* ***Ground Transportation Consultant***
- Member of delegation that traveled to Germany to examine the magnetic levitation guide-way system and report on the feasibility of constructing a “maglev” guide-way system in the DC-Baltimore corridor.
- 1992-2002* ***Vice President & Safety Director, Ralph H. Burns & Son, Inc.***
A bulk liquid asphalt transportation company serving West Virginia and Ohio
- Joined company in 1988 in an entry-level position, promoted to Safety Director and Fleet Manager in 1992 and Vice President in 1994.
- 1996-2002* ***Co-Owner & President, Crazy Horse Corrals L.L.C.***
A cattle & feed products company
- Developed a premiere West Virginia club calf (show cattle) operation; created and managed an embryo and recipient program; managed agri-business accounting and marketing; equipment and crop manager for three farms.

POLITICAL & COMMUNICATIONS EXPERIENCE

- Sept – Jan. 2008* ***Biden for President – Advance Staff***
- Lead and site advance for Biden events leading up to the Iowa caucuses.
- July - Aug. 2003* ***U.S. Senator Bob Graham – Presidential Announcement, Miami Lakes, FL & NASCAR Craftsman Truck Promotion***
- Coordinated outreach program to Senator Graham’s supporters. Assisted in the layout and building of event sites, managed crowd and volunteers.
 - Developed and managed communications initiative involving Craftsman Truck sponsorship.
 - Created fundraising and outreach opportunities in conjunction with the sponsorship.
- June – Dec. 2000* ***National Advance Staff for Gore-Lieberman, 2000 Inc***
- Traveled ahead of the Vice President to design and promote events; developed budget for events; created and managed volunteer staff and event staff; coordinated grassroots outreach; coordinated security for events with the Secret Service.

EDUCATION

1987-1992

B.S. Management and Marketing, Fairmont State College, Fairmont, West Virginia

1986-1987

Fork Union Military Academy, Fork Union, Virginia

RECENT AWARDS

2004

Directors Award – District Department of Transportation,

2001 & 2002

West Virginia Fleet Safety Award presented by West Virginia Motor Truck Association

2000

West Virginia Conservation Farmer Area Winner, Outstanding Greenbrier Valley Soil Conservation

District Farmer, and Outstanding Farmer for Pocahontas County